

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JUNE 5, 2007 7:00 p.m.**

1. Meeting called to order by Secretary
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Valerie Lam. Also present was Tammy Van Huitsma
4. Meeting Minutes were approved 5-0
5. Public Comment
 - a. None.
6. Township Comment:
 - a. Township has no comment, glad to see that the electrical bid came in so fast.
7. Maintenance Reports:
 - a. Harry – Steve distributed the updated list to everyone. We will review the fence around the rain garden at the next meeting. Vandals have been in both Moline and North Park. The blue tractor was low on oil, Mike will make whomever drags the diamonds aware of this.
8. Old Business
 - a. Moline Playground – Steve J and Steve W. to meet on site to review
 - b. Recreation Plan – Steve reviewed Tara Cornelius' comments and will incorporate them into the plan. Once the comments are incorporated, the plan must be put on review for the public comment.
 - c. DBA Lights – All of the lights are out of the building.
 - d. Boy Scout Troop – The boy scouts still intend on building new duck boxes. They are waiting for a next meeting of the scouts to move forward.
 - e. Dorr Rec. – Mike did talk to all of the coordinators regarding issues Harry has seen.
9. New Business
 - a. Dorr Recreation Plan – A public meeting will need to be scheduled.
 - b. South Park – There is a plumbing fitting in the women's restroom that needs to be soldered. The electrical panel is in need of some repair.
 - c. Moline Park – A bid was received for \$3,975.00 for new electrical power and a light at the park. A second and perhaps third bid will be asked for regarding the same work.
 - d. North Park – The drainage needs to be addressed. A dry sump potentially needs to be installed. Multiple bids need to be secured on the sump. Mike will get bids from multiple contractors. Jane is and will be instructing all renters that the water is not available. Harry will get a water test on the well and then turn off the power to the well. Mike Black's phone # 269-793-7464.
 - e. Grant – Nancy has not heard anything from Shawn on the status of the grant for water quality. Nancy will check with Shawn on how long are we committed to this grant.
10. Roundtable discussion
 - a. Meeting in July will be in North Park and August in Moline Park.
11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING SEPTEMBER 11, 2007 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski. Also present was Tammy Van Huitsma
4. No meetings in July or August.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. Township has no comment. The township would like to see some information posted in the park regarding the siren.
7. Maintenance Reports:
 - a. Harry – Harry suggested that we should review how we want to identify the electricity usage by renters and also how much ahead of time they would like to have for any preparations. Maybe want to have some portion of the park un-rentable (playground). One zone (zone 4) in the football field is not working. There has been additional vandalism in the park. Eight picnic tables have been destroyed since July 4th. Should consider replacement of the man door on the north side of the barn in the north park and also the overhead door. Perhaps some of the items could be maintained by Dorr Parks. Kids are still getting on the roof and removing shingles on the pavilion in the North Park.
8. Old Business
 - a. Moline Electrical – Received two quotes (Electrocal and Miller Electric). The low quote is \$3,040.00 from Rob Miller Electric. Motion made to accept the quote with the exception that we upgrade the vandal resistant fixture to commercial grade (for example Kenall). Motion made by Steve J, seconded by Mike Black. Motion passed 4-0.
 - b. Windows in South Park – Henderson Glass can replace the broken glass in the windows with Lexan which is unbreakable. This will be revisited at the time the windows may be broken.
9. New Business
 - a. North Park Drain Update – Health Dept. is coming out to test soils. Application has been filed along with the fee. Pete with the Health Dept. seems to be on our side. Can continue to wash hands. No food can be prepped.
 - b. Park Budget – Mike will investigate options for diamond dragging and lining. Potentially, the ball program will pay 100% of wages for use of our tractor and fuel.
 - c. Need for chemicals – Should we consider pre-purchasing some fertilizer/herbicide. Harry will get some updated numbers and we will review at the next time.
 - d. North Park Erosion – State budgets have been put on hold. Shawn does not have any money.
 - e. Schedule for Rec. Plan – Steve will schedule a time to meet with Jane to review and update the recreation program.
 - f. Vandalism Ordinance – We received a copy of Leighton Twp. Rules for enforcing rules especially regarding vandalism. Steve W. will perform an initial review and have Jane

type into the computer. Dorr Parks can then review and submit to the township for their approval.

10. Roundtable discussion

- a. Nancy wanted it brought to the township's attention that there is a section of concrete walk near the boardwalk has dropped and poses a trip hazard.
- b. Steve W. wanted to know if we should consider rebuilding a new modern pavilion on the existing slab. Mike was going to check with PCI to see if the site was build-able.

11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JANUARY 8, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Also present was Betty Onopa; Dorr Rec. President and Ken Rearick; Dorr Rec Vice President.
4. December meeting minutes approved as is.
5. Public Comment
 - a. Betty and Ken wanted to meet with the commission to review responsibilities. Discussed the possible need for updating backstops and side screens to reduce the amount of lost balls. Betty can contact Steve W. after hours in case of emergency. Currently, irrigation is run based. Football may be considering adding an age bracket which will require goal posts. Dorr Rec. will pay for and take care of having an inspection of the concession area for concession use. Dorr Rec. will let Jane know the program schedules so that there is no double booking of the facilities.
 - b. Betty's phone number 260-1072, Ken's phone number 681-0208.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Not Present. Moline set the timers in the park.
8. Old Business
 - a. Ordinance – Jane emailed Steve W. the ordinance. He will get in printed off for review at the next meeting.
 - b. Windows in South Park – One window complete, one more to be completed.
 - c. Fence Quote – Steve W. will contact a fence consultants for a quote.
 - d. Access controls – Steve J. reviewed the scope and cost. The work included replacement of 7 doors, but reusing all of the frames.
 - e. Moline Electrical – Electrical is installed at Moline. Harry needs to turn on the main service.
9. New Business
 - a. North Park Septic Update – Mike got an estimate of \$12,600 to install the septic system including the drainfield. We need more information on sewer district.
 - b. North Park Drain – This will get added to the project list and get a priority added to it.
 - c. Skate Rink – Steve has not asked DTFD yet about this but the weather has not been conducive to the rink.
 - d. Rates - The rates for 2008 will be:
 - i. \$100 deposit for North and South Parks
 - ii. \$150 rental fee for South Park
 - iii. \$75 rental fee for North Park
 - iv. \$25 rental fee for Moline Park
 - e. Meeting Dates – The meeting dates for 2008 will be February 5, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 11, and December 2.
10. Roundtable discussion

a. None.

11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING FEBRUARY 5, 2008 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Also present was Harry Smit, Tammy VanHuitsma.
4. January meeting minutes approved with corrections to date of 2008 for rates and meeting dates.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Because of fuel costs, Harry questioned if he would not wait until absolutely necessary. It takes about 15 gallons of fuel to water the South Park. Harry will try to keep the grass green at least until after July 4th. The ball program only needs the water heater turned for the first Saturday in May 2008. No damage yet this year from snowmobiles.
8. Old Business
 - a. Ordinance – Steve J. and Nancy provided comments on the ordinance. Changes discussed will be transmitted to Jane.
 - b. Windows in South Park – Work has been completed. Harry will check the work tomorrow and then Steve W. will release the payment.
 - c. Fence Quote – None have been received.
 - d. Boardwalk Fund – There is approximately \$2,800 in the fund. Names of the donors need to be included in the boardwalk extension. The Dorr Business Association might be willing to donate some money to extend the boardwalk. Nancy will be contacting Apex to get a budget price on boardwalk extension.
9. New Business
 - a. North Park Septic Update – Currently, the sewer extension is on hold. The extension may still happen in a different district configuration. We will know more in a few months. We will table the item until the next meeting and keep it up to review.
 - b. North Park Drain – See previous months meeting month
10. Roundtable discussion
 - a. Access Controls – We had more discussion on the access controls.
 - b. Dorr Rec. – Nothing has been received from Dorr Rec on any of there desires of the park.
 - c. Risk – Val shared some information on playground risk including signage, ground coverings, and skate parks.
 - d. 2008 Rec. Plan – Steve J. shared the updated Recreation Plan. He asked that everyone review the plan and provide comments.
 - e. Community Service – Someone has some time available. Harry will be able to use them this spring.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MARCH 18, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Also present was Tammy Van Huitsma,
4. New Business
 - a. 2008 Budget – Discussion was had on next year’s budget. Last years fixed expenses such as salaries, utilities, fuel, trash removal, and sanitation were all slightly above what was budgeted. The commission agreed to propose a budget for fixed expenses of \$25,980. Budget numbers for capital improvements such as stone dust, boardwalk extension, playground equipment replacement, fence replacement, and planning services for the new park land were reviewed and totaled. The total proposed budget for capital improvements came to \$62,500. A copy of the proposed budget is included with these minutes.
5. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MARCH 4, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Mike Black, Nancy Fifelski, Also present was Harry Smit,
4. February meeting minutes approved.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Harry will start getting parts in the next couple weeks for the sprinkler system. Harry will also be meeting with fertilizer to see about purchase prices. Harry will coordinate with the window company prior to them arriving. Harry may have work for a community worker in the next month or two. Dorr Rec. will be hiring a new person to drag fields and Mike will set up a meeting to get that person hooked up with Harry to get the necessary information on how to run, operate, and maintain the tractor. Mike needs to get the overhead door remote control back from whoever has it.
8. Old Business
 - a. Ordinance – Steve W. to get ordinance transmitted to Jane.
 - b. Windows in South Park – Work has not been completed. Harry will check the work tomorrow and then Steve W. will then release the payment.
 - c. Fence Quote – None have been received. Netting to cost is about \$800. Harry will look into the price for parking blocks along the tennis courts.
 - d. Boardwalk Fund – Nancy made a contact on the cost per foot for new boardwalk. No price has been returned yet.
 - e. North Park Septic – We are waiting for more updates on the township sewer plan.
9. New Business
 - a. Dorr Recreation Plan – Update comments were received and integrated into the 2008 Recreation Plan.
10. Roundtable discussion
 - a. A new door is needed at the umpires room at North Park. Mike will coordinate with the community worker on the installation. Dorr Rec will purchase the new combination lock for the door.
 - b. March 18th, the parks commission will meet to review the budget.
11. Meeting Adjourned.

**Dorr Township Parks Commission
Special Meeting April 29, 2008
With Dorr Recreation Assoc.**

1. Meeting called to order By Chairman
2. Present: Steve Wolbrink, Mike Black, Valarie Lams, Nancy Fifelski
3. Dorr Recreation members present: Betty Onopa, Shelly Whitley, Stephany Nagel and Tanya Wiggins.
4. Present Harry Smit, parks employee.
5. Items discussed: Park is not in good shape for opening of Ball Program:
 - a. Dragging of Diamonds- The responsibility of dragging the diamonds and lining etc. is the responsibility of the Dorr Recreation Assoc.
 - b. Tractor- is the property of the Parks, and they will do maintenance, repairs etc. The Recreation has permission to use as needed; any problems should be reported to Harry.
 - c. Trash Barrels- will be out by May 3rd 2008, responsibility of the Parks Commission. Parks to look into purchasing stationary barrels, or chaining them down, problems in the past by early placement they end up in the creek.. All agreed that when a large group of people use the park for early programs, trash receptacles are needed.
 - d. Locks- on the concession stand are the responsibility of the Parks Comm. Storage areas are the responsibility of the Dorr Rec. Harry and Betty to work together on exchange of keys as needed.
 - e. Freezer-not being used, Parks gave permission to remove freezer so storage shelf can be build for the Recreation programs usage. (to check if Community Service Person can be used)
 - f. Parks Commission is responsibility for all structural items.
 - g. Parks Commission to do the following by Saturday (May 3rd 2008) Repair Bench in South Park, replace signage that identifies each field (correct numbers), New Locks for gate by diamonds North Park, and make sure Porta-Jons are in good shape.
6. Recreation Assoc. needed to know if they pay for Concession stand usage. They can use stand and No Charge.
7. Recreation Assoc. requested Netting for Diamonds, an estimated cost of \$1000.00 was presented. The Parks Commission to discuss at next meeting.
8. Diamond Dust & Diamond Clay needs to be replaced at the expense of the Parks Commission. Val to check with Mark Deyoung and report at the next meeting
9. Recreation Assoc to report to the Parks Commission in the fall, all items needed to be addressed before the 2009 programs begin.
10. Opinion of Parks and Dorr Rec that we need to work together so each knows what their responsibility will be.
11. It was moved and supported to adjourned meeting.

Meeting minutes reported by Nancy Fifelski

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MAY 6, 2008 7:00 p.m.**

1. Meeting called to order by Vice Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Mike Black, Nancy Fifelski, Val Lam.
4. April Special meeting minutes approved with the correction of Tammy VanHaitsma was present. March special budget meeting approved.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. Tammy turned in a list of the equipment for insurance purposes to township. Before the next meeting, board will review items that should be on the list. Get list of work items to Steve Jurczuk within the next two weeks. Need to have a written report at each meeting.
7. Maintenance Reports:
 - a. Harry – Need to review the job description with Harry for work tasks. Need to find out status of freezers and water heater. Steve W. to check with Henderson Glass.
8. Old Business
 - a. Fence Quote – Quote was for approximately \$8,100 which is about what we budgeted. At this time we will not be moving forward with the fence replacement.
 - b. North Park Septic – No Updates.
9. New Business
 - a. Diamond Dust – Mike Black will check on with fields with Dorr Rec. Mike with get with Val if we need more. In upcoming years, we need to know in the fall if stone dust is going to be required.
 - b. Gate Locks - At this time, no changes have been made to the gate locks. Padlocks were changed at the concession stand in the North Park to control access to Dorr Rec. equipment.
 - c. Netting – Install is probably to late for this season at North Park Diamond 2. Could possibly done in the fall project.
 - d. Eagle Scout – Justin Leifers with Hopkins Troop 96 looking for and eagle scout project. Near 40 scouts. Eagle Scout badge for leadership, coordination, budgeting. Justin will look at perhaps painting murals on the inside of the pavilion.
 - e. Boardwalk – The balance of the fund is \$2,864. Cost per square foot ranges from \$10-\$12 per s.f. (about 50 lineal feet).
 - f. Vandalism Ordinance – Ordinance was approved on 5/1/08.
 - g. Budget – Our 2008 budget is \$35,000 which is the same as last year. \$5,000 unused from last year was earmarked later work. Totals approximately \$30,000 for now.
10. Roundtable discussion
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
SPECIAL MEETING JUNE 17, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Val Lam. Also present was Harry Smit, Tammy Vanhaitsma
4. Maintenance Reports:
 - a. Harry – Updates on work in parks and what needs to be done prior to July 4th. Also status of drain commission request for clearing down trees. Harry assured the group that the work would be done prior to the 4th and on schedule.
5. Old Business
 - a. None.
6. New Business
 - a. Parks commission agreed to hire a cleaning person to come in prior to the 4th and clean the parks building.
7. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JUNE 3, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Val Lam. Also present was Harry Smit, Betty Onopa, Tanya Wiggins, Ken Rearick, Don Van Dorp
4. May meeting minutes were approved with the correction that the stone dust was not ordered.
5. Public Comment
 - a. Ken apologized for installing the lock on the north park pavilion door. Also would like build shelves in the area by the water heater in the room off the concessions area. Dorr Recreation would like a sign offering a reward for vandalism. May consider the cost sharing between the township, rec. board and possibly the township. Ken contacted a contractor about redoing ball fields (\$10K - \$80K).
6. Township Comment:
 - a. None from Don.
7. Maintenance Reports:
 - a. Harry – Horizontal pipes at backstops are coming loose and need to be tighten. Picnic table board has been replaced. Trench at Moline Park was filled in. Fixed water leaks at North Park. Window has been replaced at South Park. Diamond ID signs were installed. Bench on boardwalk needs replacement. Plumbing in South Park needed repairs. Unsafe equipment was removed for a cost \$200. Pump for the sinks in the counter at South Park is failing and may need replacement. A fence rail was broken at the rain garden. Harry will contact Dorr Plumbing for pump replacement and solve the natural gas leak. Harry will order a ton of fertilizer. Irrigation parts are in and system should be operational by the end of the week. Drag screen located behind the storage building in the South Park are missing and probably stolen. We need to find out from Dorr Rec. on the location of 4th of July tournament.
8. Old Business
 - a. North Park Septic – Tabled.
9. New Business
 - a. Diamond Dust – Will review again this fall.
 - b. Gate Locks – Ken with Dorr Rec. worked with Harry on this.
 - c. Netting – Will review again this fall.
 - d. Eagle Scout – No Update till next meeting. Mike proposed that we should consider upgrading the building during the same period.
 - e. Boardwalk – Will tabled until July to see how June/July expenses are.
 - f. Pop Machine – Will consider installing one in South Park. Harry will check on electrical outlets. Steve W. will contact them.
 - g. July 4th – Harry will work at getting the South Park ready for the event. Need to contact Mark Deyoung about the schedule for the event. Steve J. will contact Mark for a schedule.
10. Roundtable discussion

- a. Alcohol – It was requested to have alcohol in the park for events including weddings.
This is a township rule, not a park rule. It is now an ordinance of the township.
- b. Additional meeting on June 17 at South Park.

11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING AUGUST 7, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Val Lam.
4. June 3 and June 17 meeting minutes were approved.
5. Public Comment
 - a.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Not Present.
8. Old Business
 - a. None.
9. New Business
 - a. Security System – A motion was made by Mike Black, seconded by Steve Wolbrink to accept the bid of \$3,470.00 per park (2) by Allied Alarm Inc. Motion passed 4-0.
 - b. Motion was made by Steve J., seconded by Mike Black to replace the exterior door at North Park pavilion with a hollow metal door and the interior door with a wood door for time and materials not to exceed \$1,000.00. Motion passed 3-0, Val Lam abstained.
10. Roundtable discussion
 - a. Dorr Rec asked if they needed to participate. The consensus was that it was not necessary, but we may need there financial assistance on any field work.
11. Meeting Adjourned.

Next meeting is 7:00pm, September 2, 2008

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING SEPTEMBER 2, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski, Val Lam
4. August Meeting minutes approved.
5. Public Comment
 - a. Jeff Fifelski asked about the status of the park land on 140th and 18th. At this time, there is no plan in place though the intent of the parks commission is to solicit input from the community for what is necessary.
6. Township Comment:
 - a. Dan Weber will be taking over as liaison with the board.
 - b. Tammy met with the township insurance agency regarding claims made by the Dorr Rec. for vandalism. The agreement that can be put in place would let Dorr Rec. make claims using township insurance as long as Dorr Rec. pays the deductible. Betty Onopa needs to sign the agreement.
7. Dorr Rec. Comment:
 - a. None
8. Maintenance Reports:
 - a. Harry – Vandalism continues in the north and south park. Handles are missing from doors in the south park. Someone took some cut up wood that was spoken for from the park. Harry said we should look at maybe re-seeding the football field area. Parents from rocket football have been rolling the field and aerating. Harry will paint the door red to match the adjacent wall. Harry did have a community work that put in 20 hours. A&B lock is who the township has used in the past for keying.
9. Old Business
 - a. None.
10. New Business
 - a. Eagle Scout Project – No updates
 - b. Recreation Plan – Ken commented that some of the programs from Dorr Rec. are not in place and the numbers are running.
 - c. Security System - Steve W. will contact Allied to adjust and permanently fix the cameras and also show Harry how to download info on to the jump drive.
 - d. DDA – A letter was formed, signed, and will be delivered to the DDA for their consideration for funding some park projects.
11. Roundtable discussion
 - a. Rocket football will be running concessions during football season.
 - b. Discussion was had regarding allowing park rentals to drive through the chain link gate. No decision was made.
 - c. Bleachers in pole yard are available from free from the owner. Dorr Rec. and Dorr Parks will take a look at them to see if they are usable. Contact Bob Wagner for information.

12. Meeting Adjourned.

Next meeting is 7:00pm, October 7, 2008

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING OCTOBER 2, 2007 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Mike Black, Nancy Fifelski. Also present was Tammy Van Huitsma, Harry
4. September meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. Tammy mentioned that we needed to let Vonda know to pursue the children who admitted to the vandalism.
 - b. No pricing for the sewer was available. It will be mandated at in the future to connect to the sewer.
7. Maintenance Reports:
 - a. Harry – Harry will move picnic tables under north pavilion as soon as park is closed.. Zone 4 in the irrigation system needs repair. Harry has worked with the football staff to make sure extra trash barrels are available for games and practice. Football would like an extra pumping of the porta johns. We will contact door septic to move one of the porta johns from South Park to North Park. Parks commission needs to put together a winter maintenance list for Harry. Steve W. and Harry reinstalled the large grill in North Park. Window in building in South Park still needs repair, Steve W. will contact. Some tree trimming was completed. Harry is looking to purchase some additional fertilizer and herbicide. If purchased now, there are discounts available.
8. Old Business
 - a. Diamond Dragging – All future wages for dragging of diamonds will be funded 100% by Dorr Rec. They will use our equipment.
 - b. North Park Erosion– No money is available for the erosion project. Shawn will b sending the township information of potential ways to resolve the erosion control issues and maintenance methods. Discussion was also held on the fence around the rain garden. Motion made by Steve J., seconded by Nancy to purchase and install a cedar split rail fence around the rain garden and remove the orange snow fence.
 - c. Rec. Plan – A copy of the Dorr Recreation plan was sent to Jane. Steve J. will meet with Jane to review the updates.
 - d. Ordinance – Steve W. had draft of ordinance to deal with vandalism in the park. He will review it and provide comment back to commission.
 - e. South Park Window – Steve W. will contact contractor to verify it is scheduled.
 - f. Moline Park – Steve W. will contact Miller electric to get the work scheduled.
 - g. Irrigation – Harry will coordinate repairs to Zone 4 with Steve W. and football.
9. New Business
 - a. North Park Drain Update – A drain field can be installed (52'x52'x3'). Mike will check into the probability of a dry sump. Most likely location will be behind the tennis courts.
 - b. Fence – Mike will check with Betty to see if a fence around the court is necessary. If necessary, Steve J. will contact Fence Consultants to get a budget number to plan for.

- c. North Park Drain – Discussion was held regarding the storm water runoff from the parking lot. None of the less costly solutions will deal with anything more than a minor amount of water.
- d. Access Control – Steve J. had contacted an individual to review the existing layout and provide options for access control and security.

10. Roundtable discussion

- a. None

11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING NOVEMBER 4, 2008 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Wolbrink, Steve Jurczuk, Nancy Fifelski, Val Lam *Mike Black gone*
4. September Meeting minutes approved.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. None.
7. Dorr Rec. Comment:
 - a. None
8. Maintenance Reports:
 - a. Harry Not present. Harry will be winterizing next week. Any winter jobs should be forwarded to Steve W. for Harry's list
9. Old Business
 - a. None.
10. New Business
 - a. Eagle Scout Project No update.
 - b. Security System -- Jeremy was on site. Jane, Harry, Tammy, John Paul Damvelt, and Vonda were trained. To date, we have not seen an invoice on the work.
 - c. Insurance for Rec. The deductible is \$250. The most recent information from the insurance company is the township must own the equipment. Is a rider available to cover the Rec.?
 - d. Kevin Rico Steve J. to contact Kevin to review. Kevin has reviewed the plan and provided back to Steve J. Greg did not have an appraisal done. Asking price was \$450,000.
 - e. South Park Vandalism - New doors and door hardware are required for some doors at South Park. Motion made to approve \$1,500 per door, 3 doors total to have the door, door hardware, and door frame replaced by Roger Lam. Motion approved 3-0, Val Lam abstained. *No garage door*
11. Roundtable discussion
 - a. None.
12. Meeting Adjourned.

Next meeting is 7:00pm, December 2, 2008

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING DECEMBER 4, 2008 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Tanya, Jeff, Ken, Nancy, Steve. Also present were Harry, Dan
4. Officer Election: Motion made to appoint Ken to Chairperson, Steve to Vice Chairperson, and Nancy to Secretary. Motion approved 5-0
5. November Meeting minutes approved.
6. Public Comment
 - a. Kevin Ricco, Allegan County Parks – There are new provisions for Recreation Plans. West Michigan Regional Planning Commission can provide demographics, contact Dave B. there. Appraisals need to be done by a DNR approved appraiser. Things that they like include preserving wetlands, lakes, or rivers, trails, accessibility. You get more points for providing greater than the minimum matching grants. They look at this as a community based project. A typical Allegan County grant application to the DNR is 60-70 pages. Both land acquisition and development are a 75/25 split. Recreation plan needs to be approved by the DNR following their guidelines. Costs for appraisals could be \$4,000 and up. For land acquisition grants, the timeline from grant submittal to getting the grant money is 18 -24 months. Linda Hegstrom is the DNR regional coordinator.
 - b. Steve Wolbrink – Steve reviewed tabled agenda items include some graffiti at the South Park and the potential reseeding of the football field area.
7. Township Comment:
 - a. For any future vandalism, Harry will contact Jeff who will contact a community officer to get the report filed.
8. Dorr Rec. Comment:
 - a. None
9. Maintenance Reports:
 - a. Harry – Harry has not had training on the security system. Ken will contact Jeremy Ingersoll for training.
10. Old Business
 - a. None.
11. New Business
 - a. 2009 meeting dates: 12/16, 1/6, 1/20, 2/3, 2/17, 3/3, 3/17, 4/7, 4/21, 5/5, 5/19, 6/2, 6/16, 7/7, 7/21, 8/4, 8/18, 9/1, 9/15, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15.
 - b. 2009 Township Meetings: For next year, parks commissioners are going to attend the meeting on a rotating basis. Schedule to be determined at the next meeting.
12. Roundtable discussion
 - a. None.
13. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JANUARY 6, 2009 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, Tanya Wiggins.
4. December meeting minutes approved as is.
5. Public Comment
 - a. Eagle Scout Project – Justin Leifers reviewed the project for the boardwalk extension in the north park. The county is requiring an access path between the two boardwalks. Ken suggested possibly doing the parking lot striping as an alternate project. Other projects mentioned also included painting the tennis court fence, painting the tennis court game lines, and replacing the dugout benches. The preferred schedule for the scouts is to do construction in June. Justin will review the projects with his scout master.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Not Present.
8. Old Business
 - a. Security Cameras – Jeremy Ingersol was present to discuss options. Ken commented that ideally in the future, it would be desirable to have more cameras to cover more area and also allow parents to check on their kids. The existing equipment is IP addressable. The mounting for the equipment needs to be secure. There are multiple options for cameras. Jeremy indicated that he would buy back the cameras at 100% original value and provide replacement cameras to the township at a discounted price. Jeremy will take down the cameras or remount them inside the building.
9. New Business
 - a. USDA Update – Dorr has too high a median income to get a grant. The median household income needs to be under \$41K, currently Dorr's is \$60K. Loans are available with using the USDA as lender of last resort. Community projects can be funded with USDA loans though public safety and health related projects get higher rankings over recreation only projects.
 - b. Rates - The rates for 2009 will be:
 - i. \$100 deposit for North and South Parks
 - ii. \$150 rental fee for South Park
 - iii. \$75 rental fee for North Park
 - iv. \$25 rental fee for Moline Park
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JANUARY 20, 2009 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, Tanya Wiggins.
4. December meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Not Present.
8. Old Business
 - a. Security Cameras – Jeremy Ingersol went to take down the cameras. One was stolen already. Jeff will contact ACSD and make a report. Ken also talked to the township about getting some additional funds to upgrade the cameras and they seemed open to the idea. Township may also participate in the installation of broadband if we find it necessary.
 - b. Earmarked Funds – Township is ok with using the money that was earmarked for us for capital improvements. We need to contact the township prior to committing the funds. The township was going to verify that the money is still available and will continue to be.
9. New Business
 - a. None.
10. Roundtable discussion
 - a. Budget needs to be started so we can present it early March.
 - b. Need to update the Rec. Plan as soon as possible.
 - c. Next meeting we will review whether we will pay for a phone in the north park.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MARCH 3, 2009 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, Tanya Wiggins. Also present Harry and Dan Weber
4. February 17 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. Meeting to be held March 19 @ 6:00pm to meet with the township board.
7. Maintenance Reports:
 - a. Harry – Two people were caught living in the Williams Tooling buildings. They confessed to breaking in the doors. They may be looking to provide community service. Fertilizer is budgeted at \$2,500 and herbicide was \$300, weed control will be \$1,500. Harry suggested budgeting \$600 for repairs to the irrigation system. Harry will need to know if we want to put new mulch in the flower beds. Still need two handles and one door that need replacement. Roger will replace the locks on the new doors. We still need to clean up the mess from the drain work at the creek. Ken spoke with Drain Commission regarding this. Still need two new tennis nets (approximate cost is \$200 per). May also need new plastic covers for the fence.
8. Old Business
 - a. None
9. New Business
 - a. Summer Projects – Will need to paint several items.
 - b. 2009 Budget – Reviewed potential projects to be accomplished with next year's budget and discussed fixed costs. Nancy will assemble our draft budget for distribution to board members.
 - c. New Building – discussion was had on potential layouts for the park. Steve will contact a landscape architect to see if he can attend the next meeting.
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING APRIL 21, 2009 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, Tanya Wiggins. Also present Harry and Dan Weber
4. April 7 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Ken and Harry met with an electrician and determined which ones outlets in the South Park had power. Water pipe is exposed and needs to be capped. Large cooler was wired through a switch so it could remain plugged in at all times. There is a light in the South Park that is always on and should be fixed. Two picnic tables ended up in the creek during spring break week along with damaging two other tables. Part of the fence around the rain garden also was damaged. Cars have been going through the gates, probably the baseball program; will give them one more chance before changing the locks. Harry got quotes on fertilizer, the cheapest quote from Moline Coop. Motion made by Jurczuk, supported by Rearick to purchase the fertilizer from Moline Coop in the amount of \$1,210. Motion passed 5-0. Commission authorized Harry to purchase flowers for the parks. Flags will go up this week. Also, Harry will turn on the water in mid April. Should install park's hour's signs as community officer will be issuing tickets for being in the parks after hours. Harry will get paint to cover the graffiti; we will see about getting the scouts to do the painting.
8. Old Business
 - a. Tennis Nets – New tennis nets were ordered, \$467.98, confirmation number is 2572855 will be shipped via UPS from BSN Sports
 - b. Diamond Dust - The diamonds did get fluffed. No one directed the person to do it, he assumed it had to be done. The low quote Ken got for upgrading the fields was \$10,200 for 5 diamonds. Work included field prep, installing clay base for pitching mounds, installation of stone dust, and crown grading of the infields. Our budget was for \$6,000 plus we plan to use \$2,800 from elsewhere in our budget. Summer ball will pay \$1,500 towards it. Motion made by Tanya, supported by Rearick to approve the work for park upgrades. Motion passed 5-0.
 - c. Dorr Rec. Plan – Needs to be completed.
9. New Business
 - a. None
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING APRIL 7, 2009 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, Tanya Wiggins. Also present Harry and Dan Weber
4. March 17 meeting minutes approved as is.
5. Public Comment
 - a. Justin Liefers – Reviewed options for benches for baseball diamonds. Justin needs to have the Parks Commission to sign the proposal to take it to the next level with the scouts committee. May 2 is opening day, but practice is starting now. Motion was made by Tanya, seconded by Ken to approve the proposal. Motion passed 5-0.
6. Township Comment:
 - a. None.
7. Maintenance Reports:
 - a. Harry – Easter egg hunt is Saturday. Need to get porta-johns in place. Moline will get a porta-john May 1. South park project is nearly complete. Still need to complete the electrical service, light pole, and water line. Harry will contact Electracal to have Josh review the south park electrical to comment on what needs to be done. Two picnic tables have been damaged. Tables don't need to be replaced. Harry requested that whomever uses the park's tractor to please keep it clean and not rest the drag on the hood. \$250 was budgeted for mulch. Ken requested Harry take a look at a partial telephone pole sticking out by one of the diamonds in the South Park. Harry will try to clean off the graffiti on the building in the South Park. Portable bleachers need to be fixed.
8. Old Business
 - a. Budget – 2009 budget is \$35,000.
 - b. Diamond Dust - estimates for redoing the fields is approx. \$9,400 including extending water to two diamonds in the South Park. Ken will contact another bidder for a quote.
 - c. Dorr Rec. Plan – Needs to be completed. Nancy suggested perhaps using a high school or Journalism class to assist in the research to assist with the process.
9. New Business
 - a. Summer Projects –
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MAY 19, 2009 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Tanya Wiggins, Jeff Fifelski. Also present and Dan Weber
4. May 5 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment - None
7. Maintenance Reports:
 - a. Harry – Flag pole light in north park was damaged and has been fixed. Water was turned in south park, found no leaks so he turned it off. Half the fertilizers was spread. Paint is ready at the hardware store.
8. Old Business
 - a. Tennis Nets – Nets are in and up.
 - b. Ball Fields – Still look good, there is some pickup work that needs to be reviewed with the contractor.
 - c. Rec. Plan – Ken will bring the updated plan to the next meeting for the commission to review.
 - d. Park Rules – Signs have been ordered.
9. New Business
 - a. Plumbing work will be completed to maintain the fields. In ground boxes will be installed that are vandal resistant.
 - b. Spring cleaning of the Building – Discussion was had on maybe having someone come in a clean the buildings. Motion made by Ken, seconded by Jeff to have Tanya and her daughter clean the South Park building for \$100.
 - c. Ken said he would take care of the compressor door access
 - d. July 4 – Nothing that we know of needs to be corrected for the events.
 - e. Meeting Updates - June 2 meeting will be in the South Park, June 16 meeting, and July 7 meeting will be in Moline.
10. Roundtable discussion
 - a. An Eagle Scout group would like to construct a pocket park on the northeast corner of 18th & 142nd.
 - b. Bleachers were repaired.
 - c. Someone (ball program?) is leaving the gates unlocked. Tanya will let the ball program know to monitor this.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MAY 5, 2009 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Also present Harry and Dan Weber
4. April 21 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment:
 - a. Dan will get us a copy of the budget paper work into Dan's box.
7. Maintenance Reports:
 - a. Harry – Not present.
8. Old Business
 - a. Tennis Nets – Invoice for the tennis nets came. This was passed along to the township for payment.
 - b. Ball Fields – Work was completed on the ball fields. Work was done under the original budget. Total cost was \$6,570.00 less \$1,500.00 that will be invoiced to Dorr Rec. The contractor proposed that the maintenance cost will be something and will get a cost to Ken.
 - c. Rec. Plan – Ken will bring the updated plan to the next meeting for the commission to review.
 - d. Park Rules – Rules were reviewed for posting in the park. Nancy will update the rules and resend them. We will have JP review them also and comment. Ken and Steve will also contact sign people for additional quotes.
9. New Business
 - a. None
10. Roundtable discussion
 - a. Various commissioners have received comments on the work done on the diamonds.
 - b. Ken wondered if Harry had capped the water line that was busted. Still have the compressor door to fix.
 - c. There are still questions about the future of the 4th of July festivities. More information will become available over time.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JUNE 14, 2009 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Tanya Wiggins, Jeff Fifelski. Also present Harry and Dan.
4. June 2 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – Dan brought the balance sheet for the parks.
7. Maintenance Reports:
 - a. Harry – Vandals continue to get on the roof of the North Park. Harry will be taking down the maple tree nearest the light pole. Once the tree is down, the rules sign will get installed on the light pole. Harry would like us to consider removing the trees around the tennis court, they could be replaced with new trees in a selected location. Nancy will look into getting some signs to keep from throwing items into the creek. A motion was made by Steve, seconded by Jeff to allow Harry to purchase lumber to replace the boards missing on the boardwalk. Harry will be replacing some of the wood chips in the park this coming week.
8. Old Business
 - a. Rec. Plan – Tabled to next meeting.
 - b. July 4th Maintenance List – The plumber will be installing the temporary replacement water line before the 4th. This will solve the other water issue. The electric will be back to what it was last year. Harry will be trimming the grass along the creek bank.
9. New Business
 - a. None.
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING AUGUST 4, 2009 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski. Also present Harry and Dan.
4. July 7 meeting minutes approved as is.
5. Public Comment
 - a. Justin Liefers – Questions had on what to do with components of old benches. Also needs access to waters.
6. Township Comment – Dan brought the balance sheet for the parks.
7. Maintenance Reports:
 - a. Harry – Vandalism started again. They damaged the trash can in the North Park. The slide on the north park has been damaged. Harry still will get the lumber for the boardwalk and replace the missing railings. Harry commented that we should not allow renters access to the gate in the North Park. Also, if tables move they should be brought back. Harry has yet to trim the at Moline.
8. Old Business
 - a. Rec. Plan – Ken gave a copy to Dorr Rec. The plan will get draft approval at the next meeting.
9. New Business
 - a. August 18 Clean Up – Dorr Rec and Dorr Parks would clean the two buildings in the north park. Harry will be present to assist with identify township property. Inventory will be taken for both groups. The meeting will be a 6:00.
 - b. New Park Land – Open discussion was had on park land potential uses.
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING OCTOBER 6, 2009 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, Tanya Wiggins. Also present Dan.
4. September 1 meeting minutes approved as is.
5. Public Comment
 - a. Gordon Liefers was present to report on the Eagle Scout project. Gates are painted and benches completed. He did run out of paint for the parking lot. They are waiting for the weather to break for painting. Costs to date are under what was estimated due to a reduction in materials.
6. Township Comment – Dan brought a copy of the balance sheet.
7. Maintenance Reports:
 - a. Harry – Not present.
8. Old Business
 - a. Rec. Plan – Public Comment will be posted on the plan. An advertisement on the recreation plan review will need to be posted in the local newspaper.
9. New Business
 - a. No new business.
10. Roundtable discussion
 - a. A leaf drop off pile will be located on the park land at 140th and 18th. Leafs will be taken away, no composting will be done on site.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING DECEMBER 1, 2009 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Tanya Wiggins. Also present Dan.
4. November 3 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – Dan brought a copy of the balance sheet. Steve addressed questions on the draft recreation plan.
7. Maintenance Reports:
 - a. Harry – Not present.
8. Old Business
 - a. Parks are shut down. Irrigation was winterized.
 - b. Dorr Recreation is planning to fund the installation of additional irrigation at North Park.
9. New Business
 - a. Steve to select date for public meeting on recreation plan.
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JANUARY 5, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski. Also present Dan.
4. December 1, 2009 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – Dan brought a copy of the balance sheet.
7. Maintenance Reports:
 - a. Harry – Not present.
8. Old Business
 - a. Dorr Recreation Plan will have a public meeting on 6:45 on February 2. Regular parks meeting will be at 7:30 p.m. Nancy will notify Jane on the advertisement. Ken will deliver the draft plan to the library to make it available for public viewing prior to the meeting.
9. New Business
 - a. Budget review will be at the next meeting.
10. Roundtable discussion
 - a. Discussion was had on how to utilize the tables and minimize access to the roof of the North Park
 - b. Discussion was had on the lift station location in the park. The lift station is on the south side of the road located between the parking lot and the fence. The east drive access to the park is proposed to shift to the west along with the gate.
 - c. Additional park land is continuing to be pursued.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING FEBRUARY 2, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Nancy Fifelski, Jeff Fifelski..
4. January 5, 2010 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – None.
7. Maintenance Reports:
 - a. Harry – Not present.
8. Old Business
 - a. Dorr Recreation Plan has comments from Tammy Van Haitsma. Dan will contact Tammy to check on the status. Ken will make a presentation to Dorr Rec. on February 25, 2010.
9. New Business
 - a. Budget Review – Review was done on the proposed budget. Capital improvement projects include backstop repairs, curb installation to reduce erosion and safety surfacing loss, and improvements to the South Park restrooms.
10. Roundtable discussion
 - a. Discussion was had on picnic table use and maybe eliminating some tables depending on how tables get used.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MARCH 2, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Tanya Wiggins. Also present was Dan and Harry.
4. February 2, 2010 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – None.
7. Maintenance Reports:
 - a. Harry – Nothing exceptional to report. Still plan on taking down tree around the tennis courts. Harry will get an estimate to grind the stumps. Harry comment that he thinks we have more picnic tables than we need.
8. Old Business
 - a. Dorr Recreation Plan – We reviewed comments on items such as meetings dates. Several inserts need to be included in the plan.
9. New Business
 - a. None.
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING APRIL 6, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Jeff Fifelski, Nancy Fifelski, Tanya Wiggins. Also present was Dan and Harry.
4. March 2, 2010 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – None.
7. Maintenance Reports:
 - a. Harry – Tennis nets are up. 25-30 shingles were removed from the roof from North Park after the Easter Egg Hunt. Trees are still not down, waiting on the weather. Harry reviewed options for turning the water on. Harry will get an estimate to grind the stumps. Harry will cement in a loose post by the tennis court. Swing needs to be replaced at North Park; the approximate cost is \$80. Harry would like to know how much he can spend on fertilizer. The township maintenance tractor has received a lot of wear and tear. Attention needs to be given to it.
8. Old Business
 - a. Dorr Recreation Plan – No updates. Ken was not here.
9. New Business
 - a. Budget – Budget was approved as \$30,000.
 - b. Safety Surface Replacement - Need approximately 215 c.y. @ \$24/c.y. installed totals \$5,160. Will need to concentrate on one project, won't be able to do multiple projects. At the next meeting, we will vote on what that project is. Steve will go and shoot grades before the next meeting.
 - c. Ball Fields – to the best of our knowledge, the fields are ready.
10. Roundtable discussion
 - a. Reviewed options for maybe installing access the creek to help with erosion.
 - b. We need to attend township board meetings. Steve will attend this month.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JUNE 1, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Ken Rearick, Steve Jurczuk, Jeff Fifelski, Tanya Wiggins.
4. May 4, 2010 meeting minutes approved as is.
5. Public Comment
 - a. None.
6. Township Comment – None.
7. Maintenance Reports:
 - a. Harry – Not present. Picnic tables were set out and vandalized. There was a wire that that went to the lights on the tennis courts. It was dead but needs to be checked out.
8. Old Business
 - a. Dorr Recreation Plan –Dropped off at library. Meeting is on July 6.
 - b. North Park Parking Lot – Steve still needs to get detail of concrete edge to Ken. The concrete patch will be quite wide, possibly 3'-4' wide. Will review parking layout to see what works best to keep the drive lanes free for entry/egress and emergency access.
9. New Business
 - a. Parks Commission Positions – Motion by Fifelski, support by Wiggins to have Jurczuk as chairperson and Rearick as Vice Chair person. Motion approved 4-0.
10. Roundtable discussion
 - a. None.
11. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING SEPTEMBER 7, 2010 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Jeff Fifelski, Tanya Wiggins. Also present was Dan Weber.
4. Agenda approved.
5. Public Comment
 - a. None.
6. Township Comment
 - a. None
7. Maintenance Reports:
 - a. Harry was not present. Light in Moline park was replaced. There are a couple of irrigation heads in the field need repair. Harry suggested moving the monkey bars and parallel bars into the playground area.
8. Old Business
 - a. North Park Parking Lot – No budget update. The commission will get together once 3 bids are received for the additional fencing.
 - b. Recreation Plan – Technical changes need to be made. The plan approval needs to be published.
 - c. Prosecutors Office – Steve reported on his visit to the office and the vandalism.
9. New Business
 - a. None.
10. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MEETING October 5th, 2010
Held in North Park

1. Meeting called to order by Chairman, Ken Rairich

2. Pledged allegiance to the flag.

3. Present: Jeff Fifelski, Nancy Fifelski, Tanya Wiggins, Ken Rairich. Also present was Dan Weber.
Absent Steve Jurczuk and Harry Smit.

4. No minutes from last meeting to approve.

5. Public Comment: Warren Cater (557-2875) regarding his grand-daughter who was involved in the damages to the North park building, he thought the estimate for the roof repairs of \$4,300. Was a little high, and wondered if we would accept less, Ken explained that everything has been turned over to the Allegan Court system and that they would have to check with the judge on what he would accept for restitution. Jeff informed Warren that their were estimates for a metal roof turned into the court for less money, Mr. Cater also has a bid for less,(Ken Bird, 2605 Cornerstone ct SW, Wyoming 828-5961) wondering if we would accept that. Warren and his grand-daughter would be going back to court on November 1st. They would plead with the judge to accept a lower bid. Warren would like us to demand public service to all involved. Ken explained all the problems we have had in the park in the past and we are relying on the court to handle the problem, we would not withdraw our complaint.

6. Township Comment: None

7. New Business: Ken reported on Fall Festival. All the fliers were out indicating the festival would be in the North Park, the board agreed there would be problems with No Water and the Electrical would not be enough to handle all the planned events, and at this time we have no funds to do any repairs. Jeff would be contacting Tammy Van Haitsma, and Melodie Niemczyk, regarding changing any ad's to indicate South Park.

Nancy reported that the Graczyk property is listed for \$550,000. For approx 25 acres. Also Greg Dykstra is still willing to talk with us regarding his property for \$450,000 for approx 40 acres. Dan Weber will be checking to see if the Township would be allowed to purchase property on a Land Contract. Nancy to contact Greg Dykstra to attend our next meeting.

8. Roundtable discussion:

a. Reviewed options for maybe a millage to purchase new property. Nancy to bring information to our next meeting for review.

9. Meeting adjourned.

Minutes submitted by Nancy Fifelski.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING NOVEMBER 3, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Nancy Fifelski, Tanya Wiggins. Also present was Dan Weber.
4. Approval of minutes.
5. Public Comment
 - a. There was a concern about the fence contractor about an invoice.
6. Township Comment
 - a. None
7. Maintenance Reports:
 - a. Harry was not present.
8. Old Business
 - a. North Park Parking Lot – An invoice was received from Stallard for asphalt work associated with the fence work.
 - b. Recreation Plan – Technical changes need to be made. The plan approval needs to be published. Ken to update the commission on the status of the changes.
9. New Business
 - a. Justin Liefers – The eagle scout ceremony for Justin is this Sunday. Members of the parks commission are invited to attend since the project he worked on was ours.
 - b. South Park bench – The bench is now lower than the sidewalk. The commission would like to see the bench adjusted since the slab was previously flush with the old sidewalk. Dan will check with the township board to see if this should be covered by the road project.
 - c. Park shutdown – The park can be winterized at any time. We expect that Harry will likely complete this prior to leaving town for deer hunting. Ken has contacted someone in the past to take care of the blowing out the irrigation system.
10. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING DECEMBER 7, 2010 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Ken Rearick, Jeff Fifelski, Tanya Wiggins, Nancy Fifelski. Also present was Dan Weber.
4. Approval of minutes.
5. Public Comment
 - a. Patrick Scelest, Eagle Scout was looking for a project for an Eagle Scout project. Option presented was to replace the boards and bench along the boardwalk along the creek. Contact information is 681-2270. Schedule would be spring of 2011. Nancy will check to see who may have given money to the boardwalk fund.
6. Township Comment
 - a. None. As of the end of October, the budget had \$2,699.86
7. Maintenance Reports:
 - a. Harry was not present. Parks are winterized.
8. Old Business
 - a. Recreation Plan – Technical changes need to be made. The plan approval needs to be published. Ken to update the commission on the status of the changes.
 - b. Board Meetings – We need to continue attending the township board meetings. Jeff will attend the December meetings. For 2011, the schedule will be as follows:

i. January	Steve
ii. February	Ken
iii. March	Tanya
iv. April	Nancy
v. May	Jeff
vi. June	Steve
vii. July	Ken
viii. August	Tanya
ix. September	Nancy
x. October	Jeff
xi. November	Steve
xii. December	Ken
9. New Business
 - a. 2011 July 4th Festival – We should get an early start on any repairs for the work at the south park building.
10. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING DECEMBER 21, 2010 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Ken Rearick, Jeff Fifelski, Tanya Wiggins, Nancy Fifelski. Also present was Dan Weber.
4. Approval of minutes.
5. Public Comment
 - a. None.
6. Township Comment
 - a. None.
7. Maintenance Reports:
 - a. None.
8. Old Business
 - a. None
9. New Business
 - a. Meeting dates for next year will be as follow:
 - i. January 4
 - ii. February 1
 - iii. March 1
 - iv. April 5
 - v. May 3
 - vi. June 7
 - vii. July 5
 - viii. August 2
 - ix. September 6
 - x. October 4
 - xi. November 1
 - xii. December 6
10. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JANUARY 4, 2011 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Ken Rearick, Jeff Fifelski, Tanya Wiggins, Nancy Fifelski. Also present was Dan Weber.
4. Approval of minutes.
5. Public Comment
 - a. None.
6. Township Comment
 - a. None.
7. Maintenance Reports:
 - a. Harry was not present.
8. Old Business
 - a. Recreation Plan – Discussion on the procedures for the recreation plan and grant. Motion to approve 2010 Dorr Twonship Recreation Plan made by Wiggins, support by N. Fifelski. Motion 5-0. It will be sent to the township board for approval at their January meeting.
9. New Business
 - a. 2011 July 4th Festival – Discussion was had what is necessary for this year’s festival. A hand wash sink will be required for the kitchen this year. The parks commission will attempt to contact the 4th of July committee to see if they have any funding sources and what are plans. DDA will be contacted also to see if they have any funding.
 - b. Jeff attended the hearing for the vandalism at the North Park. The defendants ended up with probation and paying to patch the roof in lieu of replacing. Prosecutors office will let us know when the work will be done.
 - c. Steve Jurczuk submitted commission meeting dates for payment to Jodi on 11/10/10. He check on the status of payments.
10. Meeting Adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING FEBRUARY 15, 2011 7:00 p.m.

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Ken Rearick, Jeff Fifelski, Also present was Dan Weber and Harry Smit.
4. Approval of minutes.
5. Public Comment
 - a. Kyle Pitcher and Zach Roys attended. Kyle is looking for some options for eagle scout projects. Suggestions offered were fixing in-place picnic tables and installing back boards in the tennis courts. The group decided to work the Kyle on the picnic table project.
6. Township Comment
 - a. Dan presented an updated budget.
7. Maintenance Reports – Nothing new on maintenance. Discussion was had reducing number of picnic tables and chain/fixing them in place. The idea behind reducing the number of tables was to prevent vandals form moving them or allowing access to the roof of buildings. The amount of tables to remain on site was not finalized.
8. Old Business
 - a. Recreation Plan – The recreation plan had not yet been approved by the township. It will tentatively be available for township board approval.
9. New Business
 - a. 2011 Budget – Discussion was had on preliminary budget numbers. Attached are the initial numbers discussed at the meeting. Discussion was had on constructing a new restroom building in the north park and replacing the existing pavilion with a covered shelter. No decisions were made.
 - b. July 4th – Steve reported that the 4th of July committee commented at the February 11 meeting that repairing and making available the permanent restrooms in the south park were not a priority for the event and that they could deal with brining in additional portable toilets.
10. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING MARCH 1, 2011 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Ken Rearick, Jeff Fifelski, Also present was Dan Weber
4. Approval of minutes.
5. Public Comment
 - a. None.
6. Township Comment
 - a. None.
7. Maintenance Reports – None.
8. Old Business
 - a. Recreation Plan – Ken will email the updated copy to Steve.
 - b. 2011 Budget – A review was conducted of draft budget. See attached proposed budget.
 - c. July 4th - There is a meeting Friday that Nancy will try to attend..
9. New Business
 - a. New Park Land – Additional discussion was had on possible sale of the land. No decision was made.
10. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JUNE 7, 2011 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Ken Rearick, Jeff Fifelski, Tanya Wiggins. Also present was Dan Weber and Harry Smit.
4. Approval of minutes.
5. Public Comment
 - a. Kyle Pitcher from Boy Scout Troop 90. He had previously made a presentation about his Eagle Scout Project. The project included install backboards on the tennis courts and securing the picnic tables in place to reduce vandalism.
6. Township Comment
 - a. None.
7. Maintenance Reports – No significant vandalism to report. Fertilizing has not been done yet, the pump for the north park irrigation needs to be repaired. Tanya will let the ball program know that only one person is permitted on the tractor at any time.
8. Old Business
 - a. July 4th – Ken is still waiting for a quote on the new hand sink. Ken and Jeff will get a water sample submitted.
 - b. Playground Surfacing – The area disturbed will be re-seeded. Ken will check on this. Motion made by Wiggins, support by Fifelski to finish filling in the playgrounds at North Park and South Park with clean sand fill. Motion passed 4-0.
9. New Business
 - a. Tanya's daughter will conduct a spring cleaning of the building in the South Park prior to the first rental.
10. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING JULY 5, 2011 7:00 p.m.**

1. Meeting called to order by Chairman
2. Pledged allegiance to the flag.
3. Present: Steve Jurczuk, Nancy Fifelski, Tanya Wiggins. Also present was Dan Weber
4. Approval of minutes.
5. Public Comment
 - a. None
6. Township Comment
 - a. None.
7. Maintenance Reports – It was noted that it would be nice to have some grass killer sprayed around the trees to reduce trimming. Commission suggested that if Harry comes across stones or rocks when mowing around the township that they be collected and placed on the bank east of the drive into North Park to stabilize the bank. Question was asked if any dead discarded Christmas trees from the township recycle center could be placed on the creek bank in the north park to discourage kids from playing there.
8. Old Business
 - a. July 4th – No comments received from the events.
9. New Business
 - a. None..
10. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING AUGUST 2, 2011 7:00 p.m.**

1. Call to order
2. Pledge allegiance to the flag.
3. Steve Jurczuk, Ken Rearick, Nancy Fifelski, Tanya Wiggins present
4. Approval of minutes.
5. Bills
6. Public Comment
7. Township Comment
8. Maintenance Reports – Harry was not present. Steve asked Jane if Harry could use his blower to blow out the pavilion if he doesn't already do it. The door to the concession in the North Park needs to be painted. Ken would like Harry to check for a leaking pipe in the North Park. Also need to patch the pot hole in the North Park entry drive. Annetta Jansen (Project Hope) would like any left over posts from the North Park.
9. Old Business
 - a. Eagle Scout projects – no new updates.
10. New Business
 - a. Picnic Tables – Discussion was had again on whether or not to allow picnic tables to leave the park. The item was tabled.
 - b. North Park Slide – Nancy will call Western Welding to do a weld repair on the slide, near the top.
 - c. North Park Pavilion – Lights in the pavilion are busted. Steve will contact Dan to see about options.
 - d. Rocket Football – Practice starts August 15.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING SEPTEMBER 6, 2011 7:00 p.m.**

1. Call to order
2. Pledge allegiance to the flag.
3. Present were: Steve Jurczuk, Nancy Fifelski, Jeff Fifelski, and Tanya Wiggins. Also present is Dan Weber.
4. Approval of minutes.
5. Bills
 - a. Bills for Home Depot, Nykamp Trucking, and Lameyer Plumbing were approved.
6. Public Comment
7. Township Comment
8. Maintenance Reports – Harry was not present. 3 trash cans were taken from the park. Tree that split has been cleaned. Cold patch was purchased and Harry installed it.
9. Old Business
 - a. Eagle Scout projects – no new updates.
 - b. North Park Slide – Has not been completed yet. Chuck will get it done at no cost to the township. He did not have a schedule for getting it done.
 - c. North Park Pavilion – Dan will repair the lights in the North Park.
10. New Business
 - a. Projects – Thoughts on projects for next year centered on a new restroom building. Steve will bring some examples of recent restroom building projects for discussion.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING NOVEMBER 1, 2011 7:00 p.m.**

1. Call to order
2. Pledge allegiance to the flag.
3. Present were: Steve Jurczuk, Ken Rearik, Nancy Fifelski, Tanya Wiggins, and Jeff Fifelski. Also present is Dan Weber.
4. Approval of minutes.
5. Bills
 - a. Jeff's bill for \$97.35 from Home Depot is approved.
6. Public Comment
7. Township Comment
8. Maintenance Reports – Harry was not present. Jeff reported that the work was done on the South Park building to make it more secure. The irrigation system was winterized by the township's contractor.
9. Old Business
 - a. Eagle Scout projects – no new updates. Any projects will need to wait until next year.
 - b. North Park Slide – Has not been fixed. Nancy contacted him again.
 - c. Jeremy Ingersol – Discussed what to do with the equipment. We will contact him to discuss options. Wireless?
 - d. Parallel bars – We would like to move the bars inside the concrete walk. This should happen next spring.
 - e. Trees – The commission still has concerns that the new streetscape trees are blocking sightlines for oncoming traffic.
 - f. Land – Nancy contacted Greg Dykstra with the name of state approved appraiser. Greg will likely be at the December meeting.
10. New Business
 - a. None.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING DECEMBER 6, 2011 7:00 p.m.**

1. Call to order
2. Pledge allegiance to the flag.
3. Present were: Steve Jurczuk, Ken Rearik, Tanya Wiggins, and Jeff Fifelski. Also present is Dan Weber and Harry Smit.
4. Approval of minutes.
5. Bills - None
6. Public Comment - None
7. Township Comment – None.
8. Maintenance Reports – Irrigation lines have been winterized. Steve asked Harry to adjust the time clock that controlled the lights in the North Park.
9. Old Business
 - a. Security Cameras – Have not been able to get in touch with Jeremy Ingersol
 - b. North Park Slide – No work done yet. We will recontact the party to get a schedule for completing this.
 - c. Trees – Our concern on the tree vs. site lines was shared with the township.
 - d. Land – Nothing new to report
10. New Business
 - a. 2012 Meeting Dates
 - i. Jan. 3
 - ii. Feb. 7
 - iii. Mar. 6
 - iv. Apr. 3
 - v. May 1
 - vi. Jun. 5
 - vii. Jul. 3
 - viii. Aug. 7
 - ix. Sep. 4
 - x. Oct. 2
 - xi. Nov. 6
 - xii. Dec. 4
 - b. Removal of Playground equipment – Decision was made to move the parallel bars from outside the north park playground to inside the north park playground. The monkey bars would be moved to the south park. Sand fill is also required at both parks.
 - c. Energy Refund – Nancy will check with Consumers Power on possible refund for any electrical upgrades.
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING APRIL 3, 2012 7:00 p.m.**

1. Call to order
2. Pledge allegiance to the flag.
3. Present were: Steve Jurczuk, Ken Rearick, and Jeff Fifelski. Also present is Harry Smit.
4. Approval of minutes.
5. Bills –
6. Public Comment – Connie Vunderink requested a tennis backboard be put up on the tennis courts.
7. Township Comment – None.
8. Maintenance Reports – Tennis nets are up. Some of the picnic tables are out. Harry did catch a golf cart tearing up the ball diamonds. Trash cans will be put out. They are starting tear the shingles off the roof.
9. Old Business
 - a. Energy Upgrades – Nothing new from Oscar Larsen.
 - b. Land – Nothing new to report.
10. New Business
 - a. Budget – Budget is the same as last year. Steve attended the budget meeting and shared his impressions from the township board on the park land and park building.
 - b. PortaJohn – They were put out on April 2.
 - c. Swing Sets – Steve to confirm the pricing with Tim.
 - d. Tennis Backboard – Harry will work with Ken, Jeff, and Steve to install a backboard.
 - e. Stone dust – Dorr Recreation Ball Program requested 10yds of stone dust per diamond (50 yds. Total).
11. Meeting Adjourned.

**DORR TOWNSHIP PARKS COMMISSION
MEETING ON JUNE 26, 2012 @ 7:00 PM**

1. Called to order

2. Present: Ken Rearick, Jeff Fifelski, Tonya Wiggins, Steve Jurczuk, Nancy Fifelski
And Harry Schmidt.

3. Maintenance Report by Harry: Water samples were taken by Jeff & Harry and turned into B & B Water, in Moline, all tests were OK. Plumbing repairs all done by Byron Plumbing. There is a gas smell In the park building, Janice Saunders will call and have gas company to come and check out the problem By Friday. Lost three barrels in Park. There are some sprinklers in need of repair in North Park. The park building has had more shingles removed and more vandalism in both parks.

4. Ken reported he had been attending the July 4th meetings and updated us on the activities, some discussion regarding the electrical in the park, Ken will call and have Buist Electric check the electrical and hoping to get a estimate on upgrading and repairing the lights in the park.

5. Nancy had received a call from Connie Vunderink, wondering if we had made a decision on the tennis backboard. Ken has ordered the backboards. Nancy did call and notify Connie.

Motion made by Tonya to adjourn, second by Steve, meeting adjourned.

DORR TOWNSHIP PARKS COMMISSION
MONTHLY MEETING December 4, 2012 7:00 p.m.

1. Meeting called to order by Chairman, Temp Chairman: Ken Rearick, Temp Secretary: Tanya Wiggins, Temp Treasurer: Jeff Miling

2. Pledged allegiance to the flag.

3. Present: Ken Rearick, Tanya Wiggins, Jeff Miling Also present: Brian Boot from the Twp.

4. Public Comment

a. None.

5. Township Comment

a. Brian introduced himself

b. Swore in Parks Commissioners

c. Township put an ad in the newspaper for the remaining two openings on the parks board

d. If we have a proposal for the new land let him know and he can bring it to the township's attention

6. Maintenance Reports

a. Harry is retiring at the end of the year. Dorr NP Barn's door is broke, Harry is looking into getting it replaced. Ken called it into the police. There is also more writing on the NP Pavilion.

7. Old Business

a. Lights in the SP, we need to get new bids

b. Check to see if Steve sent in the November minutes

c. Come up with a rental agreement for NP and SP. Need to have someone check before and after they get rented.

d. maybe eliminate some of the picnic tables

8. New Business

a. Welcome new board member Jeff Miling

b. Went over what the Park Commission does and what we use the budget on

c. Talked about the SP and maybe get more parking in there

d. Maybe getting companies to donate material, time, or money to help fix the parks up

e. Talk to the county about putting a cross walk on 142nd between NP and SP

f. Bring WiFi and cameras into the parks so we can keep an eye on what is going on down at the parks. Police would be able to access them.

g. Alarming the doors to the buildings

h. Meeting for 2013; Jan 8, Feb. 5, Mar. 5, Apr. 2, May 7, June 4, July 2, Aug. 6, Sept. 3, Oct. 1, Nov. 5, Dec. 3

i. Members email addresses: Ken: kenr@mcvankampen.com, Tanya: tanyalee75@gmail.com, Jeff: milingjk@gmail.com, Brian: clerk@dorrtownship.org

9. Meeting Adjourned. Next Meeting Jan. 8 @ 7pm at the Dorr Township Building

Dorr Township Parks Commission

Monthly Meeting January 8, 2013 7:00 p.m.

1. Meeting called to order by Chairman: Temp Chairman: Ken Rearick
2. Pledge of allegiance
3. Present: Ken Rearick, Aggie Kurzmann, Christine Schwartz, Mark Muscarella
 - a. Also present: Brian Boot township clerk, Jeff Miling Township Manitnce, Larry Dolegowski citizen
 - b. Board members absence: Tanya Wiggins
4. Temp. Chairman Ken Rearick gave an overview of what the Park Commission is about and what they do. Also the new members were introduced.
5. Public Comment
 - a. Larry talked about the new park land.
6. Township Comment
 - a. Brian said that the Township board approved that the Parks Commission could start to gather information and input from the citizens about the development of the new park land.
7. Maintenance Report
 - a. Jeff reported that he fixed a door that was kicked in.
 - b. That the roof of the building in the north park was in need of repair and he got some information on steel roofing.
8. Old Business
 - a. Looking in to lights in the south park that need to be replaced. Usually 3 estimates are needed.
 - b. Ken got the new locks for all locked things in the parks, now they will all have the same key.
9. New Business

- a. See about moving picnic tables to barn on the new park property.
- b. Jeff Miling to find out his job description.
- c. At next meeting talk about our visions for the new park land.
- d. Continue with the south parks lighting update.
- e. Vote on park commission positions at next meeting. 1 park commissioner, 1 secretary, 3 trustees
- f. New budget to come in March
- g. Cross walk to connect north and south parks
- h. Aggie will make a facebook page for the parks, so people can leave comments about what they would like to see happen with the new park land.
- i. Next meeting February 5th 2013

10. Meeting adjourned

Dorr Township Parks Commission

Monthly Meeting February 5th, 2013 7:00 p.m.

1. Meeting called to order by Chairman: Ken Rearick
2. Pledge of allegiance
3. Present: Ken Rearick, Aggie Kurzmann, Christine Schwartz, Mark Muscarella, Tanya Wiggins
 - a. Also present: Brian Boot township clerk, Jeff Miling Township Maintenance, Larry Dolegowski citizen
4. Maintenance Report
 - a. Maintenance report was given early because Jeff needed to leave.
 - b. He has plowed the North park parking lot.
 - c. DBA would like to put the extra snow in the parking lot of either park.
 - d. Jeff's job description is that if he finds an issue at the park he should contact the Chairman (Ken) to discuss the issue and how to proceed.
5. Public Comment
 - a. None
6. Township Comment
 - a. None
7. Elections
 - a. Motion made by Ken, 2nd by Mark for Aggie to be the secretary. Motion Carried
 - b. Motion made by Mark, 2nd by Tanya for Ken to be the chairman. Discussion held, motion carried.
8. Old Business
 - a. Overflow parking proposal: take \$10,000 from the left over last year budget (for the light upgrade) and put a down payment on the project then \$10,000 from this year's budget for the balance. Township supervisor Tammy said that

the township will put back the \$10,000 for the light upgrade. Motion made by Ken, 2nd by Mark, motion carried.

- b. Would like to try and get the lighting project done by the 4th of July. See if consumers energy has any deals on lights.
- c. New budget for this year to be \$60,000
- d. Picnic table are covered in snow and for now will not be moved into barn.
- e. Our visions for the new park: a quad of 350ft baseball fields with concession stand in the middle, and 3 additional baseball fields, a football/soccer field, updated playground equipment, fix tennis court, fix slaughter house into a concession stand, skate park near the road, at least 150 parking spaces.

9. New Business

- a. Increase in pay from \$35 a meeting to \$50 a meeting. Motion made by Ken, 2nd by Tanya, motion carried.
- b. Talked about taking barns down, at least the one with the silo and maybe making the other for maintenance equipment.
- c. Aggie to look into grant writing. Park commission to pay for online grant writing class (\$95) to be discuss.
- d. Mark, Christine and Tanya to look into fundraising.
- e. Christine to contact drain commissioner about possibilities for the drain in the new land.
- f. Increasing your meetings to two a month for now while we develop the new park.
- g. Renting of the parks, can we be more involved.
- h. New oven for South Park before the 4th of July.
- i. Next meeting March 5th 2013 unless we hear back from drain commission in a week or so then we will contact everyone via email about adding another meeting this month.

10. Meeting adjourned

Dorr Township Parks Commission

Monthly Meeting February 5th, 2013 7:00 p.m.

1. Meeting called to order by Chairman: Ken Rearick
2. Pledge of allegiance
3. Present: Ken Rearick, Aggie Kurzmann, Christine Schwartz, Mark Muscarella, Tanya Wiggins
 - a. Also present: Brian Boot township clerk, Jeff Miling Township Maintenance, Larry Dolegowski citizen
4. Maintenance Report
 - a. Maintenance report was given early because Jeff needed to leave.
 - b. He has plowed the North park parking lot.
 - c. DBA would like to put the extra snow in the parking lot of either park.
 - d. Jeff's job description is that if he finds an issue at the park he should contact the park commission to discuss the issue and how to proceed.
5. Public Comment
 - a. None
6. Township Comment
 - a. None
7. Elections
 - a. Motion made by Ken, 2nd by Mark for Aggie to be the secretary. Motion Carried
 - b. Motion made by Mark, 2nd by Tanya for Ken to be the chairman. Discussion held, motion carried.
8. Old Business
 - a. Overflow parking proposal: take \$10,000 from the left over last year budget (for the light upgrade) and put a down payment on the project then \$10,000 from this year's budget for the balance. Township supervisor Tammy said that

the township will put back the \$10,000 for the light upgrade. Motion made by Ken, 2nd by Mark, motion carried.

- b. Would like to try and get the lighting project done by the 4th of July. See if consumers energy has any deals on lights.
- c. Submitting a request to the township for the new budget for this year to be increased to \$60,000.
- d. Picnic table are covered in snow and for now will not be moved into barn.
- e. Our visions for the new park: a quad of 350ft baseball fields with concession stand in the middle, and 3 additional baseball fields, a football/soccer field, updated playground equipment, fix tennis court, fix slaughter house into a concession stand, skate park near the road, at least 150 parking spaces.

9. New Business

- a. Increase in pay from \$35 a meeting to \$50 a meeting. Motion made by Ken, 2nd by Tanya, motion carried.
- b. Talked about taking barns down, at least the one with the silo and maybe making the other for maintenance equipment.
- c. Aggie to look into grant writing. Park commission to pay for online grant writing class (\$95) to be discuss.
- d. Mark, Christine and Tanya to look into fundraising.
- e. Christine to contact drain commissioner about possibilities for the drain in the new land.
- f. Increasing your meetings to two a month for now while we develop the new park.
- g. Renting of the parks, can we be more involved.
- h. New oven for South Park before the 4th of July.
- i. Next meeting March 5th 2013 unless we hear back from drain commission in a week or so then we will contact everyone via email about adding another meeting this month.

10. Meeting adjourned

Dorr Township Parks Commission

Monthly Meeting March 5th, 2013 7:00 p.m.

1. Meeting called to order by Chairman: Ken Rearick at 7:02 pm
2. Pledge of allegiance
3. Present: Ken Rearick, Aggie Kurzmann, Christine Schwartz, Mark Muscarella, Tanya Wiggins
 - a. Also present: Brian Boot township clerk, Jeff Miling Township Maintenance, and 2 citizens
4. Maintenance Report: Jeff Miling
 - a. Doing a lot of snow removal
 - b. Snow blower broke but has been repaired
 - c. Brian Boot says that there is a branch down in the Moline park
5. Public Comment
 - a. None
6. Township Comment: Brian Boot
 - a. There have been concerns about the "lack of bidding" for the work in the North park. Ken said that he has addressed them about it and told them that the labor was free to us, only paying for materials.
 - b. Money for the fence will be put into our budget. (No official decision yet) We feel that the fence needs to be something that can be reused.
7. Sectary Report: Aggie Kurzmann
 - a. Approval of Februarys meeting minutes: Motion made by Christine 2nd by Tanya motion carried
8. Old Business
 - a. The lights in the South park: Ken has a card from Facilities Resource Group that works with Consumers. We have an old estimate from Buist electric but would need a new one. We will also call Miller electric. At the next meeting we will decide what we want the call for estimates.
 - b. Budget was submitted to the township board for \$61,930.00

- c. At next meeting we will take a look at and make a decision about the oven for the south park. Ken suggested that maybe we can use the oven that is in the house.
- d. Christine contacted drain commissioner Glenn he said that we cannot enclose it, but we could put 1 or 2 crossings over it. A rough estimate from Weicks for crossings would be about \$100.00 per foot installed.
- e. Ken and Tanya will meet at the new land with Steve about moving the driveway.
- f. Renting of the parks: The recreation department gets to rent the park first. Ken will get Fifelski the list of dates. The park should not be rented the weekend before the 4th of July. The bathrooms at the south park have not been rented in a few years when we have next meeting there we will make a decision about if we want to rent them or not.
- g. Fundraising and grants: Mark emailed Meijer they want to know plan and what they would get out of it. Ken talked to Gordan foods and Hayworth and they will only donate to a nonprofit. Rec department is looking into setting up an account that we could use the money from for developing of the new park. Christine is looking into who wrote grants in the past.
- h. Visions for new park: Aggie will check with Don about blue prints that the Tech center kids could look at. Would also like to see a farm market area around the barns possibly, and some pavilions and built in grills.
- i. We will hold off on increasing meetings for now.

9. New Business

- a. Next meeting April 9th 2013 will be at South park and Meeting May 7th will be at the North park. Aggie will give write up to be posted in the paper to Brian Boot to submit.
- b. Christine talked to Linda Stoecker from the Then & Now Historical Society about barn preservation they said we could contact Barn Cats but they are quite expensive.
- c. A new crosswalk will be painted on 142nd st. between the current one to the drive into the new land. New park signs will be going up along 142nd st. giving more notice of the park

10. Meeting adjourned at 8:30 pm. Motion made by Mark, 2nd by Christine.

Dorr Township Parks Commission
Monthly Meeting APRIL 9TH, 2013 7:00 p.m.
South Park

1. Meeting called to order by Chairman: Ken Rearick at 7:05 pm
2. Pledge of allegiance
3. Present: Ken Rearick, Aggie Kurzmann, Christine Schwartz, Mark Muscarella, Tanya Wiggins
 - a. Also present: Jeff Miling Township Maintenance, and 1 citizen
4. Maintenance Report: Jeff Miling
 - a. Will put new locks on the doors of the South Park building. They will all have the same key.
 - b. Get the water tested and the pipes ready to use for the summer.
 - c. Will fix the hole in the building, and the trim around the concession stand door.
 - d. He will install the new oven when we get one.
 - e. Has letters from two kids that he caught breaking lights in the park. They clean it up and it has been fixed. The kids would like to come and do more cleaning in the parks.
5. Public Comment
 - a. None
6. Township Comment:
 - a. None
7. Old Business
 - a. The lights in the South Park: We will get 3 bids to have the lights and polls replaced. And also the lights around the building. Ken will contact Facilities Resource Group that works with Consumers and Buist electric and also Miller electric. Will try and set up a Saturday that all 3 companies can come out and look at and bid on this project. Aggie will have Boot post this meeting 18 hours prior. Motion was made by Ken and 2nd by Aggie, motion carried.

- b. We will also have them look at adding 2 new outlets of 220 and 110 in the back part of the park and have that added in on the bid for the lights.
- c. The electric in the building will need to be brought up to code at some point. This will make it easier to fix when we have a problem.
- d. Renting of the bathrooms will depend on the plan for the bathrooms. Will be decided at a later date.
- e. Tech center students will start on the blue prints soon and will have them done by the end of the school year.
- f. Oetman was not available for tonight. Ken will contact him and see when he is available and Aggie will have Boot post this meeting 18 hours prior.

8. New Business

- a. Next meeting May 7th will be at the North park. Aggie will give write up to be posted in the paper to Boot to submit.
- b. Cement work needs to be done. Ken will call and check on that.
- c. Bathrooms need to be update and made handicap accessible. Christine will contact Lameyre Plumbing, Godwin plumbing and Byron plumbing about a date to come out and look at and bid on this project. Aggie will have Boot post this meeting 18 hours prior.
- d. A motion was made to get a new stove. Motion made by Christine and 2nd by Ken, motion carried. Tanya will look in to some prices on new stoves and email everyone with her findings.
- e. Opening day for baseball is May 4th.
- f. Next meeting will be May 7th at the North park. The June 4th meeting will be at Moline Park. Aggie will give write up to be posted in the paper to Boot to submit.

9. Meeting adjourned at 8:46 pm.

Dorr Township Parks Commission
Monthly Meeting MAY 21ST, 2013 7:00 p.m.
North Park

1. Meeting called to order by Aggie at 7:14 pm
2. Pledge of allegiance
3. Present: Aggie Kurzmann, Christine Schwartz, Tanya Wiggins
 - a. Also present: Brian Boot Township clerk, and 2 citizen
4. A motion was made by Christine for Aggie to be moderator for this meeting, 2nd by Tanya, motion carried.
5. Maintenance Report:
 - a. None
6. Public Comment
 - a. Who is mowing for parks now? Brian and Jeff are taking turns for now.
7. Township Comment:
 - a. They are hiring a new maintenance person.
 - b. New account at Standard has been setup for fuel for the parks.
 - c. Ken has not resigned yet, cannot appoint someone until he does.
8. Sectary Report:
 - a. Christine made a motion to accept the minutes from May7th 2013, 2nd by Tanya, motion carried.

9. Old Business

- a. The lights in the South Park: Christine called Buist, Miller and Circuit, waiting to hear back from them on a time to come out. She will email us when she has a time.
- b. Oven: the oven was not available to be donated. We will have Mark buy one and check on the delivery and installation price. If needs to be installed James Wiggins will do it.
- c. Overflow parking lot: Contact Oetman about parking bumpers. People are using it but not how we intended.
- d. Enter and exit signs for North Park: Aggie made a motion to go with Midwest Sign Co. for the signs and post. 2nd by Tanya, motion carried.
- e. Tanya made a motion for Midwest Sign Co. to also do the arrow out sign. 2nd by Aggie, motion carried.
- f. Tanya called for bids on stump removal; she needs to call them back. She will email us with info.
- g. Jeff has got new deadbolts. We need to check and see if he installed them all.
- h. Graffiti at North Park has been painted.
- i. Aggie will look into getting covers only for the North Park lights. James Wiggins will look into making a wire proctor for them.
- j. Bylaws: Christine motioned to table this until whole board is present. 2nd by Tanya, motion carried.
- k. Chairman: tabled until Ken resigns.
- l. Treasurer: tabled until whole board present.
- m. Blueprints: going to do some cut outs and play around with placing of things and go from there.
- n. Need to rope off drive to barns and house.
- o. Talk to township board about putting up fence on the north west side of property.
- p. Put grass seed down on property between overflow parking and the road and also the other side to driveway. James Wiggins will spread it. Christine made a motion for Tanya to get grass seed at Moline Co-Op. 2nd by Aggie, motion carried.

10. New Business

- a. Maintenance: Park clean up, Aggie will see if inmates can come on a Saturday and what times, and if we would have to be there. We would need to make a list of what needs to be done. James Wiggins has contacted a Boy Scout troop to help with drainage ditch clean up.
- b. South Park water tested passed.
- c. Master plans and public input: We would like more input from citizens before we make a master plan. Public input meeting dates July 13th 9am-11am and July 15th 7pm-9pm. Aggie will contact Pennesse Globe for a write up.
- d. A motion was made by Aggie for Christine to write a proposal to township board to increase the meetings and be paid to two a month for the rest of this budget year. 2nd by Tanya, motion carried. 2nd meetings dates would be the 3rd Monday of the month:

June 17th, July 15th, Aug. 19th, Sept. 16th, Oct. 21st, Nov. 18th, Dec. 16th, Jan. 20th, Feb. 17th, and March 17th.

- e. Crosswalk: need to find out if the Township, Road commission, DDA or the parks will pay for it. We need to do a proposal for the bid.
- f. Next meeting will be June 4th meeting will be at Moline park at 7pm.
- g. Motion made to adjourn by Christine 2nd by Tanya motion carried.

11. Meeting adjourned at 9:13pm.

Dorr Township Parks Commission
Monthly Meeting MAY 7TH, 2013 7:00 p.m.
North Park

1. Meeting called to order by Aggie at 7:10 pm
2. Pledge of allegiance
3. Present: Aggie Kurzmann, Christine Schwartz, Mark Muscarella, Tanya Wiggins
 - a. Also present: Jeff Miling Township Maintenance, and 3 citizen
4. A motion was made by Mark for Aggie to be moderator for this meeting, 2nd by Christine, motion carried.
 - a. We are going to Keep Ken informed until he formally resigns.
5. Maintenance Report: Jeff Miling
 - a. The water at South Park has been sent out for testing.
 - b. He moped the building from the flood but it needs it again and some things that got wet needs to be taken care of.
 - c. Would like to have the combo to the lock at the North park.
 - d. He will get the North park water tested.
 - e. He will take care of the power line by the basketball courts.
 - f. Will work on getting the tennis court nets up.
 - g. Will be mowing the parks once a week.
 - h. A motion was made for Jeff to buy chain nets for the basketball hoops limit of \$75.00 for two by Aggie, 2nd by Tanya, motion carried.
6. Public Comment
 - a. None
7. Township Comment:
 - a. None

8. Sectary Report:

- a. Mark made a motion to accept the minutes from April 9th 2013, 2nd by Tanya, motion carried.

9. Old Business

- a. The lights in the South Park: We will get 3 bids to have the lights and polls replaced. And also the lights around the building. Christine will contact Facilities Resource Group that works with Consumers and Buist electric and also Miller electric. Jeff will attend meeting with contractors. Christine will get the plan from 2012.
- b. We will rent the bathrooms when the building is rented. Aggie will be the contact person With Vicki about when they are rented and Aggie will contact park commission members for taking turns on opening/closing and cleaning them.
- c. Mark may be donating a oven for South park, if not he will look for an oven.
- d. Motion made by Aggie 2nd by Tanya that Mark can buy an oven for not more then \$375.00. Motion carried.
- e. Overflow parking lot is on schedule and should be done by end of week.
- f. Tech center students have started on the blue prints and will have them done by the end of the school year. They are going to do two one with the farm buildings and one without.
- g. North park maintenance: Tanya will call to get three bids on removing the stumps. Mark will look in to new deadbolts. Jeff will take care of the wires and conduit under pole by basketball courts. Tanya will paint the graffiti. Aggie will price new lights.

10. New Business

- a. Bylaws: waiting for clarification on treasurer.
- b. Chairman: tabled until Ken formally resigns.
- c. Treasure: tabled
- d. Motion was made by Tanya and 2nd by Christine that we for now meet the 1st and 3rd Tuesday of the month at 7pm starting May 21st at the township hall. Motion carried.
- e. Next meeting will be may 21st 7pm at the township hall. June 4th meeting will be at Moline park at 7pm.
- f. Motion made to adjourn by Aggie 2nd by Christine motion carried.

11. Meeting adjourned at 8:25 pm.

Dorr Township Board

Special Combined Meeting with Parks Commission

May 7, 2013

Meeting with the Township Parks Commission at 8:25pm

Members present: Patty Senneker, Dan Weber, Janice Saunders, John Tuinstra

Members absent: Brian Boot and Josh Otto

Parks Commission members present: Tanya Wiggins, Christine Schwartz, Aggie Kurzmann, Mark Muscarella

Members absent: Ken Rearick

Discussed park concerns and expansion

Meeting adjourned at 9:30pm

Dorr Township Parks Commission

Extra Monthly Meeting JUNE 17TH 2013 7:00 p.m.

North Park

1. Meeting called to order by Aggie at 7:03 pm
2. Pledge of allegiance
3. Present: Aggie Kurzmann, Christine Schwartz, Mark Muscarella
 - a. Also present: Terry maintenance man, and 2 citizen
4. A motion was made by Mark for Aggie to be moderator for this meeting, 2nd by Christine, motion carried.
5. Maintenance Report:
 - a. Doing lots of mowing.
 - b. A second maintenance person is needed to be able to keep up with every thing.
6. Public Comment
 - a. Larry Stirdivant says he would like to see the creek at the South park made nicer again.
 - b. June 18th at 5pm at crosswinds church is a meeting for the 4th of July.
 - c. Clyde Lorenz said that June 29th the Lions club and troop 90 and 3090 is going to help with cleaning up at the parks.
7. Township Comment:
 - a. None
8. Sectary Report:
 - a. None

9. Old Business

- a. The lights in the South Park: Reviewed the bids for the project. Mark made a motion to accept Miller electric bid for the South Park lighting project. 2nd by Aggie, motion carried.
- b. Christine made a motion to take \$421 out of the misc. work category to finish paying for the light bid. 2nd by Aggie, motion passed.
- c. Will use \$10,000.00 from lighting project fund and \$10,000.00 from left over overflow parking lot fund and \$421 from misc. work to pay for lighting project. Total \$20,421.00
- d. Oven: the oven is in and working.
- e. Enter and exit signs for North Park: are ordered and should be in this week.
- f. Stump removal: Mark will contact Timber Ridge about bid on stump removal at North Park.
- g. Clyde will look into South Park concessions stand repairs.
- h. A new commission member will be appointed at this coming township meeting.
- i. Bylaws: tabled
- j. Chairman: tabled
- k. Treasurer: tabled
- l. Blueprints: Aggie will cut out for next meeting.
- m. Need to rope off drive to barns and house Clyde will put some railroad ties down.
- n. Grass seed is down.

10. New Business

- a. Moline park maintenance: We will plan on removing flower bed and the short pole barriers. Larry will check on cutting the dead tree branches.
- b. Aggie made a motion to remove the short pole barriers, 2nd by Mark, motion carried.
- c. Christine will call about a port-a-john for the Moline Park.
- d. Christine made a motion to pay \$60.00 for the wood chips the Lions club needs for the North park sign, 2nd by Mark, motion carried.
- e. Christine made a motion to request from the Dorr Township Board \$30,000.00 from the public improvement fund for architectural consulting and design for North park development and improvement. 2nd by Mark motion passed.
- f. Aggie will email the news paper again to see if we can get something on the front page before the public input meetings.
- g. Aggie will come up with a half sheet hand out about the public input meeting to pass out to the local businesses.
- h. Christine will call Brian to see if he can put it on the web site.
- i. Next meeting July 2nd, 7pm at the township hall.
- j. Motion made by Aggie 2nd by Mark to adjourn. Motion passed.

11. Meeting adjourned at 9:42pm.

Dorr Township Parks Commission
Monthly Meeting JUNE 4TH, 2013 7:00 p.m.

Moline Park

Meeting canceled due to lack of quorum.

Members present Agnes Kurzmann, Christine Schwartz

Dorr Township Parks Commission

July 15th Meeting

Called to order at 7:08 pm

Present: Aggie, Christine, Mark, Tanya, and 8 Dorr residents

Public Comment: Can we post the minutes online.

Maintenance Report:

- A. The parks haven't been cleaned up since the 4th of July celebration. Since we don't receive money from the celebration, should the DBA, Dorr Recreation, and township pay to have the parks clean? The 4th of July committee should keep the parks clean during and after the celebration.
- B. Swings: The hooks that go over the bar to hang the swings have been getting stolen.

Township Comment: No one present

Secretary Report: Accept the report, Motion: Christine; 2nd Aggie, unopposed, motion carried

Old Business:

- a. South Park lighting project; received a bill from Rob Miller
- b. Stump removal in NP; Tanya will contact Schaffer Tree Service to remove the stumps
- c. Lights in NP; Dorr Recreation might be willing to help pay for the lights
- d. Second maintenance person; they are still looking for someone. Aggie will talk with the jail to get some work release group on a schedule.
- e. New parks commission member; they are still looking, only have one person interested.
- f. Bylaws; table until we have a new member
- g. Architectural consulting and design; We need to get something to the township before they are willing to release any money for this. Mark is going to talk to Steve Jurasik to get something.
- h. "Under Surveillance" signs; we are waiting to hear from the attorney.
- i. Missing Swings; found hangers on Ebay, belt swings, seat with 5 1/2foot chain, for \$361.51. Proposal to purchase plus purchase an additional 2 for a rough estimate of \$530 total. Motion: Christine 2nd: Aggie unopposed, motion carried
- j. Flood plain; Christine is still working on it.
- k. Cameras; getting lines (wiring) put in, so we can get security cameras. Maybe contact ADT, electricians

New Business:

- A. July 13th Input meeting; 1 resident came in and looked at the pictures and walked out.
- B. July 4th celebration electric; The carneys pay \$500 to be at the park, why don't some of that money go towards the electric bill, instead of having the parks foot the full bill? Mark is going to talk with Melody (4th of July Committee)
- C. Mowing at NP; NP needs mowed where we added grass seed, there are a lot of weeds.
- D. Nonprofit use of facilities; \$25 deposit, that is refundable if the parks are left clean.
Motion: Tanya 2nd: Mark unopposed motion carried
- E. Next meeting is August 6, 2013 at 7 pm at the Township Hall

Meeting Adjourned at 8:27 pm Motion: Aggie 2nd: Christine unopposed, motion carried

Dorr Township Parks Commission

July 2nd Meeting

Called to order at 7:05pm

Present: Aggie, Christine, Mark, and Tanya

Moderator: Mark motioned for Aggie to be moderator, Tanya 2nd, no one opposed, motion carried

Public Comment: N/A

Maintenance Report: Weeds in SP playground are horrible. Need to get an extra key from Terry.

Township Comment: No one from township was present. Christine let us know that Brain will work on paying the parks commission members 2x a year, instead of once a year.

Secretary Report: Accept the report, Aggie motion, Tanya 2nd, unopposed, motion carried

Old Business:

- a. South Park lighting project; everything looks good, money is going to be switched from one account to the other account to pay for the project. Light poles can be used in NP parking lot until we get bumpers. Christine will work on the rebate application on the electric. Rob Miller will start on it after the July 4th celebration.
- b. Stump removal in NP; Motion to have Shaffer Tree Service to grind and remove the 5 stumps if the budget allows. Motion: Aggie, 2nd: Mark, unopposed motion carried
- c. New lights for NP buildings; Purchase 2 lights for maintenance building up to \$180. Motion: Christine, 2nd: Tanya unopposed Motion carried James Wiggins will make cages to go around them
- d. Moline park maintenance; trash can and porta john was put out. They need to be put out in May every year and removed in October
- e. Second maintenance person; N/A
- f. New commission member; N/A
- g. Bylaws; N/A
- h. Chairman: motion for Aggie was made by Tanya and 2nd by Mark, unopposed, motion carried
- i. Treasurer; motion for Christine was made by Tanya and 2nd by Aggie, unopposed, motion carried

- j. Secretary; motion for Tanya was made by Mark, 2nd by Aggie, unopposed, motion carried
- k. Blue prints cut outs
- l. Fence on the NW side of the NP property; N/A
- m. Bids for the sidewalk project; One bid, going to give information to Jeff Miling , The county will be putting up crossing signs. Moving the trees in front of the parks for better viewing when leaving the parks. Going to get bids for laying asphalt down from road into SP from crosswalk.
- n. Request for \$30,000 to Twp board regarding architectural consulting; they want more detail information on what we want the money for
- o. Exit and Entrance sign; Adding a "Do Not Enter", "Enter", and "Exit" signs, up to \$200. Move arrow signs back further. Motion: Tanya 2nd : Christine, unopposed, motion carried

New Business:

- A. Public Meetings: July 13th at 9am and July 15th at 7pm. Need to pass out fliers to local businesses. Come in early to set up for meetings.
- B. "Under Surveillance" signs: Motion to buy signs for the parks up to \$40 by Aggie, 2nd: Mark, unopposed, motion carried
- C. Swings: Mark will remove broken chains on the swings. Christine is working on getting the swings fixed.
- D. Flood plain on the Red Run Drain: Christine is going to take information to PCI to explain it.

Meeting Adjourned at 9:15 pm motion: Aggie 2nd: Mark, unopposed, motion carried

Dorr Parks Commission

August 19, 2013 Meeting

Meeting called to order at 7:06 by Aggie

In attendance are Aggie, Christine, Mark, Tanya, and Chris Gesink Plus: 3 Township board members, 2 Dorr residents

Public Comment: N/A

Township Comment:

A: The Township received a bill from Buist Electric for work done in the South Park, that the parks was unaware of. Ken Rearick approved the work, but was not on the board at the time. Paperwork has been sent to the lawyer to see what the next step is.

B: The Township received bill from Dorr Septic for porta johns in the North Park for the months of April, May, June in the amount of \$450. Also, a bill for the porta johns in South Park and Moline for the month of July in the amount of \$225. Dorr Recreation paid for the porta johns in the South Park for the months of April, May, and June. Motion made by Christine to pay invoice 6372 of \$450.00 and invoice 6405 for \$225.00 2nd by Aggie, unopposed, motion carried

A motion was made by Aggie for Dorr Parks to pay for 1 porta john in North Park, 1 in South Park, and 1 in Moline Park for the months of August, September, October, and in the future until another motion has been made. 2nd by Christine unopposed, motion carried

C: A motion was made and passed at the last Township meeting to have the buildings removed from the new land.

D: Brian suggested we send a letter to the people the parks do business with so they know who to contact and who can ok work to be done at the parks.

Maintenance Report:

A: Christine and her family pulled weeds, cleaned concession stand on August 17th and 18th. The concession stand was left in horrible conditions. The net from the basketball court was hanging from the tennis court. There is garbage all over in the parks.

B: Need some volunteers to help mow and do some other work around the parks.

Secretary Report: motion to accept the report was made by Christine, 2nd by Mark, unopposed, Motion Carried

Treasurer Report:

A: Brian gave us an updated budget, we have roughly \$5500 for the year. Christine will work on doing a report for the next meeting.

Old Business:

A: We would like to welcome new member Chris Gesink

B: The stumps have been removed from the North Park. Now we need to fill in the holes. We are going to try to get it done within the next month.

C: Dorr Recreation is willing to pay for one new light for the barn in the North Park up to \$82 or \$83. Lights at Menards with a cage for \$84.97 plus tax. A motion was made by Mark and 2nd by Tanya to have Christine to get 3 bids to add LED lights in North Park. Unopposed, motion carried

D: We feel the Parks needs their own maintenance person. We need to look into what we want the person to do and how much we want to pay him and then bring a motion to the Township Board.

E: Still working on the architectural consulting. Brian will give Mark the contact information for Williams and Works.

F: No new update on the "under surveillance" signs

G: We may have to provide equipment for the female inmates. Have to inmates paint the playground equipment. Aggie will contact the Allegan County Sheriff's department to set up a date. A motion was made by Tanya and 2nd by Christine to buy paint and painting supplies for the painting the playground equipment. Unopposed, motion carried

H: No new update on the trees near the creek

I: Need the public survey rewrite by mid-September

J: Motion made by Mark and 2nd by Aggie to spend up to \$100 to purchase a reflective **CLOSED** sign. Unopposed, motion carried. Need to put a chain across the new entrance sign when the parks are closed.

New Business:

A: Ideas for security; adding new lights, Mark will look into security cameras

B: Concession Stands; Should we charge Dorr Recreation to use them? Should we charge them for the clean-up when left messy by them?

C: Motion made by Tanya and 2nd by Mark to spend up to \$200 to repair the sink in North Park.

Next meeting on September 3, 2013 at 7pm the Dorr Township Hall

Dorr Township Parks Commission

August 6th Meeting

Called to order at 7:00 pm

Present: Christine, Mark, Tanya, and 5 Dorr residents

Moderator: Motion made by Mark for Christine, 2nd by Tanya unopposed

Public Comment:

- A: New Parks suggestions; Volleyball Court, shade trees, tables & grills.
- B: Maybe have the community "adopt" a section of the park, example: flower box, playground, boardwalk, etc.
- C: Maybe to get volunteers to help monitor the parks, to help keep the vandalism down.

Maintenance Report:

- A: Playground looks horrible at SP, needs mowed.
- B: Suggestion: Township have a maintenance man and the parks have a maintenance man

Township Comment: N/A

Secretary Report: Accept the report, Motion: Mark; 2nd Christine, unopposed, motion carried

Old Business:

- a. South Park lighting project; all done, we need to drive by at dark to see if the lights are shining in the right areas. There are two old mercury lights that need to be removed before they are broken.
- b. Stump removal in NP; Schaffer is removing 6 stumps, \$75 for the 6th stump.
- c. Lights in NP; the recreation said they would buy one light, Aggie will buy them and send a bill to the recreation for the light they are purchasing.
- d. Second maintenance person; they are still looking for someone. Need to add in the budget next year to hire another maintenance person, see if the township is willing to give extra amount to help.
- e. New parks commission member; 3 applicants, the township will be deciding at the next township meeting.
- f. \$30,000 from the township board: still waiting on information from Steve Jursiak
- g. "Under Surveillance" signs; we are waiting to hear from the attorney.

- h. Missing Swings: have been replaced, have 2 extra hangers
- i. Inmates: Aggie has called the jail and they said that they are busy this time of year, but call when we have dates and times, and they will see what they can work out. Need to work with Terry and will need to set up dates and times.
- j. Mowing at NP: mowing has been done, need to get weeds out
- k. 4th of July electric bill: 4th of July committee will be happy to pay for the electric bill. Maybe next year look at the meter and write down the beginning and the ending.
- l. Trees near the creek: Christine is going to look into the Drain commission cutting them out.

New Business:

- A. Public survey: Maybe put them in with the tax bill, an insert in the Globe, go door to door, having them emailed back.
- B. Barns and House: Christine has a number of someone renovating a barn in Hopkins and would see how much it would cost and if it is worth it.
- C. Next meeting is August 19, 2013 at 7 pm at the Township Hall

Meeting Adjourned at 8:27 pm Motion: Mark 2nd: Christine unopposed, motion carried

Dorr Township Parks Commission

September 16, 2013

Meeting called to order by Aggie at 7:08 pm

Present: Aggie, Christine, Tanya, Chris, 3 Guest **Not Present:** Mark

Agenda: New additions to the Agenda: Motion: Christine 2nd: Aggie, unopposed, motion carried

Public Comment: N/A

Township Comment: Brian wasn't present; Jeff Miling spoke for the township and would like us to meet with Ken and the recreation board regarding the Buist Electric Bill. We also need to get with Brian regarding any communication the township has with Ken.

Maintenance Report: Getting things caught up. It isn't all done, but working hard on making the parks looks better. We need a new light at the Moline Park.

Recreation Department Board: N/A

Secretary Report: Motion: Aggie 2nd: Christine unopposed motion carried

Treasurer Report: Will have available at every meeting Motion: Aggie 2nd: Tanya unopposed, motion carried

Old Business

A: Bylaws; tabled until next meeting

B: Lights for N. Park; Mark talked to one local electrician and he said he won't do any work for the township. Chris is going to talk to a guy who has some old lights ad poles sitting in his yard.

C: N. Park Plumbing; has been fixed

D: Close signs; signs are done and just waiting to pay and pick them up

E: Request for \$30,000; just waiting for more information

F: Trees near creek; Going to ask the township to pay for ½ of the cost which would be \$1625. We would pay \$1625 and the Drain commission will pay for \$3250, making the total cost for removal \$6500

G: Inmates; the inmates are coming on September 28th at 8:45am to paint. Aggie has picked up the paint and painting supplies. Chris or Jarrod will be there to show them what they need to do.

H: Trail cameras: Mark has specs on a couple of them.

New Business

A: Master plan; Aggie has found a copy of the Recreation Plan 2010. Copies will be available. We need to start working on a new plan to be updated for 2014/2015

B: Emily Jorgensen; would like to look into buying the house and 2 barns. She would like to make it into a do it yourself craft type place. There is a lot that has to be done before she can bring it to the township board.

C: Recreation use of the faculties; Have something drawn up for what the Recreation board responsibilities are while using the parks. Tanya will talk with Sheila on trying to set up a meeting with the recreation and parks boards.

D: Moose Lodge; is going to use the picnic tables from S. Park

NEXT MEETING: October 1, 2013 at 7pm at the Township Hall

Dorr Township Parks Commission

Sept. 3, 2013

1. **Called to order at 7:00 pm**

2. **Pledge of Allegiance**

3. **Roll Call : Present:** Mark, Christine, Aggie, Chris **Absent:** Tanya **Guests: 3**

4. **Public Comment:** None

5. **Township Comment:** None (Brian Boot- Township liason)

6. **Maintenance Report:** Jarrod Simon, new maintenance person. A lot of work to do.

7. **Rec Dept. Report:** None (Ken Rearick – Dorr Rec. President)

8. **Secretary Report:** Copies made available. Motion by Christine, seconded by Aggie to accept the minutes of the August 19, 2013 meeting. **Motion carried.**

9. **Treasurer Report:** Presented by Christine. Motion by Aggie, seconded by Mark to accept the Treasurer's Report. **Motion carried.**

10. **Brandan Mieras w/ Williams and Works** - NP expansion discussion. Do ½ plan and team w/Veritas

11. OLD BUSINESS

a. Bylaws – Aggie presented and requested that read over and bring to next meeting.

b. New Maintenance Person - Jarrod Simon

c. Second maintenance person job description update – Christine completed. Forward to twp.

d. New lights for buildings at NP update – Christine met with Miller Electric and they gave a rough quote of \$12,000 to put in new lights on current poles with current electrical wires. Also said that the current round lights could be rotated and aimed better for fuller coverage.

Motion by Mark, seconded by Chris G. to get 3 bids to replace lights and also 3 bids to re-position current lighting. 3 YES, 1 NO. **Motion carried.**

e. NP plumbing update – pipes are in, painting to get done.

f. Stump removal update – Stumps are removed. Jeff Miling filled in with dirt.. Seed in fall

g. Closed signs update - Christine ordered and when done, will pick them up.

h. Rec. Dept use of concession stand – no response

i. Request from the Dorr Township Board for \$30,000 for architectural consulting and design for NP development and improvement update - Mark presented plan from czae on master plan.

j. "Under surveillance" signs update – remove from agenda

k. Trees near the creek update - Christine heard back from Allegan County Drain Commission and they will cover ½ the cost of removing dead trees. They are getting estimates.

l. Inmates to paint update – Aggie is now on Menards account, so she can get the needed supplies

m. Public survey – Township Board members John Tuinstra & Josh Otto, along with Christine are working on it.

12. NEW BUSINESS:

a. Park commissions role in the new land for North Park . Need communication from Township Bd. Vandalism concerns. Chris G. suggested trail cams. He and Mark will look at prices.

b. Park maintenance person on retainer for rest of year? Motion by Aggie to have Mike Schwartz on retainer for park maintenance work @ \$15/hour, pre-approvals required. Seconded by Mark. 3 YES, 1 ABSTENTION. **Motion carried.**

c. Park maintenance issues – Motion by Mark to remove all short posts in all parks and also the split rail fence along the sidewalk in SP. Seconded by Chris G. 4 YES **Motion carried.**

d. Next meeting is September 16th, 2013 at 7pm.

13. Motion by Aggie at 8:31pm to adjourn the meeting. Seconded by Christine. **Motion carried.**

Meeting called to order by Aggie at 7:01pm

Public Comment: N/A

Township Comment: N/A

Maintenance Report: Provided by Jarrod;

- Inmates came and all went well. More stuff was painted, weeding done, and helped with the posts that needed done. Split rail fence is gone.
- Stallard Asphalt came and put down asphalt in the South Park, going from the road down into the parking lot.
- Need some boardwalk done.
- Some painting needs to be done on the back of the S. Park building.
- Moline has a little vandalism.
- Pumpkins smashed in the N. Park.

Recreation Department Report:

- Ken Rearick dropped off some papers, box with locks that fit everything.
- Tanya talked to Sheila Gill about having a special meeting.

Secretary Report: Provided by Tanya

Motion made to accept by Christine and 2nd by Mark, unopposed, motion carried

Treasurer Report: Provided by Christine

- Beginning balance \$6,016.17 Ending balance: \$6,016.17

Motion made to accept by Tanya and 2nd by Aggie, unopposed, motion carried

Old Business:

- A. Bylaws; Updated a few and Christine will bring them back to the next meeting
- B. New lights for buildings at N. Park update; Mike is willing to put in the lights if we can get a cherry picker.
- C. Closed signs update; waiting for a check from the township.
- D. Trees near the creek; the township board is willing to pay \$1625, Drain commission is willing to pay \$3,250. All we will need to pay is \$1625 to have Schaffer Trees service to do it. Christine made a motion for the parks to pay the \$1625 and 2nd by Aggie, unopposed, motion carried.

- E. Inmates update; We had 11 inmates show up and worked about 3 hours.
- F. Trail cameras update; They range anywhere from \$63 to \$400. Mark will get a few more ideas. Chris made a motion to buy a trail camera up to \$300 and Mark 2nd, unopposed, motion carried.

New Business:

- A. N. Park plumbing and heating; all completed
- B. Graczyk Property; Christine asked the township board who's property is it? Who has the say on what is done with it? They said they would contact the lawyer. Christine wrote a resolution on the property. Motion made by Christine to accept and 2nd by Tanya, discussion was made 2 in favor 3 against, motion not carried.
- C. Parks maintenance calendar; need to start working on a calendar for next year.
- D. Moline Park; Mike is going to start on working on the light, motion made by Tanya and 2nd by Mark, unopposed, motion carried
- E. Well Project; replace bolts will cost \$20 and an hour of labor, motion made by Tanya and 2nd by Mark, unopposed, motion carried.
- F. Research on making on the Parks becoming their own entity.

Next meeting October 21, 2013 at 7pm



Dorr Township

4196 - 18th Street, Dorr Michigan, 49323
phone - 616.681.9874
fax - 616.681.2411

Dorr Township Parks Commission

Minutes for October 21st 2013

Present: (Christine Schwartz, Aggie Kurzmann, Brian Boot & Chris Gesink)

- Township Comments:
 - Brian Boot reviewed budget activity (Buist Electric was paid)

- Added (D) to New Business "Treasurer"
- Treasurer Report: (see report dated 10/21/2013), accepted budget.
- Old Business: (see agenda dated Oct. 21st, 2013)
 - A. None
 - B. None
 - C. Sign invoice paid
 - D. Mike Schwartz to remove one dead tree from North Park "Permission slip"
 - E. Trail Camera (Mark)
 - F. Park Maintenance Schedule (next meeting)
- New Business:
 - A. Winterize water pipes: (done by Fliers, except North Park) also fixed some pipes.
 - B. Cross Winds Church has scheduled North Park for Trick or Treat event.
 - C. Dates of Next meetings (working on same day of week)
 - D. Christine Schwartz resigned from Treasurer Position (will email resignation to all members).
 - E. Next meeting: November 5, 2013 7:00 pm.

Sincerely

Chris D. Gesink (member)

DORR TOWNSHIP PARKS COMMISSION

November 18, 2013

Meeting called to order by Chair – Aggie Kurzmann at 7:05 pm

Pledge of Allegiance

Public Comment – none

Township Comment – none

Maintenance Report – per Brian Boot – Jarrod cleaned up a tree that had fallen across the boardwalk in NP, damaged a couple of boards

Dorr Rec. Dept. Report – none

Secretary Report – Motion by Christine to accept the minutes of the November 5, 2013 meeting with the changes and additions. 2nd by Mark. **Motion carried**

Treasurer Report – Presented by Chris. Motion by Aggie to accept the treasurer's report as presented. 2nd by Mark. **Motion carried**

OLD BUSINESS

Parks Commission By-Laws updated

Meeting dates for next year – Motion by Aggie and 2nd by Mark, to meet on 1st and 3rd Mondays for 2014, @7pm at the Township Complex, except as stated in schedule – April 7 @ SP, April 21 @ NP and May 5 @ Moline Park, weather permitting and Sept. 2. **Motion carried.**

Trail cameras update – Mark to order this week and have Jarrod install

Park Maintenance calendar – work on this with the maintenance and Dorr Rec.

Dorr Rec. Meeting Nov. 20 – Chris confirmed he is attending.

NEW BUSINESS

Park Survey – get recommendations to Aggie

Next meeting – December 3, 2013 at 7pm , Dorr Township Complex

ADJOURNMENT

Motion by Christine to adjourn at 8:35pm. 2nd by Aggie. **Motion carried.**

Meeting called to order by Aggie at 7:01pm

Public Comment:

- The new library director, Natile Bazan introduced herself and offered to help in any way that she might be needed.
- Steve Jursiak talked about the master planning

Township Comment: Provided by Brian

- Brian gave us a copy of *The Uniform Budgeting and Accounting Act*
- Sprinklers & Electric; Township would like a statement stating that the Parks sprinklers will pay \$484.89 and \$700 for the electric at South Park.
- Brian would like the Township and Parks to have a meeting to try to work together. We will be having a “workshop” on November 18 at 6 pm before the Parks meeting.

Maintenance Report: Provided by Jarrod;

- North Park has been winterized
- Would like to get 4 new trash cans for next year, maybe we can put it in the 2014 budget.
- Putting grass seed down by the tennis courts where stumps were removed.
- Still need to paint the graffiti

Recreation Department Report: N/A

Secretary Report: Provided by Tanya and Chris

- October 1, 2013 motion made by Christine to accept, 2nd by Mark, unopposed, motion carried
- October 21, 2013 motion made by Aggie to accept, 2nd by Tanya, unopposed, motion carried

Treasurer Report: N/A

Old Business:

- A. Bylaws A few things were tweaked. Motion to accept by Aggie, 2nd by Christine, unopposed, motion carried
- B. Closed signs update; Picked up and paid for. Now we need to get them installed

- C. Update on North Park lights: need to get some type of lift
- D. Treasurer; Christine motioned for Chris to be new treasurer, 2nd by Aggie, unopposed, motion carried
- E. Trail cameras update; Mark will look into getting one
- F. Maintenance Calendar; Jeff is making a copy

New Business:

- A. Meeting minutes
- B. Winterizing: All done
- C. Next year meeting dates: Motion made by Christine to move the meetings to the 1st and 3rd Monday of the month. Possible Dates for 2014
 - January 6 and 20 (Columbus Day)
 - February 3 and 17 (Presidents Day)
 - March 3 and 17
 - April 7 and 21
 - May 5 and 19
 - June 2 and 16
 - July 7 and 21
 - August 4 and 18
 - September 1 (Labor Day) and 15
 - October 6 and 20
 - November 3 and 17
 - December 1 and 15
- D. Recreation meeting: Tanya will ask Sheila when their next meeting is
- E. Master Plan: We need to work on the Rec Plan during the winter that way we can start working on the Master Plan. Steve Jursiak would need to walk the sight before the snow flies. So he could understand where trees, pipes, culvers are. That would help with updating the Rec Plan. Will talk with the township at the “workshop” meeting. Once the Rec Plan and Master Plan are done we can start on getting grants.

Next meeting November 18, 2013 at 7pm, Workshop with the township at 6 pm

Meeting called to order by Aggie at 7:04pm

Present: Mark, Aggie, Tanya, Chris, and Christine; 1 township member

Public Comment: N/A

Township Comment N/A

Maintenance Report:

- Trail cameras have been installed

Recreation Department Report: N/A

Secretary Report:

- December 3, 2013 motion made by Aggie to accept, 2nd by Mark, unopposed, motion carried
- Motion made by Christine and 2nd by Tanya to amend previous minutes to add the attendance of the members. Unopposed; motion carried

Treasurer Report: Given by Chris

- Voucher policy given to Chris by Brain. The voucher needs to be looked at and clarified before we can approve it.
- Have Brian make a copy of each bill we pay so we can see them and approve them.
- We would like to be informed of what Jarrod is purchasing for the parks and would like to see receipts.
- The motion was made by Aggie and 2nd by Mark to accept the treasurer report, unopposed, motion carried

Old Business:

- A. Parks maintenance calendar; Aggie started working on the calendar
- B. Survey: added in the mileage question. Mark will call the Grand Rapids Mailer to see how much it would cost to mail out the survey. Motion was made for Mark to get the quote by Aggie and 2nd by Mark, unopposed, motion carried
- C. 2014 Budget: Have Brain give us a complete list of what we spend all year. Need to have our budget done by the last meeting in February 2014.

New Business:

- A. Projects for 2014: ideas; solar lights, new lights in North Park, back stops need to be painted, line painting in parking lot and tennis court, remove water fountain in South Park, roof repair on North Park Concession, Boardwalk fixed and stained, new playground equipment for the south park playground, and play sand for both playgrounds
- B. Tanya made a motion for Christine to write a letter to all the people we need to contact for the Recreation Plan. 2nd by Aggie, unopposed, motion carried

Next meeting January 6, 2014 at 7pm.

Meeting adjourned by Aggie at 8:36 pm

DORR TOWNSHIP PARKS COMMISSION

December 3, 2013

Meeting called to order by Chair Aggie Kurzmann @ 7:00pm

Members present – Aggie Kurzmann, Mark Muscarella, Christine Schwartz, Chris Gezink

Pledge of Allegiance

Public comment – none

Township comment – none

Maintenance report – none

Dorr Rec. Assoc. report - none

Secretary's report – Motion by Aggie to accept the minutes of the November 18, 2013 meeting. 2nd by Mark. **Motion carried**

Treasurer's report- Motion by Christine to accept the treasurer's report as presented. 2nd by Aggie. **Motion carried.**

OLD BUSINESS

Trail camera update – Jarrod to install at NP on the SW pole by the tennis courts to give best view

Park maintenance calendar – continue to work on

Meeting with Dorr Rec. – Mark & Chris attended the meeting and was told that they only expect to pay for line dust and 1 port-a-john at SP. Information regarding working together – previous boards input

Survey - Copies distributed at Dorr Rec. basketball sign-ups, rec'd 1 in mail, more out at businesses & library. Will update to mail out and get on website and FB.

R.F.P. proposal for master plan – Aggie updated information and will continue to work on plans

NEW BUSINESS

2014 Budget – Chris to bring 2013 expenditures to next meeting

P.O. BOX 46 - Parks Commission renting a box for 6 months at Dorr Post office \$22 + \$6 for 2 keys. Aggie and Mark will hold the keys.

Next meeting – Monday, December 16, 2013 7:00pm

ADJOURNMENT

Motion by Aggie to adjourn at 8:39pm. 2nd by Christine. **Motion carried.**

Regular Meeting

DORR TOWNSHIP PARKS COMMISSION

January 20, 2014 held at the Dorr Township Complex

1. Meeting called to order by Chairman Aggie Kurzmann @ 7:00 pm

Members present: Aggie Kurzmann, Mark Muscarella, Christine Schwartz, Chris Gesink

Absent: Tanya Wiggins – secretary Christine Schwartz to record minutes

2. Pledge of Allegiance

3. Public comment – none

4. Township comment – Dorr Twp Supervisor Jeff Miling stated if there are any legal fees regarding the issue about unauthorized payment of funds out of parks budget by the township board, they will take them out of the parks budget. Dorr Township Clerk Brian Boot supported the statements and said he had recommendation from lawyer that parks commission could retroactively approve the payment of bill to Buist Electric, previously not approved by the parks commission to be paid out of parks budget.

MOTION: Moved by Aggie Kurzmann to add to the agenda Buist bill. 2nd by Mark Muscarella.

3 yes, 1 no. **Motion carried.**

5. Maintenance report – none

6. Rec. Dept. report -

MOTION: Moved by Chris Gesink to add to the agenda Williams & Works to present on Recreation Plan. 2nd by Mark Muscarella.

3 yes 1 no. **Motion carried.**

Presentation by Williams and Works

7. Secretary report – none

8. Treasurer report - Spread sheet presented

MOTION: Moved by Aggie Kurzmann to accept the report. 2nd by Mark Muscarella. **Motion carried.**

9. Unfinished business

a. 2014 projects:

North Park lighting, paint field backstops, paint parking lot lines, remove drinking fountain from SP play area, NP pavilion roof repair, sand at both park play areas, playground equipment at SP, Park survey, Recreation plan update, NP boardwalk repair.

- b. 2014 budget: Everyone to get quotes to Aggie regarding budget items
- c. Update of Recreation Plan – will continue to work on
- d. Survey mail out cost - Mark presented mailer idea , will follow up
- e. Park maintenance calendar – updated

10. NEW BUSINESS

- a. Meeting with planners for the master plan -

MOTION: Moved by Chris Gesink to meet with Fleis & Vandenbrink for Recreation Plan . 2nd by Mark Muscarella. **Motion carried**

- b. Snow piles at South Park - concerns regarding Williams Tooling snow piles on North side of SP pavilion. Christine will contact them.

- c. Buist bill –

MOTION: Moved by Chris Gesink to retroactively accept invoice #105703 from Buist Electric for work stated on invoice for \$8,004. 2nd by Mark Muscarella.

3 yes, 1 no. **Motion carried.**

MOTION: Moved by Chris Gesink to approve Huizenga Lawn Sprinkling bill for repairs done in 2013, \$444.89. 2 yes, 2 no. **Motion failed.**

- d. Next meeting – February 20, 2014 7 pm

11. Adjournment -

MOTION: Moved by Aggie Kurzmann to adjourn the meeting @ 8:40pm 2nd by Chris Gesink.

Motion carried.

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

FEBRUARY 17, 2014

1. Meeting called to order by Chairman Aggie Kurzmann @ 7:05
2. Members present : Aggie Kurzmann, Chris Gesink, Tanya Wiggins, Christine Schwartz
3. Moved by Aggie, 2nd by Tanya to have Christine Schwartz take minutes of meeting.

Motion carried.

4. Additions to the agenda : Unfinished business e. maintenance calendar and f. tree removal update
5. Public comment – none
6. Township comment – none
7. Maintenance report – none
8. Dorr Rec. report – none Aggie will contact Ken Rearick regarding preparations for upcoming ball season
9. Secretary report – moved by Aggie to accept minutes of Feb. 3 meeting. 2nd by Chris Gesink.

Motion carried

10. Treasurer report - no new report
11. Unfinished business:
 - a. Vote on Secretary – Moved by Chris Gesink to table until next meeting., 2nd by Tanya Wiggins.

Motion carried

- b. Survey mail out update – Christine Schwartz to contact post office for count of Dorr Twp addresses
- c. Voucher policy –Moved by Christine Schwartz to approve the voucher policy stating to Dorr Township Treasurer which invoices are to be paid without vouchers from the Parks Commission. 2nd by Aggie Kurzmann.

Motion carried

- d. Farmer's Disposal – presented options...Christine Schwartz will contact them with more questions.
- e. Maintenance calendar – updated
- f. Tree removal – presented options ...Christine Schwartz will contact them with recommendation

12. New Business:

- a. Recreation 5 year Plan meetings with potential companies - Moved by Chris Gesink to table item. 2nd by Tanya Wiggins. Chris Gesink to get a 3rd proposal

Motion carried

- b. Snow in SP parking lot – Aggie to send an e-mail to all members of the Dorr Township Board regarding communication about activity and events in the park.

c. Next meeting March 3, 2014 @ 7pm

13. Adjournment - Moved by Aggie Kurzman to adjourn the meeting @ 8:20. 2nd by Tanya Wiggins.

Motion carried

DRAFT

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

FEBRUARY 3, 2014

1. Meeting called to order by Treasurer Chris Gesink @ 7:00pm
2. Members present: Chris Gesink, Mark Muscarella, Christine Schwartz
3. Appoint moderator: Motion by Mark Muscarella to appoint Chris Gesink as moderator. 2nd by Christine Schwartz. Motion carried.
4. Pledge of Allegiance
5. Amend Agenda: Motion by Christine Schwartz to amend the agenda to include under Old Business – e. voucher policy and under New Business b. Resignation of Tanya Wiggins as Secretary of Parks Commission. 2nd by Mark Muscarella. Motion carried.
6. Appoint a Secretary – Motion by Chris Gesink to appoint Christine Schwartz for secretary of this meeting in the absence of Tanya. 2nd by Mark Muscarella. Motion carried.
7. Public comment- none
8. Township comment - working on budget
9. Maintenance report – new person hired
10. Rec. Dept. Report – none
11. Secretary Reports – Motion by Chris Gesink to approved the Dec. 16, 2013 and the January 20, 2014 minutes as presented. 2nd by Christine Schwartz. Motion carried.
12. Treasurer Report – Chris Gesink presented the report. Motion by Christine Schwartz to accept the treasurer’s report. 2nd by Mark Muscarella. Motion carried.
13. Old Business
 - a. Fleis & Vandenbrink - Presentation re: park plan
 - b. 2014 Budget - Motion by Chris Gesink to approve the budget for \$90,000. 2nd by Christine Schwartz. Motion carried.

Motion by Chris Gesink to table c,d,e until the next meeting. 2nd by Mark Muscarella. Motion carried.
14. New Business
 - a. Next meeting - February 17 at 7 pm.
 - b. Resignation of Tanya Wiggins as Secretary of Parks Commission. Motion by Chris Gesink to accept the resignation effective immediately. 2nd by Christine Schwartz. Mark Muscarella-nay. Motion carried.
15. Adjournment - Motion by Mark Muscarella to adjourn at 8:15pm. 2nd by Christine Schwartz. Motion carried.

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

MARCH 17, 2014

1. Meeting called to order by Chairman Aggie Kurzmann @ 7:00pm
2. Members present: Aggie Kurzmann, Chris Gesink, Tanya Wiggins, Mark Muscarella, Christine Schwartz
3. Pledge of Allegiance
4. Additions or changes to the agenda – none
5. Public Comment – none
6. Township Comment – none
7. Maintenance Report – none
8. Rec. Dept. Report – Aggie reported that they will be repairing the boardwalk in NP this year
9. Secretary Report - Christine Schwartz presented the report.

Moved by Aggie Kurzmann to accept the secretary report as presented. 2nd by Tanya Wiggins.

Motion carried

10. Treasurer Report - Chris Gesink was unable to provide an updated report through the twp clerk.
11. Unfinished Business:
 - a. Survey mail update - Christine Schwartz will contact the prospective providers with a question about return guaranteed postage, folding and mailing options and will report asap.
 - b. Tree removal update - Christine Schwartz reported that she talked with the contractor and they will wait for the snow to clear before proceeding. She has also been in contact with Allegan County about time frame.
 - c. Park rental fees - Aggie will contact twp office and inform them of the changes.
 - d. Budget – By consensus, Christine Schwartz will contact officials with questions about budget & funding
12. New Business:
 - a. Review Master plans - Will continue to review and discuss questions at our next meeting.
 - b. Next meetings - April 7th @ 7 pm at South Park, April 21 @ 7pm at North Park & May 5 @7pm Moline
13. Moved by Christine Schwartz to adjourn the meeting at 8:05pm. 2nd by Tanya Wiggins. **Motion carried**

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

MARCH 3, 2014

1. Meeting called to order by Chairman Aggie Kurzmann @ 7:05pm
2. By consensus Christine Schwartz to preside as Secretary at this meeting.
3. Members present: Aggie Kurzmann, Chris Gesink, Christine Schwartz
4. Pledge of Allegiance led by Aggie Kurzmann
5. Additions or changes to agenda – None
6. Public Comment – None
7. Township Comment – None
8. Maintenance report – None Christine reported on picnic tables at NP and check with Jarrod on video
9. Rec. Dept. report – Aggie spoke with Ken Rearick, they meet last Wed. of each month – Chris G. to attend
10. Secretary report – Moved by Christine Schwartz to accept the report as presented. , 2nd by Aggie Kurzmann. **Motion carried**
11. Treasurer report – Chris Gesink to get updated report from Twp.clerk and explain expenditures
12. Unfinished business
 - a. Vote on officers :
Christine Schwartz nominated Aggie Kurzmann for Chairman, 2nd by Chris Gesink. **Motion carried**
Aggie Kurzmann nominated Christine Schwartz for Secretary. 2nd by Chris Gesink. **Motion carried**
Aggie Kurzmann nominated Chris Gesink for Treasurer, 2nd by Christine Schwartz. **Motion carried**
 - b. Survey mail out options – Christine Schwartz presented one option, will forward others asap
 - c. Farmer's Disposal – Moved by Chris Gesink to have them provide 96 gal containers at the parks for 2014, per the proposal submitted. 2nd by Aggie Kurzmann. **Motion carried**
 - d. Tree removal update - Christine Schwartz talked with Shaeffer Tree and will wait for snow to melt
 - e. Communication email to twp board – Aggie Kurzmann gave update
13. New business
 - a. Park rental fees – Aggie Kurzmann moved to changed the fees at NP to \$50, SP \$75, Moline \$25 and to require a \$50 deposit. Also to removed the item regarding a \$10/hour fee for clean up and to removed item 10. on rules and regulations. To forward to the township to update website and forms. 2nd by Chris Gesink. **Motion carried.**
 - b. Next meeting – March 17th at 7:00 pm.
14. Adjournment - Moved by Christine Schwartz to adjourn the meeting at 8:00. 2nd by Aggie Kurzmann. **Motion carried.**

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

APRIL 21, 2014 at North Park

Members present : Christine Schwartz

Quorum not established

2 visitors

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

APRIL 7, 2014

1. Meeting called to order by Chairman Aggie Kurzmann @ 7:00 pm., held at South Park
 2. Members present : Aggie Kurzmann, Mark Muscarella, Tanya Wiggins, Christine Schwartz
 3. Pledge of Allegiance – led by Chairman Kurzmann
 4. Additions or changes to the agenda – None
 5. Public Comment – None
 6. Township Comment - Brian Boot presented Parks Commission budget
 7. Maintenance report - Jarrod not present, informed by Christine about bark for the parks
 8. Rec. Dept. Report – None
 9. Secretary Report - Christine Schwartz presented the report
- Moved by Tanya to accept the report as presented. 2nd by Aggie Kurzmann.

Motion carried

10. Treasurer's Report – Township Clerk, Brian Boot presented budget
11. Unfinished business :
 - a. Budget - unable to proceed with providing a safe and well maintained park system because of Twp Boards decision to not provide adequate funding
 - b. Survey mail out update – unable to continue because of Twp Boards decision to not provide adequate funding
 - c. Tree Removal update - work is in progress , 2 people went in and got wood without permission
12. New Business:
 - a. Survey South Park - unable to address concerns because of Twp Boards decision to not provide adequate funding
 - b. Lawn maintenance – lawns are in terrible condition because of heavy winter snows – need attention immediately – Christine to contact Jarrod and find out what his plans are and report back to parks comm.
 - c. 2014 Parks Commission Meetings –

Moved by Christine to continue holding 2 meetings per month as scheduled through April and May, with pay for only one meeting, per the lack of funding by the Twp Board. Will revisit in June. 2nd by Tanya Wiggins.

Motion carried

d. Dumpster - Parks budget being charged by the Twp Board even though commission didn't approve it.

Moved by Tanya Wiggins to have the dumpster removed and to not pay for it. 2nd by Aggie Kurzmann.

Motion carried

e. Port-a-johns for parks -

Moved by Aggie Kurzmann to have Dorr Septic place only a handicapped at North Park, a regular at South Park, and none at Moline, due to the Twp Boards decision to not provide adequate funding. 2nd by Tanya Wiggins.

Motion carried.

e. Communicate accomplishments -

Moved by Mark Muscarella to list all accomplishments of the Dorr Township Parks Commission for the 2013-2014 in these minutes. 2nd by Aggie Kurzmann.

Motion carried.

f. Counsel - Presented legal counsel bid. Will get 2 more.

g. Next Meeting - April 21, 2014 7 pm @ North Park.

Dorr Township Parks Commission Accomplishments 2013-2014

New overflow parking lot in North Park – met with contractor at park to develop project & secure bid

New entrance and exits at North Park – met with contractor at park to develop project & secure bid

Stumps removed from North Park – called & met with contractors at park to develop project & secure bids

Repaired damaged water line and hot water heater at North Park.

Cleaned –up mess in the North Park building, that was left over the winter, rotten food, etc...

New lighting in South Park – called & met with contractors at park to develop project & secure bids

Painted over graffiti at North and South Park .

Cleared land area of branches and sticks from tree removal in 2013

Planted grass seed

Arranged to have Allegan County inmates out to help paint playground equipment, gates and benches in North and South Parks

Weeded play areas in North and South Parks

Trimmed broken branches from trees in North park

Replaced cooking stove at South Park – researched options and purchased

New crosswalk between North and South park – called & met with contractor at park to develop project & secure bid

New ramp installed from 142nd ave south side into South Park parking lot – called & met with contractor at park and received the donation of the project

Had a rough draft blue print of park development drawn up

Held 2 public input hearings regarding park development at the Township Hall

Drafted and adopted Parks Commission By-laws

Replaced stolen swing set parts and repaired damaged playground equipment

Parks Recreation Plan – contacted & met with contractors to develop project and secure bids

Parks Survey to the community – contacted contractors to develop project and secure bids

Attained the use of a P.O. Box at the Dorr Post office

Dead tree removal along creek-line in North & South Parks – called and met with contractors at the park to develop project and secure bids.

Met with Allegan County Drain Commission at park regarding the removal of the dead trees

Approved the lowering of the rental fees at the Township Parks

Contracted for safer trash receptacles for township parks

Met with authorities regarding possible development in South Park

Put together maintenance calendar for yearly projects

Security camera in park – researched, purchased and installed

Held workshop with 2 members of the Dorr Township Board (all were invited)

Developed a job description for parks maintenance position

Had old posts and fencing removed

DORR TOWNSHIP PARKS COMMISSION REGULAR MEETING

MAY 19, 2014 at Township complex

Members present: Christine Schwartz

Quorum not established

1 visitor

DORR TOWNSHIP PARKS COMMISSION

Regular meeting June 2, 2014 at Township Complex

Meeting called to order by Christine Schwartz at 7:03 pm

Members present: Aggie Kurzmann, Tanya Wiggins, Christine Schwartz

Pledge of Allegiance

Addition or changes to the agenda – none

Public comment – none present

Secretary's report – none to present

Treasurer's report – none present (Christine will contact Brian Boot for updated budget report)

Maintenance report – none present (An electrical problem was fixed at the park by Jeff Miling. All parks are looking bad. Tanya to contact Jarrod with concerns.)

Dorr Rec. report – none present

Dorr Township Board comment – none present

Unfinished business:

a. Resignation of Aggie Kurzmann as Parks Commission Chair

Moved by Christine to accept the resignation. 2nd by Tanya. *Motion carried*

b. Election of Parks Commission Chair

Moved by Tanya to elect Christine to be Parks Commission Chair. 2nd by Aggie. Discussion held. *Motion carried*

c. Parks maintenance allowance for repairs

Moved by Aggie to allow for \$50 a month for repairs without park commission pre-approval, still need to inform Park Chair prior to expenditures. 2nd by Tanya. *Motion carried*

d. Parks commission authority/operation Discussion held.

e. Parks rentals / cleaning & preparations - Parks commission will take care of this

New Business:

a. Meeting continuation schedule - hold if quorum can be made Christine to contact twp office

b. North park fencing – no action

c. July 4th celebration – Christine to contact July 4th committee and get info

d. Projects for 2014 – Sand for playground areas, line painting for parking lot and tennis courts

e. P.O. Box rental -

Moved by Christine to continue the P.O. box for 6 months. 2nd by Tanya. *Motion carried.*

Next meetings

June 16, 2014 and July 7, 2014 at 7pm Township Complex

Adjournment

Moved by Christine to adjourn the meeting at 7:45pm. 2nd by Aggie. *Motion carried*

Dorr Township Park Commission

Meeting Minutes

July 21, 2014

Opening

The regular meeting of the Dorr Township Park Commission was called to order at 7:00 on July 21, 2014 in Township Complex by Christine Schwartz.

Christine called for a moment of silence just for the remembrance of the tragedy that happened in our park this week. And also other tragedies for other family in our community and communities close by to us.

Present

Christine Schwartz, Kathy Knight, Mark Muscarella, Chris Gesink, and Denice Lawrence

Pledge of Allegiance

Additions or changes to the agenda - We welcome our new member Kathy Knight to the board.

Public Comments – None

Chairman's Report – Christine gave all members a handout on Duties of Moderator. Christine welcomed Kathy Knight our new member to the commission. Christine is looking forward to serving with you.

Secretary's report – Christine made some changes and order to July 7th minutes. Mark moves and Denice seconds to accept the minutes with the corrections. Motion carried.

New business: A- Maintenance/repairs – High Point Church from Byron Center would like to volunteer 10 to 20 people to paint picnic table on Aug. 10th. Jarrod said to do the job we would need deck over to paint the tables. It will fill in the cracks, and put a hard surface on. Cost would be \$150.00 for a 5 gallon bucket. He estimates we would need 2 - 5 gallon buckets of deck over plus rollers. Jarrod will have a \$400.00 perimeter to get the job done.

Denice moves and Mark seconds to have High Point Church from Byron Center, to paint picnic tables on Aug. 10th. Allowing \$400.00 for supplies, and Jarrod to coordinate. Motion carried.

Next is trash can lids, we will need 6 lids to get us thru the season. And the cost is \$87.00 will be cheaper to buy in bulk. To get us thru this season will be \$600.00. Next year when softball season starts, we will need to buy more.

Mark moves and Kathy seconds to allow Jarrod to spend up to \$600.00 on 6 steel trash lids.

Porta johns at North Park, Christine spoke with Dorr Septic: They said the springs on the door needs to be replaced. They will take care of this.

Porta john at Moline Park, to place one there will be \$85.00 a month. We have \$85.00 available. They could put one in place the first of the week.

Mark moves and Denice seconds to put a porta john at Moline Park for the rest of the season. (3 more months). Motion carried.

Jarrod suggested before painting lines in our parking lots, we need to seal the surface first. He had one bid for \$8500.00 for both parks from Black Gold. He didn't realize the parking lots might get tore up in the next few years. Taking the bid off the list, and just painting the lines.

B- Accepting resignation of Chris Gesink as treasure. – July 21, 2014 @ 7:00pm
Chris resign as Dorr Twp. Commission Treasure.

Christine moves and Kathy seconds to accept Chris Gesink resignation as stated. Motion carried.

Unfinished business: A – Elect a treasure. Christine moves and Chris seconds to elect Kathy Knight as treasure. Motion carried.

B – Play yard fencing @ North Park, parents concerned with children running into the parking lot. Jarrod will look into a rubber coated chain fence. He will have more information on this at our next meeting Aug. 4th.

C- Christine spoke with Kendal from Williams and Works. They are planning to come to our Aug. 4th meeting for a kick off for us. Mid Sept. they are planning a community meeting. This is a 6 month process to get the rec plan in place. The law requires us to give a 5 years contract with an overview of all the recreation Dorr has. Williams and Works was chosen to make our rec plan at our last meeting. Six months will take us to the end of the year. Then grants will go in the first of the year, so they want to have everything ready by then.

Next schedule meetings Aug. 4th & Aug, 18th @ 7:00pm at Dorr Township Complex

Adjournment: Christine moves and Chris second to adjourn. Meeting ended @ 7:40 pm.

Submitted by: Denice Lawrence

Approved by: Christine, and Mark seconds to approve the minutes.

Dorr Township Parks Commission

Meeting Minutes

July 7, 2014

Opening

The regular meeting of the Dorr Township Parks Commission was called to order at 7:00 on July 7, 2014 in Township Complex by Christine Schwartz.

Present

Christine Schwartz, Mark Muscarella, & Denice Lawrence

Pledge of Allegiance

Appointed temporary secretary – Denice Lawrence

Christine welcomed the new member Denice Lawrence to the board.

Christine moved and Denice seconded to accept Tanya Wiggins resignation from the Parks Commission. Motion carried.

New Business

Christine asked for a volunteer for secretary. Denice volunteered for the job. Voted motion carried.

Christine moved and Denice seconded to accept Aggie Kurzman resignation from the Parks Commission.

Mark moved and Denice seconded to dismiss Farmers Trash Services. Motion carried.

Public Comments

Jeff Miling turned in a piece of paper that Jarrod had turned in to him,

Moline Park - needs a porta potty, Light on flag (burned out or water into it?), and flowerbed needs attention.

North Park - needs trash cans, rid of services, and flag light (burned out).

South Park - needs sink broke, (handles hot water), toilet broke or busted, fan, sub pump, & manhole cover for well.

Denice added North Park needs more porta potties, or unit gets dumped more often. Unit that is in the park now is $\frac{3}{4}$ full.

Approval of Minutes

Mark moved and Christine seconded to approve the Minutes from the previous meeting, and the treasure's report that Brian Boot ran for us. Motion carried.

Mark moved and Denice seconded to modify the agenda to move to readjust the park maintenance discretionary spending. 1- We put in \$500.00 per month. Jarrod is to notify the Chairman or Representative if he needs to spend more than \$200.00 at one time. Motion carried.

Unfinished Business

Denice moved and Christine seconded to have the inmates paint lines on North and South parking lot, tennis court, and basketball. We will buy the paint (white, blue, & yellow). Jarrod has a limit of \$500.00 for supplies. Jarrod will prep all surfaces. Jarrod can also get the playground sand for the parks. Motion carried.

Mark moved and Denice seconded to accept Williams and Works rec plan. Point of information: Christine said second is unlawful, and refused to call the vote. She believed Denice had not read the Williams & Works Rec Plan and could not make an informed decision.

Denice moved and Mark seconded to overrule the Chairman's decision.

The secretary polled the members Denice and Mark voted to overrule. Christine voted not to overrule. The motion carried and the decision not to call a vote was overturned.

The secretary then polled the members as to the original question of accepting Williams & Works Rec Plan. Denice and Mark voted yes, and Christine voted no. Motion carried

Christine moved and Mark seconded to buy a second camera for South Park, with the same guide lines as the first one. Mark will purchase the camera, and Jarrod will install. Motion carried.

Mark moved and Christine seconded to adjourned Motion carried

Adjournment

Meeting was adjourned at 900 pm by Christine Schwartz. The next general meeting will be at 7:00 on July 21, 2014, in Township Complex.

Minutes submitted by: Denice Lawrence

Approved by:

[Name]

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Dorr Township Park Commission

Meeting Minutes

Aug.4, 2014

Opening

The meeting of the Dorr Township Park Commission was called to order at 7:00 pm on Aug. 4, 2014 in the Township Complex by Christine Schwartz.

Pledge of Allegiance

Present

Christine Schwartz, Kathy Knight, Mark Muscarella, Chris Gesink, and Denice Lawrence.

Additions or Changes to the Agenda

Christine added public comments before we adjourn. And under 10 – b, clean up for the 4th of July, and North Park Lighting alignment.

Public Comments - None

Chairman's Report- Williams and Works is here to do their presentation.

Secretary's Report - Christine moves and Mark seconds to accept the July 21st minutes as presented. Motion carried.

Treasure's Report - A handout was passed out.

New Business- A: Kendall Gilbert and Andy Moore from Williams and Works is here to give their Recreation Plan. Sept. 15th planning on having an Open House Meeting with the public, Oct. 6th planning a Visioning Workshop involving 7 to 12 citizens.

B: Maintenance/repairs- North Park Slide: Kathy moves and Mark seconds to have J.D. Mobile Welding LLC on repairing the slide for the sum of \$419.00. Jarrod should put primer and paint on right away. Motion carried.

C: Park Rentals- Aug 17th Sunday- Denice volunteered to open the N.P. concession stand around 9:30 to 10:00 make sure the stove is ready to use. Aug. 24th Chris volunteered to open. S.P. Aug.18th @ 1:00 Monday Mark will talk to Jarrod about open up the bathrooms for them.

Unfinished business- A: NP play area fencing, Jarrod was looking into a coated chain to put up. He has the post but still looking for the chain. Christine talked about wanting a fence up there. We decided to give Jarrod a few more weeks and see what he comes up with.

B- Updates: security camera- done, Line painting- matter of scheduling it, trash can lids- done, flag lights- box and wiring needs replaced, talking about putting up solar lights on the flag pole.

Mark moves and Denice seconds that we purchase the Commercial LED Solar Flagpole light from Pole Pal for \$131.00. Motion carried.

Sub pump@ SP- replaced, Moline flowerbed- needs weeded, compressor fence @SP- Jarrod was going to put something around the area?

SP buildings needs to be cleaned up, sweep it out and clean the restrooms and empty the trash before the 18 of Aug. Denice volunteered.

North Park lighting needs to be realigned, plus a couple of bulbs that are burnt out, needs to be replaced. Mark talk to Jarrod about getting a hold of Steve up at Dicks for a cherry picker. And get someone to change the bulbs and realign the lights for better spacing of the lights.

Public Comments- Aug 18th they want in @ 3:00 to 9:00, open @ 2:00, will talk to Jarrod about opening @ 2:00.

Next scheduled meeting: Aug. 18th, and Tuesday, Sept. 2nd @ 7:00 @ Township Complex.

Adjournment: Mark moves and Chris seconds to adjourn. Motion carried. Time is

Submitted by: Denice Lawrence

Approved by: Christine moved and Mark seconded to approve the minutes as corrected.

Dorr Parks Commission

Meeting Minutes

September 15, 2014

Opening

Meeting was called to order @ 7:00 pm

Pledge of Allegiance

Present

Christine Schwartz, Chris Gesink, & Denice Lawrence

Changes to the Agenda

Christine wants to switch item 5- Public Comments, and item 6- Chairman's Report around.

Chris wanted to **table the** motion, to obtain 3 quotes to provide adequate parking lot lighting for North Park. It was brought to his attention that last meeting we voted to have Millers Electric to come in and realign and replace bulbs at North Park. We will revisit this motion at our next meeting. Motion as written: Dorr Twp. Parks Commission shall obtain 3 quotes to provide adequate parking lot light for North Park. Existing on site power poles can be utilized along with new poles to accomplish sufficient lighting. Allowance of \$8,000 to \$12,000 shall be pre-approved prior to approval of lowest quote.

Chairman's Report

Christine thanked the public for coming. She informed them that we will have our scheduled meeting, then we will turn it over to Williams and Works for the Public Meeting. Cookies and water was provided.

Public Comments

None

Secretary's Report

September 2nd report is ready for approval.

Christine motioned and Chris seconded to approve the minutes as presented.
Motion carried.

Treasurer's Report

We have some budget amendments to the parks budget that are for specific items. **Brian** will present to the Twp. Board these amendments which are contingent on their concurrence.

1 – Increase Parks Misc. by \$980.00 for the cost of the dumpster for the remaining budget year.

Increase Park Supplies by \$1,165.00 for the cost if trash can lids not planned for at budget time.

2 – Increase Parks Grant Expenses by \$5,840.00 for the cost of Williams & Works development cost of the Parks and Rec. Plan. (This was preapproved by the Twp. Board on 3/24/2014).

Unfinished Business

- A. North Park play area fencing – on hold
- B. Maintenance updates: line painting – they were doing it today. Will finish up at a later date. Compressor fence – enclosed, NP lighting alignment – in the works, SP pavilion lighting – done, barrel flowerpots – removed, solar flag lights – unknown.

DDA is going to rent a lift, and wanted to know if we wanted to use the lift and split the cost. If we can brain storm on what we might need a lift for. Trimming trees. We will revisit this next meeting.

Public Comment

Larry Stirdivant Sr. would like to see the bank along the walkway cleaned up. He also stated that it would be nice to have a dog park in the area. He also gave us a little history on the Dorr Parks.

Next schedule meetings

Oct, 6th and Oct. 20th @ 7:00 pm @ Twp. Complex

Adjournment

Christine motioned and Chris seconded to adjourn @ 7:12 pm. Motion carried

Minutes Prepared by: Denice Lawrence

Approved: Mark moves and Christine seconds to approve the minutes as amended. Motion carried

Open House with Williams & Works

Dorr Parks Commission

Meeting Minutes

September 2, 2014

Opening

Meeting was called to order @ 7:11

Pledge of Allegiance

Present

Christine Schwartz, Mark Muscarella, and Denice Lawrence

Additions or Changes to the Agenda

None

Public Comments

None

Chairman's Report

Christine had been thinking about winter activities. Some people had mentioned an ice rink at the tennis courts. Mark mentioned a staging area for the snowmobilers. Maybe having snowmobile races at South Park. Winter volleyball, winter softball. These are just ideas to start thinking about, with winter just around the corner.

Secretary's Report

Under New Business I have Oct. 16th, and it is Oct 6th.

Christine motioned and Mark seconded to approve the Aug. 4th minutes as corrected. Motion carried.

Treasure's Report

Jim Martin gave us a handout of everything. Would like to have a more detailed invoice.

New Business

- a. Flyers and survey for the Rec Plan distribution in the community.
 - 1. A print out of the flyers on a sheet of paper, 5 by 7 so we can get two on one sheet. And have copies of the survey, and place them at the library and the complex.
 - 2. Have cookies, water, and napkins for the open house.

Christine motioned and Denice seconded to spend up to \$100.00 on flyer copies and refreshments for the open house on Sept. 15th. Motion carried

- b. Planning of the Open House. Day of open house we need tables and chairs (set up). Have some copies of the survey for the people that don't have internet.

Denice volunteer's to pick up 4 dozen cookies, water, and napkins at Sams Club for Sept. 15th.

Unfinished Business

- a. North Park play area fencing. Nothing heard from Jarrod about the chain fence. Christine has an estimate form Kurt Kentler he was the one that put up the fence in front of the house. Estimate is for \$500.00 to reinstall the fence. Using the existing fence that was in front of the house. Christine still hasn't heard the board if we can use the fence. So fence is on hold until next meeting.

- b. Updates: Line painting is schedule for the Sept. 15th if it's not raining. Moline flowerbed, - removed. Compressor fence, Mark talked with Jarrod, he said it would only take a couple of nails, but hasn't said if he has done it yet. North Park lighting and alignment and pavilion lighting. Christine has an estimate from Rob Miller for \$200.00 to \$300.00 to realign and replace the light bulbs.

Mark motioned and Christine seconded to spend up to \$400.00 to have Miller Electric realign and replace all 6 bulbs at N.P. Motion carried.

SP lights need replacing at the pavilion

Barrels flowerpots, discard them, solar flag light, have Jarrod move it higher on the pole. Security camera views, has a picture of someone and turned it over to police. Paying off.

- c. Park rentals: Sunday Sept.7th @ SP 10:00 am to 8:00 pm. Christine will opens at 8:00 am and Denice closes at 8:00.

Public Comments

None

Next scheduled meetings:

Monday Sept. 15th (Community Open House) @7pm @Twp. Bldg.

Oct. 6th.

Adjournment

@ 7:48pm

Mark motioned and Christine seconded to adjourn @ 7:48. Motion carried.

Approved: Christine motioned and Chris seconded to approve the minutes as is. Motion carried.

Dorr Township Parks Commission

Meeting Minutes

Oct. 6th

Opening

Meeting was called to order @ 7:04pm

Pledge of Allegiance

Present

Christine Schwartz, Chris Gesink, Mark Muscarella, & Denice Lawrence

Public Comment - none

Chairman's Report

Christine thanked Denice for taking over last meeting while Christine had to leave. Following this meeting we will have Williams & Works with the visioning workshop.

Secretary's Report

There is a couple of places that need some correction. Mark moved and Christine seconded to approve the minutes as amended. Motion carried.

Treasure's Report – none

Unfinished Business

- A. **North Park play area fencing** – Tabling it for next year's budget.
- B. **Maintenance updates – Parking lots, tennis court, & basketball line painting.** They came today and it rained, Jarrod kept them busy with doing other things. Jarrod has schedule for the inmates to come back every other Monday till further noticed. We need to keep giving Jarrod a list of things to do so he can keep the inmates busy. Jarrod found one of the fence toppers, but looking for more, this will be on next year's budget.
North Park lighting – Christine talked to Rob Miller and he doesn't have a problem with stopping the work on the lights. Christine also has a call into the lawyer, just making sure everything is ok with us stopping this motion. Chris wants to put a motion on the table and Christine is trying to stop this motion from happening. Her reason is we are not following the law. We have to have the money first. We need to move forward with this project. Chris moved and Denice seconded the motion: Dorr Twp. Park Commission shall obtain 3 quoted to provide adequate parking, tennis court, and basketball lot light for N.P. Existing on site power poles can be utilized along with new poles if necessary to

accomplish sufficient lighting. Allowance not to exceed \$15,000. Three l's, one opposed motion carried. **Flag Light** – Jarrod said he couldn't move it any higher. It is as high as it will go. Christine added we have matching funds of 100%. Our budget was for \$20,000 for park playground equipment, if the board wants to grant us that money along with the lighting money. It is dollar for dollar match. But our order has to be in by Nov. 7th.

C. Lift Rental Projects – Take off

D. Park & Rec. Plan Survey – Scratched

Public Comments – none

Next Schedule meetings: Oct. 20th and Nov. 3rd @ Dorr Twp. Complex

Adjourned: Denice moved and Chris seconded to adjourn @ 7:40 motion carried.

Prepared by: Denice Lawrence

Approved:

Visioning Workshop with Williams & Works

Dorr Township Parks Commission Meeting Minutes Oct. 20, 2014

Opening

Meeting was called to order at 7:00 PM

Roll Call

(circle present)

Christine Schwartz

Chris Gesink

Mark Muscarella

Denice Lawrence

Kathleen Knight

Present

Present

Adjournment

Finding no quorum the meeting was adjourned at 7:05 PM

The next meeting is November 3rd 2014 at 7:00 PM.

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Dorr Township Parks Commission

Meeting Minutes

Nov.3rd, 2014

Opening: Meeting was called to order @ 7:00 pm

Pledge of Allegiance

Roll Call: Christine Schwartz, Kathy Knight, Chris Gesink, Mark Muscarella, & Denice Lawrence

Public Comment: None

Chairman's Report: None

Secretary's Report: Christine moved and Kathy seconded to have the minutes changed to: Christine is trying to explain the proper procedures and law. Instead of "Christine is trying to stop this motion from happening". And to clarify who made the statement "to move forward". Three yeses, and two opposed. Motion carried.

Treasure's Report: A handout was given from the clerk.

Unfinished Business: A – Millers Electric notification Christine did get ahold of the attorney, and he said to send a letter to him.

Christine moved and Chris seconded to send this termination agreement letter to Millers Electric. All agreed. Motion carried.

B – N.P. lighting - Chris is going to take this project on.

C – Park Maintenance project for Jarrod – Jarrod turned a sheet to Mark of what he has done, and what he would like to have done. Moline shed to have a door replaced, so he can use it for a storage shed.

Mark moved and Denice seconded to authorize Jarrod up to \$500.00 to replace the door with whatever parts as needed @ Moline's building. All agreed, Motion carried.

Solar Lights for Moline tabled for next year.

New Business: Survey – Christine moved to have the survey sent out in the winter tax bills. No second, motion failed.

Public Comments: None

Next scheduled Meetings: Nov. 17th, & Dec. 1st 7pm @ Dorr Township Complex

Adjournment: Mark moved and Christine seconded to adjourn @ 7:45pm

Prepared by: Denice Lawrence

Approved: Mark moved and AI to approve Nov. 3rd's minutes. Motion carried

Dorr Township Parks Commission

Meeting Minutes

Nov. 17th, 2014

Meeting called to order: 7:01pm

Pledge of Allegiance

Roll Call: Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Welcomed the new members: Janice Reed, & Al Weber

Appoint a temporary Chairperson: Mark moved and Janice seconded for Denice to be the temporary chairperson for the night. Motion carried.

Appoint a Chairperson: Denice moved and Al second to nominate Chris Gesink to be our Chairperson. Motion carried.

Public Comments: None

Secretary's Report: Mark moved and Al seconded to approve the minutes from Nov. 3^{rd's} meeting. Motion carried.

Treasure's Report: A handout from the Clerk

Old Business: Denice moved and Mark seconded to close the Post Office Box. Motion carried.

New Business: Start thinking about next year's meeting nights. We have to turn it in as soon as possible.

Public Comments: None

Next Schedule Meetings: Dec. 1st, & Dec.15th @ 7:00pm @ Dorr Complex

Adjourned: Mark moved and Al seconded to adjourn @ 7:33pm. Motion carried.

Prepared by: Denice Lawrence

Approved: Mark moved and Al seconded to accept the Nov. 17th, 2014 meeting as posted. Motion carried.

Dorr Township Parks Commission

Meeting Minutes

Dec. 1st, 2014

Meeting called to order: 7:00pm

Pledge of Allegiance

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: None

Park Maintenance Report: Mark reported for Jarod, that the door on the storage shed at Moline Park is fixed, and the shed is being used for storage. The handicap sign @ South Park was stolen.

Secretary's Report: Mark moved and Al seconded to accept the Nov. 17th 2014 meeting as posted. Motion carried.

Treasure's Report: Brian ran us off a spreadsheet. We are going to table on voting in a treasure until needed.

Current Business:

1. Williams and Works Rec. Plan Draft Review Update: Kendall was here and we had a very productive meeting with her.
2. North Park lights, review quotes: We had three quotes, Buist Electric, Circuit Electric, and Miller Electric. Chris moved and Denice seconded to provide site lighting for North Park area, that we approve Circuit Electric's quote for \$14,800.00. Motion carried.
3. Park Keys: Tabled for next meeting
4. Meetings per month: Two meetings per month, first and third Monday's @ 7:00 @ Township Hall. If Monday is a holiday, we meet on Tuesday.

Next Schedule Meeting: Dec. 15th @ 7:00pm @ Dorr Township Complex

Adjourned: Chris moved and Mark seconded to adjourn @ 8:30pm. Motion carried.

Prepared by: Denice Lawrence

Approved: Chris moved and Al seconded to approve the minutes from Dec. 1, 2014. Motion carried

Dorr Township Parks Commission

Meeting Minutes

Dec.15, 2014

Meeting called to Order: 7:00

Pledge of Allegiance

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence

Public Comments: Jeff Miling had a meeting John VanSingel, he is one of the owners of High Mark Enterprise. His father set up The VanSingel Foundation. Out of this foundation John wrote the parks a \$20,000.00 check. He said he would like to see the parks moving forward with their Rec Plan. He would like to see something being done for people to see and use.

Parks Maintenance Report: Jarrod reported that the S.P. Building was broken into on Dec. 11, 2014. Sheriff was called and a complaint was filled. Window was broken and they went thru every first aid kit there was. Windows are now boarded up and secured. Jarrod would like to start taking care of all the up keeps of the fields for Dorr Rec. The equipment has not been taken care. Paint is be use being used on the grass instead of chalk. Which is killing our grass. Grass being cut too short, which is killing the grass. So to solve all problems he would like Jermey and himself to start taking care of all grounds. Also he would like the stage moved to a permeant spot.

Secretary's Report: Chris moved and Al seconded to approve the minutes from Dec. 1, 2014. Motion carried.

Budget Expense Report Review: No budget report at this time.

Chris moved and Denice seconded to approve cost for Park Rec Plan notice in Penasee Globe Dec. 14, 2014 for \$135.00. Motion carried.

Current Business:

- 1. Williams and Works Rec. Plan 30 day Draft Review Update:** We have new copies of the Rec Plan Draft for people to review at the Library, Township Hall, or you can go on line to the township.org web site. We have 30 days from now, need people to respond. After that we have to set up a meeting so we can approve it. Then it will go to the board for approval. Once the board approves it, we can start applying for grants.
- 2. North Parks Lights Update:** Ordered, Two to three weeks will be in.

Proposed Business:

- 1. Contact person for each park:** Al for Moline Park, Denice & Mark for North Park, & Janice & Chris for South Park.
- 2. Distribution of Park Keys:** Done

Next Schedule Meetings: Jan. 5 & 19 2015 @ 7:00 pm @ Dorr Complex

Adjourned: Chris moved and Mark seconded to adjourn at 7:50 pm

Prepared by: Denice Lawrence

Approved

DRAFT

Dorr Township Park Commission

Meeting Minutes

January 19, 2015

Meeting Called to Order: Chris Gesink @ 7:03

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: We had **three** visitors, with no public comments.

Budget Expense Report Review: Brian Boot - Clerk gave us a printout to review. Will be reviewing our budget to turn into the Township Board.

Chris moved and Al seconded to change supplies to \$4,480.00, repairs to \$ 4,000.00, grounds and matinees \$8,890.00, and miscellanies to \$2,000.00. 4 – Yes Motion Carried.

Reviewing of the Rec Plan: Chris gave a rundown of the plan and why we have to have a one in place.

Chris moved and Denice seconded to open public hearing for Rec Plan. 4 – Yes Motion carried.

Public comments & questions:

Questions that was asked: In order to do the Rec Plan are we looking at asking for a Park Millage? Answer is NO, besides Williams & Works drafting out the plan for us (based on the outcome from the survey and the Community Open House held in September). They will be writing grants to help with this process. We will be glad to accept any kind of donations. We have already accepted a donation from the VanSingle Foundation of \$20,000.00.

Question 2 – Who will be in charge of the creating the Master Plan for each of the parks? Williams & Works will be writing that based on the information we already have in our Rec Plan. North Park will be first and things will filter down to South Park.

Chris moved and Janice seconded to accept and approve 2015 Dorr Twp. Rec. Plan. 4 Yes, Motion Carried.

Kendall Gilbert from Williams & Works was here to give us a summary of the DNR Rec Grants Workshop that Kendall and Natalie Bazan (form the Library) attended.

Dorr Twp. is in a position to complete a strong application to submit for grant funding for two state programs. One registration per eligible organization is permissible. This person will be Authorized Official and is responsible for submitting the applications, and can assign Williams

& Works as consultants to work with her on the grants. An approved Five Year Parks and Recreation Plan must be on file with the state before we can begin the grant application process.

Jeff Miling – Supervisor of Dorr Twp will have to call a Special Meeting prior to their Feb. meeting, for the Board to approve the Rec. Plan.

Chris moved and Janice seconded authorize Natalie Bazan as Official contact person for DNR Grants. 4 – Yes Motion carried.

Letters for Approval or Support: Chris will be in touch of Ken from Dorr Rec., Denice will get with Allegan Senior Services, and Janice will get with Kevin Zaszak Dorr Elementary School.

Secretary's Report: Chris moved and Janice seconded to accept the minutes for January 5 as written. 4 – Yes Motion carried.

Review:

- On Jan. 5, 2015 we had a visit from Ken Yonker MI State Representative 72nd District. He showed us web sites on DNR Grants that would be very helpful in our parks.
- On Dec.15, 2014 Jeff Miling came to our meeting tell us that he meant with John VanSingel (one of the owners of High Mark Enterprise). John's father set up The VanSingel Foundation. Out of this foundation John wrote a check for \$20,000.00 for the parks to move forward with their project.
- North Park getting set up with LED Lighting system from Circuit Electric.
- Williams & Works created our five year Rec. Plan.

Next Schedule Meetings: Feb. 2nd & 16th 2015 @ 7:00pm @ Dorr Complex

Adjourned: Chris moved and Al seconded to adjourn @ 8:00pm

Prepared by: Denice Lawrence

Approved by: Mark moved and Chris seconded to approve the Jan. 19, 2015 minutes as written. 4 – yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

January 5, 2015

Meeting called to order: 7:03 pm.

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence.

Public Comments: None

Secretary's Report: Mark moved and Al seconded for the minutes from the Dec. 15th be approved. Motion carried.

Budget Expense Report: A handout was given for review.

Current Business:

1. **Updates on the Dorr Rec. Plan, & Park lights:** Lights should be done by the end of the month. Next meeting will approve the five year plan. Then it will go before the board on the 26th for approval.

Proposed Business:

1. **A visit from Ken Yonker MI State Representative 72nd District:** He showed us places to go to get some grants for our parks.
2. **Review Proposals from W&W for Grants Application and Master Plan:** Motion: Chris moved and Mark seconded to present proposal for approval of \$8,300.00 by W&W to grant write and draft Master Plan per 5 yrs. Park and Recreational Master Plan to be presented to Dorr Board for approval. Motion carried.
3. **VanSingle Foundation donation and Thank-you Letter:** Chris presented a thank-you letter for the VanSingle and their gracious gift that they gave to the parks.

Next Schedule Meeting: Jan.19th @ 7:00 pm @ Dorr Complex.

Adjourned: Chris moved and Al seconded to adjourn @ 7:48 pm

Prepared by: Denice Lawrence

Approved by: Chris moved and Janice seconded to accept the minutes for January 5 as written. 4 Yes Motion carried.

Dorr Township Park Commission

Meeting Minutes

February 16, 2015

Meeting Called to Order: Chris called meeting to order @ 7:06 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Musscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: No comments, we had two visitors.

Secretary's Report: Past meeting's minutes, **Chris moved and Mark seconded to approve Feb. 2nd minutes as is. 5 yes, Motion carried.**

Budget Expense Report: Handout was given, no changes.

Current Business:

- 1. Update Parks Rec Plan and Master Site Plan:** We know what the Dorr Rec would like to see as far as new fields, and parking lots, Kendall will be the go between us and the architect Trevor. We will give him our ideas and he will have a week to come up with a layout that we can live with. Monday the board will be voting on all of it.

Proposed Business:

- 1. Meeting with Kendall from W&W on NP Master Plan:**
- 2. Review List of Improvement by Rec Dept.:** We gave Kendall what we wanted to move, have access for Emergence Vehicles, how many bathrooms. She is going to take all of our ideas to Trevor and let him come up with the best plan for Dorr Parks.
- 3.** We also met with Lucia from Disabilities network links out of Allegan Co., she works with people with all kinds of disabilities. She works with accessibility for the parks for 12 years. She helps with the kind of grants we will be applying for. Giving us information and areas to work with to better the parks for our information for the grants.
- 4. Other:** Jarrod reported that S.P. needs the septic drained.
Chris moved and Al seconded for Jarrod to spend up to \$400.00 for septic drainage @ South Park. 5 yes Motion carried.

Next Schedule Meetings March 2nd & 16th @ 7:00 pm @Dorr Complex

Adjourned: Chris moved and Denice seconded to adjourn @ 8:30pm.

Prepared by: Denice Lawrence

Approved by: Mark motioned and Janice seconded to approve Feb. 16th minutes as is. 4- yes, motion carried.

16

Dorr Township Park Commission

Meeting Minutes

February 2, 2015

Meeting Called to Order: Chris called meeting to order @ 7:03

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence.

Public Comments: We had 6 visitors, all from Dorr Rec. No comments at this time.

Secretary's Report: Mark moved and Chris seconded to approve the Jan. 19, 2015 minutes as written. 4 – Yes, Motion carried.

Budget Expense Report: A handout was given out, no changes.

Current Business:

- 1. Update Park Rec Plan:** Notice is in the paper for public, February 23rd the Board will vote on it. In the meantime we are ramping for grant writings. Kendall Gilbert from Williams & Works and Natalie Bazan from Dorr Library will be writing our grants once the board approves the plan.
- 2. Parks Lighting Update:** In two weeks lights will be in. They were missing one item to do the job.
- 3. Grant Writing Update:** Starting in March, as soon as the board approves the Rec Plan.

Proposed Business:

- 1. Proposal to allow W&W grant writing and Master Plan:**

Chris moved and Al seconded to accept the proposal from W&W to provide grant writing and per 5 year park and recreation Master Plan for the sum of \$8,300.00. 4 – Yes Motion carried.

2. Meeting with Rec. Park Members: Meeting went well, we need their input on soccer fields, football fields, and what we need to bring in more people to the area. First area was adult softball fields. They were given a blank draft to put their thoughts on paper. Parking we need to plan for 100 cars.

Next Schedule Meeting: Feb. 16, 2015 @ Dorr Complex

Adjourned: Chris moved and Denice seconded to adjourn meeting @ 8:15.

Prepared by: Denice Lawrence

Approved By: Chris moved and Mark seconded to approve Feb. 2nd minutes as is. 5 yes, Motion carried

Dorr Township Parks Commission

Meeting Minutes

March 16, 2015

Meeting Called to Order: Chris called the meeting to order @ 7:00

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Musscarella, Al Weber, Denice Lawrence

Public Comments: None

Secretary's Report: Mark motioned and Chris seconded to approve March 2, 2015's minutes as is. 4 yes. Motion carried.

Budget Expense Report: Reviewed

Current Business:

1. **Update Park Grant Process:** Only one support letter has come in to go with the grants. Chris will be calling on the other letters.
2. **Park Lighting** – Schedule for March 17th, (tomorrow) have gates open in the morning.
3. **Post Completion application sign.** – Chris will be signing.
4. **MDNR Plaque is in, Jarrod installing and where?** Jarrod has them, and will be putting them up.

Proposed Business:

1. **Review Park Maintenance Schedule:** Chris will be writing this up and submitting it with the grants.
2. Chris will be getting with Natalie, to set up a **special meeting** to review the grant before it is submitted. This meeting will be posted for the public.

Next Schedule Meetings: April 6th & 20th, 2015 @ Dorr Complex

Adjourned: Chris motioned and Al seconded to adjourn @ 8:15

Prepared By: Denice Lawrence

Approved By: Chris motioned and Janice seconded to approve March 16th & Special Meeting Minutes as written. 5 Yes Motion carried.

Dorr Township Park Commission

Meeting Minutes

March 2, 2015

Meeting Called to Order: Denice called meeting to order @ 6:58 pm

Pledge of Allegiance was recited

Roll Call: Mark Musscarella, Janice Reed, Al Weber, & Denice Lawrence.

Public Comments: No comments, one visitor

Secretary's Report: Mark motioned and Janice seconded to approve Feb. 16th minutes as is. 4 yes, motion carried.

Budget Expense Report: A handout was given. The \$400.00 for septic will be in next years budget.

Current Business:

- 1. Update Parks Rec. Plan, See Memo from W&W:** Reviewed the memo, Natalie asked the question: If she could put in for the other two grants from the DNR? W&W was only putting in for the \$ 400,000.00. We told her to go ahead.
- 2. Parks Lighting Update:** Truck was down, needed repairs, next week they will be starting the project.
- 3. Grant Writing Updates:** Kendall thought out of the \$400,000 we could do the bathrooms, playground, splash pad. And Natalie is going to apply for the 45,000, and she thought would resurfacing/reworking the 3 little league fields in the middle. She thinks the \$45,000 would be enough for them.
- 4. Post Completion, Done by W&W with pictures:** Reviewed
- 5. Park MDNR Plaque:** They (2 of them) are in and looks nice. Jarrod is waiting on warmer weather.

Proposed Business:

- 1. Parks Approval of Master Plan:** Looks great, talked about moving football fields where the Adult Softball Fields are. Reason behind this is distance, and elderly getting back to the far side. Didn't know if there is enough room to move them.
- 2. Compensation for Natalie on Grant Writing:** Review at a later date.
- 3. Review items to be done in park per Rec Dept.:** Mark will be getting with Jarrod to see where we stand.

Next Schedule Meeting: March 16th @ 7:00 pm @ Dorr Complex

Adjourned: Mark motioned and AI seconded to adjourn @ 8:15 pm

Prepared by: Denice Lawrence

Approved By: Mark motioned and Chris seconded to approve March 2, 2015's minutes as is. 4 yes, Motion carried.

Dorr Township Parks Commission
Special Meeting to Discuss Grant Submission Readiness
Minutes
March 26, 2015

Meeting called to order at 6:02 pm by Chris

Pledge of Allegiance was recited

Members present: Chris Gesink, Al Weber, Janice Reed and Mark Muscarella

Members absent: Denice Lawrence

Guests present: Natalie Bazan

Natalie indicated that the grant process was complete and ready to submit. She will wait until March 31, 2015 to submit to give any late letters of support a chance to arrive. She also mentioned that if both grants are accepted the Commission will have \$460,000 to spend on building the park. She suggested that next year's grant request be centered around parking lots and walking paths, to include access to remote playing fields. She told the commission about several other grant possibilities that, if won, could help build play grounds and pavilions.

The commission, being grateful for Natalie's help with the grant process, will consider compensation for her time and effort.

The commission will seek assistance in building the park from local businesses who may be able to donate time and materials.

Chris moved and Mark seconded to adjourn. Motion passed.

Meeting adjourned at 6:22 pm.

Dorr Township Parks Commission

Meeting Minutes

April 20, 2015

Meeting Called to Order: Chris called the meeting to order @ 7:07

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: None

Secretary Minutes: Chris motioned and Janice seconded to approve March 16th & Special Minutes as written. 5-yes, Motion carried.

Budget Report: Reviewed

Proposed Business:

- 1. Update from Jarrod:** Jarrod has been working at North Park, taken out trees, needs stumps removed. He rented an exvader to help him with the job, and wanted the Parks to help with the cost. The fence, wanting to know what to do with it. Decision was made to leave it up for the year, so we can get some grass planted. Two new flag lights were bought for North & South Park. Small one going to Moline Park. Needs paint, rollers, brushes. **Chris motion and Denice seconded for North Park paint/brushes/etc. for sign & picnic tables, pavilion, etc. for \$200.00. 5 Yes Motion carried.**
- 2. Natalie Bazan Compensation for Grant Writing:** Chris motion and Mark seconded to compensate Natalie for \$500.00 for grant recreation process through April, 2015. 5 Yes motion carried.

Old Business: Grant Update done.

Next schedule meetings: May 4th & 18th @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Denice seconded to adjourn @ 8:03 pm.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve April 20th minutes as written. 4 Yes Motion Carried.

Dorr Township Park Commission

Meeting Minutes

May 18, 2015

Meeting Called to Order: Chris called the meeting to order @ 7:03

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence

Public Comments: None, we had four visitors

Secretary's Minutes: Chris motioned and Mark seconded to approve May 4th meeting minutes
Den

Budget Report: Brian gave us a report.

Proposed Business:

- 1. Veterans Memorial:** Lyle Shanks from the VFW was here to give us some insight about how to get started with the memorial. Lyle is going to bring us back some information, and pictures of different memorials. Lyle will be a great asset to this project.
- 2. Boy Scout Eagle Scout Project for North Park dug-outs, other:** Jeff Zuiderveen and Chuck (a scout) was here they are going to be updating the dug-out benches, 6 at north park, and 4 at South Park. Screen in the porta johns so the balls won't hit someone.
- 3. Skate Park Update (Byron Center size – 100' X 64' concrete pad) and pictures:** Denice needs to get with Pete Klaasen from Proline now that we have the measurements of the pad. Chris brought in pictures of some of the ramps. I need to look up what the ramps were called, and looking up names and prices, and talking to Proline.

Old Business:

- 1. Maintenance Report:** Septic in South Park is pumped. Jarrod would like to have the trailer at S. P. moved.
- 2. Final Invoice from WW:** Chris motioned and Mark seconded to approve the grant application for \$1,741.90, and North Park Master Design for \$1,784.95 invoice for totals of \$3,526.85. 4 yes, Motion carried.

Next meetings June 1st @ 7:00 @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:10pm

Prepared By: Denice Lawrence

Approved By:

Dorr Township Park Commission

Meeting Minutes

May 4, 2015

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, & Denice Lawrence

Public Comments: None

Secretary's Minutes: Chris motioned and Mark seconded to approve April 20th minutes as written. 4 Yes Motion Carried.

Budget Report: No report

Proposed Business:

- 1. Maintenance Report for Recreational Dept.:** Diamond dust is there, but no chalk. Jarrod keeps contacting his contact but his contact is away a lot. Pitcher mound has been ripped out already. Rec. Dept. will put them back in.
- 2. Boy Scout Project (dug-out seating):** We need to get the supplies; 4 X 4's, 2 X 6's, & 2X8's. Invite Jeff Zuiderveen to next meeting with the two boys that are going to doing the work.
- 3. Natalie's Invoice:** We reviewed her invoice, and seen the hours, will adjust for the hours in a month.
- 4. Review Final Invoice from WW:** We reviewed the invoice from WW and determined it is in the hands of the Treasurer.

Old Business:

- 1. Skate Park:** Denice went to Proline and will check back with them in a week with measurements. Chris is getting in touch with Luke Snavelly and inviting him to our next meeting. Next meeting we will be working on prices.
- 2. Veteran's Memorial:** We need to drop the drawing off to the VFW for their approval. Maybe moving the momorial away from the skate park. Invite John VanSingel to our next meeting.
- 3. Person for Cleaning Parks for Rentals:** May 16th the SP is being rented out, we need someone to clean it beforehand. One name was dropped off to us for cleaning. We talked about paying her the same as township pays me. **Chris motioned and Denice seconded to have Loreen Meyers to clean parks as needed for \$14.00 an hour. 4 Yes. Motion carried.**

Next Schedule Meeting May 18th @ 7:00pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 7:38pm.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve May 4th minutes as written

Dorr Township Parks Commission

Meeting Minutes

June 1, 2015 @ 7:00pm

Dorr Township Hall

Meeting called to order – Chris at 7:00 pm.

Pledge of Allegiance was recited.

Members Present: Janice Reed, Al Weber and Chris Gesink.

Public Comment: None, no visitors

Secretary's Minutes: Chris motioned and Al seconded to approve May 18, 2015 meeting minutes. Passed.

Budget Report: reviewed

Proposed Business:

- Veterans Memorial – Update to members
- Skate Park – Update to members

Next Schedule Meetings: June 15 @ 7:00 pm @ Dorr Complex

Adjourned: Chris Motioned and Al Seconded to adjourn at 7:20 pm.

Prepared by: Chris D. Gesink

Approved By: Mark motioned and Al seconded to approve June 1st meeting minutes as written. 4 Yes Motion carried.

Dorr Township Park Commission

Meeting Minutes

June 15, 2015

Meeting Called to Order: Chris called the meeting to order @ 7:02 pm.

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence.

Visitors: 16

Proposed Business:

- 1. Veterans Memorial:** Lyle Shanks brought two fellow VFW Members with him. Jack Shoemaker from Plainville VFW, & Alvin Warren from Orangeville VFW. Both men shared their adventure in trying to get a Veterans Memorial in their town. All three men gave us great suggestions. Thanks guys for all your information.
- 2. Skate Park:** Carl Pietila from Skatewave, had three pictures of different skate pads with ramps on them. Gave us a very good presentation. We also had four young skaters, very excited to give us their input as to what they would love to see on Dorr's pad. Carl will be sending a drawing and some prices of the ramps. Denice will be looking into more concrete places.

Review of Secretary's Minutes: Mark motioned and Al seconded to approve June 1st minutes as written. 4 yes, Motion passed.

Next Schedule Meetings: July 6 & 20 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:20 pm

Prepared By: Denice Lawrence

Approved By: Mark approved and Janice seconded June 15th minutes as written. 5 yes. Motion passed

Dorr Township Parks Commission

Meeting Minutes

July 20, 2015

Meeting Called to Order: Chris called the meeting to order @ 7:00

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence

Public Comments: None

Review Secretary's Minutes: Al motioned and Chris seconded to approve July 6th minutes as written. 4 yes, Motioned carried.

Budget was reviewed

Proposed Business:

- 1. Skate Park, Review quotes & choose a contractor:** Excavating, Octman Excavating, GVL (declined to bid), and Dave Dozing. Concrete we had Noble, Proline, and Bieber Bobcat.
Mark motioned and Al seconded to accept Dave Dozing's quote of \$5,500.00 for grating of the skate park. 4 yes Motion carried.
Mark motioned and Denice seconded to accept Bieber's quote of \$17,860.00 for concrete pad. 4 yes Motion carried.
We have two bids on equipment (ramps & rails) they are: ARC-Luke, Penchura (Skate wave) Carl. We have questions for both companies. After we get the questions answered we will make our decision.
- 2. Veteran's Memorial:** We need a person that is able to help Lyle with some paper work. Chris will have Lyle come to next meeting.

Next Schedule meetings: Aug. 3 & 17, 2015 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Denice seconded to recess tonight's meeting @ 7:50 pm, continue meeting at Tuesday @ 12:30 pm. 4 yes Motioned carried

Tuesday July 21, 2015 @ 12:30 pm

Chris resume the meeting @ 12:30 pm

Denice contacted Dave Dozing, he is starting Monday July 27, 2015. Scott said they need three day, which that will be done Wednesday night. Would like Bieber to start Thursday. Bieber will be in contact with Dave Dozing.

We are finding out we still have questions on the equipment and guarantee. We cannot vote at this time. I will be emailing both companies on the questions we have for them. Chris will go before the board to see if they will give us an allowance for the purchase & instantiation for the skate park.

Chris motioned and Mark seconded to ask the board for \$70,000.00 allowance for the purchase & instantiation for the skate park. 4 yes Motion carried.

Chris motioned and Denice seconded to adjourn @ 12:50 pm. 4 yes Motion carried.

Prepared by: Denice Lawrence

Approved by: Mark motioned and Janice seconded to approve July 20th minutes as written. 4 Yes Motion Carried.

Dorr Township Park Commission

Meeting Minutes

July 6, 2015

Meeting was called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, Janice Reed, & Denice Lawrence

Review Secretary's Minutes: Mark approved and Janice seconded to approve June 15th minutes as written. 5 yes. Motion approved.

Review Budget Reports: Reviewed

Proposed Business:

- 1. Skate Park:** We need to get more estimates for excavating, wanting to start real soon. We have questions for Luke and Carl. Need a design with ramps labeled and priced, so we can go around to the business around Dorr.

Next Schedule Meeting: July 20, 2015 @ Dorr Complex @ 7:00 pm

Adjourned: Chris motioned and Denice seconded to adjourn at 7:43pm.

Prepared by: Denice Lawrence

Approved by: Al motioned and Chris seconded to approve July 6th meeting minutes as written. 4 yes Motion carried.

Dorr Township Park Commission

Special Meeting

Aug. 10, 2015

Meeting called to order: Chris called the meeting @ 6:02

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, & Denice Lawrence

New business:

1. American Ramp Co. wanted to know if we wanted to add 4' across the two halfpipes to make it a standard halfpipe.

Chris motioned and Janice seconded to add 4' across the halfpipe to make it 12' across. Which will bring skate board equipment totaling \$59,972.95. 4 Yes, Motion carried.

Adjourned: Chris motioned and Mark seconded to adjourn @ 6:20 pm. 4 Yes, Motioned carried.

Prepared By: Denice Lawrence

Approved: Chris motioned and Mark seconded to approve Aug 10th Special Meeting Minutes as written. 4 yes, Motion carried.

Dorr Township Parks Commission

Meeting Minutes

Aug. 3, 2015

Meeting Called to Order: Denice called the meeting to order @ 7:08 pm

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: Brian complemented us on the great job we are doing. Concrete was poured and looks good. 5 Visitors

Review Secretary's Minutes: Mark motioned and Janice seconded to accept July 20th minutes as written. 4 yes, Motion carried.

Denice motioned and Janice seconded to approve Bieber's Invoice of \$17,066.00. For laying of concrete, for a skate pad. 4 Yes, Motion carried.

Old Business:

1. **Veteran's Memorial:** Lyle has been waiting for the skate park to get done. He said he needs to get with John & Chris to figure out what is going on with Grands Rapids Monument. What kind of design we want, and where is it going in the park.

Proposed Business:

1. **Skate Park:** We had a discussion on the pros and cons on both vendors. So we could make a good decision.
2. **Denice motioned and Janice seconded to purchase skate park equipment from American Ramp for \$54,266.88. 4 Yes, Motion carried.**
We will be going with a Community Build so we can deduct \$3,000.00 from our total.
3. Denice had an idea to hold an open house or a grand opening with food from business donating. Have grills down there. Mark mention to have Chris cut a ribbon.
4. Jeff Miling had an idea to write Tony Hawk to see if he would come to our grand opening. Denice would like to get Dorr Rec involved, so we could have a raffle & raffle of a skate board and helmet. Jim mentioned there is one skate board vender in the mall. There might be a professional skater in our area that we could get.

5. Our grand opening day is: Sept. 12th, equipment should be here by Labor Day with a week to build.
6. Jim has started a letter to send out to big business informing them of our skate park build and are asking if they would sponsor it.
7. Barbie's Daycare is buying skate rail 7 on the sheet.
8. Janice and Denice volunteered to go around to business for food donations.
9. Brain mention if we can put up a fence around back half of the skate park, so we can hang signs for advertisement for an ongoing yearly sponsor for our park.

Next Schedule Meeting: Aug 17th @ 7:00 @ Dorr Complex

Adjourned: Denice motioned and Al seconded to adjourn @ 8:16 pm. 4 Yes, Motion carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve Aug. 3rd meeting minutes as written. 5 yes, Motion carried

Dorr Township Parks Commission Board

Meeting Minutes

Sept. 21, 2015

Meeting Called To Order: Chris called the meeting to order @ 7:00pm

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: 5 Visitors, Vicki reported she picked up the banner, we have a bounce house coming in as long as weather permits, Giggles and Chuckles is going to make balloons, we have raffle tickets we are selling, \$5.00 for one, and \$25.00 for six. Our major prize is a Go Pro Camera, and \$50.00 Gift Certificates. All prizes have been donated.

Review Secretary's Minutes: Chris motioned and Mark seconded to approve the Sept. 8th meeting minutes as written. 5 Yes, Motioned carried

Budget Report for the Month: No handouts, Jim reported that he has checks from Barbie's DayCare and BP Standard Gas Station. He will be separating all accounts.

Proposed Business:

- 1. Equipment on time Oct. 5th:** Ship date is Oct. 5th, community build is Oct. 6th & 7th, and Open House is Oct. 10th. And Open House is from 1:00 to 4:00pm. One thing we need to discuss is rules and regulations for our skate park before our ramps are built. Chris took a picture of Grand Haven's sign and said we should go for word for word on that sign. Mark brought in a sign guy: Rob Wagner will be making our signs. We will need this sign before Oct. 5th. Our last thing we needed is the letters to be sent, asking the business in the surrounding area, to donate to our skate park. Ramps that have been sold, The Gun Lake Tribe bought 2 ramps (6 & 7), Barbie's DayCare bought rail (8), Dicks Market bought one ramp (19), and BP Standard bought ½ rail (14). So there's i/2 of a rail to be bought.
- 2. List of equipment:** Jarrod will be picking up the items from Maynard's tomorrow, along with the wood for the Boy Scouts.
- 3. Sponsor Policy Letter:** Mark suggested that after item number 4, item 5 should be bullet A, 6 should be B, 7 should be C, 8 should be D, & 9 should be # 5. Chris will make the following adjustments.
- 4. Sign for the Skate Park:** Chris motioned and Mark seconded have Rob Wagner to design: construction of 3'by5' sign. Not to exceed \$350.00 for Skate Park. 5 yes, Motion carried.
- 5. Open House:** Chris, Brian, & Jeff will be bring their grills. Prizes to be raffled off are still coming in. We have some ruled on the bounce that we need to enforce.
- 6. Letter from Rec. Dept. on field preparation:** Rec. Dept. wants Jarrod to bag the clippings on the field, and they also want the field to be cut shorter than the rest of the park. They need benches moved. Jarrod reported the bleachers just need to put the wheels on, and drag them where

ever you want them. Jarrod said he will take care of the bleachers. Tractors is up and running again.

Old Business:

- 1. Veterans Memorial Design:** We all like the design of the memorial.
- 2. Brick Forms:** We already have one person ordering a brick, plus he gave us a \$100.00 donation. So this person will get two bricks. Lyle will be looking over forms making sure everything is filled out correctly. Forms will be at the banks, and stores, all over town.

Next Schedule Meetings: Oct. 5th & 19th, 2015 @ Dorr Complex

Adjourned: Chris motioned and Denice seconded to adjourn @ 8:15pm.

Prepared By: Denice Lawrence

Approved By: Al motioned and Janice to approve Sept. 21st minutes as written. 4 yes, Motion carried.

Dorr Township Parks Commission

Meeting Minutes

Sept. 8, 2015

Meeting called to order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence

Public Comments: None, 1 visitor (

Secretary's Minutes: Chris motioned and Mark seconded to approve Aug.17th meeting minutes as written. 4 Yes, Motion carried.

Proposed Business:

- 1. Skate Park:** Oct. 11th for the Open House. Community build planned for Oct, 5th, Chris will be bringing his generator, & air compressor. Denice gave an update on what has been happening with the Open House. I also gave an update on the sale of the ramps. A BIG win Dicks Market bought ramp # 19 (\$3,940.00), Barbie's Daycare bought grindrail # 8 (\$310.00). BP Standard told me to come back middle of next week. Having a bounce house for our little ones. Staples is making a banner for our open house, Staples also gave us a \$25.00 gift certificate that we can put towards our banner.
- 2. Invoice Septic Bill:** Chris motioned and Mark seconded to approve Dorr Septic Bill for \$655.00. 4 yes, Motion carried.
- 3. Veterans Memorial:** Chris reported that Belden has bricks 4X4 and you get 3 lines per brick and 14 characters per line. An 8X8 you get 4 lines per brick and 14 characters per line. You can have as extra line for \$6.00. Flags Unlimited has the poles and flags for \$10,891.95 five flags representing all branches, and a plaque for the Merchant Marines. Chris will start drawing it up and sending it to us.
- 4. Chris motioned and Denice seconded that we ask for a raise to \$50.00 per meeting retroactive at approve from July 1st meetings. 4 Yes, motion carried.**

Old Business:

- 1. Boy Scouts:** Mark reported that the scouts are ready to do the work down at the park. All they need is a signature and get the materials for them.

Next Schedule Meeting is Sept. 21, 2015 @ Dorr Complex.

Adjourned: Chris motioned and Al seconded to adjourn @ 8:00pm. 4 Yes. Motioned carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve Sept. 8th's minutes as written. 5 Yes. Motion carried.

Dorr Township Parks Commission Board

Meeting Minutes

Oct. 5, 2015

Meeting Called To Order: Denice called the meeting to order @ 7:00pm.

Pledge of Allegiance was recited.

Roll Call: Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: 2 Visitors, Brian was speaking with David Bellinger, he is the Townships insurance agent, he brought up some areas about the skate park that we should be thinking about; Is the pad close to the parking lot? If lights what happens if someone is skating @ 2 in the morning and he falls and cracks his head, what happens then? Brian gave us his card to contact him, on things to go over as we are putting the park in place.

We discussed the upcoming Skate Park Open House and what needs to be done. Lyle want to come and pass out brink forms. Lyle reported he is sending out 100 forms to members that need to pay their dues. Lyle is doing a great job in passing out the Memorial forms.

Review Secretary's Minutes: All motions and Janice seconded to approve Sept. 21st meeting minutes as written. 4 yes, Motion carried.

Proposed Business:

1. Mark suggest that the skate park is done, after we get our fence we need to look at what is around the area, there is some nice land there that we could put some picnic tables up and some grills and we would have a real nice park.
2. We need to look into pricing on chain link fence for in front of the skate park, and put a higher one in back for advertisement. We could use Rob as the making of the banners, have the customers pay for the banners, and charge \$50.00 to \$120.00 to hang them there for a year.
3. After the open house is over, we need to write letters and send them out to all business that are in our area, and surrounding areas. There is still plenty of ramps someone can advertise on.
4. We need to look at getting benches, & graffiti wall so the ramps don't get spray painted.
5. Lyle is concerned about checks not getting deposited in a timely fashion. Money going where it needs to be recorded. Our first buyer for the bricks gave a donation besides paying for their bricks. If that would go into one account (brick) column, and doesn't record a donation. That person would be out of a stone for donating. We will never know that. We need a report every two weeks on how things are going. Lyle will be checking with Jim every Wednesday on the Memorial.

Next Schedule Meeting: Oct. 19, 2015 @ Dorr Complex.

Adjourned: Al motioned and Mark seconded to adjourn @ 8:15pm

Prepared By: Denice Lawrence

Approved By: Mark motioned and Chris seconded to approve Oct. 5th meeting minutes as written. 4 yes, Motioned carried.

Dorr Parks Commission Board

Meeting Minutes

October 19, 2015

Meeting Called to Order: Chris called the meeting to order at 7:00

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence

Public Comments: 3 visitors, Lyle reported so far on the Veteran's Memorial, there is \$765.00 so far. He gave Jim another \$130.00 and two slips. Lyle will be checking with Vicki every Wed. on the progress. Lyle will be going to talk with brick place to see what they want to see and make sure we are giving them all the right information. He also want to know if we plan on grouping the brick as to the service they served. Because there is a family that has a lot of members in service, but served in different branches. They want to be grouped together. We have no plans for grouping by branches. He also wanted to know if we would be giving discounts for more bricks you buy. We have no plans at this time for discounts, but maybe in the future. Jim reported that he just took some more checks to the bank, and so far there is \$1240.00 for the memorial. If someone wants to donate \$1000.00 we have benches that we can put their name on. As soon as we get \$10,000.00 in, we will start putting in the 6 flags. That way people will know that something is going on. Jerrod would like someone to make him up a log sheet for the skate park, so he can document repairs, and there is a weekly & monthly inspection that needs to be done. He needs to record the maintenance for our guarantee. We also need to come up with a price for the banners that will be hanging on the fence. Lyle suggest \$200.00 per year and they buy their own banner.

Proposed Business:

1. Writing letters to all business, to see if we can get some more sponsors for the ramps, and lighting.
2. Decided on a price to charge for banners on a fence per year.
3. Jerrod would like to have a log sheet made up for him on the maintenance of the skate park.
4. Graffiti wall?
5. Gift Cards for volunteers, on the making of the park, and working of the day of Open House.

Review Budget Report: Budget was reviewed.

Review Secretary's Minutes: Mark motioned and Chris seconded to accept Oct. 5th meeting minutes as written. 4 yes, Motioned Carried.

Next Schedule Meeting Nov. 2nd & 16th, 2015 @ Dorr Complex.

Adjourned: Chris motioned and Denice seconded to adjourn @ 7:52pm. 4 yes, Motioned carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Janice seconded to approve October 19th meeting minutes as written. 4 yes, Motioned carried.

Dorr Parks Commission Board

Meeting Minutes

November 2, 2015

Meeting was called to order: Chris called the meeting to order @ 7:00 pm.

Pledge of the Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Janice seconded to approve Oct. 19th meeting minutes as written. 4 yes, Motion carried.

Proposed Business:

- 1. Grant Update (Invoices from WW, and Natalie):** We have an invoice from Williams & Works for \$300.00 for our updates on our grant process. Out of 400 points, we received 180 points. WW, Natalie & Chris upgraded our paper work, and resubmitted the paper work. There is three areas where we can't get points. One is Dorr households makes too much money (70,000.00 on average), another area if we are working with another township, no we are not. So they turned what they could, and Ken (our Senator) took them right to the person for them to review. This year was a learning curve, next year we will be more prepared.
Chris motioned and Denice seconded to approve \$300.00 for Williams & Works grant process. 4 yes, Motion carried.
- 2. Reimbursing Natalie for Grant Writing:** Chris reported that Natalie has 16 hours in writing and updating our grants.
Chris motioned and Mark seconded to approve to pay Natalie \$325.00 for the updates on the grant writing in October, for 16 hrs. of work. 4 yes, Motion carried.
- 3. Review Insurance Letter of Skate Park:** Reviewed the letter, most of what it talked about, we are in compliance with. Talked about getting a fence around the skate park. Al knows a guy that wants to bid on the job.
- 4. Tree Grant (signed):** Natalie has that one taken care of.
- 5. Repair Sheet for Skate Park:** Chris will take care of that. Parks are winterized.
- 6. Lyle would like to know the lowest donation, to have your name on a bench? We discussed it. Denice motioned and Janice seconded to approve for a name plate on a bench, will be a minimum of \$1500.00 and above. 3 yes, Motion carried.**

Next Schedule Meeting: Nov. 16, 2015 @ 7:00 @ Dorr Complex.

Adjourned: Mark motioned and Janice seconded to adjourn @ 7:50 pm. 3 yes Motion carried.

Prepared By: Denice Lawrence

Approved by: Mark motioned and Janice seconded to approve Nov. 2nd meeting minutes as written. 4 yes, Motioned carried.

Dorr Parks Commission Board

Meeting Minutes

December 7, 2015

Meeting called to order: Chris called the meeting to order @ 7:00pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: 2 Visitors, Llyle reported that the bricks are coming in, slow but they are still coming in. We have over \$4,000.00 in our account. John VanSingel came in Chris's office and said they are planning on donating \$30,000.00. John is very happy with the design of the Veterans Memorial. One thing he would like to see is the Gettysburg Address on one of the plaques. With that donation we will be on track to start this in the spring of 2016. Jarrod has a request on the flag poles. He would like to see us get the poles that has the strings internal. He will be able to lock it up so no one will be able to mess with the flags. We are taking out the live flowers in the middle and using decorative stones, or something on that order. Chris will be working on the new design.

Wyes. Motion carried

Proposed Business:

- 1. Review of the Skate Park Letters Sent:** Chris wants to see checks payable to Dorr Township. Mark will revised the letter and Chris will pass the information to Vicki. Banner donation will run \$250.00 and we will provide the banner for one year.
- 2. Grant Money:** We received a letter saying we didn't not make the list for grant money. We didn't have a high enough score to receive any money. We will start working on our grants for next year. We need to start planning on bathroom facilities for next year.
- 3. Treasure position:** Chris wants to meet with Jim, Brian to see how they are coding everything. Denice would like to see one of us be the treasure, or Vicki. We need to know what's going out for bills, and what is coming in. We are tabling this item so we can have a meeting with Jim, Brian, & Vicki.
- 4. Maintenance Update:** Jarrod would like to see a 6' gate, & 2 walk in gates around the skate park.
- 5. Look at next year's meeting dates:** The first & third Wednesday of each month.

Next Schedule Meeting Dates: January 6th, & 20, 2016 @ 7:00 @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:20 pm. 4 yes. Motioned carried

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded Dec. 7th meeting minutes as written. 5 Yes. Motion carried.

Dorr Township Parks Commission

Meeting Minutes

December 21, 2015

Meeting called to order: Chris called the meeting to order @ 7:03pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Mark seconded Dec. 7th meeting minutes as written. 5 yes. Motion carried

Budget review: Budget was reviewed. After talking with Jim, we need our own treasure. Mark volunteered Janice, she is thinking on it. As of 12/16/2015 John VanSingel wrote the Parks Commission Board a check for \$30,000.00 for the Veterans Memorial. Our total donations for the Veteran's Memorial is \$30,110.00, bricks bought is \$4,515.00.

Payment for Vicki Fifelski: Chris motioned and Denice seconded to approve 17 hours @ \$18.00 for secretarial work for the skate park. Total \$306.00. 5 yes Motion carried.

Veteran's Memorial Project: We know that come spring our next project is going to be started. It is very exciting to be working on our second project. And we are talking about our third project, bathrooms and concession stands. We didn't get our DNR Grants that we had hoped for, we will be working harder on the DNR Grants for next year.

Application for grant money for 2016: Discussions about partnering with Wayland, and Hopkins to include them in our rec plan. We lost 40 points because we didn't partner with another township. Williams & Works, and Natalie will be at next meeting (January).

Bathroom/pavilion for North Park: We are going to revisit our master plan for the park. We will have to move some items around, because, where we have our pavilion is right in the middle of a field. At this time we can't lose a field to build. We are tabling this item.

Treasure position: Mark volunteered Janice for the position, she needs to think on this. Tabled for next meeting.

Natalie's request for June 11th: Natalie would like to get a craft/vender event at North Park, June 11th. We might try to see if it will work after July 4th, ball games will be over with by then.

Next Schedule Meetings: January 6th, 20th, 2016 @ 7:00pm @ Dorr Complex

Adjourned: Chris motioned and Janice seconded to adjourn @ 8:15pm. 4 yes, 1 no, Motion carried.

Prepared by: Denice Lawrence

Approved: Mark motioned and Mark seconded to accept December 21st meeting minutes as written. 5 yes. Motioned carried.

Dorr Township Parks Commission Board

Meeting Minutes

January 20, 2016

Meeting Called to Order: Chris called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Mark seconded to approve December 21st meeting as written. 5 yes. Motion carried

Budget Review: Jim brought us the current budget, he also let us know it will be up in March. We talked about submitting in a budget for this year.

February 3rd: Williams & Works will be at our meeting, we are going to start our grant process.

Update on Veterans Memorial: We have \$37,990.00 towards the memorial. Still waiting on United Bank's response for the flags. Chris will be talking to Dave Dozing on doing some excavating for us.

We talked about naming the park. Had one name thrown out on the floor, we need more suggestions. Going to table this one till next meeting.

Next Schedule Meetings: February 3rd, & 17th, 2016 @7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Al seconded to adjourn @ 7:40 pm. 5 yes. Motion carried

Prepared By: Denice Lawrence

Approved: Chris motioned and Mark seconded to approve Jan. 20th minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

February 17, 2016

Meeting called to Order: Chris called the meeting to order @ 7:00pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: None, We had 9 visitors

Review Secretary Minutes: Mark motioned and Janice seconded to approve Feb. 3rd minutes as written. 5 yes, Motion carried.

Proposed Business:

- 1. Veterans Memorial Update:** Llyle reported there is no change in the bricks, we're still at \$38,150.00. Chris said we do need to order the flags by April 1st. As soon as the snow is off the ground we need to meet at the park to decide exactly where the Memorial is going. Llyle put the word out for brick layers, no response. We need 5 to 10 people for the job.
- 2. Budget Comments per emails (Bathroom/Pavilion and ball fields updates):** No news
- 3. Skate Park Logo, banner update:** Need to get ahold of the guys the skated from Zumiez, to get some tournaments started here.

Next Schedule Meetings: March 2, & 16, 2016 @ Dorr Complex

Adjourned: Chris motioned and Al seconded to adjourn @ 7:45pm @ Dorr Complex.

Prepared by: Denice Lawrence

Approved: Chris motioned and Al seconded to approve Feb. 17th meeting minutes as written. 3 yes. Motioned carried

Dorr Township Parks Commission

Meeting Minutes

February 3, 2016

Meeting Called to Order: Chris called the meeting to order @ 7:00pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: None, We had 7 visitors

Review Secretary's Minutes: Chris motioned and Mark seconded to approve Jan. 20th minutes as o

Proposed Business:

1. Workshop with Williams & Works 2016 Grant Process: Andy was telling us there is three different kinds of grants under the DNR. He explained each one so we could make a better decision as to which one we want to apply for. We have until April 1, 2016 to get this in. Before April 1st we have to have a input meeting with the public to see what Dorr Community would like to see.

2. Sports Complex/Baseball Fields/ Clean-Up Day: Three guys from Dorr Rec came the meeting. Ryan, Cory, & Brad, glad to see them here. They brought up the idea of trying to have a cleanup day in the park. We also discussed if we can start the sports complex what would happen to field 1.

Update on Veteran's Memorial: Llyle wondered if we need Belden to come to a meeting before he starts on the bricks. We should have him to start on the bricks at the end of March.

Budget Review: Chris made up a budget to present to the board.

Old Business:

- 1. July 16th Vintage Market:** Mark motioned and Denice seconded for Natalie to hold a Vintage Market in North Park July 16, 2016. 5 yes. Motioned Carried.
- 2. Renting of the Parks:** South Park came be rented out, North Park will be under construction Moline can be rented out.

Next Schedule Meeting Feb. 17, 2016 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:20 pm. 5 yes. Motion carried

Prepared By: Denice Lawrence

Approved: Mark motioned and Janice seconded to approve Feb. 3rd meeting minutes as written. 5 yes Motion carried

Dorr Township Parks Commission

Meeting Minutes

March 16, 2016

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Janice Reed, Al Weber, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Janice seconded to approve March 2nd's meeting minutes as written. 4 yes, Motion carried

Proposed Business:

- 1. Veterans Memorial:** Total is standing at \$39,980.00. We will be ordering flags and bricks around the first of April. Still hoping for trading part of S. Park for the corner lot. Chris has it on the agenda for the township board to discuss at their meeting. Option 2 was introduced to put it where the flag and park sign is now. We would have to build it up, but it would be away from the skate park, and be viewed from the road.
- 2. Farming the land:** Someone needs to contact the person that farms the land to have him farm part of the land, if any at all. Gave information to Chris.
- 3. Contribution Letter:** Denice introduced a letter to be sent out with the tax bills in July, asking everyone would send in \$20.00 or more to help us with bathrooms/pavilion/ concession stand. Everyone agrees we need bathrooms/pavilion/concession stand, If 1500 people would respond to this it would mean \$30,000.00 for us to work with. We could put in our bathrooms/pavilions/concessions. Going to ask Dorr Rec to pass these letters out at softball/baseball sign up. Denice will oversee this.
- 4. Skate Park:** Consumers is coming out to put a power pole and a transformer at no charge. Then we will have to go underground for power.

Next Schedule Meeting: April 20th @ 7:00pm @ Dorr Complex

Adjourned: Chris motioned and Al seconded to adjourn @ 7:50pm. 4 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approved March 16th meeting minutes as written. 5 yes. Motion carried.

Dorr Township Parks Commission

Meeting Minutes

April 20, 2016

Meeting called to order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Mark seconded to approved March 16th meeting minutes as written. 5 yes. Motion carried.

Proposed Business:

- 1. Update on Veteran's Memorial:** We need to have a permit, because it is in a flood plain. Chris is having Yonkers coming out to look at it. They have to do some measurements, show the guy how much, & how high we are filling in before we can get our permit. We have to finalize our plan. Figure out how much top soil, & sand we need to bring in. Next will be the concrete & the flags in. We will be on our way for the pavers.
- 2. Josh from Peereblooms talk about the trees:** With the grant we are limited as to what size we can get, we are going to put some of the trees in South Park.
- 3. Chris motioned and Denice seconded to allow Josh from "Peereblooms Garden Center" to choose a variety of trees up to \$4,000.00 for parks. 5 yes Motion carried.**
- 4. Josh talked about the landscaping of the Memorial:** He has worked with the Boys Scouts in directing them how to landscape the memorial, so they could earn badges, and Josh would donate a red, white, & blue bench and a Michigan Stone. He would work with Jarrod in helping us as what would work for the memorial.
- 5. Flags for the Memorial:** Flags for the memorial is getting ordered today. Llyle reported Flags Unlimited prices has went up. As long as we have a quote they will honor our quote.
- 6. Report from Jarrod:** Ball diamonds are ready to go. Chris is going to talk to Dorr Rec about getting his lock off of the storage unit. We need to get the sprinkler system working. Jarrod will be getting us a quote on the sprinkler system.
- 7. Tractor Repairs:** Repairs to our tractor is running \$2,032.67. Everyone agrees since Dorr Rec filled the tractor up with gas instead of diesel three times, they did the damage to the tractor. They should be held responsible for this bill. Chris will be talking to Don about this.
- 8. Moline Damage:** Jarrod is asking for our help with the damage in Moline Park. They removed snow and damaged the park. He would like some help (a letter from the board) in having them repair the damage. Mark thought it might be better if it came from the Supervisor (Jeff Miling).
- 9. Silver Maple N. P. Removal:** Jarrod reported the silver maple beside the north park play ground is a safety hazard, needs to be taken down. Jarrod had Arborscape Lawn & Tree Care come out and look at it. Ave us a quote of \$1,250.00.
- 10. Chris motioned and Janice seconded for: Remove tree "Arborscape Lawn & Tree Care. Includes stump grinding & removal. Safety Issue. 4 yes, 1 no Chris Motion carried.**

11. Logo's & Banners at Skate Park: PCI, Hillcrest Gas Station & Subway, VanSingel getting ready for their logo's to be put on. Denice will send Chris who bought what on the ramps. Denice reported that the logos are peeling off of the ramps. They will repair the logos at no charge.

Next Schedule Meeting: May 4th & 18th, 2016 @ 7:00pm @ Dorr Complex

Prepared By: Denice Lawrence

Approved By: Chris motioned and Al seconded to accept April 20th meeting minutes as written. 5 yes
Motion carried.

Dorr Township Park Commission

Meeting Minutes

May 18, 2016

No Quorum

Dorr Township Park Commission

Meeting Minutes

June 15, 2016

No Quorum

Dorr Township Parks Commission

Meeting Minutes

May 4, 2016

Meeting Called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Al seconded to approve April 20th meeting minutes as written. 5 yes Motion carried.

Proposed Business:

- 1. Veteran's Memorial Site & Update:** Chris reported that the permit has been submitted on the 4th. As soon as the permit comes back, we will be ready to start on the Memorial. Dave Dosing is ready to go, flags are in, and everyone is ready to go. Ron & Denise Beaver wrote a nice Thank-you note to everyone who is putting the Memorial together. It is nice to hear how people are reacting to what we and the American Legion is doing for our parks.
- 2. Chris motioned and Mark seconded to approve permit for location of Veteran's Memorial. 5 yes, Motion carried.**
- 3. Chris motioned and Denice seconded to approve plans as drawn 5/4/16 subject to final details. 5 yes, Motion carried.** Mark had a question about putting in the different branches, if there was a certain protocol as to what branch is to be in a certain place (North, or South)? Denice will be asking her daughter for us.
- 4. Ball Diamond Update:** Fields need to be dragged one more time, weed killer on them after the rain stops.
- 5. Building Renovations Update:** We need to get some prices on putting shingles and siding on both barn and pavilion. Denice had an idea instead of fixing up both, fix up the barn, tear down the pavilion or let the Fire Dept. do some training on it. Use the cement slab with picnic tables with an umbrella on it. Use the money we saved on building a nice pavilion. Tabled another meeting.
- 6. South Park Update:** We need gravel for S. P. driveway. **Chris motions and Mark seconded to approve \$500.00 for road gravel for South Park improvements. 5 yes, Motion carried.**
- 7. Sprinkler System North Park Update:** Jarrod has a person coming next Thursday to look at it and give us an estimate.
- 8. Go-Fund Parks Update:** They make a account for you and they keep 3% or 5%, as the money comes in. So what you would see in your account would be how much you have to use. Denice & Mark would take this on.
- 9. MDEQ Grant Update:** Chris talked with Natalie, she said she has 16 hrs. in it already.
Chris motioned and Janice seconded for Natalie Bazan to process "online" grants for North Park "Passport" type grant \$35,000, total of 16 hrs. for \$400.00. 5 yes, Motion carried

- 10. Boy Scout-Service Projects:** Chris would like to have the Leader come to next meeting, we have lots of projects for them to earn badges.
- 11. Moline Park Damage Update:** Jarrod talked to the people, and they finally took care of it. Thank-you Jarrod!
- 12. Holland Tractor Repair, who pays for it?:** We are sending the bill to Dorr Rec, they were the ones who put gasoline in the tractor three times.
- 13. Light Pole for the skate park:** Consumers is coming out and putting in a free pole. We are looking at putting in LED Lighting on the pole they put in.
- 14. Logos & Banners Update:** Chris talked to Rob (sign guy) he is in contact with all of the donors. As soon as we get warmer weather.
- 15. Bleachers Update:** Jarrod had a guy come out and repair the bleachers cost was \$85.00.
- 16. Grading of the field:** Chris asked three guys to go out and grade the field. Chris took his neighbor out to show, him what we wanted graded. The next day it was done.

Next Schedule Meeting: May 18, 2016 @ 7:00 pm at Dorr Complex

Prepared By: Denice Lawrence

Approved By: Chris motioned and Al seconded to approve May 4th meeting minutes as written. 4 yes
Motion carried.

Dorr Township Parks Commission

Meeting Minutes

June 1, 2016

Meeting called to order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, & Al Weber

Review Secretary's Minutes: Chris motioned and Al seconded to approved May 4th meeting minutes as written. 5 yes. Motion carried.

Proposed Business:

- 1. Update on Veteran's Memorial:** \$1,600 was turned in last week. The excavator will begin work late next week and we want Todd Bieber to come in right after for footing for the flags. Lyle wants to shoot for 9-11-16 dedication.
- 2. Ball Park Diamonds update:** Fields and grass looking ok.
- 3. Building Renovation Update:** It would cost \$20K to fix the building and still not have a bathroom. The question was asked if we could knock down and increase the concrete pad. Prison workers are coming in June. Jarrod will find jobs for them.
- 4. Sprinkler System-North Park update:** None.
- 5. Go Fund Parks website:** Mark brought in information showing that other municipalities have used it. We could advertise on the township marquee and maybe at the library. Mark will look more into this.
- 6. MDEQ Grant:** None.
- 7. Holland Tractor Repairs, Invoice was sent to the Rec. Dept.:** It is in the shop, but waiting for parts.
- 8. Light Pole for skate Park – Update:** Circuit Electric will put in the pole/light for \$2,500. Consumers will hook up the wire for free. The township will have to approve.

Other Business:

- 1. South Park Vandalism:** Jarrod has the names of the vandals and will contact Ryan Rewa. All parks commissioners agree that the people responsible should have to do community service.
- 2. Parks Millage:** Board approval is needed or a petition with a specified number of names supporting it. No one was quite sure how many are required.
- 3. South Park Parking Lot:** It is much better after the road gravel. Jarrod would like another load. An invoice will be submitted.

Next Schedule Meeting: ? @ 7:00pm @ Dorr Complex

Prepared By: Janice Reed

**Approved By: Chris motioned and Al seconded to approved June 1st meeting minutes as written. 3 yes
Motion carried.**

Dorr Township Park Commission

Meeting Minutes

June 15, 2016

No Quorum

Dorr Township Park Commission

Meeting Minutes

July 20, 2016

Meeting called to Order: Chris called the meeting to order at 7:00pm

Pledge of Allegiance was recited

Review Secretary's minutes: Denice motions and Al seconded to correct the spelling of Loreen's name, on the minutes for July 20th. After correction approved as written. 3 yes Motion carried.

Invoices to approve: Al motioned and Denice seconded to approve Peerebooms Garden Center Invoices, one is for \$252.00, other one is for \$126.00 for a total \$378.00 for reed mulch. 3 yes Motioned carried.

Denice motioned and Al seconded to approve Loreen Myer's invoice for \$49.00 for cleaning of South Park. 3 yes, Motion carried.

Public Comments: 2 visitors See Below.

Proposed Business:

- 1. Veteran's Memorial Site & Updates:** Vicki Fifelski presented us with some thank-you cards she has been working with, to send out to everyone who bought bricks, a bench, or donated to our Veteran's Memorial. It was unanimous that we go with the bigger card, change the picture in the middle to our own memorial. And we use KCI to print them up. We also wanted to get two rolls of stamps with the American Flag to put on the post card. Vicki also was looking at a newsletter called Star & Stripes. In this newsletter they are looking for pictures of a town's memorial. They might want to see a memorial in progress. We will have to look into it. Llyle reported that the brick paper work is in, the guy was going to check over anything to make sure what everyone wanted on the bricks was what he could do. For our middle he told Llyle that he had some things that we could use in the middle, and we could get them cheaper than what we were looking at. Our Veteran's Memorial is up to \$48,465.00. Before anything is taken out of it. All bricks that goes in the middle will be Veterans only! All other bricks will go in the walk way.
- 2. Parks improvements:** Denice had pictures of the stone bench besides the three flowering trees. Chris met the guy who put in the sprinkler system, and he got the system working. We need another mower for our parks.

Old Business: We are starting to get donations coming in due to the letter that went out with the tax information. Wellers Family Foundation sent in \$500.00. Kevin & Robin Hodel, & Leah Symko sent in their donation, with a note "Hopefully you will receive more donations! We love using our parks!" So we have a total of \$635.00. Hopefully not the last of it.

Next Schedule Meeting: Aug. 3rd & 17th, 2016 @ 7:00 pm @ Dorr Complex

Adjourned: Al motioned and Denice seconded to adjourn at 7:48 pm. 3 yes Motion carried.

Prepared by: Denice Lawrence

Approved by: Al motioned and Mark seconded to approve July 20th meeting minutes. 5 yes, Motion carried.

Dorr Township Park Commission

Meeting Minutes

July 6, 2016

Meeting Called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Al Weber, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Al seconded to approve June 1st minutes as written. **3 yes. Motion carried.**

Public Comments: 3 Visitors, A neighbor that lives down by South Park has observed kids climbing on top of the pavilion. She would like to have a number to call to come out to stop them before someone one gets hurt, or they destroys the roof.

Proposed Business:

- 1. Veteran's Memorial Update:** Rob was talking about putting up signs for the Dedication of the Veteran's Memorial. We decided to go with a 4' by 4' so the signs could be easily read. We made some minor changes in the reading of the signs. Llyle told Rob where to place the signs at the park. Nobles Concrete submitted their price at \$2500.00. Waiting on Todd Beiber's for his price. Our total for the Memorial is \$48,365.00
- 2. Invoice Approvals:**
 - 1. Chris motioned and Denice seconded to approve invoices. Dave's Dozing \$7,400.00, Exxel Engineering \$1, 053.00, Allegan Co. H. D. (permit). 3 yes Motion carried**
 - 2. Chris motioned and Al seconded to approve William & Works invoice for \$258.00 for grant applications. 3 yes Motion carried.**
 - 3. Chris motioned and Al seconded to approve the invoice from Peereboom Garden Center for the freight of the trees for \$500.00. 3 yes Motion carried**
 - 4. Chris motioned and Denice seconded to approve Loraine's cleaning of the Parks, for \$56.00. 3 yes, Motion carried.**

Next Schedule Meetings Aug. 3rd & 17th, @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Al seconded to adjourn at 7:45 pm. **3 yes Motion carried**

Prepared by: Denice Lawrence

Approved by: Denice motions and Al seconded to correct the spelling of Loreen's name, on the minutes for July 20th. After correction approved as written. **3 yes Motion carried.**

Dorr Township Parks Commission

Meeting Minutes

Aug. 17, 2016

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: No comments, 3 visitors

Review of the Secretary's Minutes: Mark motioned and Janice seconded to accept Aug. 3rd meeting minutes as written. 5 yes, Motion carried.

Proposed Business:

- 1. Veteran's Memorial:** Lyle reported all bricks are printed. If you don't get your order in by Saturday, no guarantee if your brick will be in the memorial for the dedication. Chris reported the monument will be going in this weekend, concrete will be poured Monday & Tuesday. Jarrod needs 5 to 10 days for the landscaping. Jarrod & Josh can start Aug. 24th. Lyle said that State Rep. Ken Yonkers is coming. He also has Mr. Baker is attending, two sheriffs for traffic control, & two full dressed Honor Guards. Denice reported that Fred Upton will not be attending, in his place will be Chad Dillon from Constituent Services Representative.
- 2. Donations for the Event:** \$200.00 from American Legion, Maynard's - 16 cases of water, Joe & Ann Woudwyk – single serving snacks, Dick's – 4 to 5 cases of water, Harding's – 4 cases of water. Denice has forms submitted to Byron Center Meat Locker, & Aunt Millie's Bread Store. She will be submitting a form to Gordons Food Service. Besides going around to business around town.
- 3. Things we still need:** Tables & Chairs, Tents.
- 4. Mark motioned and Janice seconded to approve two invoices from Belden, one for \$2,021.10 for the monument. Second one for the bricks, engraving for \$6, 498.25. Date 7/22/16. 5 yes, Motion carried.**
- 5. Mark motioned and Janice seconded for allowance up to \$7,000.00 to Pereboom for park landscaping at the Vet. Memorial. 5 yes, Motion carried.**

Next Schedule Meeting Sept. 7th @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:15. 5 yes Motion carried.

Prepared by: Denice Lawrence

Approved by: Janice motioned and Al seconded to amend Peerebloom's Invoice and void the allowance. Otherwise minutes for Aug.17th are approved as written. 4 yes, Motion carried.

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Dorr Township Parks Commission

Meeting Minutes

August 3, 2016

Meeting called to order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public comments: 4 visitors, no comments

Review Secretary's minutes: Al motioned and Mark seconded to approve July 20th meeting minutes as written. 5 yes, Motion carried.

Proposed Business:

- 1. Veteran's Memorial:** Lyle meet with Rob at Belden Brick yesterday (Aug. 2nd) at the park. He has a sample of three base bricks that would go with our concrete, and it would be cheaper than what we were looking at. Bricks are all done, as what Lyle turned into him. He will store them, just let him know when we want them and he will deliver them. Lyle is asking us "When is something going to be done in the middle (concrete)?" He informed us that the dedication will be held on Sept. 10th whether it is done or not! Chris responded that he has calls into Todd but, no response. Todd is meeting us tonight out at the memorial. Lyle informed us that he called the governor's office, & Fred Upton inviting them out. Our total on the memorial is \$50,000.00
- 2. Denice motioned and Al seconded to approve Peereblooms Garden Center's invoices, one for weed & fertilizer for \$342.93. Second one for large rocks (bench) for \$500.00. 5 yes, Motion carried.**
- 3. Times the park is rented out:** 8/13/2016 Sat. 5:00 to 8:00 pm, 8/14/2016 11AM to 5PM, 8/21/2016 11AM to? 8/28/2016 10 AM to 4 PM. Chris volunteered for every one of the dates.
- 4. Lyle is requesting:** Are we going to get a couple of tents put up at the memorial? And are we going to serve sandwiches, chips & water after the services? Chris was asking for the office's electrician? Vicki reported the she calls Bob VanderHoff number is 616-381-1701. We need tables and chairs. Vicki sent out thank-you notes for the donations coming in for the parks.

We are leaving and meeting down at the memorial. Chris is explaining the measurements and running string to make the points. The center is a hexagon shape. Chris is telling us where the monument will be in the center, from there is where the bricks will be laid. Going farther out will be the stamped concrete. He goes on to explain how the rest will fall in place.

Next Schedule meeting is Aug. 17 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Denice seconded to adjourn @ 7:48 pm. 5 yes, Motion carried

Prepared by: Denice Lawrence

**Approved by: Mark motioned and Janice seconded ta accept Aug. 3rd meet minutes as written. 5 yes
Motion carried.**

Dorr Township Parks Commission

Meeting Minutes

September 21, 2016

Meeting Called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: 3 visitors, no comments

Review Secretary's Minutes: Mark motioned and Al seconded to accept Sept. 7th minutes as written. 5 yes Motion carried.

Proposed Business:

- 1. Veteran's Memorial:** Lyle reported that the bricks are coming in. He just turned 4 more today, and hopes to have at least 12 by the end of the week. Lyle said he will be taking care of all the bricks, moving them if someone want to be together, he wants to be in charge of that. October 1st will be the last day brick will be moved. Then we can put the sand in there. Lyle also suggested in November, after the 11th, 14th we should take the flags down for the winter. Lyle will try to get 3 or 4 guys from the post to be at the memorial on Nov. 11th around 10:30 to 12:00.
- 2. Light for the Memorial:** Bob Vanderhaluf gave us an estimate of \$2300.00. Another guy gave us an estimate of \$6,000.00. Chris called two other people and didn't receive an answer from both of them. One guy suggested H & K Electric might give us a good estimate. Jarrod will make sure the mums get planted. Lyle suggest to send all the business a Certificate of Appreciation for donating.
- 3. Granite Pieces, & Name Tags for Benches:** We need 5 granite pieces 24" by 32" for the center, 5 granite pieces by the flag pole 16" by 16". We will be looking into it.
- 4. Football fields, & Ballfields Maintain:** We need to get the yellow tubing on the fences, we need to try to get a spring cleanup set up. Cutting of the fields, Jarrod is working with someone affiliated with Dorr Req. Jarrod wants the round up to not be used, in the paint (primer) that is being used on the football field. It is killing the grass. The bill for the repair of the tractor, Jarrod said it came out of his budget, we need to redirect that bill to Dorr Req.
- 5. Master Plan for Restrooms & Concession:** Chris gave us all a handout of a master plan for our concession & restrooms. Pavilion will be separate, another building close by.

Old Business:

1. **Skate Park:** We still need to add our fence so we can put the banners with sponsors on it. We need to get the fence in while the ground is still wet. This way we will be ready for next year to get our sponsors on the fence.

Next Schedule Meetings: Oct. 5th & 19th, 2016 @ 7:00 pm @ Dorr Complex

Adjourned: Al motioned and Denice seconded to adjourn @ 8:00 pm 5 yes, Motion carried

Prepared By: Denice Lawrence

Approved By: Mark motioned and Al seconded to accept Sept. 21st meeting minutes as written. 4 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

Sept. 7, 2016

Meeting Called to Order: Chris called the meeting to order @ 7:00pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: None 1 visitor

Review Secretary Minutes: Janice motioned and Al seconded to amend Peerebloom's Invoice and void the allowance. Otherwise minutes for Aug.17th are approved as written. 4 yes, Motion carried.

Proposed Business: Veterans Memorial – Lyle gave us a run-down of how the ceremony will play out. Denice turned in some invoices that were paid. The Parks Commission board & family will be setting up & serving the sandwiches. Lyle has a team for setting up tables & chairs.

Next Schedule Meeting Sept. 21, 2016 @ 7:00 pm @ Dorr Complex

Adjourned: Denice motioned and Al seconded to adjourned @ 7:35 pm. 4 yes Motion carried

Prepared by: Denice Lawrence

Approved by: Mark motioned and Al seconded to accept Sept. 7th minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

October 5, 2016

Meeting called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Al Weber, & Denice Lawrence

Public Comment: No comments. 1 visitor

Review Secretary's Minutes: Mark motioned and Al seconded to accept Sept. 21st meeting minutes as written. 4 yes Motion carried.

Proposed Business:

1. **Lights on the Memorial:** Bob Vanderhoff has started with the lights on the memorial.
2. **Denice motioned and Al seconded to leave the flags on the Veteran's Memorial up all winter long. 4 yes, Motion carried.**
3. **Bricks are still coming in.**
4. **Planning on Frisbee Golf:** Planning of Frisbee Golf for this spring. Including South Park also.
5. **Fencing in front of the Skate Park:** We still have the fence that was in front of the house, we could put it up & this spring we could start the banners on it.
6. **Tennis Court:** The drain is being put in. We will be painting the court.

Next Schedule Meeting is October 19th, 2016 @ Dorr Complex

Adjourned: Mark motioned and Al seconded to adjourn @ 7:56 pm. 4 yes, Motioned carried

Prepared By: Denice Lawrence

Approved By: Al motion and Mark seconded to accept Oct. 5th meeting minutes after the spelling correction to Golf is made. 4 yes, Motion carried.

Dorr Township Parks Commission

Meeting Minutes

October 19, 2016

Meeting Called to Order: Denice called the meeting to order @ 7:00pm

Pledge of Allegiance was recited.

Roll Call: Mark Muscarella, Al Weber, & Denice Lawrence. **Absent:** Chris Gesink, & Janice Reed

Public Comments: None 1 visitor

Review Secretary's Minutes: Al motion and Mark seconded to accept Oct. 5th meeting minutes after the spelling correction to Golf is made. 3 yes, Motion carried.

Proposed Business:

- 1. Veteran's Memorial:** Mark volunteered to take care of the engravings for the benches. Lyle will be going to Middleville, to check on the granite.
- 2. World War II Stone:** Denice brought up the stone that is in front of Now & Then. We would like to see it moved to the Veteran's Memorial. This will have to go before the board. Denice will make sure it gets on their agenda.
- 3. Approve Invoices:** Lyle came in to sign all invoices, WML, Belden, Signs,
- 4. Skate Park Update:** We need the fence up so we will be ready to sell banners by spring. Mark motioned and Al seconded to have Jarrod install a chain link fence (we own) in front of the Skate board parking lot. Use existing materials wherever possible. 3 yes, Motion carried.
- 5. Skate Park Lighting (quotes review):** Mark motioned and Denice to accept Mr. Vander Hoff's bid of \$3,332.00 to install light at Skate Park provided additional pole is steel & set in concrete. 3 yes, Motion carried

Next Schedule meetings Nov. 2nd, 16th @ 7:00 @ Dorr Complex

Adjourned: Mark motioned and Al seconded to adjourn at 8:12 pm 3 yes Motion carried

Prepared by: Denice Lawrence

Approved by: Mark motioned and Janice seconded to accept Oct. 19th meeting minutes after the 4 gets change to a 3. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

November 2, 2016

Meeting called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Review of Secretary's Minutes: Pledge of Allegiance was recited Mark motioned and Janice seconded to accept Oct. 19th meeting minutes after the 4 gets change to a 3. 5 yes, Motion carried.

Public Comments: None 2 visitor

Proposed Business:

- **Veterans Monument:** Lyle went to Middleville to look at some granite. He found a piece that would give us all ten pieces. We would like to have a sample piece to take to the people who will be doing the engraving, reassuring us the granite will be a good piece to work with. We are still waiting on a quote from the engravers.
- **Bills Approved to be paid:** Custom Engraving, Inc. for \$700.00 – The Plaques for the benches. Belden, for \$25.00 – Bricks
- **The Rock:** We have permission to move the rock down to the Veterans Monument. Moving the rock won't be till spring.
- **Al motioned and Janice seconded to pay Natalie Bazan \$50.00 for updating grant request for \$30,000. Parks Grant. 5 yes Motion carried.**
- **Skate Park Lighting:** We decided to table this item, so we could get more information. We still have this motion on the floor: **Mark motioned and Denice to accept Mr. Vander Hoff's bid of \$3,332.00 to install light at Skate Park provided additional pole is steel & set in concrete. 3 yes, Motion carried**

Next Schedule Meeting: Nov. 16, 2016 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:03 pm. 5 yes, Motioned carried

Prepared By: Denice Lawrence

Approved By: Al motioned and Mark seconded to approve Nov. 2nd meeting minutes as written. 5 yes Motion carried.

Dorr Parks Commission Board
November 16, 2015 @ 7:00 pm
Dorr Township Hall

Meeting called to order: Denice called the meeting to order @ 7:03

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Janice Reed, Al Weber, & Denice Lawrence

Public Comments: None. No visitors

Review Secretary's Minutes: Mark motioned and Janice seconded to approve the Nov. 2nd minutes as written. 4 yes Motioned carried.

Review of the Budget Report: Reviewed the budget. Need to review the light bills from 2013, 2014 & 2015.

Proposed Business:

1. **Discussed the VanSingel's donation:** Denice motioned and Janice seconded in a effort to show our appreciation for their generous donation, we are going to designate ramp 18 to the VanSingel Family Foundation. 4 yes, Motion carried.
2. **Review of letters to be sent out to Business. (Chris revised letter):** We started rewriting the letter, Mark wanted to take it home to finish it. I gave him Jim's letter along with Chris's letter.
3. **Recognize skate park volunteers:** We decided to run an ad in the Penasee Globe paper to thank-you for their help. This way nobody will be left out.
4. **Lyle's Report on Veteran's Memorial:** Jim came in and let us know as of today we have \$3,960.00 in our account.
5. **Fencing around the skate park:** Need to talk with Jarrod to see his wants (like openings to drive the tractor thru).

Next Schedule Meeting Dec. 7 & 21, 2015 @ Dorr Complex

Adjourned: Mark motioned and Denice seconded to adjourn At 8:07pm. 4 yes, Motioned carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Al seconded to approve Nov. 14th minutes as written. 5 yes, Motioned carried

Dorr Township Parks Commission

Meeting Minutes

December 7, 2016

Meeting Called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, & Denice Lawrence **Absent:** Al Weber

Public Comment: 3 Visitors, Debbie spoke on our budget, she will be giving us the ordinal copy, so we can sign them and give them back to her so she can pay them. This way we know what is coming out of our budget. If we know something is coming she would like heads up as well, so she don't miss something. She would like everyone's email sent to her.

Review Secretary Minutes: Mark motioned and Vicki seconded to approve Nov. 16th meeting minutes as written. 4 yes Motion carried.

Proposed Business:

1. Jarrod asked us if we would fill out a work sheet, if we need him to do anything we would fill it out and put it in his box, that way when he gets it done he can initial it. Just keeps things moving along smoother.
2. **Veteran's Monument Updates:** Seals will be on the granite with motto below. Air Force is Aim High, Army is This We'll Defend. For the Monuments: Gettysburg Address, Bridge form of the Constitution, List of the wars with a list of casualties, Declarations of Independence, Bill of Rights. Famous quotes from Presidents. Font ?
3. **Denice motioned and Mark seconded to buy a new set of flags to have on hand. Approved up to \$375.00. 4 yes Motioned carried.** Vicki will be contacting the Flying Dutchman Flags, to get another quote so we can see which one is cheaper.
4. **2017 Park Meeting Dates: Mark motioned and Denice seconded to move meetings to 2nd and 4th Monday of the months. Starts in January. 4 yes, Motion Carried** Lyle is going to see if the Post will buy the first set of flags.
5. **Slaughter House:** Jarrod brought up how the Slaughter House is getting vandalized, the wooden door has been taken. There is other items in there that is to some value to the right person. He would like to know what we would like to do with everything and the building. **Chris motioned and Mark seconded to remove wood & steel from building. By Allegan Co. Historical Sociality or to take Entire Building. 4 yes Motion carried**
6. **Plans for 2017's Project-Bathrooms/Concessions/Pavilion:** Chris handed us of the plans for our next projects. We talk about the basketball court. Do we want to take out the basketball, and move the pavilion closer? Something to think about.....Chris need feedback.

Next Schedule Meetings: January 9th, & 23rd @ 7:00pm @ Dorr Complex

Adjourned: Mark motioned and Denice seconded to adjourned @ 8:37pm

Prepared By: Denice Lawrence

Approved By: Mark motioned and AI seconded to approve Dec. 7th meeting minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission Board

Meeting Minutes

December 21, 2016

Meeting called to Order: Chris called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited.

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence

Review Secretary Minutes: Mark motioned and Al seconded to approve Dec. 7th meeting minutes as written. 5 yes Motion carried.

Budget Review: Looking over spread sheets Debbie made up.

Proposed Business:

- 1. Updates on the Slaughter House:** Vicki reported that Allegan Historical Sociality would like to go thru the building in spring.
- 2. Update on Extra Flags:** They came in today.
- 3. Update on Bricks:** Lyle reported that all the bricks are in. Vicki has orders to turn in.
- 4. Update on Granite Plaques:** Mark reported that Chris is working on the projects.
- 5. Update on Grant:** Chris reported that we are not getting the Passport Grant we put in for, 80 spots were submitted and we are 60 in line and they only give out to the top 20. We need to start looking at business outside of Dorr.

Invoices to be signed:

1. Ace Hardware Invoice 2279 - \$31.48 Jarrod's charge (needs to be more detailed)
2. Bob's Disposal Invoice 193181 - \$60.00
3. Dorr Septic Service Invoice 8409 - \$237.50
4. Flying Dutchman Flags Invoice 7751 - \$355.00

Invoices refused

1. Tractor Repair Invoice 0000000003 - \$ 623.75 Not our bill

Next Schedule Meeting is Jan. 23, 2017 @ 7:00pm @ Dorr Complex

Adjourned: Mark motioned and Vicki seconded to adjourn @ 8:03pm. 5yes Motion carried.

Prepared By: Denice Lawrence

Approved By: Al motioned and Mark seconded Dec. 21st meeting minutes as written. 5 yes, Motion Carried

Dorr Township Parks Commission

Meeting Minutes

January 9, 2017

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence

Public Comments: 1 visitor Karen from M-Live

Review of Secretary's Minutes: Al motioned and Mark seconded Dec. 21st meeting minutes as written. 5 yes, Motion Carried

Budget Review: Review sheets from the Clerk, still needs work on updating them. We are working on our budget for next year.

Invoices to be approved for payment:

1. Purchase of Credit Card - \$10.60
2. Flying Dutchman Flags - \$132.00
3. Dorr Septic Service (already paid) - \$237.50

Proposed Business:

1. **Budget to present to Twp. Board 2017 Project** – Chris handed out sheets for us to review. Need to come up with a way to save the ballfields, and not to build on top them.
2. **Skate Park lighting:** Should be in 2 weeks we will have lights on the skate park

Next Schedule Meeting: February 13, & 27, 2017 @ Dorr Complex @ 7:00 pm.

March 13 & 27, April 10 & 24, May 8 & 22, June 12 & 26, July 10 & 24, Aug. 7 & 21, Sept. 11 & 25, Oct. 9 & 23, Nov. 13 & 27, Dec. 11 & 26

Adjourned: Chris motioned and Vicki seconded to adjourned @ 8:15 pm. 5 yes Motion carried

Prepared By: Denice Lawrence

Approved by: : Mark motioned and Al seconded to accept Jan. 9th meeting minutes, with a minor change: Under Invoices change Purchase of Credit Cards to read, Purchase on credit cards. 5 yes, Motion carried

Dorr Township Parks Commission Board

Meeting Minutes

January 23, 2017

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Called: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence

Public Comments: None, no visitors

Review Secretary's Minutes: Mark motioned and Al seconded to accept Jan. 9th meeting minutes, with a minor change: Under Invoices change Purchase of Credit Cards to read, Purchase on credit cards. 5 yes, Motion carried

Proposed Business:

1. Chris met with the board to show them our budget for the year. He said that went well. We need to make up a detailed list explaining everything we v like to do for the north park.
2. **Equipment needed:** Frisbee golf stations, exercise equipment, playground equipment, volleyball area built, & music equipment for kids.
3. **People coming together:** Dorr Rec. has a Big issue with the way Jarrod is cutting fields, dragging fields, & Chris is finding himself in the middle of all of it. We need to call a meeting with Jarrod, Dorr Rec., & Jeff and covers all issues before the season's starts. Insurance will play a major part in this discussion. We need to make a list of what we (Parks Board) wants to talk about, put it down of paper and have everyone agree on it. If Dorr Rec. wants to use Matt's landscaping it will be at their cost. Round up will Not be used on any fields! If by chance Rec goes under us, (Parks Commission) they will be covered on the insurance.
4. **Granite Plaques:** First one is Gettysburg Address, Bill of Rights, Declaration of Independence, US Constitution, Star-Spangled Banner (different picture on the last one)
5. **Map of Bricks:** Vicki would like to have all bricks numbered and have a map, so when someone calls for information as to where their brick is, she would be able to tell them exactly where to find their brick. Mark has pictures of every brick, Chris can down load a picture from the monument in the computer, & get it blown up to the size we need.

Next Schedule Meetings: Feb. 23, 2017 @ 7:00pm @ Dorr Complex

Adjourn: Chris motioned and Denice seconded to adjourn @ 8:07 pm 5 yes, Motion carried.

Prepared By: Denice Lawrence

Approved By: Vicki motioned and Al seconded to approve Jan. 23rd meeting minutes, after fixing the third sentence. 5 yes, Motion carried.

Dorr Township Parks Commission

Meeting Minutes

February 13, 2017

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence

Public Comments, No visitors, no comments

Review of Secretary's Minutes: Vicki motioned and Al seconded to approve Jan. 23rd meeting minutes, after fixing the third sentence. 5 yes, Motion carried.

Discussing Bathrooms @ N. Park: Mark had mentioned that the bathrooms and concession stand @ Wayland are nice. Denice volunteered to take pictures of the football & soccer bathrooms & concession stand. Vicki had talked Bob about the parks taking over the parade if Dorr Rec. doesn't want to do it. She also asked if there is anything else that we can do, so we can make some money for our parks. Bob said he will check into it, and let Vicki know.

Budget Review: No sheets handed out, Mark went and talked with Jim, as to see how much is left in our budget. Jim told him we have \$2,708.20 left. He gave him a spread sheet so we could see everything with our budget.

Chris motioned and Vicki seconded to present to Twp. Board, the Parks Budget, with the change equipment to activity equipment & increase the amount to \$7,500.00. 5 yes, Motion carried.

Chris motioned and Mark seconded to order 9 Frisbee Golf Stations, allowance is \$2,700.00. 5 yes, Motion carried.

Next Schedule Meetings: March 13 & 27, 2017 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 7:55 pm. 5 yes, Motion carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Al seconded to approve Feb. 13th meeting minutes as written. 5 yes, Motion carried.

Dorr Township Parks Commission

Meeting Minutes

February 27, 2017

Meeting called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence

Public Comments: No visitors, no comments

Review Secretary's Minutes: Chris motioned and Al seconded to approve Feb. 13th meeting minutes as written. 5 yes, Motion carried.

Review Budget: Jim gave us spread sheets to look over.

Proposed Business:

1. Chris informed us that he sent our budget to Jeff & Jim. Now we wait to see if they have any questions, or they approve it.
2. **Frisbee Golf:** With the money we have left in our budget, & the money the tax payers donated to the Parks, we have enough money to get the Frisbee Golf Stations for our North Park. **Chris motioned and Al seconded to use funds towards balance of 9 Frisbee Golf Stations total of \$738.70 of 2016 invoice summer donations. 5 yes Motion carried.**
3. **Grant Writing:** Leon Palmer stopped in the office and ask if the Parks would be interested in someone to write grants for us at no cost. He gave us a sheet about himself. We would like him come to the next meeting, so we can talk to him. Vicki has a motion on the floor, as of this meeting we are going to table this motion for next meeting,
4. **Cleaning person for the Parks:** Last year we had Loreen Meyer cleaning the parks. She is wondering if we still need her to clean our parks for this summer. Chris answered with a yes.
5. **Park Rental:** Vicki already has 4 rentals on the parks, she has made up a spread sheet for each park member to open and close. If they can't do it on that day they need to call someone to switch to another day.
6. **Web Site on the Dorr Township:** We need to change our web site on the Dorr Township > Parks & Recreation need updated. She has the name change, we need the change the wording of what we would like to say.
7. **Funding for our Parks:** Vicki did some research on different sites for funding park sites. She has found a site, that was like the Go Fund Me site, this site has a tighter schedule,

we as a team would have to make a video, do handout papers, put it on the news, Twitter & Facebook, and update the donations as we go. The site is Fund Your Park. In order to do this site we would have to be a member of the National Recreation & Park Association. That cost would be \$80.00 per person, or \$600.00 per group up to 10 people. Vicki has already made out business cards, and post cards that we can pass out on the 4th of July. If we go with this site we should mark one meeting a month to getting everything in order. **1 - Vicki motioned and Chris seconded to become a member of the National Recreation and Park Association. As a group. 5 yes Motion carried. 2 – Vicki motioned and Chris seconded to request a Fund Your Park site from the National Recreation and Park Association. This is a project that the whole Park Board will have to work on together. 5 yes, Motion carried.** Vicki also need our help on the post card, we need to have a mission statement on the back side. Chris suggested for us to brainstorm at home and send Vicki anything you might come up with.

- 8. Pictures of Wayland's Soccer, & Football Concession Stand:** Denice brought in the pictures of both concession stands.
- 9. Plaques for the Parks:** We need to make the plaques for the skate park, and the Veteran's Monument as to whom donated for each project.
- 10. Maintenance on the Parks:** Jarrod will be doing the maintenance on the parks, as to the ballfields we need to get with Dorr Rec. if Don wants to take care of the ball fields we should let them, at their cost. If Dorr Rec. wants to take it over, they will have to abide by the insurance. Jarrod is wondering about the Much? He is getting ready to order and wants to know if he is going to order for the parks. Chris will be asking around for bids on the mulch. He also needs to know about the fertilizer, Chris to have him get the fertilizer, Chris will get Jarrod the numbers that he needs. We need to rent a big roller, to roll the field. We need to get the water tested, it has to be a license well driller, said Jarrod. Jarrod has permission to get all the wood he wants.
- 11. Veteran's Monument Plaque Update:** Chris said to go ahead with what they have.
- 12. Approve Invoices:** Belding Bricks, Rob on the lighting at the Monument

Next Schedule Meeting: March 13th, 27th 2017 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:22 pm

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve Feb. 27th meeting minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

March 13, 2017

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence

Public Comments: 1 visitor, Leon Palmer

Review Secretary's Minutes: Chris motioned and Mark seconded to approve Feb. 27th meeting minutes as written. 5 yes Motion carried.

Proposed Business:

- 1. Parks Grant Writing/Fund Raiser:** Leon Palmer has volunteered to help us in grant writing/fund raising. Vicki motioned and Denice seconded to have Leon Palmer research and apply for Grants for the Parks and to thank him for his generous offer to provide this service at no cost. 5 yes Motion carried.
- 2. Veteran's Monument Plaque:** They are working on this order.
- 3. Update on Ballfields with Rec. Dept.:** Don Laidler sent Chris a letter as to what they want to happen as far as the Insurance, they are looking in getting their own insurance. As far as the dragging, lining, & maintaining the infields portions of the baseball diamonds during our rec league season through parent volunteers. When football season they will hire or manage with volunteers, the mowing of the playing surface portion of the football field. They are interested in organizing a spring clean-up day.

Next Schedule Meetings: March 27, 2017@ 7:00pm @ Dorr Complex

Approve Invoices: Bob's Disposal, Inc. \$60.00 is being questioned?

Adjourned: Mark motioned and Denice seconded to adjourn @ 8:15 pm. 5 yes Motion carried.

Prepared By: Denice Lawrence

Approved By: Al motioned and Mark seconded to approved March 13th meeting minutes. 5 yes, motion carried.

Dorr Township Parks Commission

Meeting Minutes

March 27, 2017

Meeting called to order: Chris called the meeting to order @ 7:00pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Al Weber, Denice Lawrence

Public Comments: None 2 visitors

Review Secretary's Minutes: Al motioned and Mark seconded to approved March 13th meeting minutes. 5 yes, motion carried.

Budget Review: Reviewed sheets given by the Treasure (Jim).

Updates on Veteran's Monument: Plaques for the benches, and plaques for the flags are done. Chris is waiting on warmer weather. As soon as the weather breaks we are going to finish the work on the bricks. As soon as the bricks are done Chris can make a map of all of the bricks.

Update on signs: Rob reported he repaired the signs on the ramps three times. So we are going to make a plaque with the vendor's logo. If the vendors wants to redo the signs on the ramp they are free do to so at their expense.

Flags for Monument: Lyle said that he will try to get more people on board, so we can get two more sets of flags.

Skate park light: Chris reported that lighting for the skate park has been dragging on, he want it to come out of last year's budget, Chris asked Jim where the \$3,500.00 for the lighting would come from? Jim answered from the skate park fund.

Building of the Restrooms: Jim told us that we need to bring our plans to the board, before we physically start on anything. Chris suggested that he would like to bring the sanitary plan first, that would give him time to do the other. We all agreed to build the restrooms where we have the splash pad is.

Invoices to be paid: Flags were paid by the American Legion, Attendances for Jan. – March \$1,500.00, Ace Hardware- \$108.95.

Next Schedule Meetings: April 10th & 24th, 2017 pm @ Dorr Complex

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:15pm. 5 yes Motion carried.

Prepared by: Denice Lawrence

Approved by: Al motioned and Vicki second to accept March 27th meeting minutes as written. 3 yes Motion carried.

Dorr Township Park Commission

Meeting Minutes

April 10, 2017

Meeting was called to order: Denice called the meeting to order at 7:00pm.

Roll Call: Vicki Fifelski, Al Weber, & Denice Lawrence. **Absent:** Chris Gesink, Mark Muscarella

Public Comments: None 1 visitor

Review Secretary's minutes: Al motioned and Vicki second to accept March 27th meeting minutes as written. 3 yes Motion carried.

Leon Palmer received his business cards.

Vicki informed us that we (Park Commission) is signed up for NRPA, so we can start working on the Fund Your Parks page.

Slaughter House: Denice motioned and Al seconded to have Vicki contact Allegan Historical Society to come & look and see if they are interested in any contents. We are letting the Fire Dept. do some practice burn on the building in 2 weeks. 3 yes, Motion carried.

Leon reported that he is working on a time line, so we don't miss any deadlines. Once we get the web page up we only have a month for the Fund Your Parks. Leon suggested on the social media pages you can set it up so if you say type in on one it will go to all of others that we need. It will save us on having to go to each one individually. And he knows how to set it up. Leon would like to have a copy of the grants so he knows what we have applied for, and some questions on most grants are the same so he would have that information.

Next Schedule Meetings: April 24, 2017 pm @ Dorr Complex

Adjourned: Vicki motioned and Denice seconded to adjourn at 7:55 pm. 3 yes, Motion carried.

Prepared by: Denice Lawrence

Approved by: Al Motioned and Vicki seconded to approve April 10th meeting minutes as written. 4 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

April 24, 2017

Meeting was called to order: Denice called the meeting to order @ 7:00pm

Pledge of Allegiance was recited.

Roll Call: Mark Muscarella, Vicki Fifelski, Al Weber, & Denice Lawrence Absent: Chris Gesink

Public Comments: 1 Visitor Lyle Shanks, no public comments

Review Secretary's Minutes: Al Motioned and Vicki seconded to approve April 10th meeting minutes as written. 4 yes Motion carried.

Proposed Business:

- 1. Mulch for the Parks:** Denice motioned and Vicki seconded to have Jarrod get 20 yards of red and 20 yards of black mulch for the Parks and the Monument. 4 yes Motion carried.
- 2. Lyle ask the question:** Sept. 10th is coming up, are we going to have anything for the anniversary of the Monument? We would like to have something very simple. If we are going to do anything, we should do it on a Sun. closes to the 10th. Granite is up around the monument. And plaques are on the benches. We have the seals that needs to be placed.
- 3. Dumping and Hazards Materials in Parks:** Was tabled to see if it gets cleaned up.
- 4. Increase Parks Pay:** Request the Township Board pay the Parks Commission Members a stipend of \$15.00 per meeting for the period Oct. 1, 2016 through March 31, 2018. 4 yes, Motion carried.
- 5. New Holland Tractor:** Was tabled until Chris can come to a meeting.
- 6. Rent a Tractor Roller to roll the Field:** Was tabled until Chris is able to attend.
- 7. Approve Matt's Landscaping for Ballfields:** Was tabled for Chris, Dorr Rec. said they are in charge of the ball fields.
- 8. Contract for the field to be rented out:** We discussed it and decided to rent it out year by year, and next year we don't see anything going in that area, so they can rent it for next year.
- 9. Matt's Landscaping submitted his insurance to work at the park.**
- 10. Clean Up Park:** Vicki will talk to the Lions & Jim Maynard about getting a day set.
- 11. 4-July:** Vicki reported that the proceeds from the 4th of July will be split three way, with the Parks included. Everyone agrees to work it.

Approve Invoices: Jason Geers Invoice 28 \$580.00 was tabled for Chris, Vicki approved Flying Dutchman Flags invoice 7903 \$80.00.

Next Schedule Meetings: May 8th & 22nd @ Dorr Complex @ 7:00pm

Adjourned: Denice motioned and Vicki seconded to adjourn @ 8:25pm. 4 yes Motion carried

Prepared by: Denice Lawrence

Approved by:

A handwritten signature in blue ink, appearing to be "Denice Lawrence", written over the "Approved by:" text.

Park Commission MEETING

ON 5-8-2017 CANCELLED

DUE TO NO QUORUM

POSTED ON 5-8-17 AT 7:01

SORRY FOR ANY INCONVENIENCE THIS MAY HAVE CAUSED.

Dorr Township Parks Commission

Meeting Minutes

May 22, 2017

Meeting was called to order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Vicki Fifelski, Al Weber, & Chris Gesink **Absent:** Denice Lawrence

Visitors: 2

Public Comments: None

Review Secretary's Minutes: Mark motioned and Al seconded to approve the April 24th meeting minutes with minor changes (add New to the #5 Holland Tractor, so it reads New Holland Tractor).

4 Yes Motion carried.

Purposed Business:

1. Chris mentioned that the field needs to be worked up, smoothed out, and replanted.
2. Dorr Rec will be going under the Townships insurance policy.
3. Chris asked about the Circuit Electric bill, it has already been paid. Chris mentioned there is still a few things that they have to fix.
4. Discussion regarding the tractor repairs, Chris brought in receipts showing that he did put diesel in the tractor, which is required.
5. There will be a ceremony at the Veteran's Monument on Memorial Day, this will be advertised on the electronic sign. Also, we discussed that the monument flags will be changed for the 1st year anniversary.
6. Parks would like to have the maintenance department to put an irrigation system in around the Veteran's Monument if they have the time. If they do not they need to let the Parks know they do not have the time and we will have to hire someone to do this. Jeff Miling explained that the maintenance department has a limited time to work in the parks and that the Township may have look into getting more help. With the expansion of the parks it is adding to the maintenance of the parks.
7. Mark mentioned that he had emailed Leon 3 or 4 times and he has not responded back. Vicki emailed Leon on May 22nd, Leon said that he had been in contact with a couple people at Menards in Minnesota regarding donations. He is still waiting to hear back from them.

8. Chris added numerous items to the "To Do List" for the maintenance department to work on.
9. The water testing for the parks has been done and both parks passed, Kraai Well Drilling turned on the water.
10. Chris would like fencing around the porta jons at North Park, this was also added the maintenance to do list.
11. Discussion with Lyle regarding laying out the bricks and permanently setting them. Lyle also mentioned the 5 corner bricks by the pillars and what we wanted on them.
12. Approved the invoice from MPV Distributions, for the disc golf. 4 yes approved.
13. Mark wants to do some more research on course lay out in case the parks want to hold competitions.
14. Vicki talked with Bob Wagner regarding the 4th of July, he wanted to know if the parks would like to host the bingo on the 4th, and the DBA would split the proceeds with the parks with the moneys going for park projects.
15. Vicki had emailed everyone on the parks board or handed them a copy of the updated schedule for the current park rentals.
16. Jeff Miling suggested that parks submit a detailed plan and estimated cost of everything for the bathrooms/concession stand, so that he can present it the Township board for approval. Once we get approval we can start the work.
17. Chris would like for his check to go directly to the American Legion in Dorr.
18. Discussion on moving the rock in front of Then and Now and where to place it. We will probably have to hire someone to pour a concrete base and to move it.
19. Continued the discussion on what is involved in setting up the disc golf stations and plotting out the course.
20. Jim Martin said he could get us the cost of the sewer assessment and that we would have to contact Dorr/Leighton sewer for the hookup fees.

Next Schedule Meetings: June 12th & 26th at the Dorr Township at 7:00 pm.

Adjourned: Chris motioned and Mark seconded to adjourn @ 8:12 pm. 4 yes motion carried.

Prepared by: Vicki Fifelski

Approved by:



Park Commission MEETING
ON 6-12-17 CANCELLED
DUE TO NO QUORUM

POSTED ON 6-12-17 AT 7:04pm

SORRY FOR ANY INCONVIENCE THIS MAY HAVE CAUSED.

Dorr Township Parks Commission

Meeting Minutes

June 26, 2017

Meeting was called to order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Vicki Fifelski, & Chris Gesink **Absent:** Denice Lawrence

Visitors: 0

Public Comments: None

Review Secretary's Minutes: Chris motioned and Mark seconded to approve the June 22nd meeting minutes. **3 Yes Motion carried.**

Purposed Business:

1. Updated Mark on things that have been discussed at previous meets that Mark was unable to attend and what was decided.
2. Discussion regarding the tree clean up in south Park.
3. Motion for Vicki to approve the day to day bills that come in. Chris motioned and Mark seconded. **3 Yes – Motion carried.**
4. South Park Sump Pump – Needs to be replaced at some point in the near future, we will get a couple of quotes.
5. Mark will change the outlet in the North Park pavilion.
6. When ordering Veteran Monument bricks Vicki will let Rob at Belden Brick there blank bricks that that can use that are locked in the storage shed.
7. Discussion on the bathroom/concession building.
8. Reviewed and approved park invoices for payment.
9. Vicki will call the park's cleaning person to clean the south park for the 4th of July.

Next Schedule Meetings: July 24th, August 14th and 28th, at the Dorr Township at 7:00 pm.

Adjourned: Chris motioned and Mark seconded to adjourn @ 7:55 pm. All in favor, motion carried.

Prepared by: Vicki Fifelski

Approved by:

 7/12/17

Park Commission MEETING
ON July 10, 2017 CANCELLED
DUE TO NO QUORUM
POSTED ON 7/10/17 AT 7:01pm

SORRY FOR ANY INCONVIENCE THIS MAY HAVE CAUSED.

Dorr Township Park Commission

Meeting Minutes

July 11, 2017

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, & Denice Lawrence

Public Comments: None, we have 3 visitors.

Review Secretary's Minutes: Denice motioned and Mark seconded to approve June 26th minutes as written. 4 yes Motion carried.

Proposed Business:

- 1. Frisbee Golf Updates:** Chad was wanting to know where he could install the baskets? We don't have a lot of obstacles, so with that being said and our park is being used by Youth. There is a big demand for Jr Frisbee Golf, or Golf that is for beginners, Jr., and adults that has never played before. We could put up information signs. He will make us two different courses before we decide.
- 2. Dorr Rec:** Josh Lown, Tim Stallard from Dorr Rec came in to introduce their self as the new administrators. Chris was explaining to Josh and Tim what we need to do to get our fields ready for next year. Josh and Tim both said they was here to find out what Dorr Rec's relationship was to the Park Commission? They have been on the board for just a month, they are just sorting things out. Josh informed us that you have to start getting the fields ready in the fall so they are ready in the spring. They would like to put up fences between the fields, so they could have fall softball leagues. They would like to move the football field over to the field that isn't being used. They want to know what they could do to make our parks a better place. Their goal is to build Dorr Rec up, the way it used to be. Chris was giving them an update on the concession stand.
- 3. Redo the locks on buildings and gates:** Chris motioned and Vicki seconded to have new locks on all park equipment. See Quote: AB Lock's quote is for \$1,032.00. 4 yes Motion carried.

Approved Bills to be paid: Dorr Septic #8676 \$675.00, Menards \$5.96, Bob Disposal #202714 \$30.00, Electric Bills totaling \$546.39.

Next Schedule Meetings: Aug 14, & 28, 2017 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned Mark seconded to adjourn @ 8:55 pm. 4 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Mark motioned and Chris seconded to accept July 11th meeting minutes as written. 5 yes, Motioned carried.

Dorr Township Parks Commission

Meeting Minutes

August 14, 2017

Meeting called to Order: Denice called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Vicki Fifelski, Rick DeMann, & Denice Lawrence

Absent: Chris Gesink

Public Comments: None No visitors

Review Secretary's Minutes: Approved by: Mark motioned and Rick seconded to approve July 24th meeting minutes as written. 4 yes Motion carried.

Review Budget Report: Reviewed handout from Jim Martin (Treasury)

Proposed Business:

1. **Grill @ Moline Park:** After long discussion, we decided to amend the previous motion to not spend over \$750. We also added to the maintenance list to have them install the grill when it comes in.
2. **South Park Building (Sub Pump):** After reviewing all of our options: **Mark motioned and Vicki seconded moved to authorized Jarrod to purchase and install sub pump for South Park. 4 yes Motion carried.**
3. **Update on Disc Golf:** Item was tabled, Chad was a no show. Mark will get in touch with Chad for next meeting.
4. **Bathrooms/Concession Building:** Tabled for next meeting.
5. **September 10th Celebration of the Monument:** Tabled Denice will get with Lyle.

New Business:

1. **Motion Camera's for the Park:** After the skate rail was taken, there is conversations of how we should be checking on motion cameras. Where we could be at home and bring the parks up on our TV's. But in order to do that the parks would have to have Wi-Fi at the parks. Denice will check on Wi-Fi for the parks, Rick will be talking with someone he knows for the cameras.
2. **Skate Park Rail:** After discussing the rail, dos & don'ts to replace it a vote was taken yes to replace it and no is not to replace it. Mark yes, Rick yes, Vicki no, Denice yes. Motion is **Mark motioned and Denice seconded to replace the grind rail from Skate Park. 3 yes, 1 no, Motion carried.** When the rail comes in, we should put a welded bead on top of the nut. Denice will call Dustin Nash for the order.

- 3. North Park well:** After reviewing the quotes for the well, we decided to go with the lowest bid. **Mark motioned and Rick seconded to Authorize Plumb Drilling Co. to repair the well in North Park. Using 1 ½ HP motor.**

Next Schedule Meetings September 11th & 25th @ 7:00 @ Dorr Complex

Adjourned: Denice motioned and Vicki seconded to adjourn @ 8:30 pm. 4 yes Motion carried.

Prepared by: Denice Lawrence

Approved By: Mark motioned and Vicki second to approve Aug. 14th meeting minutes as written. 4 yes Motioned carried.

Dorr Township Parks Commission

Meeting Minutes

August 28, 2017

Meeting called to Order: Denice called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Mark Muscella, Vicki Fifelski, & Denice Lawrence **Absent:** Chris Gesink & Rick DeMann

Rwview Secretary's Minutes: Mark motioned and Vicki second to approve Aug. 14th meeting minutes as written. 3 yes Motioned carried.

Public Comments: None 2 visitors Josh Lown, Peter Billings

- 1. Frisbee Golf:** Peter Billings came in to see how soon they can get things moving forward. He has been out to the parks, and wondering when the corn was going to be removed. He would like to see the whole area at one time. We gave him permission to go and get some started while we are waiting for harvest time.
- 2. Dorr Rec:** Josh Lown was saying after Labor Day they want to start working on the baseball fields. They are moving the football field. They have already talked with Matt on flatting it, and seed it this fall getting it ready for next year. Josh was saying once we get the rock hopper out there and smooth it that would be the time to put the sprinklers in, once they are in we will seed it. So it has all summer long to grow. Asked about the trees? We told him to move them to the edge. The question was asked what they needed from us. Answer was commutation, we need to let each group know what is going on.
- 3. Toilet in women's bathroom:** Toilet in women's bathroom is continually running. Jarrod's Dept.
- 4. Skate Park:** Equipment that is in the concrete needs to be welded for security. Rick had said he would check with his Dad to get his welding truck to secure our equipment. Denice had order the rail from Dustin Nash. Total cost is \$440.00.
- 5. Ordering Diamond Dust:** Tabled
- 6. Fertilizer for football:** Tabled
- 7. Sept. 10th Veteran's Monument:** Vicki talked with Lyle and he said there wasn't enough time to do anything, so it's canceled.

Next schedule Meetings: Sept. 11th & 25th 2017 @ Dorr Complex @ 7:00pm.

Adjourned: Denice motioned and Mark seconded to adjourn at 8:10pm 3 yes Motion carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Vicki seconded to approve Aug. 28th meeting minutes as written. 4 yes Motion carried.

Dorr Township Park Commission

Meeting Minutes

Sept. 12, 2017

Meeting called to order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Vicki Fifelski, Rick DeMann, & Denice Lawrence Absent: Mark Muscarella

Review Secretary's minutes: Chris motioned and Vicki seconded to approve Aug. 28th meeting minutes as written. 4 yes Motion carried.

Public Comments: None no visitors

Review Budget Report: On our budget it has that we have to raise \$50,000.00. We are questioning this item. Bottom line is we are going to have to come before the board with spread sheets on how much our bathrooms are going to cost.

Proposed Business:

- 1. Disc Golf:** Mark is contact person not here, so we tabled it.
- 2. Diamonds need to be power tilled:** The diamonds needs to be tilled before the snow flies. We can't wait until next year in the spring. Vicki will see if Jarrod will rent this machine, and have Jessie run the machine on all diamonds. Waiting on this the first October.
- 3. Veteran's Monument:** We can do the Army side with smoothing it out and putting sand around the bricks. Vicki is working with a program, she is putting in the name on the brick, and all the information on the brick, the form they filled out, and taking a picture and attaching it. She is also making a map of where everyone can be located.
- 4. Winterize the park (sprinklers shut down):** Chris is having Steve Thomas from Salem Irrigation & Aquascapes to shut down the sprinkler system at the parks on Oct. 1st.
- 5. Final cleaning of parks and check with Steve Berens on future contract:** We need to have the final cleaning before we shut down. As soon as the corn is done, we are not renewing the contract.
- 6. Patch Holes in NP parking lot:** After discussing to so a quick fix, or fix it right.
Chris motioned and Rick seconded to have A-1 Asphalt to fill holes @ NP for no more than \$900.00. 4 yes Motion carried.

Vicki announced we have \$3,000.00 in donations, \$1,500 from Gun Lake Tribe, and \$1,500 McDonald's Modular Solutions.

Next Schedule Meetings: October 9th and 23rd 2017 @ Dorr Complex @ 7:00 pm.

Adjourned: Chris motioned and Denice seconded to adjourn @ 7:55 pm. 4 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Chris motioned and Vicki seconded to approve Sept. 12th meeting minutes as written. 4 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

September 25, 2017

Meeting called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella – (Late), Vicki Fifelski, Rick DeMann, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Vicki seconded to approve Sept. 12th meeting minutes as written. 4 yes Motion carried.

Review Budget Report: Reviewed report

Proposed Business:

- 1. Disc Golf update:** Peter is waiting on the corn to come down, so he can go back there and see what there is. Since the football field is moving, he had to redesign the course. Chris will call Steve Berens about the contract on the field. Oct. 21st we are scheduling to work at the park. We will need the Holland Tractor to be out there for us to use.
- 2. Review quotes from architects for building:** Chris brought two quotes in from architects on our building. One was for \$5,000. And the other was \$5,500. Then he gave us his plans. He thinks we could build this building well within budget. Everyone liked the idea. Now to get it pass the Town board. We are wanting to start this year.
- 3. Final cleaning of the parks:** Vicki will be getting with the cleaning person for our final cleaning of the parks.

Next Schedule Meeting Oct. 23, 2017 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Vicki seconded to adjourn @ 7:55 pm. 5 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Chris motioned and Vicki seconded to accept Sept. 25th meeting minutes as written. 5 yes Motioned carried.

Dorr Township Parks Commission

Meeting Minutes

Oct. 9. 2017

Meeting called to Order: Chris called the meeting to order @ 700 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Rick DeMann, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Vicki seconded to accept Sept. 25th meeting minutes as written. 5 yes Motioned carried.

Public Comments: None

Proposed Business:

1. **Disc Golf update:** No update
2. **Pavilion, Concession, Bathroom Update:** We discuss where we want this building, Dorr Rec wanted it where the tennis court and basketball court are. No one showed to tell us why they wanted it moved from where we have it. Building is going where we planned for it. Chris is going to try to have a package for Township by their next meeting. Chris would like to start this project by the first of Nov. Rick suggest to turn our building 90 degrees facing to the west instead of facing to the north (as planned), that way we would be able to see all around the building. Maybe cut down on vandalism.
Future Plans for the park: Building for the concession & bathrooms by parking lot, Splash pad where playground is, Playground where tennis and basketball courts are, barn & pavilion restore by Dorr Rec, Tennis & Basketball courts relocated to other side of skate pad by Dorr Rec
3. **Oct. 21st parks commission will be meeting at the North Park to put together disc golf fixtures at 8:00 am**

We looked at the bills Vicki approved: Ace Hardware, Electric bills, Bob Disposal, Home Depot, & cleaning of the parks.

Next Schedule Meetings Nov. 13th, 27th, 2017 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Vicki seconded to adjourn at 8:20 pm. 5 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve the Oct. 9th meeting minutes as written. 4 yes Motion carried

Dorr Township Parks Commission

Meeting Minutes

October 23, 2017

Meeting was called to order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Rick DeMann, Vicki Fifelski, & Chris Gesink **Absent:** Denice Lawrence

Visitors: 0

Public Comments: None

Review Secretary's Minutes: Chris motioned and Mark seconded to approve the October 9th meeting minutes.

4 Yes Motion carried.

Purposed Business:

Disk Golf Update:

-The Disk Golf Stations have been assembled and will be put in place around parks soon.

-Recreation Dept. will be upgrading ball diamonds, constructing new football / soccer field as shown on site plan.

(Tim Stallard and Josh Lomes) Rec. Dept. will be doing the work and funding these projects.

Parks will oversee projects.

-New Building (Pavilion/Restrooms/Concessions

Bid opening for Phase 1 was Monday Oct. 23.

Phase 1 consist of Material and Labor to erect the shell of building, metal roofing, metal ceiling in pavilion area only, wall metal siding, 4 service doors, 2 windows and 4 roll-up doors.

(4) Contractors asked for plans and specifications which was for Labor only, all material supervised by Parks.

1. Will Compagner Construction LLC
2. Niemczyk Brothers Construction
3. Josh Lomes, Lomes Homes
4. Apex Construction

Only 2 bids were delivered to Vicki at Township Hall by 5pm Oct. 23

Niemczyk Brothers Construction - \$78,500

Apex Construction - \$32,500

Parks reviewed quoted to make sure apples to apples and approved Apex.

Apex will start in mid-December, Sand Base in installed and building trusses will be delivered by Nov. 15.

Building and Improvements Budget \$163,500

1. Reviewed and approved park invoices for payment.

Reviewed pre-approved invoices.

Next Schedule Meetings: November 13th and 27th at the Dorr Township at 7:00 pm.

Adjourned: Chris motioned and Vicki seconded to adjourn @ 8:14 pm. All in favor, motion carried.

Prepared by: Vicki Fifelski

Approved by:

Dorr Township Parks Commission

Meeting Minutes

November 13, 2017

Meeting called to Order: Denice called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Mark Muscarella, Vicki Fifelski, Chris Gesink, Rick DeMann, & Denice Lawrence (Chris showed up late)

Public Comments: None

Budget was reviewed for the month

Reviewed Secretary's Minutes: Mark motioned and Denice seconded to approve Oct. 23rd meeting minutes with acceptance of omitting public comments. 4 yes Motion carried.

Proposed Business:

- 1. Next Year's Meeting Times:** We all voted on the second and fourth Monday of each month.
- 2. Pavilion/Bathrooms Update:** Colors will be green & tan, with stone for the columns, Guys will be starting the end of Nov. will need someone to go down there and check up on them, and answer questions as they go. Doors will be 6 panel steel doors. Inside walls will be steel walls. We are doing away with interior bathrooms doors & going with the roll up door.
- 3. Disc Golf Update:** Chris put two baskets in the pit beside the road. We are waiting on the corn to be taken down so he can finish the 18 basket course.

Reviewed Bills that was Approved

Next Schedule Meetings are Nov 27th @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Vicki seconded to adjourn at 8:17pm 5 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve Nov. 13th meeting minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

December 11, 2017

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Rick DeMann, & Denice Lawrence

Review Secretary's Minutes: Chris motioned and Mark seconded to approve Nov. 27th meeting minutes as written. 5 yes Motion carried.

Reviewed the Budget Report

Proposed Business:

- 1. Disc Golf:** Disc Golf is under way! All 18 baskets are set up and ready to be used. Bridges still need to be built. Peter and his volunteers were there all weekend, and Monday also. Another project almost done!
- 2. Football & Soccer Field:** Dorr Rec has the fields rough in.
- 3. Pavilion, Concession, Bathroom update:** They were going to start the end of November, now it's the middle of Dec. with no action. We have to apply for permits for the well, and testing for the sanitary system we decide to go with.

Review and approve invoices: Steve Berens \$195, Ace Hardware \$10.59, \$764.22, \$58.96, \$7.99. Taxes \$864.06, Bob's Disposal \$30.00, Flying Dutchman Flags \$411. And a return for \$55.69 from Belden Brick & Supply.

Next Schedule Meeting Dec. 26, 2017 @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Denice seconded to adjourn @ 7:50 pm. 5 yes Motion carried.

Prepared by: Denice Lawrence

Approved By: Vicki motioned and Rick seconded to accept Dec. 11th meeting minutes as written. 3 yes Motion carried

Dorr Township Parks Commission

Meeting Minutes

December 26, 2017

Meeting Called to Order: Denice called the meeting to order @ 7:00pm

Pledge of Allegiance was recited

Roll Call: Vicki Fifelski, Rick DeMann, & Denice Lawrence

Absent: Chris Gesink, & Mark Muscarella

Review Secretary's Minutes: Vicki motioned and Rick seconded to accept Dec. 11th meeting minutes as written. 3 yes Motion carried

Proposed Business:

- 1. Pavilion, Concession, Bathroom Updates:** The frame is started!
- 2. North Park Sign:** Rick will locate where the sign is, see what condition is. Suggestions as to where to put the sign on the east side of the entrance, on an angle.
- 3. Review & Approve Invoices:** WML - \$5,629.54, Cherry Valley - \$ 561.00, Peter Billings - \$110.01, Hunderman & Sons - \$984.00

Next Schedule Meetings: January 8th & 22nd, 2018 @ 7:00 pm @ Dorr Complex

Adjourned: Denice motioned and Rick seconded to adjourn @ 7:32 pm. 3 yes, Motion carried

Prepared by: Denice Lawrence

Approved by: Chris motioned and Vicki seconded to approve Dec. 26th meeting minutes as written. 4 yes, Motion carried

Dorr Township Parks Commission

Meeting Minutes

January 8, 2018

Meeting called to order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, & Denice Lawrence Absent: Rick DeMann

Review of Secretary's Minutes: Chris motioned and Vicki seconded to approve Dec. 26th meeting minutes as written. 4 yes, Motion carried

Review Budget Report: Reviewed the budget that was given to us.

Proposed Business:

- 1. Chris motioned and Denice seconded to purchase Sail Signs for Disc Golf for the sum of \$305.00. 4 yes, Motion carried.**
- 2. Pavilion, Concession, Bathroom Update:** Chris reported that they were working on the building today. Chris also said that the driveway needed to be plowed out, he almost got stuck when he drove in. Vicki reported that Jarrod was plowing it, when he came in and said no one was showing up to work on the building, and other people is coming in and trashing the place. So she stopped Jarrod on plowing it out. Metal siding is ordered.
- 3. North Park Sign:** Rick was going to locate the sign. We have plans to put the sign back up east of the entrance after the winter.
- 4. Review and approve invoices:** Consumers Energy - \$407.29, Bob's Disposal - \$30.00

Next Schedule Meetings: February 12th & 26th, 2018 @ 7:00pm @ Dorr Complex

Adjourned: Chris motioned and Vicki motioned to adjourn @ 7:50 pm

Prepared By: Denice Lawrence

Approved By: Chris motioned and Mark seconded to approve Jan. 8th meeting minutes as written. 4 yes Motion carried

Dorr Township Parks Commission

Meeting Minutes

January 23, 2018

Meeting called to order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, & Denice Lawrence. **Absent:** Rick DeMann

Public Comments: No comments, we had three visitors.

Review Secretary's Minutes: Chris motioned and Mark seconded to approve Jan. 8th meeting minutes as written. 4 yes Motion carried

Reviewed Budget Report: No budget report to review

Proposed Business:

- 1. Circuit Electric person to go over electric lay out for pavilion:** Tim Wyngarden was here for Circuit Electric. We discussed our options with going from the tennis court to the building. Or going from the skate park to the building, which might keep our cost down. Tim was also letting us know what we needed to stay in code.
- 2. Disc Golf Update:** Peter Billings & Ivan Marston to give us an update on the disc golf. We are wanting to have a map of the course so we can pass it out. Pete informed us he is still going around and getting donations, if everything goes thru he can possibly have \$8,000.00 that can go towards the disc golf. Peter is looking at \$3,000. 00 in paths, billboards, maps. Hopefully have \$5,000.00 for landscaping, this course is considered as a casual course. It will be good for a beginner, and challenge anyone else. We are talking about running tournaments on the course. Peter Billings will be in charge of the Disc Golf tournaments.
- 3. Review and approve invoices:** Robert VanderHoff - \$240.00, WML - \$3,037.80, \$341.70, \$229.00 for a total \$3,608.50.
- 4. Cameras:** Chris volunteered Rick to check cameras. We are wanting to set up cameras at South Park also.
- 5. Grant Writer:** The woman that was putting Mark in touch with the writers, she is introducing him to a guy that here recently he was able to get Muskegon a grant. She thinks he will be a better fit, plus he has more experience.

Next Schedule Meetings: Feb. 26, 2018 @ 7:00 pm @ Dorr Complex

Adjourned: Mark motioned and Vicki seconded to adjourn @ 7:53 pm. 4 yes Motion carried

Prepared By: Denice Lawrence

Approved By: Chis motioned and Mark seconded to approve January 23rd meeting minutes. 5
yes Motion carried

Dorr Township Parks Commission

Meeting Minutes

February 13, 2018

Meeting called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Rick DeMann, & Denice Lawrence

Public Comments: 2 visitors: Rich Winters & Mom. Rich is crossing over from Cub Scouts to Boy Scouts. In order to cross over his job is to come to public meetings and ask us questions in our roles in the parks, and how it plays out. He also wanted to know how they could help us.

Review Secretary's Minutes: Chris motioned and Mark seconded to approve January 23rd meeting minutes. 5 yes Motion carried

Reviewed Budget Reports: We reviewed the handout that was given. We are amazed of the discrepancies in the reports.

Proposed Business:

- 1. Cameras:** Rick will be taking the cameras down and seeing what's on them. He will be the one to maintain them.
- 2. Budget:** We discussed about what we would like to see go in the parks in 2018, moving the playground and get new equipment, splash pad, & ice arena. We will be at the budget meetings on the 26th of February.
- 3. Pavilion:** Septic, we will be hooking up to the lateral that went to the house. We are doing a force main system. Chris has got this approved by the Health Dept. Chris also has three quotes on the Force Main System: Cherry Valley at \$7,600.00, Dave Dosing at \$8,600.00, and B & B Waste Water at \$30,760.00. **Mark motioned and Chris seconded to have Cherry Valley do the on the Force Main System for \$7,600.00. 5 yes Motioned carried.** Electric Chris has two quotes: Circuit Electric \$16,017.00, this is with us doing the trenching and digging up the blacktop. Buist Electric is at \$15,180.00. Chris is looking for more Electric Co. for quotes. We are not going with natural gas, we are going with propane. Consumers Energy wanted \$10,000.00 to run a line out to the building. Chris called Hopkins Propane, and they will put a tank for \$600.00.
- 4. Review and Approved Invoices:** Bob's Disposal - \$30.00, Robert VanderHoff - \$170.00, West Michigan - \$302.07, Circuit Electric - \$1,242.85, Consumers Energy - \$358.21.

Next Schedule Meeting Feb. 26th @ Dorr Complex meeting @ 6:00 pm for Budget Meeting.

Adjourned: Mark motioned and Chris seconded to adjourn @ 8:05 pm. 5 Yes Motion carried.

Prepared By: Denice Lawrence

Approved By: Chris motioned and Rick seconded to approve Feb. 13th meeting minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

February 26, 2018

Meeting called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Rick DeMann, & Denice Lawrence

Public Comments: No comments, 1 visitor Peter Billings

Review Secretary's Minutes: Chris motioned and Rick seconded to approve Feb. 13th meeting minutes as written. 5 yes Motion carried.

Old Business:

- 1. Disc Golf Update:** Peter will be needing metal rakes, shovels. Chris told him to go up to Ace Hardware and get what he needs. Scorecards are almost done just need some fine tuning. Around the pads we will need to put down some wood chips, and perennials. Peter has been asked to hold a tournament for the Fourth of July. He is planning on holding it on the 3rd of July starting it at 10:00 to 5:00. He also wants to have some minnie games with the baskets, he will target adults and kids, trying to get everyone involved. Bridges are not in, but will be waiting on the ground to thaw. Peter said that a lot of people have been going and playing the game. They are very happy with the course, but the biggest issue is the corn field. The corn stalks are beating everyone ankles up. We need the field to be disk.

Proposed Business:

- 1. Updates on the building:** Sewer will be hooked up tomorrow (Wednesday) , plumbing will be rough in, then underground sprinkling system has to get his stuff in, and electrician needs to get his stuff in before we can pour the concrete. Everything in the bathroom will be automatic, toilets, urinals, lights. Dryers instead of paper towels. Have to have emergency lighting. Vicki is going to look into pricing out 2 grills for our building.
- 2. North Park Sign:** Everyone is always asking where N. P. is. We need to get the sign back up. Rick is going for a walk and try to locate the sign. Denice suggested that we get some street signs and put them by the highway.
- 3. Bee problem @ North & South Park:** Denice was talking with a woman on Facebook, she was going to try to make it to our meeting. But she wanted to know if we had any plans about taking out the sand, and replacing it with something else? I told her I would

bring it up if she didn't show. Ground tires, wood chips, & pea gravel was the suggestions. We need to look around to see what everyone else has.

- 4. Grant Lady:** Mark is going to set up a time to talk with the lady on grants and what she can do for us. Her success rate is 95% of getting us something. Wednesday @ 7:30 conference call.
- 5. Exercising Pad & Equipment:** Vicki had a conference call with this woman on outdoors exercise equipment and pad. She had a contact that will give in grants \$10,000 in seeding, and they will put in \$5,000. In the pad thru a grant. That will leave \$75,000. For the rest. She also suggest if we have a hospital near us they will sponsorship just for putting it in. And she has forms for that she will provide us with. She is going to send out stuff on the 12th and on the 14th she will call back to see if we are interested she will set up a conference call with everyone.
- 4th of July:** Vicki wanted to know if we would be interested in put on a drone racing contest at night. There will be 5 days that they need to fill. She also wanted to know if we want to do bingo again.

Next schedule meetings March 12th & 26th @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned and Vicki seconded to adjourn at 7:45 pm. 5 yes Motion carried

Prepared by: Denice Lawrence

Approved by: Chris motioned and Vicki seconded to approve Feb. 26th meeting minutes as written. 5 yes Motion carried.

Dorr Township Parks Commission

Meeting Minutes

March 14, 2018

Meeting called to order: Chris called the meeting to order @ 7:30 pm

Pledge of Allegiance was recited

Roll Call: Chris Gesink, Mark Muscarella, Vicki Fifelski, Rick DeMann, & Denice Lawrence

Public Comments: None, No visitors

Review of Secretary's Minutes: Chris motioned and Vicki seconded to approve Feb. 26th meeting minutes as written. 5 yes Motion carried.

Review Budget Report: Reviewed

Proposed Business:

1. **Sign for the Park:** We need to look into a new sign for the N. P. The old sign didn't hold up in storage.
2. **Pavilion, Concession, Restrooms:** Need to vote on an electrician, & a plumber. This item was tabled.
3. **Approved Bills:** Cherry Valley Excavating - \$7,600.00, Consumers Energy - \$345.33 Totals \$7,945.33
4. **Millage:** Denice motioned and Mark seconded to apply for 5 years @ 1/3rd mill. 4 yes, 1 no Motion carried. Vicki will head this up.
5. **Park Cameras:** Mark has been checking on cameras in the park, thru Tyco Security. They would own and maintain it.
6. **Grants & Fitness Center:** Mark will head up the grants, Vicki & Denice will head up the fitness center.
7. **LED Lights on the Monument:** Chris would like to see him replace all the lights, so they match.
8. **Cable for lids:** Order them
9. **Old Pavilion:** We need to fix up the old pavilion for storage only. Or the building will be tore down.

Next schedule meetings: April 9th & 23rd @ 7:00 pm @ Dorr Complex

Adjourned: Chris motioned Rick seconded to adjourn @ 9:15 pm 5 yes Motion Carried

Prepared By: Denice Lawrence

Approved By: Mark motioned and Rick seconded to approve March 14th meeting minutes with the corrections as discuss. 4 yes, Motioned carried

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES - MARCH 26, 2018
4196 – 18TH ST
DORR, MI 49323**

1. **Call to Order:** Denice Lawrence called meeting to order at 7 pm. 1 Guest.
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present:, Denice Lawrence, Mark Muscarella, Rick DeMann, Vicki Fifelski
Absent: Chris Gesink
4. **Secretary:** Denice resigned as secretary. Denice motioned and Mark seconded to appoint Vicki as secretary. 4 yes 0 no Motion Carried.
5. **Announcements & Correspondence:**
Cereal Drive: Drop off a box of kid-friendly cereal the month of April.
6. **Public Comment:** Peter Billings gave us an update on the disc golf. He will be down at the park on Saturday, March 31st, to move a basket, clean up around the pads, and spread bark if it is available. He was asking about the cornfield getting that disked up and smoothed out. Vicki will contact Steve Berens regarding this. Denice will talk with Jarrod again about ordering mulch.
7. **Review Secretary's Minutes:** Mark motioned and Rick seconded to approve March 14, 2018 minutes with changes. 4 yes 0 no Motion Carried.
8. **Review Budget Reports:**
9. **Review Preapproved Invoices:**
 - a) \$300 for LED lights at Veteran's Monument to Robert Vander Hoff
 - b) \$44.48 for piping at Pavilion to Menards
 - c) \$312.41 for piping at Pavilion to Menards
 - d) \$262.75 for skid steer rental at Pavilion to Carroll Construction Supply
10. **Review and Approve Invoices:**
 - a) Approved Cordes invoice for gravel on the ball fields in the amount of \$1,421.63.
11. **New Business:**
 - a) Sponsor a bench – Did not discuss
 - b) Rahn Groomer – Reviewed demo video and tabled for a future time.
 - c) Park Maintenance – Discussion on the agreement between the Parks Board and the Maintenance Department. Mark, Rick, and Vicki signed the agreement Denice refused to sign it, so Mark brought the following Motion to the Board.

Mark motioned and Rick seconded to adopt the maintenance agreement between the Parks Commission and the Maintenance Department.

4 yes 0 no Motion Carried.

12. Old Business:

- a) Disc Golf update (MAP, LOCATE STATIONS & PADS, LANDSCAPE) – See Public Comment
- b) Pavilion, Concession, Restroom Update: (Plumbing, Electric)
 - i. Building: The outside of the building is done and inside is all framed in.
 - ii. Electrical: Van Singel Electrical is able to start the roughing in of the electrical on Wednesday, March 28th if approved. The Parks decided to ask the original 3 electrical companies to submit a new quote per the new list of requirements that Chris specified, so everyone is quoting on the same things.
 - iii. Well: Rick motioned and Mark seconded to accept Plumb Drilling Co.'s bid to install the well.
4 yes 0 no Motion Carried
 - iv. Bathroom Fixtures: Vicki will order:
 - 3 – Baby changing stations
 - 3 – Mirrors
 - 3 – Hand dryers
 - 3 – Soap Dispensers
 - 5 – Toilet paper dispensers
 - v. Grills: Vicki will order 2 grills.
- c) Future Grants – No Update
- d) Fitness Center - No Update
- e) North Park Sign Location – No Update
- f) Park Cameras – No Update
- g) North, South & Moline Park Cleanup & Maintenance (South park trash building, ball diamonds, etc.) – See New Business 11c.
- h) South Park Pavilion maintenance – No Update
- i) Vet. Mon. Lights – No Update

j) Millage – Clarification on putting a millage on the August 2018 ballot.

13. Adjourn: Denice motioned and Rick seconded to adjourn at 8:47 pm
4 yes 0 no Motion carried.

Next Schedule Meeting: April 9, 2018 Dorr Township at 7 pm.

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – April 9, 2018
4196 – 18TH ST
DORR, MI 49323

1. **Call to Order:** Vicki called meeting to order at 7:15 pm. 1 Guest.
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent: Chris Gesink, and Rick DeMann
4. **Announcements & Correspondence:** None
5. **Public Comment:** Carolyn Sandel came in to let us know how nice the Park is looking and liked the new building.
6. **Review Secretary's Minutes:** Mark motioned and Denice seconded to approve March 26, 2018 minutes as written. 3 yes 0 no Motion Carried.
7. **Review Budget Reports:** Reviewed budget for 2017/2018 and 2018/2019.
8. **Review Preapproved Invoices:**
 - a) \$470.00 for rental of dingo track loader for the ballfields to Walters Equipment
 - b) \$31.86 for piping at Pavilion to Menards
 - c) \$88.32 for red mulch for the disc golf to Speyer Greenhouses (Denice disputed bill she is going to call vendor. She did not feel we received the correct amount of mulch)
 - d) \$470.42 for hooking up the grinder pump to Circuit Electric
 - e) \$265.00 labor for hooking up lights at Veteran's Monument to Robert Vander Hoff
 - f) \$18.99 parts to repair the drag for the ballfields to Ace Hardware
 - g) \$85.00 Porta Jon rental for North Park Pavilion workers to Dorr Septic
 - h) \$37.00 Conference with Attorney regarding millage to Bloom Sluggett
 - i) \$90.00 dumpsters in North and South Parks to Bob's Disposal
 - j) \$26.15 fuel for park maintenance work to Dorr Standard
 - k) \$343.56 electric bills to Consumers Energy
9. **Review and Approve Invoices:**
 - a) \$6,840.00 Restroom/Concession/Pavilion payment to Apex Contractors
 - b) \$5,489.00 Concrete flooring for bathrooms to Bieber Bobcat & Concrete Services
 - c) \$9,850.00 Plumbing rough in and underground plus extras to LaMeyer Plumbing

Mark motioned and Denice seconded to approve invoices in the amount of \$22,179.00.
3 yes 0 no Motioned Carried.

10. New Business:

- a) Electrical quotes
 - 1.) Van Singel Electric - \$22,890.00 – No action still waiting for more quotes.
- b) Fertilizing of Parks – Jarrod got a quote from Ace Hardware for weed and feed for \$1,232.00 and general fertilizer for \$959.00, for 100 bags each.

Mark motioned and Vicki seconded to allow the maintenance department to purchase 100 bags of Weed and Feed in the amount of \$1,232.00 and 100 bags of fertilizer in the amount of \$959.00. 3 yes 0 no Motion Carried

- c) Cornfield quotes
 - 1.) Steve Berens - \$195.00 for 1 pass with disk, \$195.00 for 1 pass with cultimulch (pack and level to get ready to seed), and \$1,000.00 to fertilize with manure. He does not have a seeder.
 - 2.) Larry Dolegowski - \$540.00 (\$45.00 Per Acre based on 12 acres) for 2 passes with disk and 1 pass with cultimulch. He will spread seed and fertilizer with 1 pack for \$240.00. Larry went and got quote for fertilizer, seed, and to rent a spreader from Moline Co-op for \$1,214.00.

Mark motioned and Vicki seconded to approve Larry Dolegowski's quote to disk and cultimulch the corn field in the amount of \$540.00 according to his quote. 3 yes 0 no Motion Carried.

11. Old Business:

- a) Disc Golf update (MAP, LOCATE STATIONS & PADS, and LANDSCAPE) Pete Billings would like more mulch for around the disc golf pads. He will also be building a bulletin board to post a map of the course. Pete was asked if he thought a course survey would be useful (we have a quote from surveyor). At this time he does not feel that a survey is necessary.
- b) Pavilion, Concession, Restroom Update: (Plumbing, Electric)
 - i. Building: The outside of the building is done and inside is all framed in.
 - ii. Electrical: Van Singel Electrical is able to start the roughing in of the electrical on Wednesday, March 28th if approved. The Parks decided to ask the original 3 electrical companies to submit a new quote per the new list of requirements that Chris specified, so everyone is quoting on the same things.

iv. Bathroom Fixtures: Vicki still needs to order:

- 3 – Baby changing stations
- 3 – Mirrors
- 3 – Hand dryers
- 4 – Soap Dispensers
- 5 – Toilet paper dispensers
- 1 – Paper Towel Holder

v. Grills: Vicki still needs to order 2 grills.

- a) Future Grants – Mark would like to have everyone send him their resumes.
- b) Fitness Center - No Update
- c) North Park Sign Location – No Update
- d) Park Cameras – No Update
- e) North, South & Moline Park Cleanup & Maintenance (South park trash building, ball diamonds, etc.) – Jarrod has the ballfields started but he needs additional diamond dust and drag them. He also would like some gravel to fix the holes at the entrance of the parking lot. Jarrod ordered the gravel for the parking lot.

Denice motioned and Mark seconded to have Jarrod order more diamond dust for the ballfields and to drag them. 3 yes 0 no Motion Carried.

- f) South Park Pavilion maintenance – No Update
- g) Vet. Mon. Lights – Bob replaced all the remaining lights for the Veteran’s Monument.
- h) Millage – Vicki talked with Attorney Cliff Bloom, he wanted to know if the Parks had ever had a millage in the past. If so he wanted the ballot language from the last time it was on the ballot. As far as we can tell the Parks never had a millage. I informed Cliff that we would like 1/3 mill for 5 years. He is going to have someone else working on the ballot language. Once that is completed the Parks will have to approve it and then ask the Township Board to approve and place it on the ballot for the August election. The ballot language needs to be to the Township Board before April 26th, so that we can meet the May 15th, 4 pm deadline for the August 7th Primary Election.
- i) Sponsor a bench – Did not discuss

12. Adjourn: Vicki motioned and Mark seconded to adjourn at 8:15 pm.
3 yes 0 no Motion Carried.

Next Schedule Meeting: April 23, 2018 Dorr Township at 7 pm.

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – April 16, 2018
4196 – 18TH ST
DORR, MI 49323

1. **Call to Order:** Chris called meeting to order at 7 pm. 3 Guest.
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, Rick DeMann and Vicki Fifelski Absent:
4. **Announcements & Correspondence:**
5. **Public Comment:** Larry Dolegowski discussed the process for planting the cornfield. Tim Stallard and Josh Lown discussed the ball fields and Josh showed us pictures of the inside of a building his company just finished. This would be something the Park board may want in the building.
6. **Review Secretary's Minutes:** Denice motioned and Mark seconded to approve April 9, 2018 minutes as written. 5 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
 - a) \$191.88 for Conduit PVC at Pavilion to Ace Hardware
 - b) \$6.99 for gloves at Disc Golf site to Ace Hardware
 - c) \$182.11 for tools and supplies at Disc Golf site to Ace Hardware
 - d) \$3606.81 for lumber and other supplies at Pavilion to West MI Lumber
 - e) \$49.99 for grass seed to Ace Hardware
 - f) \$2,191.00 for approved quote of weed & feed and Lawn fertilizer to Ace Hardware
 - g) \$3,060.00 Restroom/Concession/Pavilion final payment for building rough in to Apex Contractors
 - h) \$1,332.53 for diamond dust to Cordes Trucking
9. **Review and Approve Invoices:** No invoice to approve.
10. **New Business:**
 - a) Millage.

Mark motioned and Rick seconded to ask the Township Board to approve and place the Park Millage on the August 7, 2018 ballot.
5 yes 0 no Motioned Carried.

b) Supplemental Pay.

Chris motioned and Mark seconded to ask the Township Board to reinstate the supplemental pay of \$15.00 per meeting for 2 meetings per month until March 31st, 2021.
5 yes 0 no Motion Carried.

c) Electrical.

Chris motioned and Denice seconded to accept H & K Electric quote to install the electrical work at the new Pavilion in North Park in the amount \$17,209.70.
5 yes 0 no Motion Carried.

d) Cornfield Seeding & Fertilizing Quotes

- 1.) Steve Berens - \$1,000.00 to fertilize with manure. He does not have a seeder.
- 2.) Larry Dolegowski - He will spread seed and fertilizer with 1 pass cultipack for \$240.00. Larry went and got quote for fertilizer, seed, and to rent a spreader from Moline Co-op for \$1,214.00.

Chris motioned and Rick seconded to approve Larry Dolegowski's quote to seed, fertilize, and 1 pass with cultipack the corn field for total the amount of \$ 1,454.00 according to his quote. 5 yes 0 no Motion Carried.

11. Old Business:

- a) Disc Golf update (MAP, LOCATE STATIONS & PADS, and LANDSCAPE) Pete Billings received another donation for the disc golf course from Russos Pizzeria to go along with the donations he received from Hillcrest Food & Fuel and Subway.
- b) Pavilion, Concession, Restroom Update: (Plumbing, Electric)
 - i. Building: The outside of the building is done and inside is all framed in.
 - ii. Electrical: Accepted H & K Electric's quote.
 - iii. Denice will apply for the food/concession stand license.
 - iv. Bathroom Fixtures: Vicki still needs to order:
 - 3 – Baby changing stations
 - 3 – Mirrors
 - 4 – Soap Dispensers
 - 5 – Toilet paper dispensers
 - 1 – Paper Towel Holder
 - v. Grills: Vicki still needs to order 2 grills.
- c) Future Grants – Everyone needs to get their resumes with regards to the Parks to Mark.

- e) Fitness Center – No update
- f) North Park Sign Location – No update
- g) Park Cameras – No update
- h) North, South & Moline Park Cleanup & Maintenance (South park trash building, ball diamonds, etc.) – Jarrod received the additional diamond dust, due to the weather he has not been able to drag them and get them ready for Dorr Rec’s try outs. As soon as he gets a couple of dry days he will work on them.
- i) South Park Pavilion maintenance – No update
- j) Sponsor a bench – Did not discuss

12. Adjourn: Chris motioned and Denice seconded to adjourn at 8:20 pm.
5 yes 0 no Motion Carried.

Next Schedule Meeting: May 14, 2018 Dorr Township at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – MAY 10, 2018
4196 – 18TH ST
DORR, MI 49323

1. **Call to Order:** Chris called meeting to order at 7 pm. 1 Guest – Peter Billings.
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, Rick DeMann and Vicki Fifelski Absent:
4. **Announcements & Correspondence:**
5. **Public Comment:** Pete Billings let us know Disc Golf leagues are starting on Thursdays beginning the week of May 13th. People are beginning to call the course Creekside. Pete asked if he could fix up the old pavilion and use it as a club house for the disc golf. Chris said he could use half of it and Dorr Rec can use the other half.
6. **Review Secretary's Minutes:** Chris motioned and Mark seconded to approve April 16, 2018 minutes as written. 5 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
 - a) \$216.00 for Engraving Veteran bricks to Custom Sandblasting
 - b) \$212.31 for tissue dispensers, bath tissue, and paper towel dispenser w/ towels to Staples
 - c) \$189.68 for soap dispensers, soap, and sanitizer dispenser to Integrity
 - d) \$225.00 for 10yds of red mulch to Red Wagon Garden Center & Greenhouse
 - e) \$60.66 for hand sanitizer to Integrity
 - f) \$1,200 for inside framing labor at Pavilion to Lown Homes
 - g) \$99.90 for OSB at the Pavilion to Menards
 - h) \$780.00 for disking and seeding the cornfield to Larry Dolegowski
 - i) \$1,310.60 for fertilizer and seed at the cornfield to Moline Co-op
 - j) \$90.00 for waste removal at N & S Parks to Bob's Disposal
 - k) \$5260.37 for new pavilion well to Plumb Drilling
 - l) \$220.00 for port-a-jons to Dorr Septic Service
 - m) \$691.20 for millage to Bloom Sluggett, PC
 - n) \$299.73 for electric to Consumers Energy
 - o) \$8,870.00 for concrete services at Pavilion to Bieber Concrete Services
9. **Review and Approve Invoices:**
10. **New Business:**
 - a) Reschedule Meeting Dates

Chris motioned and Denice seconded to change the Parks meeting dates to the 2nd and the

- North and South weed-eater (he was going to cut North on Tuesday and South on Wednesday but...)
- The mowing in the front of South and North parks are done

12. Adjourn: Chris motioned and Mark seconded to adjourn at 8:45 pm.
5 yes 0 no Motion Carried.

Next Schedule Meeting: May 24, 2018 at 7 pm at the North Park Pavilion.

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – MAY 24, 2018
1855 – 18TH ST
DORR, MI 49323

1. **Call to Order:** Chris called meeting to order at 7 pm. 2 Guest – Sunni from Dorr Rec & Peter Billings.
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Rick DeMann and Vicki Fifelski
Absent: Mark Muscarella
4. **Announcements & Correspondence:** Doug Diekman, stopped in the Township office he had some suggestions regarding the disc golf course and left is business card. Rick will contact him. We should be getting a bill from Dorr/Leighton Waste Water Authority for the connection fee.
5. **Public Comment:** Sunni gave us an update on the concession stand application. Peter gave us an update on the disc golf.
6. **Review Secretary's Minutes:** Denice motioned and Chris seconded to approve May 10, 2018 minutes as written. 4 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
9. **Review and Approve Invoices:**
10. **New Business:**
 - a) Park Fields Handicap Accessible – Had discussion on the complaint from a Grandparent of one the kids in the Rec program.
 - b) Sprinkler System Bill – Tabled
 - c) Williams Tooling Proposal Regarding South Park – Tabled still waiting for the proposal.
 - d) Pavilion Reservation Form – New Park Reservation form.
11. **Old Business:**
 - a) Disc Golf update – League has started, there are 6 people currently on the league. There still more work that needs to be done on the course.
 - b) Pavilion, Concession, Restroom
 - i. Concession - Once the application for the concession license is completed and the person at Health Department receives it and does the inspection we should be issued a license within a week or so.

- ii. Restrooms – Chris motioned and Denice seconded to approve the quote from Van Vonkenburg to do the inside restrooms ceilings and walls.
- iii. Bathroom Fixtures: Vicki still needs to order:
 - 3 – Baby changing stations
 - 3 – Mirrors
- c) Future Grants – Tabled until Mark can be present.
- d) Advertising Banners – 5 banners sold 2 of which have been paid for by the customers and banners have been ordered.

12. Adjourn: Chris motioned and Vicki seconded to adjourn at 8:10 pm.
4 yes 0 no Motion Carried.

Next Schedule Meeting: June 14, 2018 at 7 pm at the North Park Pavilion.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
SPECIAL MEETING MINUTES – JUNE 7, 2018
1855 – 18TH ST
DORR, MI 49323**

1. **Call to Order:** Vicki called meeting to order at 7 pm. 0 Guest
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Denice Lawrence, Mark Muscarella, and Vicki Fifelski Absent: Chris Gesink, Rick DeMann
4. **New Business:**
 - a) Grants

Mark signed the grant contract with Grant Money Express (Jeannie Sample) AKA Red Hot Props, LLC and to have a payment of \$3,000 to be deposited into their account at Huntington Bank. With the balance of \$5,900 spread over payments of 8 months, which is \$737.50 a month.
5. **Old Business:**
6. **Adjourn:** Vicki motioned and Mark seconded to adjourn at 7:10 pm.
3 yes 0 no Motion Carried.

Next Schedule Meeting: June 14, 2018 at 7 pm at the North Park Pavilion.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – JUNE 14, 2018
1855 – 18TH ST
DORR, MI 49323

1. **Call to Order:** Chris called meeting to order at 7 pm. 2 Guest – Pete Billings & Mark VanVolkinburg
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent: Rick DeMann
4. **Announcements & Correspondence:** Supervisor’s land request for new maintenance building.
5. **Public Comment:**
6. **Review Secretary’s Minutes:** Chris motioned and Vicki seconded to approve May 24, 2018 and June 7, 2018 minutes with 1 minor change to the 6/7/18 Minutes.
4 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
9. **Review and Approve Invoices:**

Chris motioned and Denice seconded to approve to pay invoices in the amount of \$990.00 from Matt’s Landscaping.

3 yes 1 no Motion Carried

10. New Business:

- a) Grants – Payment and signed contract was sent to Grant Money Express
- b) Veteran’s Monument – No discussion
- c) 4th of July – Reviewed the 4th of July festivities and things that need to be done before then.
- d) Park Maintenance (boardwalk, tree trimming South Park lane, existing flag pole, basketball court)
- e) Assign contact person from Parks to Maintenance Dept. (Rick) -Vicki will be the contact person between the Parks and Maintenance Department.
- f) Jarrod & his volunteers (boardwalk, picnic tables, poles, swings)

Vicki motioned and Mark seconded to allow the maintenance department and their volunteers to paint and or stain the boardwalk, picnic tables, poles, and swings and to purchase the required materials.

4 yes 0 no Motion Carried

11. Old Business:

- a) Disc Golf update – Pete Billing gave an update & discussed the old pavilion and fixing it up along with Dorr Rec. He is still waiting for someone to get back to him. He will use the new concession stand for now.

Chris motioned and Denice seconded to hire Nick Bowens to mow the fairways for \$25 per acre for 6 acres for a total of \$149.92 per occurrence.

3 yes 1 no Motion Carried

- b) Pavilion, Concession, Restroom – Mark VanVolkenburg said his guys should be able to start on the inside bathrooms putting the interior steel on by next week in the evenings. Once he gets some other jobs done they should be able to work on it during the day.

- i. Concession -

- ii. Restrooms –Bathroom Fixtures: Vicki still needs to order:

- 3 – Mirrors

- c) Advertising Banners – 9 banners sold

12. Adjourn: Chris motioned and Vicki seconded to adjourn at 8:45 pm.

4 yes 0 no Motion Carried.

Next Schedule Meeting: June 28, 2018 at 7 pm at the North Park Pavilion.

Vicki Fifelski

Vicki Fifelski

Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – JUNE 28, 2018
1855 – 18TH ST
DORR, MI 49323**

1. **Call to Order:** Chris called meeting to order at 7 pm. 1 Guest - Josh Lown
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, Rick DeMann, and Vicki Fifelski Absent: 0
4. **Announcements & Correspondence:** Port-a-jons in South Park was tipped over the weekend and again later in the week.
5. **Public Comment:**
6. **Review Secretary's Minutes:** Chris motioned and Mark seconded to approve June 14, 2018 minutes.
5 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
9. **Review and Approve Invoices:**

Chris motioned and Vicki seconded to approve to pay invoices in the amount of \$13,511.71.
5 yes _____ no Motion Carried
10. **New Business:**
 - A. 4th of July – Most of the activities will be at South Park on Sunday, July 1st there will be a disc golf tournament in the north park. Monday, July 2nd is a flag raising ceremony and a free family fun night at north park.
 - B. Pavilion Update – Is close to beginning finished, would like to have concrete sidewalk/pad around the pavilion and a sidewalk to the parking lot.
 - C. Disc Golf Update – No update
 - D. Irrigation Invoices Update – No Action
 - E. Grant Update – Jeanne was going to be working with Chris on the Business Plan and cost breakdown. She cannot write any grants until she gets this information.
 - F. Locks – No Action Taken (Someone will research)

G. Kelly Miller Circus – No Action Taken

11. Old Business:

- North Park Sign Location
- Park Cameras – Cameras need to be put back up
- South Park Pavilion Maintenance

12. Adjourn: Chris motioned and Mark seconded to adjourn at 8:15 pm.
5 yes 0 no Motion Carried.

Next Schedule Meeting: July 9, 2018 North Park at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – JULY 9, 2018
1855 – 18TH ST
DORR, MI 49323**

1. **Call to Order:** Vicki called meeting to order at 7 pm. 1 Guest – Peter Billings
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Denice Lawrence, Mark Muscarella, and Vicki Fifelski Absent: Chris Gesink, and Rick DeMann
4. **Announcements & Correspondence:**
5. **Public Comment:**
6. **Review Secretary's Minutes:** Mark motioned and Denice seconded to approve June 28, 2018 minutes.
3 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
9. **Review and Approve Invoices:**
10. **New Business:**
 - A. 4th of July – Bingo \$381.50 and \$2.00 in donations
 - B. Pavilion Update – Still waiting for overhead doors. Pavilion is rented out on August 3rd.
 - C. Disc Golf Update – The tournament for the 4th of July Celebration had 21 participants (went well). The next tournament will be in about 1-1/2 mos. The first cutting of the fairways will cost extra because of the height of the brush, then they will mow every 2 to 3 wks. thereafter.
 - D. Irrigation Invoice - No Action
 - E. Grants – Discussion on the requirements Jeanne is waiting for Chris to get back to her with the information she requested.
 - F. Maintenance – Maintenance will be repairing the 5 or 6 picnic tables that are at the back of South Park, and will have gravel brought in for the North Park entrance. The brush pile by one of the disc golf baskets needs to be moved. Someone is continually breaking into the service window at South Park.

Vicki motioned and Mark seconded to have the maintenance department to board up the South Park pavilion.

2 yes 1 no Motion Carried

11. Old Business:

- North Park Sign Location
- Park Cameras – Rick has cameras
- South Park Pavilion Maintenance – DBA would like the light pole by the stage on a separate breaker and someone should check out the cooler compressor. We are waiting to see what is decided to do with South Park.

12. Adjourn: Vicki motioned and Mark seconded to adjourn at 7:36 pm.

3 yes 0 no Motion Carried.

Next Schedule Meeting: July 23, 2018 North Park at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – JULY 23, 2018
1855 – 18TH ST
DORR, MI 49323

1. **Call to Order:** Chris called meeting to order at 7 pm. 4 Guest – Officer Austhof and 3 people from Gun Lake Community Church.
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, Rick DeMann, and Vicki Fifelski Absent:
4. **Announcements & Correspondence:** Received an email from a resident that lives in Moline, she would like to know what the Parks board is going to do for Moline Park.
5. **Public Comment:** Officer Austhof discussed the Parks option regarding the continued vandalism and suggested that we should be more proactive instead of reactive. He will talk with the maintenance department to get more information regarding the latest issue. The prayer group from Gun Lake Community Church prayed for our parks, community, and residents.
6. **Review Secretary’s Minutes:** Chris motioned and Denice seconded to approve July 9, 2018 minutes.
5 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
9. **Review and Approve Invoices:**

Chris motioned and Mark seconded to approve to pay invoices in the amount of \$4,488.75.
5 yes 0 no Motion Carried
10. **New Business:**
 - A. Picnic Tables – TG Manufacturing gave us a quote for 12 – 650-36ADA picnic tables.
– No Action
 - B. Veteran’s Bricks – Currently the parks use a sandblaster in Lowell to engrave the Veteran’s bricks. The last order of bricks Lyle had to go pick them up. We have a quote from 2 different monument companies.

Vicki motioned and Rick seconded to have Vicki find the most economical vendor for engraving the Veteran’s bricks.

5 yes 0 no Motion Carried

- C. Pavilion Update – The roll-up doors for the concession stand are installed, however they are dented, there are gaps, hardware is not on securely, and they do not function very smoothly. We will need to contact the door company. Vicki will call and get a quote for a water softener at the new pavilion. Matt’s Landscaping is going to give a quote for landscaping.
- D. Disc Golf Update – No Update
- E. Grants – Chris sent the grant company a list of future improvements we would like to apply grants for and an estimate of cost. He will need to follow-up with the grant companies representative.
- F. Maintenance – Maintenance cleaned the cement at the North Pavilion as best as they could with all the stuff laying out. All the picnic tables have been repainted and are doing some painting at Moline Park. The South Park Pavilion has been boarded up. The service window has been reinforced on the inside with fixing the brace across the window and placing items in front of the window. Maintenance saw some kids trying to kick in the service window again, by the time they got over there the kids took off. They recognized one of the kids. Vicki talked with Officer Austhof, he was going to talk with the parents.
- G. Sprinklers – Went over to the old pavilion to make sure all the sprinklers were working correctly. We may need to have someone re-pattern them.

11. Old Business:

- North Park Sign Location
- Park Cameras
- South Park Pavilion Maintenance

12. Adjourn: Chris motioned and Mark seconded to adjourn at 8:53 pm.

5 yes 0 no Motion Carried.

Next Schedule Meeting: August 13, 2018 Moline Park at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – AUGUST 13, 2018
1855 – 18TH ST
DORR, MI 49323**

1. **Call to Order:** Chris called meeting to order at 7 pm. 7 Guest – Elaine Dykstra, Karen Ebright, Mike DeVries, and Laura Van Der Heide & family
2. **Pledge of Allegiance:** Recited
3. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, Rick DeMann, and Vicki Fifelski Absent:
4. **Announcements & Correspondence:**
5. **Public Comment:** Laura said they would like to see the slide back on the wooden slide, a splash pad, rock climbing wall, new playground equipment, and more benches closer to the play area.
6. **Review Secretary’s Minutes:** Chris motioned and Mark seconded to approve July 23, 2018 minutes.
5 yes 0 no Motion Carried.
7. **Review Budget Reports:**
8. **Review Preapproved Invoices:**
9. **Review and Approve Invoices:**

Chris motioned and Rick seconded to approve to pay invoices in the amount of \$450.00.

5 yes 0 no Motion Carried

Vicki will call Dorr Septic to find out who ordered the port a jons to be put back in South Park. She will have them take the one by the baseball diamonds out.

10. New Business:

- A. Maynard Water Conditioning Quote – Maynard’s came out and did a T and R at the north park. Test results showed Hardness at 17, Iron at 1, TDS at 360, and PH at 7.2. They recommend a single tank system and gave us a quote for renting and buying the unit. No action taken. Tabled until Rick can do some more research and get a quote for a filter system.
- B. South Park – Researched the purchase of the land adjacent to the South Park after land owner approached the Township to purchase it and wrote a letter to the Township Board asking them to consider the purchase

Vicki motioned and Mark seconded to submit a formal request to the Township Board to consider the purchase of the land adjacent to South Park.

5 yes 0 no Motioned Carried

- C. Pavilion Update – Chris is getting a quote from a builder to finish the trim in the restrooms. The rollup doors will be replaced as soon as the new doors come in. Discussed having signs made for the cleaning person to put on restroom doors when cleaning so people do not come in. Also discussed getting a sign for when the pavilion is rented out. A couple of the residents suggested having some type of message board behind plexiglas.
- D. Disc Golf Update- Business owner asked if we could have one of the disc golf baskets moved farther away from the fence that is behind his property. When players over throw their disc are going over the fence and people are climbing over to retrieve them. There is bob wire at the top of the fence and the business owners are worried someone is going to get hurt. Denice called Peter Billings and asked him if he could move the basket, he will check it out.
- E. Grants – Jeanne from the grant company would like for us to submit additional ideas and cost for each project, so that we can go for the maximum amount of dollars we requested her to try and get for us. Mark and Vicki will work on gather more information.
- F. Maintenance – Jarrod had his group of kids paint down in the parks for the last couple of months. They got all the picnic tables painted in all the parks, the train in Moline, and they were working on the boardwalk but ran out of stain. Jarrod is waiting for the hardware store to get more before the maintenance department can finish it. Asked Jarrod about replacing the slide that was on the wooden train in Moline.

11. Old Business:

- North Park Sign Location – The north park sign is in the shed behind South Park we will need to determine if it can be used or if it has to be replaced. This sign was donated and put up by the Dorr Lions Club.
- Park Cameras – Rick will be place the cameras back in the parks.
- South Park Pavilion Maintenance – No update
 - Picnic Tables – TG Manufacturing gave us a quote for 12 – 650-36ADA picnic tables.
 - No Action

12. Adjourn: Chris motioned and Vicki seconded to adjourn at 8:35 pm.

5 yes 0 no Motion Carried.

Next Schedule Meeting: August 27, 2018 Moline Park at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – AUGUST 27, 2018
4196 – 18TH ST
DORR, MI 49323

Call to Order: Chris called meeting to order at 7 pm. 4 Guest – Wayne Caboose & wife, Elaine Dykstra, and Laura Van Der Heide

1. **Pledge of Allegiance:** Recited
2. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski Absent: Rick DeMann
3. **Announcements & Correspondence:**
4. **Public Comment:** Moline residents wanted to know what was going to be done regarding what was discussed at the last meeting. We have applied for grants which includes the park in Moline. We will be installing a slide to the wooden train and (2) more benches.
5. **Review Secretary's Minutes:** Chris motioned and Mark seconded to approve the August 13, 2018 minutes.
4 yes 0 no Motion Carried.
6. **Review Budget Reports:**
7. **Review Preapproved Invoices:**
8. **Review and Approve Invoices:** - No invoices to approve.
9. **New Business:**
 - A. PCI letter on new pavilion – Discussed the Inspection from PCI, some of the items have already been taken care of. The rest are being worked on.
 - B. Hire person to finish building – No action
 - C. Topsoil respread and barrier free walkways – Matt from Matt's Landscaping was not available at the meeting.
 - D. Door locks
Chris motioned and Mark seconded to approve West Michigan Lumber's quote for the new handles on North Park Pavilion.
4 yes 0 no Motion Carried
 - E. WIFI at North Park
Denice motioned and Mark seconded to have Charter install WIFI at North Park.
4 yes 0 no Motion Carried
 - F. Park cleaning – Cleaning person can clean the parks on 9/2, 9/22, 9/28, 10/6, 10/10, 10/20, & 10/24. If needed.

- G. Mirrors and benches – Chris will measure to make sure we have the correct dimensions for the mirrors before they are ordered.

Chris motioned and Denice seconded to purchase (2) benches & concrete pads for Moline Park not to exceed \$1,000.00.

4 yes 0 no Motion Carried

- H. Millage - Tabled

- I. South Park – To amend the purchase price of the land adjacent to the South Park.

Chris motioned and Vicki seconded to amend the purchase price for the land adjacent to South Park.

4 yes 0 no Motioned Carried

- J. Pavilion Update – Matt from the Allegan County Health Department was scheduled to do the final inspection on the new well on Friday, August 24th. Chris will contact Bieber concrete to install 4 concrete posts around the well. Chris called Josh Lown regarding for an update on the rollup doors. Josh mentioned that Dorr Rec had new posts and score board installed at the new football field.

- K. Disc Golf Update- Disc golf baskets have been moved further away from the fence.

- L. Grants – Jeannie received the additional ideas and cost for each project, she will update us about every two weeks. Jeannie submitted 6 grants on Monday, August 20th, that have been received by the appropriate people. They are continuing to search for additional grants.

- M. Maintenance – Empty cases of beer have been found in north park on the baseball fields and empty glass bottles by the disc golf basket/pads. Maintenance did not see it until after it was hit. The maintenance department is still working on painting the boardwalk.

10. Old Business:

- North Park Sign – No update

- Park Cameras – Mark will research and get a quote on cameras.

- South Park Pavilion Maintenance – No update

-Picnic Tables – No update

11. Adjourn: Chris motioned and Vicki seconded to adjourn at 8:05 pm.

4 yes 0 no Motion Carried.

Next Scheduled Meeting: September 10, 2018 North Park at 7 pm.

Vicki Fifelski

Vicki Fifelski

Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – SEPTEMBER 10, 2018
4196 – 18TH ST
DORR, MI 49323

Call to Order: Chris called meeting to order at 7 pm. 1 Guest – Pete Billings

- 1. Pledge of Allegiance:** Recited
- 2. Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent: Rick DeMann
- 3. Announcements & Correspondence:**
- 4. Public Comment:**
- 5. Review Secretary's Minutes:** Chris motioned and Denice seconded to approve the August 27, 2018 minutes.
4 yes 0 no Motion Carried.
- 6. Review Budget Reports:**
- 7. Review Preapproved Invoices:**
- 8. Review and Approve Invoices:** - No invoices to approve.
- 9. New Business:**
 - A. Hire person to finish building – 2 other contractors did not submit a quote.
Chris motioned and Denice seconded to have Shawn Moulenbelt finish the pavilion in North Park for \$900.
4 yes 0 no Motion Carried
 - B. Topsoil respread and barrier free walkways – We will ask the maintenance department to spread the topsoil and make the walkways barrier free at the pavilion in North Park and make a walkway to the gravel parking lot.
 - C. WIFI at North Park – Denice will schedule an appointment to have Spectrum install the WIFI.
 - D. Mirrors and beaches – Mirrors will be ordered this week. Benches are in and put together, we are waiting to see if Roger Plaisier will pour the pads.
 - E. South Park – We had some damage done at South Park during the last storm. We will ask the insurance company about making a claim.
 - F. Pavilion Update –
Chris motioned and Vicki seconded to approve Maynard's Water Conditioning to install a water softener.
4 yes 0 no Motion Carried
 - G. Disc Golf Update - Pete needs to still fix one of the bridges that crosses the creek to the disc golf course. He also asked if we could have the field brush hogged.

Chris motioned and Vicki seconded to have the maintenance department brush hog the disc golf course.
4 yes 0 no Motioned Carried

Chris motioned and Mark seconded to approve Jonkers Land Survey to survey the disc golf course for \$360.
4 yes 0 no Motion Carried

H. Grants – 4 of the 6 Grantors said everything is being reviewed. Now we have to be patient and wait.

I. Maintenance – The boardwalk is done, there are bees in the old pavilion in North Park. Jarrod sprayed last them week.

10. Old Business:

- North Park Sign – No update

- Park Cameras – Mark will research and get a quote on cameras. No update

- South Park Pavilion Maintenance – No update

-Picnic Tables – Someone asked about picnic tables by the grill in South Park.

11. Adjourn: Chris motioned and Vicki seconded to adjourn at 8 pm.
4 yes 0 no Motion Carried.

Next Scheduled Meeting: September 24, 2018 Moline Park at 7 pm.

Vicki Fifelski

Vicki Fifelski

Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – SEPTEMBER 24, 2018
4196 – 18TH ST
DORR, MI 49323

Call to Order: Chris called meeting to order at 7:30 pm. 4 Guest – Elaine Dykstra, Terri Rios, Karen Ebright, and Roger Plaisier

1. **Pledge of Allegiance:** Recited
2. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent: Rick DeMann
3. **Announcements & Correspondence:**
4. **Public Comment:** The grass at Moline is beautiful.
5. **Review Secretary's Minutes:** Chris motioned and Vicki seconded to approve the September 10, 2018 minutes.
4 yes 0 no Motion Carried.
6. **Review Budget Reports:**
7. **Review Preapproved Invoices:**
8. **Review and Approve Invoices:**
9. **New Business:**
 - A. Metal Detecting –

Chris motioned and Denice seconded to allow metal detecting in the Parks with no restrictions.
2 yes 2 no Motion Failed
 - B. Topsoil and barrier free walkways – The maintenance department to spread the topsoil and made the walkways barrier free at the pavilion in North Park and make a walkway to the gravel parking lot as requested (the 1st time, they spent 12 hours doing this and now it has to be changed?). Maintenance already purchased grass seed and straw to be put down around the pavilion after seeding before the plans changed. We have 1 quote and trying to get more for pouring concrete sidewalks at the new pavilion.

Chris motioned and Mark seconded to bring the quote for sidewalk and barrier free walkways for the new pavilion to the Township Board for approval.
4 yes 0 no Motion Carried
 - C. WIFI at North Park – Commercial account right of entry agreement for Spectrum to install the WIFI, Chris will read it over and get it to the Township Supervisor to sign.
 - D. Cement pad quote – Received a quote from Roger Plaisier and Bieber Bobcat & Concrete to pour the pads for the benches. Chris will put together a new plan for the concrete pads, that way both parties are quoting the same.

- E. South Park –
- F. Pavilion Update – Maynard’s Water Conditioning has ordered the supplies to install the water softener they will call to schedule the install once the parts are in. We received an updated quote. LaMeyer Plumbing will move the gas line to the water heater and put in the mop sink.
- G. Disc Golf Update – We have a survey of the Disc Golf Course showing the location of the pads and baskets with the distance between each pad and basket.
- H. Grants – We are still waiting to hear anything on the grants that have already been submitted. Also, the grant company has found 2 other possible grants to apply for. We need to have Tax Deductible forms available for anyone that may request them if we receive any grants.
- I. Maintenance – Who is supposed to be taking care of the ballfields? Jarrod was told before he is not to worry about them, Dorr Rec would take care of them. They are now all over grown, they look almost like they did before the diamond dust was put down in the spring. Jarrod will be scheduling to have the lines blown out for the township and wanted to know if he will be required to have the parks lines blown out also so he can close the parks for the winter. The ash cans have been removed do to someone throwing trash in the ash cans. We will have the maintenance department close the parks but they will not be doing anything with the new pavilion or the football field. They will do what they can regarding the South Park ballfields but their sprayer is not working. They will also try to remove the tabs at Moline’s pavilion.
- J. Park Name – A few of the Moline residents asked if the Moline Park could be named Choo-Choo Park. Their family has always called it that.

Denice motioned and Mark seconded to change Moline Park to Moline Choo-Choo Park.

4 yes 0 no Motion Carried

10. Old Business:

- North Park Sign – No update
- Park Cameras – We received 2 quotes and are waiting for 2 more quotes for the camera system.
- South Park Pavilion Maintenance – No update
- Picnic Tables – No update

11. Adjourn: Chris motioned and Vicki seconded to adjourn at 8:30 pm.

4 yes 0 no Motion Carried.

Next Scheduled Meeting: October 8th, 2018 North Park at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – OCTOBER 8, 2018
4196 – 18TH ST
DORR, MI 49323**

Call to Order: Chris called meeting to order at 7:02 pm. 1 Guest – Pete Billings

1. Pledge of Allegiance: Recited

2. Attendance: Present: Chris Gesink, Denice Lawrence, Mark Muscarella, Rick DeMann, and Vicki Fifelski
Absent:

3. Announcements & Correspondence:

4. Public Comment:

Pete Billings has everything lined up to upgrade the Disc Golf pads for the last weekend of this month, He would like for the Park Board to approve the cost for the materials.

Chris motioned and Mark seconded to allow up to \$1,300, for the materials for the concrete pad upgrade at the Disc Golf Course.

5 yes 0 no Motion Carried

5. Review Secretary's Minutes:

Mark motioned and Chris seconded to approve the September 10, 2018 minutes.

5 yes 0 no Motion Carried.

6. Review Budget Reports:

7. Review Preapproved Invoices:

8. Review and Approve Invoices:

Vicki motioned and Chris seconded to approve bills of \$4540.92.

5 yes 0 no Motion Carried

9. New Business:

A. NP walkway quote (Roger & Todd)

Chris motioned and Mark seconded to accept Bieber Bobcat & Concrete Services quote for the NP walkway.

5 yes 0 no Motion Carried

B. Moline Park concrete pad quotes (Roger & Todd)

Chris motioned and Mark seconded to accept Bieber Bobcat & Concrete Services quote for the Moline Park concrete pads.

5 yes 0 no Motion Carried

C. Security System

Chris motioned and Mark seconded to approve the ADT Security System Lease, which Dorr Twp. will need to be approved and paid by the township.

5 yes 0 no Motion Carried

D. Surveillance System

- E. Tree cutting around skate park – Maintenance Department was asked to remove the trees that are marked by the skate park and place 4 poles around the sanitary lift access cover.
- F. Shut down all irrigation including football field by Fliers – Fliers is scheduled to come out next week.
- G. Remove all porta jons – All porta jons should be removed.

10. Old Business:

- North Park Sign – No update
- South Park Pavilion Maintenance – No update
- Picnic Tables – No update

11. Adjourn:

Chris motioned and Vicki seconded to adjourn at 8:15 pm.
5 yes 0 no Motion Carried.

Next Scheduled Meeting: October 22nd, 2018 Township Hall at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – OCTOBER 22, 2018
4196 – 18TH ST
DORR, MI 49323**

Call to Order: Vicki called meeting to order at 7:07 pm. 1 Guest – Pete Billings

1. Pledge of Allegiance: Recited

2. Attendance: Present: Denice Lawrence, Rick DeMann, and Vicki Fifelski
Absent: Chris Gesink and Mark Muscarella

3. Announcements & Correspondence:

4. Public Comment:

5. Review Secretary's Minutes:

Denice motioned and Rick seconded to approve the October 8, 2018 minutes.

3 yes 0 no Motion Carried.

6. Review Budget Reports:

7. Review Preapproved Invoices:

8. Review and Approve Invoices:

Rick motioned and Vicki seconded to approve bills of \$533.86.

3 yes 0 no Motion Carried

9. New Business:

A. Fire Extinguishers - Tabled

B. Sidewalks – Bieber will begin on the sidewalks next week.

C. Winter Field Day Association – Is a dedicated group of Amateur Radio Operators that would like to use the North Park for their Winter Field Day, which will be held on January 26th & 27th 2019.

D. Pavilion – LaMeyer will be out to winterize the building this week. Will be calling Dorr Septic again to remove the porta jon that is still in North Park, we will not be needing it with the new building.

E. Disc Golf – Pete Billings and his group was out last weekend and they will be this weekend working on upgrading the approach pads. He received an estimate from West Michigan Visual Communications for the signs to be placed along the course. He would like to get some steel drums and some type of lids to be placed along the course. During the winter we may need to have a small section of the parking lot plowed for the disc golf players. Pete would like a laminated map of the disc golf course.

F. Maintenance – Would like for the Maintenance Department to remove the remaining trees and brush along east fence line, where they removed the other trees a couple of weeks ago.

10. Old Business:

- North Park Sign – No update
- South Park Pavilion Maintenance – No update
- Picnic Tables – No update

11. Adjourn:

Vicki motioned and Rick seconded to adjourn at 7:53 pm.
3 yes 0 no Motion Carried.

Next Scheduled Meeting: November 12th, 2018 Township Hall at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – NOVEMBER 12, 2018
4196 – 18TH ST
DORR, MI 49323**

Call to Order: Chris called the meeting to order at 7:00 pm. 3 Guest – Pete Billings, Logan, and his father

1. Pledge of Allegiance: Recited

2. Attendance: Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent: Rick DeMann

3. Announcements & Correspondence:

4. Public Comment:

5. Review Secretary's Minutes:

Chris motioned and Denice seconded to approve the October 22, 2018 minutes.

4 yes 0 no Motion Carried.

6. Review Budget Reports:

Need to start working on a budget for the 2019/2020 budget year.

7. Review Preapproved Invoices:

8. Review and Approve Invoices:

9. New Business:

A. Informational Board – Denice suggested that the Parks install an informational board in the North Park.

10. Old Business:

- North Park Sign – No update

- South Park Pavilion Maintenance – No update

-Sidewalks – North Park sidewalk will not be done this year, it is too late in the season (per Bieber). Also the benches that Bieber was supposed to install in Moline will not be done this year either. Chris suggested that the maintenance department install the benches instead of Bieber, but with the organizing and supervising of the different projects they are working on and with the weather they will be unable to install the benches.

-Pavilion – Mark will research and have some type of heater installed in the mechanical room as recommended by LaMeyer Plumbing. We will submit the proposal to the Township board from ADT for the cameras and security system.

-Disc Golf – Pete Billings requested another \$300, to finish the disc golf pads. Chris asked Pete to submit a proposal for any improvements he would like to see done for the disc golf course. Chris motioned and Mark seconded to all up to \$300 for the disc golf course.

4 yes 0 no Motion Carried

11. Adjourn:

Chris motioned and Denice seconded to adjourn at 7:58 pm.

4 yes 0 no Motion Carried.

Next Scheduled Meeting: November 26th, 2018 Township Hall at 7 pm.

Vicki Fifelski

Vicki Fifelski

Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – NOVEMBER 26, 2018
4196 – 18TH ST
DORR, MI 49323

Call to Order: Chris called the meeting to order at 7:07 pm. 1 Guest – Jeff Miling

1. Pledge of Allegiance: Recited

2. Attendance: Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent: Rick DeMann

3. Announcements & Correspondence:

4. Public Comment:

5. Review Secretary's Minutes:

Chris motioned and Denice seconded to approve the November 12, 2018 minutes.

4 yes 0 no Motion Carried.

6. Review Budget Reports:

7. Review Preapproved Invoices:

8. Review and Approve Invoices:

9. New Business:

A. Hildegard Boerman – Hildegard was unable to attend meeting.

B. Dorr Rec – Josh Lown was unable to attend meeting, we had a discussion regarding the spring ballfield prep.

C. Love Your Hometown – Discussion on the possibility of applying for the Love Your Hometown grant.

10. Old Business:

- North Park Sign – No update

- South Park Pavilion Maintenance – No update

-Sidewalks – No update

-Pavilion – Discussion regarding the ADT Lease and the Township's camera policy. Jeff will be suggesting to the Township Board to revise their camera policy to reflect a third party vendor.

-Disc Golf – No update

11. Adjourn:

Chris motioned and Mark seconded to adjourn at 8:03 pm.

4 yes 0 no

Motion Carried.

Next Scheduled Meeting: December 10, 2018 Township Hall at 7 pm.

Vicki Fifelski

Vicki Fifelski

Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – DECEMBER 10, 2018
4196 – 18TH ST
DORR, MI 49323

Call to Order: Chris called the meeting to order at 7:03 pm. 2 Guest – Bill and Sue Mallow

Pledge of Allegiance: Recited

1. **Attendance:** Present: Chris Gesink, Denice Lawrence, Mark Muscarella, and Vicki Fifelski
Absent:
2. **Announcements & Correspondence:**
3. **Public Comment:** Bill and wanted to see what the parks had planned, they would like to see an ice skating rink at the park. Bill may want to be on the Parks Commission.
4. **Review Secretary's Minutes:**
Chris motioned and Mark seconded to approve the November 26, 2018 minutes.
4 yes 0 no Motion Carried.
5. **Review Budget Reports:**
6. **Review Preapproved Invoices:**
7. **Review and Approve Invoices:** - Chris motioned and Vicki seconded to approve bills of \$1,019.84.
4 yes 0 no Motion Carried
8. **New Business:**
 - A. Hildegard Boerman – No action
 - B. Dorr Rec – No action
 - C. Love Your Hometown – No action
 - D. Budget – We will work on the budget after the New Year
 - E. Shelving – Maintenance will put it together and put in the pavilion
 - F. Set Meeting Dates for 2019 – Vicki motioned and Mark seconded to set the Park Commission meeting dates for 2019 on the 2nd and 4th Monday of the month except for May 28th which is the 4th Tuesday of the Month.
4 yes 0 no Motion Carried
 - G. Authorize the Clerk to pay recurring monthly bills- Vicki motioned and Denice seconded to authorize the Township Clerk to pay the recurring monthly bills as stated in letter to the clerk.
4 yes 0 no Motion Carried

H. Finish N. Park Pavilion – Charter will begin working on installing the WIFI for the security system on Tuesday, Dec. 11th. Bieber will pour the sidewalks in the spring, Shawn Moulenbelt will finish the rest of the small projects that PCI wanted finished in order to issue the Occupancy Permit. The concession area will be finished at a later date.

I. Shawn Moulenbelt Construction – Chris motioned and Denice seconded to accept Shawn Moulenbelt Construction’s bid to finish the N. Park Pavilion.
4 yes 0 no Motion Carried

J. Letter of Resignation - Chris motioned and Mark seconded to accept Rick DeMann’s resignation from the Park Commission.
4 yes 0 no Motion Carried

9. Old Business:

- North Park Sign – No update
- South Park Pavilion Maintenance – No update
- Sidewalks – No update
- Pavilion –
- Disc Golf – No update

10. Adjourn:

Chris motioned and Denice seconded to adjourn at 8:14 pm.
4 yes 0 no Motion Carried.

Next Scheduled Meeting: December 26, 2018 Township Hall at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

**DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES – DECEMBER 26, 2018
4196 – 18TH ST
DORR, MI 49323**

Call to Order: Chris called the meeting to order at 7:05 pm. 2 Guest – Kaylani Rubley from the Allegan County Community Foundation and Bill Mallow

Pledge of Allegiance: Recited

1. **Attendance:** Present: Chris Gesink, Denice Lawrence, and Vicki Fifelski
Absent: Mark Muscarella
2. **Announcements & Correspondence:** - Planning Commission's public hearing to rezone Gregg Dykstra's property to B-1 Residential
3. **Public Comment:** - Kaylani talked about "Love Your Hometown" grant. Kaylani will be putting in a grant for a bike rack to be placed near the skate park.
4. **Review Secretary's Minutes:**
Chris motioned and Denice seconded to approve the December 10, 2018 minutes.
3 yes 0 no Motion Carried.
5. **Review Budget Reports:**
6. **Review Preapproved Invoices:**
7. **Review and Approve Invoices:** - Chris motioned and Denice seconded to approve the invoice from WML for the materials for the Pavilion in the amount of \$344.91.
3 yes 0 no Motion Carried.
8. **New Business:**
 - A. Dorr Rec – No Action
 - B. WIFI Update – Chris met with Arron from Spectrum last Saturday. They need to do some underground work from the new connection. Then install the new equipment. Arron is coordinating this with his boss as an emergency situation, so ADT can install their equipment.
 - C. Love Your Hometown – Vicki got a quote for lumber for the Moline project, still need to get pricing for the rest of the materials.
 - D. Budget – Will be working on the budget after the New Year.
 - E. Letter of Resignation - None
 - F. Willing to Serve on Board – Chris motioned and Vicki seconded to recommend to the Township Board for William Mallow to serve on the Park Commission.

3 yes 0 no Motion Carried

9. Old Business:

- North Park Sign – No update

- South Park Pavilion Maintenance – No update

-Sidewalks – No update

-Pavilion – The sidewalk will be poured in the spring and then all of the requirements for occupancy will be completed as required by PCI.

-Disc Golf – No update

10. Adjourn:

Chris motioned and Denice seconded to adjourn at 7:50 pm.

3 yes 0 no Motion Carried.

Next Scheduled Meeting: January 14th, 2019 Township Hall at 7 pm.

Vicki Fifelski

Vicki Fifelski
Park Commission Secretary

DORR TOWNSHIP PARKS COMMISSION
REGULAR MEETING MINUTES-JANUARY 14, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: Chris called the meeting to order at 7:00pm

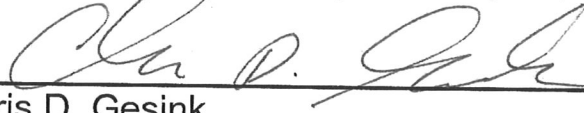
Pledge of Allegiance: Recited

1. Attendance: Present (Chris Gesink, Denice Lawrence, Mark Muscarella, Bill Mallow). Terri Rios, Chandler Stanton, Pete Billings, Heidi Allen.
2. Interview for vacant Parks Comm. spot. Great interview. (Chandler Stanton and Heidi Allen)
Chris motioned and mark seconded to recommend Heidi Allen, 1947 142nd Ave to Parks Commission, needs to be approved by Dorr Twp. Board.
3. Public Comment: none
4. Review Secretary's Minutes: Dec. 26, 2018 Approved 4/0
5. Review Budget Reports:
Motion: Dorr Twp. shall be responsible to fund the ADT Security Project to end of year budget. See contract for fees. Tabled
Reason: Approval from Dorr Board First.
6. Reviewed and approved invoices: Motion: to approve invoices as shown.
4/0 (see ledger for invoices paid)
7. Approved Letter of Resignation from Vicki Fifelski

8. New Business:
 - A. Love your hometown grants (playground bark, basketball nets, skate park benches, bike rack, dog waste basket.)
 - B. Disc Golf larger concrete pads in, signs made will be installed soon.
 - C. Wifi installed at new pavilion
 - D. Working on paper work for ADT security at North Park.

9. Adjourn: Chris motioned and Denice seconded to adjourn at 8:05 pm. 4/0

Next Scheduled Meeting: January 28, 2019 Township hall at 7pm.



Chris D. Gesink
Chairperson
Dorr Twp. Parks Commision.

DORR TWP PARKS AGENDA
REGULAR MEETING MINUTES-FEBRUARY 11, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:08pm

Pledge of Allegiance: Recited

Attendance: Chris Gesink, Heidi Allen, Mark Muscarella,

Absent: Denise and Bill

Guests: Josh Lown and Tim - Dorr Rec

Minutes Approval: Chris motioned and Mark seconded to approve minutes 3/0.

Public Comment: None

Budget & Invoices:

1. Reviewed and approved invoices (Consumers Energy): Motion to approve invoices as shown 3/0.

New Business:

1. Secretary approval for Parks Comm. Spot – Chris motioned and Mark seconded to approve Heidi Allen as Parks Comm. Secretary.
2. Review of Rec proposals/maintenance - Josh to provide quote for irrigation proposal; Tim to provide quote for basketball black top; no new improvements
3. 2019/2020 Budget - Reviewed and new line items added to include: irrigation, concessions, basketball court, tennis court and dog park.
4. ADT Motion: Wait until Debbie returns to ask who needs to sign proposal/invoice.
5. Insurance Claim – New Pavilion: Tabled
6. Love your Hometown Grant: Approved. Next step is getting community to vote.

7. Movie in the Park: May 17th, 2019 requested by Sycamore Elementary PT. They have a screen, just needed a larger venue. No charge.

Old Business:

1. Working on paperwork for ADT security at North Park.
2. Love your hometown grants (playground bark, basketball nets, skate park benches, bike rack, dog waste basket.)
3. Disc Golf larger concrete pads in, signs made will be installed soon.
4. Wifi installed at new pavilion

Adjourn: Chris motioned and Mark seconded to adjourn at 8:02 pm. 4/0

Next Scheduled Meeting: February 25th, 2019 Township hall at 7pm.



Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES-FEBRUARY 25, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:02pm

Pledge of Allegiance: Recited

Attendance:

Present: Chris Gesink, Mark Muscarella, Denice Lawrence and Heidi Allen.

Absent: Bill Mallow

Guest: Dakota Fink - Applied for cleaning of the parks

Minutes Approval: Accept the minutes from 2/11 as written. Mark motioned and Denice seconded to approve minutes. Approval 4/0.

Public Comment: None

Budget & Invoices:

1. Discrepancies with the budget vs YTD. Are the bills being paid coming out of the right accounts? Chris is going to take the budget home and re-crunch the revenue and expenditure report period ending 2/28/19. Appears that we have \$776.60 left, not in the negative. Not paying the plumbing bill until next year budget.

New Business:

1. 2019/2020 Budget
 - a. Need to add cleaning supplies, labor and assign a dollar amount.
 - b. Chris going to talk to the board about the irrigation cost and what they want to see in the parks.
 - c. Supplies – bleachers
 - d. WiFi & Security - \$3100 looks appropriate
 - e. Tennis courts – new nets, net poles
 - f. Basketball court – looks long in the tooth
2. Facility Cleaning Person – Interviewed Dakota Fink for parks facility cleaning position.
 - a. Denice motioned for facility cleaning position wages to be \$15/hr, Mark seconded with motion approved 4/0.
 - b. Duties discussed: sweeping, cleaning bathroom walls (mop/dry), hallways, sinks, clean stalls, stock supplies. Look at about 3x or more times a week during peak sport season. On-call as needed for park events and

reservations. Will include both North and South Park. South Park will need to be treated like it contains mold, so it will need chemical cleaning (bleach solution). A checklist will need to be created along with a stocking list with par levels.

3. Superior Groundcover – Terry Dykstra e-mailed the parks to offer services for playground mulch. Connects with line item for budget.
4. AutoPay Bills – Denice motioned to add ADT and Spectrum Internet to autopay recurring monthly bills for the parks. Mark seconded and motion was approved 4/0.

Old Business:

1. ADT Update – Mark stated the form was signed. Signed form going back to ADT to setup an installation date.
2. Insurance Claim Update – Chris has the police report. Still need to take photos and provide information to Clerk. Clerk needs quotes to do the repairs.
3. Grant Update – Another email to go through review.

Adjourn: Chris motioned and Heidi seconded to adjourn at 8:02 pm. 4/0

Next Scheduled Meeting: March 11th, 2019 Township hall at 7pm.



Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES - MARCH 11, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:01pm

Pledge of Allegiance: Recited

Attendance:

Present: Chris Gesink, Mark Muscarella, Denice Lawrence, Heidi Allen and Bill Mallow
Guest: Sonny Lawson – REC; Eric Longnecker –Visitor; and John -TwpBord

Minutes Approval: Denice motioned to accept the meeting minutes as written from 2/25/19, Heidi seconded. Approved 5/0.

Public Comment: Eric would like to see a splash pad put into the parks.

Budget & Invoices:

Received latest budget report from Jim. Parks were not invited to the budget workshop that was held on February 28th and March 7th, so Chris is going to reach out to Jim and Jeff to request a special meeting.

New Business:

1. 2019/2020 Budget
 - a. Reviewed budget and discussed wages for parks cleaner. Also discussed fencing and irrigation with John.

2. License & Construction for New Concessions at Pavilion
 - a. Update on concession stand area. Dorr Rec needs the funds generated from the concession stands. Chris first sent a letter. Chris got the application filled out for the partial food service license which includes only prepackaged items. Cost is \$186 and needs to be paid via credit card. Full food service (\$1,100) license was asked about by Sonny because she's more interested about cooking hotdogs, soft pretzels and popcorn. Chris's plan for concession area is - refrigerator/freezer. Does the health department have to approve the grills being used outside? Chris made a motion to provide funding for the only prepackaged food service license for \$186, Bill seconded, approved 5/0. Vikki will have to use the credit card to pay for the license. Denice will provide the instructions to Vikki.
 - b. Plan going forward is to get the prepackaged food service license for now and then work towards finishing the interior of the concession pavilion to obtain a full food service in the future.

3. July 4th Bingo
 - a. Denice is looking for volunteers to help run bingo at the July 4th celebration in the parks. Sonny stated that she would be willing to volunteer if she's available.

Old Business:

1. ADT Update – April 18th, 2019 is the installation date for motion detectors and cameras.
2. Insurance Claim Update –Chris has pictures, quotes, and police report. Everything is ready to turn into clerk. Chris will provide the three proposals to clerk. Chris showed photos of damage to John.
3. Grant Update – No update.

Adjourn: Chris motioned and Denice seconded to adjourn at 8:15 pm. Approved 5/0.

Next Scheduled Meeting: March 25th, 2019 Township hall at 7pm.



Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES-MARCH 25, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Pledge of Allegiance: Recited

Attendance:

Present: Chris Gesink, Mark Muscarella, Denice Lawrence and Bill Mallow

Absent: Heidi Allen

Guest: none

Minutes Approval: Accept the minutes from 3/11 as written. Mark motioned and Denice seconded to approve minutes. Approval 4/0.

Public Comment: None

Budget & Invoices:

1. Reviewed approved budget by township and sanitary fee invoice

New Business:

1. 2019/2020 Budget

Old Business:

1. ADT Update – Install mid April
2. Insurance Claim Update – Bids have been sent in
3. Grant Update – Another email to go through review.

Adjourn: Chris motioned and Mark seconded to adjourn at 8:30 pm. 4/0

Next Scheduled Meeting: April 8th, 2019 Township hall at 7pm.

Chris D Gesink
Chairperson
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES-APRIL 8, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:02pm

Pledge of Allegiance: Recited

Attendance:

Present: Chris Gesink, Mark Muscarella, Denice Lawrence, Bill Mallow, Heidi Allen
Guest: Dakota Fink and Oliver Patterson

Public Comment: Oliver suggested having a spot for dogs at the parks.

Minutes Approval: Accept the minutes from 3/25 as written. Chris motioned and Denice seconded to approve meeting minutes with the following edits: Change Heidi Allen Secretary to Chris Gesink Chairperson, and update 2/11 to 3/11. Approved 5/0.

Budget & Invoices:

- Invoices – **Total** of \$694.27
 - Ace Hardware Materials- Chris, Denice, Mark and \$104.95. Need to get the new members and old members off.
 - Waste Arrow - \$60.00 but split with township so Parks covers \$30.00
 - Consumers - \$494.34
 - Spectrum Business - \$64.98
- EMC Insurance Companies - Chris said in the bid was \$1,500 for the door. Waiting to sign until the work is done. Tabled until work has been completed.
- Budget - \$51,165.02. Spectrum and Waste Arrow has been paid already \$94.98.
- Lameyer Plumbing Inc. - \$2,601.49 - Rec set up irrigation. Chris motioned to approve Lameyer bill for irrigation to the pavilion for the sum of \$2,601.49, Denice seconded, approved 5/0. Comes out of the Land Improvement account 101-756-974.000.
- Wages for Dakota - \$30 comes out of Wages Account 101-756-704.
- Supplies - Rec is going to take care of the fields along with banners. Ones on the tennis courts are Parks. Reached out to Pete regarding topsoil for disc golf tees.

New Business:

- Moline (Book box) request - Chris motioned to add book reader box to Moline park, Heidi seconded, approved 5/0.
- Base Ball Tournament July 26/27/28 - Chris was supposed to attend tonight's meeting. Cleaning fees were discussed. Parks calendar was open; no current reservations. Chris motioned to reply back to use North Park for Baseball tournament for the \$300, Mark seconded, approved 5/0.

- Allegan County Amateur Radio Club June 22/23 - Approved not to charge as they don't usually use the facilities. Chris will ask if they plan to use the bathrooms as there will be a \$100 cleaning/stocking fee assigned to the reservation.
- Construction for new concessions at pavilion- approved for inspection.
- Spring Cleaning at the Parks - Dustin wanted to help clean up the parks. He works down at Hope. Chris stated that trash pickup can start tomorrow along with sticks. Denice will reach back out to follow-up.
- New Building Occupancy Permit Requirements
- Pavilion Bathrooms and South Park - After ADT cameras are installed, perhaps leave the bathrooms open 24/7 until October.
- Cleaning and Light Maintenance - Dakota needs keys. Dakota stated that his schedule is open and can work tomorrow. Chris proposed to: clean the barn, pull sign up, sweep, old pavilion floor cleaned, move the wood into the barn, paint the barn (supplies are in the new pavilion), paint the door, walls etc. Tennis courts - clean the dirt up and clean the drain out. Raking dugouts. Cleaning supplies - Denice stated he will need a cart to store the supplies and make his cleaning more efficient. Chris motioned to approve up to \$500 at ACE Hardware for cleaning supplies, Heidi seconded, approved 5/0.

Old Business:

- ADT Update – mid April
- Insurance Claim Update – got the go ahead-Check
- Grant Update – see email.

Adjourn: Chris motioned and Heidi seconded to adjourn at 8:30 pm 5/0.

Next Scheduled Meeting: April 22nd, 2019 Township hall at 7pm.



Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
SPECIAL MEETING MINUTES-APRIL 16, 2019
North Park Pavilion -1855 142nd Ave, Dorr, MI 49323

Call to Order: 7:03pm

Pledge of Allegiance: Recited

Attendance:

Present: Chris Gesink, Mark Muscarella, Denice Lawrence, Bill Mallow and Heidi Allen.

Public Comment: None.

Purpose of Meeting:

1. Funding Concessions Construction in new bldg. – Chris stated that Sean brought a quote to finish the concession area which included insulation, plywood and rehanging of doors. Estimate did not include painting of plywood walls. Denice, Heidi and Chris offered to do the painting if supplies were purchased. Chris motioned to approve estimate of work to complete concession area in the North Park in the amount of \$3,300. Mark seconded and motioned approved 5/0.
2. Approve quote from A-1 Asphalt to paint barrier free spot – Chris brought a quote in from A-1 Asphalt for barrier free handicap parking stall striping for the amount of \$385.00. Mark and Chris felt this quote seemed a little high so Heidi will be calling around for more estimates, and in the meantime the issue will be tabled.
3. Approve new engraver for Vet. Monument bricks – Denice brought in two different bricks from two different vendors. The new vendor isn't delivering as good of product as previous vendor from Lowell. The new brick's engraving isn't deep enough, along with size of brick. Bill was inquiring if we can bring the old brick to the new vendor and ask if they can produce the same result. Chris stated that he would reach out to Lyle and find more out about the bricks. Issue has been tabled for now.

Adjourn: Chris motioned and Heidi seconded to adjourn at 7:40 pm 5/0.

Next Scheduled Meeting: April 22nd, 2019 Township hall at 7pm.



Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES-APRIL 8, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Motion to move meeting to North Park: Chris motioned to move meetings to North Park, Bill seconded, approved 3/0.

Pledge of Allegiance: Recited

Attendance:

Present: Chris Gesink, Mark Muscarella, Denice Lawrence, Bill Mallow, Heidi Allen and Dakota Fink.

Guests: Pete Billings, Jennifer Degrood and Girl Scout Troop #4144.

Minutes Approval: Chris motioned to accept the minutes from 4/8/19 with two edits; remove “t” from Chris’s name and total for invoices. Denice seconded, approved 5/0. Chris motioned to accept the meeting minutes from 4/16/19 as written, Mark seconded, approved 5/0.

Budget & Invoices:

- Lameyer Plumbing – Dewinterizing \$271.00
- Kraai – Water Testing \$420.00
- ACE Hardware – Pavilion Cleaning Supplies \$514.57
- ACE Hardware – Paint Supplies for Pavilion \$429.19
- Menards – Paint supplies \$121.98
- WML – Materials for Concession \$1,436.00
- Bieber Bobcat – Concrete \$6,452.75 (not in budget)
- Zylstra – New door \$890.00
- Invoices for Chris and Denice – See below in New Business.

New Business:

- **Girl Scouts** – Jennifer Degrood, Sydney and Troop #4144, out of Hopkins, would like to donate half (1/2) of their cookie sales to buy bat houses for the North Park. They believe they can purchase 2-3 bat houses along with poles. Chris suggested the poles with bat houses should be placed alongside the creek to benefit mowers and location of bugs. Scouts also mentioned blue bird houses to place on the existing wooden posts. Chris motioned to allow bat houses to be placed alongside the creek at the North Park, Denice seconded, approved 5/0.
- **Finalizing North Park Pavilion (all Licenses have been approved)** – Denice received the temporary license for the North Pavilion concession.
- **New Contractors for Buildings** – Chris mentioned Mark VanValkenberg

- **Payment to Denice and Chris for work on new building** – Chris and Denice submitted invoices for work done to the new building. Heidi motioned to approve invoices for \$300.00 for Chris and \$360.00 for Denice, Bill seconded, motion approved 3/0.
- **Work for Dakota** – Pick up trash around perimeter of park, along with minor landscaping duties. Weed Vets monument. Need to provide Dakota with key/access code for North Pavilion. Mark will assist with setting Dakota up with his own code. Heidi will assist with landscaping around Vet monument including cutting ornamental grass down at base and trimming rose bushes back.
- **Disc Golf** – Pete stated that he will be finished with everything for disc golf on 5/4/19 in time for 7/6/19 tournament. Chris mentioned adding top soil around the tees.
- **Rec requesting cooler/refrigerator** – Parks denied request for new refrigerator/cooler for North Pavilion and suggested they take the current ones out of the old building and move them over.
 - **Contract with Rec for usages of Pavilion** – Denice motioned to create contract w/Rec to ensure facility is maintained in working order, along with keep facility clean. A refundable deposit was discussed as well. Chris seconded, approved 5/0. Chris will write something up for the contract.
- **Park Maintenance** – Confusion around Jared working for parks. Questions around who will be mowing the parks. Chris mentioned Matt Landscaping.
- **Porta Potty** – Heidi will look into getting the owned porta-john removed from North Park.

Old Business:

Adjourn: Chris motioned and Heidi seconded to adjourn at 8:21pm, approved 5/0.

Next Scheduled Meeting: May 13th, 2019 Township hall at 7pm.



Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES- May 13, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Pledge of Allegiance: Recited

Attendance:

Present: Denice Lawrence, Bill Mallow, Heidi Allen and Dakota Fink.

Absent: Chris Gesink and Mark Muscarella

Guests: Kristy and Tristen Baisch from Wayland Eagle Scout Troop #97.

Minutes Approval: Denice motioned to accept the minutes from 4/22/19. Bill seconded, approved 3/0.

Eagle Scout Troop #97: Tristen's Eagle Scout project during summer vacation for Dorr Elementary, is he would like to clean up the downed trees. He's requesting to get help from adults with chainsaws. Denice will post a request on the Park's Facebook page to see if she can recruit some help from the town.

Dakota Payroll: Dakota brought in two timesheets (9 hours and 16 hours) totaling 25 hours of work. Approved with 3 signatures and submitted to clerk.

Budget & Invoices:

- Is the insurance check in our budget -\$2,150
 - Moulentbelt Construction: \$2,050.00
 - Denice motioned to refund the remaining balance of the insurance money in the amount of \$100 back to the insurance company. Heidi seconded, and approved 3/0.
- Shawn's Insurance Invoice: Wasn't in stack of invoices.
- Shawn's Concession Invoice: Wasn't in stack of invoices.
- H&K Electric Invoice: Wasn't in stack of invoices.
- Leading Edge-Insulation Services: \$300
- Lameyer's Invoice: \$1,092.27
- Menards: \$195.32
- S.A. Morman & Co.: \$450
- Moulentbelt Construction: \$500
- Dorr Event and Septic LLC: \$280

New Business:

- **Motion to void the Zylstra Door Company Check:** Bill made a motion to void check #18592 from Dorr Township to Zylstra Door, Inc. Denice seconded and approved 3/0.
- **Asphalt Striping for North Park:** Four proposals were reviewed between ACE Parking Lot Striping Inc. and A-1 Asphalt, Inc. Bill motioned to approve Estimate #3099 from Ace Parking Lot Striping, Inc. for restriping of 133 stalls with 5 handicap stalls for the total amount of \$692. Denice seconded and approved 3/0. Heidi will follow-up with Ace Parking Lot to get work scheduled.
- **Landscaping Pavilion:** Tabled until next meeting.
- **Landscaping Vet. Mon. How much \$\$ is there for Vet Mon (see Vicki for that):** Tabled until next meeting.
- **Fertilizer on Football Field:** Tabled until next meeting.

Adjourn: Denice motioned and Bill seconded to adjourn at 7:33 pm, approved 3/0.

Next Scheduled Meeting: May 28th, 2019 North Park Pavilion at 7pm.

Minutes completed by Heidi Allen, Secretary
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES- May 28, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Pledge of Allegiance: Recited

Attendance:

Present: Bill Mallow, Heidi Allen, Mark Muscarella

Absent: Chris Gesink and Denice Lawrence

Guests: Dakota Fink

Minutes Approval: Heidi motioned to accept the minutes from 5/13/19 as written. Mark seconded, approved 3/0.

Budget & Invoices:

- Bill provided a packing list for the door closures. We already paid this bill.

Old Business:

- **Discussion of park maintenance – Jarrod:**
 - Bill will ask Jarrod to cut the grass on the disc golf fairways. If Jarrod doesn't have time, Mark will reach out to Pete.
 - Mark motioned to approve monies up to \$400 to mow disc golf fairways, Heidi seconded, approved 3/0.
- **Discussion of porta-john for North Park, located by old pavilion:**
 - Denied. We just had the old porta-john removed due to the new pavilion bathrooms.
- **Change meeting dates:**
 - Monday evenings works for the majority of the board members so meetings will remain on Monday evenings.

New Business:

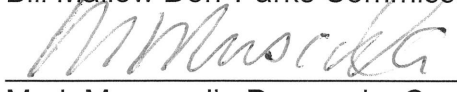
- **Shaffer Tree Quote:**
 - Bill informed the board that Jarrod cut one of the two trees down, so Heidi will have to get a revised quote to cut down the tree leaning against the building. It will be brought to the next meeting.
- **Job description and time sheet for Dakota:**
 - Heidi motioned to accept the job description as written, Mark seconded, approved 3/0.
 - Bill motioned to have one board member sign Dakota's timesheet to ensure timeliness of payroll processing. Mark seconded, approved 3/0.
- **Meeting Etiquette:**

- Heidi brought in a draft for “Code of Conduct.” Mark stated that since the board is in elected positions, there is probably more to this. Suggested to ask if the Township has an existing “Code of Conduct.” Heidi will investigate and get back to board.
- **Change place of meetings to North Park:**
 - Mark motioned to move meets as of June 10th to the North Park. Bill seconded, approved 3/0.
- **Landscaping Vet. Memorial – How much money there is in Vet Memorial:**
 - Tabled – Chris talk to Mark Landscaping
- **Landscaping Pavilion:**
 - Waiting for quote.

Adjourn: Heidi motioned and Bill seconded to adjourn at 8:35 pm, approved 3/0.

Next Scheduled Meeting: June 10th, 2019 North Park Pavilion at 7pm.


Bill Mallow Dorr Parks Commissioner


Mark Muscarella Dorr parks Commissioner

Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES- June 10, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Pledge of Allegiance: Recited

Attendance:

Present: Bill Mallow, Chris D. Gesink, Denice Lawrence

Absent: Mark Muscarella, Heidi Allen

Guests: Dakota Fink, Ken, Kendall and Julie Mead

Public Comments: Ken would like US Flag and light at Moline Park

Minutes Approval: Chris motioned to accept the minutes from 5/28/19 as written with 2 changes. Denice seconded, approved 3/0.

Budget & Invoices:

- H&K Electric-\$802.94, Ace Parking-\$825.00, JJJ Turf-\$360.00, Sanitary Invoice from DLWA-\$187.00, Kraai Well-\$240.00, Arrowwaste-\$60.00.
- Total - \$2,254.94 in invoices.
- Chris Motion to apply DLWA invoices to Autopay, Bill Seconded approved 3/0.

Old Business:

-

New Business:

- **Shaffer Tree Quote: Not Approved**
- **Chris Motion to use Southwest Services to mow disc Golf area and fairways, Denice Seconded, approved 3/0**
- **Chris Motion to use JJJ Turf for new pavilion landscaping for \$2,365, does not include downspout end rip rap, extra, Bill Seconded, approved 3/0**
- **Chris Motion to approve H&K to repair electrical items at South Park, Bad Pedestal Mat. & Labor \$690, other Time & material. Denice Seconded, approved 3/0**
Chris Motion for Jonker Survey to locate West property line of North park, For \$350 - \$400, Denice Seconded, approved 3/0.
Bill Motion to use Flier's to repair several covers at new football field, Chris Seconded, approved 2/1, Denice no.
Chris Motion for an allowance of \$800 for Pete to purchase bark for the disc golf tees. Denice seconded, approved 3/0
- **Chris Motion to use Matt's Landscaping for Veterans Monument (new bark and round up) for \$855.00, Bill Seconded, approved 3/0**

Adjourn: Chris motioned and Bill seconded to adjourn at 8:40 pm, approved 3/0.

Next Scheduled Meeting: July 8th, 2019 North Park Pavilion at 7pm.



Bill Mallow Dorr Parks Commissioner



Chris D. Gesink Dorr Parks Commissioner

Minutes completed by Chris D. Gesink, Chairperson
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES- June 24, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Pledge of Allegiance: Recited

Attendance:

Present: Bill Mallow, Chris D. Gesink, Denice Lawrence, Mark Muscarella

Absent: None

Guests: Dakota Fink

Minutes Approval: Chris Motion to accept the minutes from June 10, 2019 as written.
Mark Seconded, passed 3/0

Budget & Invoices:

- Sterk Disposal - \$771.46, Fliers Repairs - \$233.13, Kraai Well - \$225.00 and Fliers Start up - \$342.15.
- Total - \$1,571.74 in invoices.

Old Business:

-

New Business:

- **Motion by Chris to have Ace Parking Stripe the South Park Parking lot for \$400.00, Mark Second, passed 4/0**
- **Accepted Heidi Allen Resignation with regret.**

Adjourn: Chris motioned and Bill seconded to adjourn at 7:40 pm, approved 4/0.

Next Scheduled Meeting: July 8th, 2019 North Park Pavilion at 7pm.



Bill Mallow Dorr Parks Commissioner



Chris D. Gesink Dorr Parks Commissioner

Minutes completed by Chris D. Gesink, Chairperson
Dorr Twp. Parks Commission

DORR TWP PARKS COMMISSION
REGULAR MEETING MINUTES- July 8, 2019
4196 – 18TH STREET, DORR MI 49323

Call to Order: 7:00pm

Motion by Chris to relocate meeting to North Park, Mark seconded, passed 3/0

Pledge of Allegiance: Recited

Attendance:

Present: Bill Mallow, Chris D. Gesink, Mark Muscarella

Absent: Denice Lawrence

Guests: Pete Billings

Minutes Approval: Chris Motion to accept the minutes from June 10, 2019 as written.
Mark Seconded, passed 3/0

Budget & Invoices:


- List of Invoices: Ace-\$1,501.06:Dakota Fink-\$600:Arrow Waste-\$60.00:Spectrum WiFi-\$64.98:Consumers Energy-\$512.46: Dorr Events Septic LLC-\$90.00: Lameyer Plumbing Inc.-\$196.61:JJJ Turf Care Fertilizer Football-\$360.00:Jonker Land Surveys-\$400.00:JJJ Turf Care LLC Pavilion Landscape-\$1,620.00:JJJ Turf Care LLC Fertilizer Ballfield-\$275.00: Matts Landscape-\$855.00:ACE Parking lot striping – south-\$400.00 \$ Nick Boelens – Mowing DG-\$570.00
- Total - \$7,505.11 in invoices.

New Business:

- **Motion by Chris to refund Pill Stevens (Park Rental) \$50 dollars, Mark Seconded, passed 3/0**
- **Motion by Chris to allow up to \$500 dollars for emergency parks repairs without bids and to be determined by parks committee member only. Bill Seconded passed 3/0**

Adjourn: Chris motioned and Bill seconded to adjourn at 8:15 pm, approved 3/0.

Next Scheduled Meeting: July 22th, 2019 North Park Pavilion at 7pm.
(meet at Dorr Twp. Facility first)


Bill Mallow Dorr Parks Commissioner


Chris D. Gesink Dorr Parks Commissioner

Minutes completed by Chris D. Gesink, Chairperson
Dorr Twp. Parks Commission

Dorr Township Parks Commission

Meeting Minutes

July 22, 2019

Meeting called to Order: Chris called the meeting to order at 7:00 pm.

Chris suggested to move the meeting down to N. Park. All agreed, we put a sign on the door that we moved the meeting place.

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Mark motioned and Bill seconded to approve July 8th meeting minutes with small changes. 4 yes

New Business:

- **Chris motioned and Mark seconded to appoint Denice to the secretary position for the parks. 4 yes**
- Robert VanderHoff gave us an estimate for fixing the electrical in the barn. The estimate was \$2200. We voted to see if he will throw in fixing the light in Moline Park he can have the job.
- **Chris motioned and Denice seconded to approve Pete Billings to fill our empty set on our board. 4 Yes** We submitted this to the board.

Invoices to be paid: Michigan Monument LLC - \$313.50, H & K Electric, Inc. - \$ 2,010.83 (Chris will be seeing if the Fourth of July Committee will pay on a portion, of this bill.) A check to be made out to Phil Stevens for \$50.00. This should come of the general fund, due to trash not being picked up at the parks. Total for Parks portion: \$2,324.33. Out of General Fund \$50.00.

Next Schedule Meeting: August 12, 2019 at the Township Hall at 7:00 pm.

Chris motioned and Mark seconded to adjourn at 7:42 pm.

Prepared by: Denice Lawrence

Approved by: Chris motioned and Mark seconded to accept July 22nd meeting minutes as written. 4 yes

D Lawrence

8-13-19

Dorr Township Parks Commission

Meeting Minutes

Aug. 12, 2019

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Chris motioned and Bill seconded to move our meeting down to N. Park. 3 Yes

Pledge was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence.

Minutes Approval: Chris motioned and Mark seconded to approve July 22nd meeting minutes as written. 4 Yes

New Business:

- **South Park Columns:** One of the columns at S. Park is rotting away. Chris is going to look into it.
- **Mark motioned and Chris seconded to go to a system to have one person to sign all bills at our meetings. 4 Yes**
- **Disc Golf:** Pete reported everything will be done on the course by the end of the month. He also asked for some trees. Maintenance will be taking a brush hog to the tall weeds on the course. Maintenance will be mowing the course twice a month.
- **Bills to be paid:** Kraai - \$240.00, Ace - \$41.34, Total \$281.34

Next Schedule Meeting: September 9th @ Township Hall @ 7:00 pm

Chris motioned and Denice seconded to adjourn @ 8:05. 4 Yes

Prepared By: Denice Lawrence

Approved By: Mark motioned and Bill approved Aug 12th meeting minutes as written. 3 Yes

Dorr Township Parks Commission

Meeting Minutes

Aug. 26, 2019

Meeting called to order: Denice called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Attendance: Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Mark motioned and Bill seconded to approve Aug. 12th meeting minutes as written. 3 Yes

Budget & Invoices: Kraai: \$150.00, Ace Hardware \$177.70 Total: \$327.70

New Business:

- Bill would like to see if we could get an Ice Skating Rink set up at our parks. Denice said she would talk to Ed about it.
- Mark & Denice went to look at some playground equipment. Both of us liked what we seen. We thought it would be perfect for Choo Choo Park.
- **Bill motioned and Mark seconded to purchase the playground for \$1000.00. Only if Ed thinks he can tear it down & rebuild it. 3 Yes**

Next schedule meeting: September 09, 2019 @ 7:00 pm @ Township Hall

Denice motioned and Mark seconded to adjourn @ 7:37. 3 Yes

Prepared by: Denice Lawrence

Approved by: Chris motioned and Mark seconded to approve Aug.26th minutes with one small change on next meeting date. 4 Yes

Dorr Township Parks Commission

Meeting Minutes

September 9, 2019

Meeting Called to Order: Chris called the meeting to order at 7:00 pm.

Mark motioned and Bill seconded to relocate meeting to N. P. 4 yes.

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Chris motioned and Mark seconded to approve Aug. 26th meeting minutes with one small change to next meeting date. 4 yes,

Budget & Invoices: Budget we looked over, bills paid: JJ Turf Care LLC.- \$ 275.00, Alcam Sign & Lighting - \$151.08 Total: \$426.08

New Business:

- **Signs for Moline Park:** Denice motioned and Bill seconded to have Rob make 2 sale signs, 2 hard signs: one for on the playground, & one to announce the renaming of the park. 4 yes
- **Playground progress:** Denice will check in with Randy & Ed.
- **Football dates of events:** Chris talked with Tim and was said Sept. 21st.
- **Concessions use:** Tim Stallard stopped by to pick up his keys, we asked him about using the concessions. He was surprised they could be used. He wanted to check the Rec Dept. to see if they wanted to use it.
- **Salt for water softener @ NP:** Bill said he will take care of it.
- **Denice motioned and Chris seconded to have the Maintenance Manager to attend one Parks Commission Meeting per month. 4 Yes**

Next Schedule meeting: Sept. 23, 2019 @ the Township hall @ 7:00 pm.

Chris motioned and Mark seconded to adjourn @ 8:00 pm. 4 yes

Prepared by: Denice Lawrence

Approved by: Chris motioned and Mark seconded to approve Sept. 9th meeting minutes as written. 4 Yes

Dorr Township Parks Commission

Meeting Minutes

September 23, 2019

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow. & Denice Lawrence

Visitor: Randy from Maintenance of Dorr

Minutes Approval: Chris motioned and Mark seconded to approve Sept. 9th meeting minutes as written. 4 Yes

Budget & Invoices: Budget we looked over, Invoices approved: Scott Bell - \$1,000.00 playground equipment, JJJ Turf Care LLC. - \$717.50 Mowing & Fertilizer, Dorr Event & Septic LLC - \$90.00 Peter Billings - \$35.00 for 9 plastic barrels trash, Auto-Wares \$4.98 tool for parks equipment. We approved 5 Invoices from Ace Hardware (10832 - \$43.95, 10812 - \$23.93, 10831 - \$13.99, 10645 - \$43.70, & 10704 – 38.35) Bill isn't in for these yet. **Total** \$1,847.48 not including Ace Hardware.

Maintenance Randy's Report: Flairs will be shutting down the sprinkling system at N. Park, the 2nd and 3rd week of Oct. Playground equipment has been pulled, and Randy & Ed is knocking off cement from poles. Randy will be checking on getting a bagger for the Farris.

Discussions: We discussed who should pay for the mowing of the football field.

Mark motioned and Bill seconded to pay for the mowing of the football field, Invoice: 2154 for \$357.50. 3 Yes 1 No – Denice

Peter Reported Disc Golf: He would like to get reimbursed for \$35.00 for barrels for the course. He also needs hinges.

Denice: will get with Vicki to order some flags.

Bill: is going to change the bulbs at S. Park for the flag pole.

Guide Lines for Concession Room: Will be updated

Next Schedule meeting is Oct. 14, 2019 @ Township Complex @ 7:00 pm

Chris motioned and Bill seconded to adjourn @ 8:06 pm. 4 yes

Prepared by: Denice Lawrence

Approved by: Mark motioned and Bill seconded to accept Sept.23rd meeting minutes as written. 3 Yes

Dorr Township Parks Commission

Meeting Minutes

Oct. 14, 2019

Meeting called to order: Denice called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Attendance: Mark Muscarella, Bill Mallow, & Denice Lawrence Absent: Chris Gesink

Visitors: Ken & Julie Meed & Kendall Meed, Peter Billings

Minutes Approval: Mark motioned and Bill seconded to approve Oct. 14th meeting minutes as written. 3 Yes

Public discussions: Mr. & Mrs. Meed was wondering how we are coming on getting the light working at Choo Choo Park. Flags are ordered, but having a hard time getting an Electrician to come out there and work on the flag light.

Peter reported that he has a tournament on Sat. Oct. 19th, first one @ 4:30, and the second one @ 8:30 or 9:00 pm. Will have glowing disc. Edging the pads will be delayed until spring. Still would like to have some trees for the course.

Mark volunteered to text Jennie to see if there's a grant for trees for the disc golf.

With the pavilion being rented out, tournaments on the disc golf, and Dorr Rec and all their programs. We the need to of have schedules from everyone before it happens.

The guide lines for the Concession Room was passed. 3 Yes

The spool of rope for the flags was also passed 3 Yes

Budget & Invoices: Budget we looked over. Invoices approved for payment: ADT - \$168.25, Consumers Energy - \$478.17, Arrowwaste - \$30.00, Spectrum - \$64.98, Flying Dutchman Flags - \$374.50, (Menards - \$71.66 Invoice not bill). Kenowa Auto Dorr - \$28.31, Crescent Electric - \$38.78, West Michigan Visual Communications - \$258.56, Kraai - \$300.00, Ace Hardware - \$119.97. Totaling \$1,861.52

Next Schedule Meeting is November 11, 2019 @ Township Complex @ 7:00 pm

Bill motioned and Dennice seconded to adjourn @ 8:20 pm

Prepared by Denice Lawrence

Approved: Chris motioned and Mark second to approve Oct. 14th meeting minutes as written. 4 ct. 14th meeting minutes as written. 4 Yes

Dorr Township Parks Commission

Meeting Minutes

October 28, 2019

Meeting called to order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Visitors: 20 Visitors from Saint Stanislaus First Lego League team. They gave us a presentation on a wheel chair swing they would like to see in our parks. And Randy from Maintenance.

Minutes Approval: Chris motioned and Mark seconded to approve Oct. 14th meeting minutes as written. 4 Yes

Playground Equipment for Moline: Randy reported that they are at a standstill, until the water dries up. Won't be until next spring. He gave us a report of everything else that has been going on. Talked about the piles of snow in the parks. We gave him a different area to pile it in.

Dakota on cleaning: Shut down is Nov. 1st, wanted everything wipe down real good before we shut it down.

Invoices to pay: ADT - \$168.25, Kraai - \$240.00, Flier's - \$210.00, Flier's - \$84.00, Ace Invoice – 11081 - \$ 55.90, Menards - \$138.02, Auto Values/ Bumper to Bumper - \$45.95, Walters Equipment & Rental - \$500.00, AAA Sling - \$162.00, Standard Electric - \$310.00. For a total \$ 1776.10. This total is minus the invoice from Menards.

Next Schedule Meeting is November 11, 2019 @ Township Complex @ 7:00 pm

Chris motioned and Bill seconded to adjourn @ 8:20 pm. 4 Yes

Prepared by: Denice Lawrence

Approved: Chris motioned and Mark seconded to approve Oct. 28th meeting minutes as written. 3 Yes

Dorr Township Parks Commission

Meeting Minutes

Nov. 11, 2019

Meeting called to order: Chris called the meeting to order @ 7:00 pm.

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, & Denice Lawrence **Absent:** Bill Mallow

Visitor: Jeff Miling

Minutes Approval: Chris motioned and Mark seconded to approve Oct. 28th meeting minutes as written. 3 Yes

Work was approved for Dan Devries to install Moline's flag pole light.

Discussions of lowering the banks and getting better bridges.

Discussions of what to do with old pavilion, it was tabled.

Mark contacted Jennie about adding a grant for trees for the disc golf.

Invoices Paid: Amazon - \$82.66, Dorr Septic – Invoice 191120 - \$90.00, Consumers Energy - \$420.05.

Next schedule meeting: Nov. 25th @ 7:00 pm at Township Complex

Chris motioned and Denice seconded to adjourn at 7:45 pm. 3 Yes

Prepared by: Denice Lawrence

Approved by: Mark motioned and Bill seconded to approve Nov. 11th meeting minutes as written. 3 Yes

Dorr Township Parks Commission

Meeting Minutes

Nov. 25, 2019

Meeting called to order: Chris called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minute's approval: Mark motioned and Bill seconded to approve Nov. 11th meeting minutes as written. 4 Yes

Budget & Invoices: A handout was given to us by Jim, Lameyer Plumbing – invoice 39050 – \$293.92, Michigan Monument - \$142.50, Egle Invoice 761*10459443 - \$142.30, Arrowaste - \$30.00, Spectrum invoice 0038319110219 - \$64.98. Total \$619.70

List of items we would like to have on the budget for next year: The WWII stone moved to the Veteran's Monument, demo old building, Remove the sand in the playgrounds at North Park, & South Park, & finish the playground at Choo Choo Park,

Next schedule meeting is Dec. 9, 2019 @ Township Complex @ 7:00 pm

Prepared By: Denice Lawrence

Approved: Mark motioned and Bill seconded to accept Nov. 25th meeting minutes as written. 4 Yes.

Dorr Township Parks Commission

Meeting Minutes

Dec. 9, 2019

Meeting was called to order: Mark called the meeting to order @ 7:00

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Mark motioned and Bill seconded to approve Nov. 25 meeting minutes. 4 Yes

Budget & Invoices: Looked over the budget. Invoices to pay, Consumers Energy - \$483.80, Arrowaste - \$30.00, Spectrum - \$64.98, ADT - \$168.25, Flying Dutchman Flags - \$70.00, Dorr Township Taxes - \$835.62, Dave Dozing - \$500.00 Totaling - \$2,152.65

New Business:

- **Chris motioned and Mark seconded to increase Parks per meeting from \$35.00 to \$75.00 as of Dec 9, 2019. 4 Yes**
- Started to brainstorm for next year budget
- Set a date for Jan. 11th second Saturday for our Christmas Dinner @ the Blue Wagu

Next Schedule Meeting Dec. 23, 2019 @ Township Complex @ 7:00 pm.

Prepared By: Denice Lawrence

Approved: Chris motioned and Mark seconded to approve Dec. 9th meeting minutes. 4 Yes

Dorr Township Parks Commission

Meeting Minutes

December 23, 2019

Meeting called to order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Chris motioned and Bill seconded to approve the Dec. 9th meeting minutes.
4 yes Minutes Approved

Budget & Invoices: Budget was looked at. Invoice: Dorr Leighton Wastewater - \$357.00. Other bill was not the Parks.

New Business:

- **Meeting Dates for 2020:** Meeting second & fourth Monday of each month. Except May, we are meeting the second Monday only. Fourth Monday is a holiday.
- **Reviewing the Parks Applicate Resume:** Doesn't live in Dorr Township.

Next Schedule Meeting Jan.13, 2020 @ Township Complex @ 7:00 pm

Prepared by: Denice Lawrence

Approved by: Bill motioned and Mark seconded to approve Dec. 23rd meeting minutes as written. 4 yes.

Dorr Township Parks Commission

Meeting Minutes

January 13, 2020

Meeting Called to Order: Mark called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Mark Muscarella, Bill Mallow, & Denice Lawrence **Absent:** Chris Gesink

Minutes Approval: Bill motioned and Mark seconded to approve Dec. 23rd meeting minutes as written. 3 yes

Budget & Invoices: Budget was reviewed. Invoices: Arrowwaste - \$30.00 (Total bill is for \$60.00. Township pays half), Consumers Energy - \$570.68, ADT - \$168.25, Spectrum - \$89.98, for a total of \$858.91.

New Business:

- ✚ **N.P. Pavilion Event Schedule:** Tabled, no schedule from renting the pavilion, or Dorr Rec
- ✚ **Meeting Review for Jan., 27th with Jeannie Sample:** Meeting will start @ 5:30 pm, meeting at the Town hall, than going to N. P. to let Jeannie see the parks. Jeannie is our grant writer.

Next Schedule Meeting February 10, 2020 @ Township Complex @ 7:00pm.

Adjourned: Mark motioned and Denice seconded to adjourn @ 7:15 pm.

Prepared by: Denice Lawrence

Approved: Chris motioned and Bill seconded to accept Jan.13th meeting minutes as written. 4 Yes

Dorr Township Parks Commission

Meeting Minutes

January 27, 2020

Meeting called to Order: Chris called the meeting to order @ 5:30 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Chris motioned and Bill seconded to approve January 13th meeting minutes as written.

Budgets & Invoices: Budget was reviewed. Invoices: TDT - \$168.25, Wayland Hardware - \$10.76

Jeannie Sample came to check out our parks. We drove around in North Park, drove by South Park, then we took her to Choo-Choo Park in Moline. Jeannie is the woman that is in charge of our grants. She informed us as the grants decline us, she is switching to foundations instead of grants. The reason is they seem to hear from foundations faster and better than grants. We all agreed to let her switch our grants to foundations. We ended the night at the 5 Lakes, at our own expense

Next Schedule Meeting February 10, 2020 @ Township Complex @ 7:00 pm

Adjourned: Mark motioned and Denice seconded to adjourn @ 6:15 pm

Prepared by: Denice Lawrence

Approved: Mark motioned and Chris seconded to approve Jan. 27th meeting minutes as written. 3 yes

Dorr Township Parks Commission

Meeting Minutes

February 10, 2020

Meeting called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, & Denice Lawrence Absent: Bill Mallow

Budget & Invoices: Budget was reviewed, Invoices already paid: Consumers Energy - \$526.82, Arrowwaste - \$30.00 for a total of \$556.82.

New Business:

- **North Park Pavilion Event Schedules** – Tabled due to no schedules has been given to us.
- **Veterans Monument Brick Sign:** Tabled due to lack of money
- **Penn Central Land Accusation:** Chris wrote a letter to the Pennsylvania Lines LLC, for the sale of their land. No answer.
- **Budget handout:** Chris gave us a copy of the request we are asking for, for the new budget. A copy was sent to the Township Board for their Budget Meetings.
- Denice reported on June 27th the pavilion is rented out, for 125 people. We need to make sure they have at least 16 picnic tables.
- Denice also reported that if we want to run for the Park Commission, we need to have the paper work in by April 21st at 4:00 pm.
- **Meeting for Feb. 24th:** The three of us decided to cancel or next meeting in Feb. due to lack of activity.

Next Schedule meeting March 9, 2020 @ Township Complex @ 7:00 pm

Adjourned: Chris motioned and Mark seconded to adjourn @ 7:30 pm. 3 yes

Prepared by: Denice Lawrence

Approved: Chris motioned and Mark approved Feb. 10th meeting minutes as written. 4 Yes

Dorr Township Parks Commission

Meeting Minutes

March 9, 2020

Meeting called to order: Chris called the meeting to order @ 7:00pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Minutes Approval: Chris motioned and Mark seconded to approve Feb. 10th meeting minutes as written. 4 yes

Budget & Invoices: Arrowaste- \$30.00, ADT- \$168.25, Consumers Energy- \$503.13 for a total of \$701.38.

New Business:

- **Disc Golf:** Peter would like to see trees planted on the course.
- **Concession stand license:** Chris motioned and Mark seconded to apply for the prepackage food license for the concession stand. 3yes 1 no Denice

Next schedule meeting: May 11, 2020 @ North Park Pavilion @ 7:00 pm

Adjourned: Chris motioned and Denice seconded to adjourn @ 7:35 pm. 4 yes

Prepared by: Denice Lawrence

Approved: Chris motioned and Bill seconded to accept March 9th meeting minutes as written. 3 yes

Dorr Township Parks Commission

Meeting Minutes

May 11, 2020

Meeting called to order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Guest: Myrna Marr, Peter Billings, & Randy

Minutes Approval: Tabled due to Denice left them at home.

Budget & Invoices: Budget was reviewed, Denice reported March bills totaled \$396.91, was taken from old budget. April's bills - \$769.90, starting with the new budget. May's bills before this meeting \$1,091.55. May's to be paid now is: Flying Dutchman Flags - \$578.26, Lameyer Plumbing Inc. - \$315.00. & Spectrum Business - \$96.98. For a total of \$990.24.

New Business:

- **Disc Golf Update:** Peter reported on station #3 is getting moved. He would like to have permission to revamp the old pavilion and put it to use for his tournaments. Which he was granted permission. He is also looking into putting steps going down to the bridges.
- **Randy from Dorr Maintenance:** Randy reported the few picnic tables that they left at the old pavilion, they anchored down so the kids could not move them and climb on top of the building. Moline playground they are waiting for the park to dry out.
- **Tennis Backboard Project:** Myrna Marr would like to see a Tennis Backboard put up. So if you wanted to work on your swing you can. She has also agreed to be the Coordinator in setting up leagues at the Tennis Court. **Chris motioned and Mark seconded to have Myrna be in charge of getting Tennis Leagues started in Dorr North Park. 4 yes**
- **Chris motioned and Bill seconded to have Denice clean the bathrooms at North Park, Pay is \$16.15. 3 yes, Denice did not vote on this.**

Old Business:

- **Things that need to be finished:** Denice reported that before we end our service to the public, there is a few things that we need to get done. First changing the sand from the North and South Park to bark. 2nd: Finishing up the sealing of the pavilion cement. Last is resealing the Veteran's Monument

Next Schedule Meeting: is June 8, 2020 at North Park Pavilion at 7:00 pm

Adjourned: Chris motioned and Denice seconded to adjourn at 7:42pm. 4 yes

Prepared by: Denice Lawrence

Approved: Chris motioned and Bill seconded to accept May 11th meeting minutes as written.

3 yes

Dorr Township Parks Commission

Meeting Minutes

June 8, 2020

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Bill Mallow, & Denice Lawrence **Absent:** Mark Muscarella

Public Visitors: Lori Attwell, & Myrna Marr

Minutes Approval: Chris motioned, and Bill seconded to approve both March 9th, & May 11th meeting minutes. 3 yes

Review Invoices: Menards - \$39.00, Maynard's - \$181.80, Uline - \$555.62, Arrowaste - \$60.00 Michigan Monument LLC - \$47.50, Cleaning of Pavilion - \$218.03 for 4 weeks for a Total \$1,063.34.

New Business:

- **Dirt Dogs:** Lori Attwell address the board telling us what is expected for them to use our ballfields. Our fields need to be prepped, have the maintenance dept. to move the bleachers over to field 1. She would like to see if we could have the fire dept. spray the fields before the games, and the front parking lot. Chris volunteered to talk to the Fire Chief.

Next Schedule Meeting is June 22, 2020 @ North Park Pavilion @ 7:00 pm

Adjourned: Chris motioned, and Bill seconded to adjourn @ 7:47 pm. 3 yes

Prepared by Denice Lawrence

Approved: Chris motioned, and Bill seconded to approve June 8th meeting minutes as written.
4 yes

Dorr Township Parks Commission

Meeting Minutes

June 22, 2020

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Public Visitors: Patrick Champaign, Granddaughter Samantha, Randy (Maintenance), Peter Billings,

Minutes Approval: Chris motioned, and Bill seconded to approve June 8th meeting minutes as written. 4 yes

Business:

- **Dirt Dawgs Baseball Tournament:** Chris reported that we are ready. Fields looks good.
- **Disc Golf Updates:** Peter reported he still would like to see some obstacles, & trees. Steps still needs fixing up. **Chris motioned, and Denice seconded to provide an allowance of \$3,000.00 for obstacles on the disc golf course. 4 yes**
- **Randy from Maintenance:** Randy reported that there is a light out of the skate park, zone 1 not working on the baseball field, He will have Ed to look at it. They will get to Choo Choo Park after the 4th. Ballfields must dry up before they can put round up down. Fairways will get one more cut before the 4th. Randy gave us a proposal for a Trac vac for the football field. Total price \$3,489.00. Chris will get with Tim to see if Dorr Rec will pay half. Randy also reported that Jeff Miling told them to mow the part of South Park that was sold.

Invoices that was paid or needs approval: Consumers Energy - \$116.17, \$316.67, \$26.45, & \$31.20 for a total \$490.49, Spectrum Business - \$96.98, & Family Farm & Home - \$549.99, for a total \$1,137.46.

Next Schedule Meeting: July 13, 2020 @ North Park @ 7:00 pm

Adjourned: Chris motioned, and Mark seconded to adjourn @ 8:05 pm

Prepared by: Denice Lawrence

Approved by: Chris motioned, and Mark seconded to approve June 22nd meeting minutes as written. 4 yes

Dorr Township Parks Commission

Meeting Minutes

July 27, 2020

Meeting called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence

Visitors: Amanda Winters, Peter Billings

Minutes Approval: Chris motioned, and Mark seconded, to approve June 22nd meeting minutes as written. 4 yes

Business:

- **Graveled Parking Lot & Drive Asphalt Mill Quotes: Tabled,** need more quote that are apples to apples. Chris agreed to send Mark a paragraph of what we wanted done. Mark will contact some venders.
- **Choo – Choo Park (Moline) Playground Equipment:** Randy said is almost done. After Election.
- **Prom Night for Wayland Students: Tabled**
- **No Updates for Disc Golf**
- **A Invoice for Vandalism for Tipped Porta Johns:** The bill was for \$200.00. We never ordered the porta johns so we decided to send the bill to Dirt Dawgs. Bill motioned, and Denice seconded to send Dirt Dawgs the vandalize bill. 4 yes

Budget & Invoices: Handouts were given out, **Invoices:** Chris Gesink - \$350.00, ADT - \$168.25, Cleaning Park Bathrooms - \$347.18, Flying Dutchman Flags - \$578.26, Arrowwaste - \$30.00, Buer-Well Drilling Inc - \$494.00, \$230.00 totaling \$1071.18, Flier's - \$244.00, Water Testing - \$80.00, B&B W/W Consultant - \$80.00, Consumer Energy - \$27.52, \$417.03, \$124.82, \$26.44, totaling \$595.81. For a Total of \$3,179.50

Next Schedule Meeting: Aug. 24, 2020 @ North Park @ 7:00 pm

Adjourned: Chris motioned and Mark second to adjourn @ 8:20 pm

Prepared by: Denice Lawrence

Approved by: Chris motioned, and Mark second to accept July 27th meeting minutes as written. 5 yes

Dorr Township Park Commission

Meeting Minutes

Aug. 10, 2020

Meeting Called to Order: Chris called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Mark Mascarella, Bill Mallow, Amenda Winters, & Denice Lawrence

Visitors: Peter Billing

Minutes Approval: Chris motioned, and Mark second to approve July 27th meeting minutes as written. 5 Yes

Business:

- **Budget & Invoices:** We were given our budget reports. Consumers Energy - \$503.88, \$29.66, \$31.25. & \$276.94 total of \$841.73, Menards - \$77.84, Spectrum Business - \$96.98, Arrowwaste - \$30.00, & Ace Hardware – 167.56 for a total of & \$1,214.11.
- **Choo-choo Park:** Ed hopes to be done by Friday with the playground equipment.
- **Backboards for Tennis Court:** Randy has the backboards for the tennis court, and they will be prepping them.
- **Disc Golf:** Peter is getting ready to redo obstacle 10 and redoing the bridges.
- **More cameras:** Amanda reported Ron Miller needs to walk the property for cameras.
- **Graveled Parking Lot:** Tabled

Next scheduled meeting is Aug. 24, 2020 @ North Park @ 7:00 pm

Bill motioned and Chris second to adjourn @ 8:10 pm

Prepared by: Denice Lawrence

Approved by: Chris motioned, and Bill seconded to accept Aug. 10th meeting minutes as written. 5 Yes

Dorr Township Parks Commission

Meeting Minutes

Aug. 24, 2020

Meeting called to Order: Chris called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Attendance: Chris Gesink, Bill Mallow, Amanda Winters, & Denice Lawrence **Absent:** Mark Muscarella

Minutes Approval: Chris motioned, and Bill seconded to approve Aug. 10th meeting minutes ad written. 4 yes

Business:

- **Budget & Invoices:** Our budget report was reviewed. **Paid Bills:** ADT - \$168.25, Menards - \$69.99, \$14.99, Total - \$84.98, Walter Equipment & Rental - \$40.00, Brinks - \$69.00, Sand - \$300.00. Total \$662.23.
- **Back Board for Tennis Court:** Done, 6 sheets and three coats of paint. Randy and Ed put them up.
- **Moline Park:** Playground equipment is in, next is grass seed and cement the benches in place.
- **Disc Golf Update:** Disc golf court has been cut
- **South Park will be converted into Volleyball Court:** We will be scrapping one swing set. Other playground Equipment will be professionally moved to North Park or to Choo-choo Park.
- **Amanda suggested the Parks does a Trunk or Treat**

Next Schedule meeting Sept. 14, 2020 @ 7:00 pm at North Park unless it's too cold, then at Townhall.

Meeting Adjourned: Chris motioned, and Denice seconded to adjourn the meeting at 8:00 pm. 4 yes

Prepared by, Denice Lawrence

Approved by, Amanda motioned, and Bill seconded to accept Aug. 24th meeting minutes as written. 3 Yes

Dorr Township Parks Commission

Meeting Minutes

September 14, 2020

Meeting called to Order: Amanda called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Amanda Winters, Bill Mallow, & Denice Lawrence **Absent:** Chris Gesink, & Mark Muscarella

Minutes Approval: Amanda motioned, and Bill seconded to approve Aug. 24th meeting minutes as written. 3 Yes

Business:

- **Budget & Invoices:** Reviewed the budget report, Consumers Energy - \$315.59, \$125.70, & \$30.04 Total \$471.33, Ace Hardware - \$42.35, Brinks - \$90.00, AAA Fence - \$30.00, Denice Lawrence Cleaning Park Pavilion - \$193.86, Arrowaste - \$63.00 for a total \$1083.90
- **Volleyball Court & relocate equipment:** Amanda agreed to make a few phone calls to possible contractors.
- **Disc Golf Updates:** No updates
- **Transition of Chairperson:** Tabled
- **N P Old Pavilion:** Randy wanted to know if the maintenance would revamp the old pavilion, could they use the building for storage? **Denice motioned, and Bill seconded to allocate \$20,000.00 to the Maintenance Dept. to fix roof, siding, and access doors for Dorr Rec. Close off the side entrance and put in garage doors for Maintenance Dept for storage. 3 yes**

Next schedule meeting Sept. 28, 2020 @ 7:00 pm at the North Pavilion.

Meeting Adjourned: Amanda motioned, and Bill seconded to adjourn @ 8:00 pm. 3 yes

Prepared by: Denice Lawrence

Approved by: Chris motioned, and Mark seconded to approve Sept. 14th meeting minutes as written. 5 Yes

Dorr Township Parks Commission

Meeting Minutes

October 12, 2020

Meeting called to Order: Amanda called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Amanda Winters, Bill Mallow, & Denice Lawrence, **absent:** Chris Gesink, & Mark

Minutes Approval: Amanda motioned, and Bill seconded to approve Sept. 28th meeting

Business:

- **Budget & Invoices:** ADT - \$168.25, B&W Consultants, Inc - \$80.00, Spectrum - \$96.98, Menards - \$236.00, Consumers Energy - \$205.20, & Arrowaste - \$31.50 for a Total of \$817.93
- **Update on Pavilion:** Roof is 75% complete, Dorr Rec's door is in and waiting to meet up with them to give them their key.
- **Update on Disc Golf:** They are having tournaments Oct. 24th @2:30, and on the 31st. They last 5 to 6 hrs. long.
- **WI-FI: Amanda motioned, and Bill seconded to keep the WI-FI closed for security, and open guest to the public. 3 Yes**

Next schedule meeting is Oct. 26, 2020 @ Township Hall @ 7:00 pm

Meeting Adjourned: Amanda motioned, and Bill seconded to adjourn @ 7:59

Prepared by: Denice Lawrence

Approved by: Mark motioned, and Amanda seconded to approve Oct.12th meeting minutes as written

Dorr Township Parks Commission

Meeting Minutes

Oct. 26, 2020

Meeting called to Order: Amanda called the meeting to order @ 7:00 pm

Pledge of Allegiance was recited

Attendance: Amanda Winters, Chris Gesink, Mark Muscarella, Bill Mallow, & Denice Lawrence we had 4 visitors.

Budget & Invoices: We reviewed our budget, Invoices: Consumers Energy - \$320.93, B&B Consultants, Inc. - \$80.00, West MI Lumber - \$2,740.36, Ace Hardware - \$8.99, Menards - \$305.87 for a total of \$3,456.15

Approval of Minutes: Mark motioned, and Amanda seconded to approve Oct. 12th meeting minutes as written. 5 Yes

Business:

- **Update on Pavilion:** It has been framed in. They are working on finishing the roof if the weather permits them.
- **Update on Disc Golf:** After the 31st everything is done.
- **Dorr Rec Future Scheduling:** The Parks Commission would like the Rec to start using the Parks email & calendar, so we are not double scheduling. The Rec would like to rebuild the basketball court.
- **Amanda motions, and Mark seconded for a \$700.00 to include shipping, a three-compartment stainless steel kitchen sink. For the new pavilion kitchen.**
- **List of what need to be done at North Park:** Chris will have the list at the next meeting.

Next schedule meeting is Nov. 9, 2020 @ Township Hall @ 7:00 pm

Meeting Adjourned: Amanda motioned, and Chris seconded to adjourn @ 8:00 pm 5 Yes

Prepared by Denice Lawrence

Approved: Amanda motioned, and Chris seconded to approve Oct. 26th meeting minutes as written. 5 Yes

Dorr Township Parks Commission

Meeting Minutes

November 9, 2020

Meeting Called to Order: Amanda called the meeting to order at 7:00 pm

Pledge of Allegiance was recited

Attendance: Amanda Winters, Chris Gesink, Mark Muscarella, & Denice Lawrence. **Absent:** Bill Mallow

Approval of Minutes: Amanda motioned, and Chris seconded to approve Oct. 26th meeting minutes as written. 4 Yes

Budget & Invoices: We reviewed our budget. Invoices: B&B W/W Consultants, Inc. - \$80.00, Arrowwaste - \$31.50, Consumer Energy - \$320.93 for a total - \$432.43

Business:

- **Amanda would like to Admin the motion of \$700.00 for the kitchen sinks to \$750.00 so we can a faucet. 4 Yes**
- **Amanda motions, and Denice seconded to recommend Josh Briley to be appointed to the Parks Commission, one of the two empty seats. 4 Yes**
- Amanda announced that we have two separate lines of WI-FI at the parks. We are keeping the 5G for our security system. The other line is dorr park guest it is a 2G and is open to the public. The password is: dorrpark
- **Update on the Pavilion:** Amanda reported that the Maintenance has used \$9,300 on the pavilion, \$9,300.00 comes out of the \$20,000.00 that was approved for the project.
- Amanda will be getting in touch of Dorr Rec about getting rid of the red trailer at the park.
- I wish the next Park Commission lots of luck and hope they have as much fun and satisfaction as we did in the last 4 to eight years we have been on the board. Amanda, I look forward in seeing your Hallmark town!

Next schedule meeting is November 23, 2020 at the Township Hall at 7:00. This is with the new board.

Meeting Adjourned: Chris motioned, and Amanda seconded to adjourn at 7:55 pm. 4Yes

Prepared By: Denice Lawrence

Approved By:

Dorr Township Parks Commission
December 14th, 2020
Meeting Minutes

Meeting called to order at Start 7:02 pm by Amanda Winters, followed by the Pledge of Allegiance.

Attendance: Amanda Winters, Linda Stepan, Terri Rios. Guest Josh Briley and Michael Grafton.

Minutes Approval: No minutes available at the time of meeting.

Budget and Invoices: Winters motioned to continue the auto pay of standing monthly bills at the standard rates. Any increases to be submitted for approval. Stepan 2nd. All yes.

Arrow waste -\$30

Consumers Energy - billed rate

Spectrum - \$ 89.90

ADT - 168.25

Water and Septic Dorr Leighton water -

Parks Commission Structure:

Secretary - Stepan volunteered. Rios also nominated, Winters 2nd. Stepan accepted. All in favor.

Treasurer - tabled to get a better description of the duties. Looking to just have an individual to track our expenses and compare to the budget sheet received from the office.

Chairperson - Rios Nominated Winters, Stepan 2nd, Winters accepted. All in favor.

Social Media - Currently Winters has access.

Introductions:

- Amanda Winters, graduated from Hopkins, moved back 4 years ago. I am the General Manager at Centershot Gun Range, secretary of Dorr Business Association (DBA), wife, mom of 5, tired of leaving the county for bike trails, wants more liaison between business and township and wants a Hallmark town.
- Josh Briley, moved to Dorr 4yrs ago. Manager at Kanum tire in grandville, 18 yrs. Looking forward to serving the community for the kids. Highly active in the Disc Golf community.
- Terri - Originally from PA, moved to Dorr 18 years ago. Been involved with scouts and love to continue giving back. I transitioned from the Township board to the parks because I believe in our small town and I want to get Dorr to the Hallmark town vision
- Mike - Originally from Holland, lived in Dorr for 2 yrs. I have extensive manufacturing experience and consider myself an athlete (enjoy running , basketball and using the park for recreation). Looking forward to serving the community and meeting people
- Linda - Lived in Dorr for 23 yrs, owned own business for spell and was active in chamber. I enjoy taking my grandchildren to the parks, impressed by what the parks has done so far and wants to give back.

During this meeting Winters, Rios and Stepan all agree that Briley and Grafton will make a great addition to the Parks commission. They have both filled out their letter of intent and have turned it into Millings. With the upcoming township dec meeting, we are asking to approve both Josh Briley and Michael Grafton as they are willing to accept the position and have shown dedication to our parks commission.

Pavillion Status: Originally the past commission allotted \$20K for the repairs and addition to the old pavilion at the North Park. Dorr Township maintenance crew has been able to complete the work and keep cost to about \$10k. At this time we are at about 98% complete with the project and any cost moving forward is just finishing touches. With that being said discussion of any electrical upgrades and we don't foresee at this time.

Security cameras - With access to the cameras on a personal phone is there a document to state only use for official business and or malice intent? Who is allowed access and use? Check for a document with Denise. Are there signs posted of security system in use? Check to ensure signs, check with maintenance and address in spring.

Budget: We currently roughly have \$20K after estimated payroll and bill till the end of March 2021. What do we spend it on?

- Bleachers
- Volleyball
- Fencing along railroad at Choo Choo park

Meeting dates: All in favor to continue the 2nd and 4th Monday at 7pm for the time being. Our next meeting will be held on Dec 29th at 4pm at the North Park, weather permitting to do a walk around to assist in our budget projection for 2021/2022.

Adjourned: Rios motion to adjourn Winters 2nd all yes.b 8:10

Dorr Township Parks Commission

Meeting Minutes

December 28, 2020

Meeting Called to Order: Amanda Winters called at 4:10 p.m.

Pledge of Allegiance: recited

Attendance: Amanda Winters, Josh Briley, Michael Grafton, Terri Rios, Linda Stephans

Visitors: Randy Grantham (Maintenance Supervisor)

Minutes Approval: Amanda motioned and Josh seconded to approve Dec. 28th. meeting minutes with one exception. A new motion was made by Amanda, seconded by Josh to adjust previous motion (made on December 14th, 2020) for “paying monthly bills at specific amounts” to read “normal monthly reoccurring bills to be paid as billed”. All in favor.

Budget & Invoices: Budget was reviewed.

Invoices: ADT \$168.25; Arrowaste \$31.50 (Total \$63.00; Township pays half); Consumers Energy \$210.84 (combine for North, South, and Moline Parks); Consumers Energy \$306.47 (Tennis Court); Dorr/Leighton Wastewater Authority \$180.00; Spectrum Business \$195.41; North Park old Pavilion repairs \$296.86 Menards (combined \$126.78 [dated 11-12-2020] & \$170.08 [dated 11-30-2020 & initialed 12-7-2020]); for a total of \$ 1389.33

Old Business: Randy confirmed that the materials for repairs on the North Park old pavilion are approximately 98% paid.

New Business: The members of the Commission plus Randy Grantham walked the North and South Parks during meeting. Members have visited Choo Choo Park in Moline individually.

Discussions as follows ~

1. Job descriptions: there will be further discussion January 11th. 2021 meeting to establish responsibilities of each position. Possible option of adding Treasurer and a Maintenance liaison.

2. Adding two cameras to the North Park with limited number of people to have access to all cameras.
3. Changing locks on Park structures.
4. The new North Park pavilion needs ceiling and floor painted, insulation, and purchase of 3 utility sinks. These improvements would qualify for public activities and optimize the use.
5. The old unused well in North Park to be restructured so it is not a safety hazard.
6. Siding and roof of the small old barn at North Park ~ options repair, remove loft, or remove structure.
7. Secure gates to ball fields at North Park for security, safety, and prevent vandalism.
8. Extending and improving basketball court.
9. Add to the foul ball nets on the baseball and softball fields. Bleachers for fields. Inspect dugouts at ball fields.
10. Volley ball courts at South Park.
11. Possibility of hiring a company to move the playground equipment from South Park to Choo Choo Park in Moline. Liability needs to be discussed.
12. Possibilities to improve the stage in South Park (condition, placement, and ownership).
13. Petty cash allotment for small expenditures.
14. Additional thoughts for North Park ~ Ice Rink; Splash Park; Board Walk extended; repairs/upgrades on Tennis Courts.

The meetings for the Park Commission will be kept on the 2nd. and 4th. Tuesdays of the month with time and location to be decided in lieu of covid-virus.

Next scheduled meeting: January 11, 2021, 7:00 p.m., locale to be determined.

Adjourned: Motion by Terri Rios; Second by Michael Grafton; all in favor at 6:09p.m.

Prepared by Linda Stephans

Dorr Township Parks Commission

Meeting Minutes January 11, 2021

Meeting called to Order: by: Amanda Winters time: 7:00 p.m.

Pledge of Allegiance: recited

Attendance: Amanda Winters Josh Briley Michael Grafton Terri Rios
Linda Stephans

Budget & Invoices: No bills presented

Approval of Meeting Minutes: motion by Amanda, second by Josh to accept the minutes of the December 28, 2020 meeting with the exception of meetings will be the 2nd and 4th "Tuesdays" of the month changed to state that the Parks Commission meetings will be the 2nd and 4th "Mondays" of the month. All members in favor.

Business: Job descriptions, member volunteers, and motions are as follows ~

Chair Person previously motioned and accepted by Amanda Winters.

Chair Person; write agenda, conduct meetings, facilitate liaison positions, emails, and is Liaison Person for Spectrum Cable, ADT and Dorr Recreation.

Motion by Amanda, second by Michael to appoint Teri Rios as Grant Representative for the Dorr Parks Commission; all members in favor.

Grant Representative; research where the Parks Commission stands in grant information with current grant writers, look into classes on how to write applications for grants and endowments, review the River-to-River Trail progress.

Motion by Amanda, second by Teri to appoint Josh Briley as Liaison to Dorr Township Treasurer; all members in favor.

Liaison for Township Treasurer; track rentals of Park facilities, memorial brick purchase, contributions, report on specific projects and budgeting. Reports on these items to be made at the 1st of each month meetings.

Motion by Amanda, second by Michael to appoint Josh Briley as Liaison for the Maintenance Department; all members in favor.

Liaison to Maintenance Department will work closely with Maintenance

Supervisor for awareness of needs for care of all Parks grounds, trash removal, bathrooms cleaned/maintained.

Amanda motioned, second by Josh to appoint Michael Grafton as liaison for Web Presence of the Parks Commission; all members in favor.

Web Presence position will work with the Dorr Township, Dorr Township Calendar to maintain the current updates for calendar of events, Dorr Recreation Volunteers in action on Facebook, and Gmail.

Secretary position, previously motioned and accepted by Linda Stephans.

Secretary; to record minutes of the Parks Commission meetings; send Drafts and approved minutes to Dorr Township Office Manager and Commission members on a timely basis. Maintain the Dorr Parks Commission official records (business of the meetings, financial statements {reoccurring bills, project billings, etc. and correspondence sent/received).

Motion by Amanda, second by Michael to authorize a Petty Cash, allowable account with the cap of \$100.00 for miscellaneous small items needed (i.e.: locks, ink, paper, small repairs/replacements, and any small item needed in a timely fashion to maintain operation of the Parks Commission). All members in favor.

Motion by Michael, second by Teri to budget \$400.00 to obtain a faucet and equipment/supplies needed for the three-sink system for certification through Allegan County for use of the concession room in North Park Pavilion.

Motion by Josh, second Linda for checking into demolition of the small, old barn in North Park. All members in favor.

Quotes on items ~

North Park:

> Concrete and ceiling in North Park Pavilion must be sealed and painted, sinks (3 sink set up or system), someone to be ServSafe certified. This list of items is needed for Allegan County license.

>Insulation and heat for pavilion use throughout the year.

> Best way to secure the old well for safety of visitors in the park.

>Extending the basketball court, obtaining proper safety nets, fence, and improving the concrete (2021 project).

>Cost of nets for foul balls and fencing on the ball fields.

- >Contact and invite Colby Robbe of Boy Scout Troup 96 to attend a meeting of the Parks Commission to discuss potential projects the Boy Scouts might choose to work on for the Parks.
- >Create a path around the park with it being handicapped accessible.

South Park:

- >Items or issues needed for the volley ball courts in South Park.
- > Cost of hiring a company to move the remaining play equipment in South Park to Moline, Choo Choo Park.
- > Possibilities to improve or move the stage presently in South Park.

Projects or Purchases during this fiscal year for the Parks ~

North Park:

- >Add two security cameras.
- >Paint and insulation for pavilion.
- >Secure gates to the ball fields (prevent vehicles tearing up the fields as happened in the parking lot).
- >Nets and fencing for baseball and softball fields in North Park.

South Park:

- > Nets and needed equipment for volley ball courts.

Choo Choo Park:

- >Fence

Next scheduled meeting: Monday, 1-25-2021, at 7 p.m. at the North Park Pavilion.

Meeting adjourned: Motion by Amanda, second by Josh to adjourn the meeting. All members in favor. Time: 9:30 p.m.

Prepared by: Linda Stephans

Dorr Township Parks Commission

Meeting Minutes for 1-25, 2021

Meeting called to Order: by: Amanda Winters at 7:02 p.m.

Pledge of Allegiance: recited

Attendance: Amanda Winters, Terri Rios, Josh Briley, Michael Grafton,
Linda Stephans

Budget & Invoices:

Cost of the current Zoom meeting paid by Amanda 15.89. Motion by Josh, second by Michael to reimburse Amanda for that amount. All in favor. Amanda will look into using the Township Zoom account for meetings.

Approval of January 11th, 2021 minutes:

Motion made by Michael, second by Amanda to approve those minutes with two exceptions. First, the minutes to read motion made by Michael, second by Terri to budget \$400.00 to obtain a faucet with equipment/supplies needed for the three-sink system for certification through Allegan County for use of the concession room in North Park Pavilion. Second, minutes to read contact Colby Robbe from Boy Scout Troup 96 to attend a meeting of the Parks Commission in order to discuss potential projects the Boy Scouts might choose to work on for the Parks.

Business:

Josh will review/research expenditures with the Township Treasurer or Clerk to clarify the financial standing/budget for the Township Parks. He will have a report at the next meeting. Josh will be put on the Dorr Ace Hardware account along with Amanda. Josh will be the Point of Contact Person with the Maintenance Department for the Parks Commission, and track the Memorial Bricks in the North Park.

Quotes are being received for insulation and heat for the Pavilion in North Park. This issue is tabled until more quotes are obtained.

Amanda will work on a link for the established dates of meetings for the year.

There is continued research for quotes on the fencing needed for the basketball

courts, baseball fields in North Park, and for Choo Choo Park.

The paint and sealer for the ceiling and floors is available in the pavilion (North Park). Motion made by Amanda, second by Josh budget to allow for \$200.00 toward purchase of primer for Pavilion (North Park) from Dorr Ace Hardware.

All in favor. The labor for this project will be furnished by the Parks Commission members.

Amanda and Michael will work on the social media for the presence of the Parks Commission in the community. Michael will coordinate with the Township Office Manager for sales of the Memorial Bricks.

ADT has been contacted to give access to the current Chairperson of the Parks Commission for use of the equipment.

Terri is the Point of Contact person for the Township office and Red Hot Props, LLC for grant writing. Terri will give a report at the next meeting on a survey/questionnaire of Dorr residents interest for growth and improvement for our area.

Dorr Business Association will be invited to the next meeting, to discuss the Fourth of July celebration.

Next meeting to be held February 8, 2021 at 7:00 p.m. on Zoom.

Meeting adjourned: Motion by Amanda, second by Terri to adjourn the meeting. All in favor. Time: 8:56 p.m.

Prepared by: Linda Stephans

Approved 2/08/2021

Linda Stephans

Dorr Township Parks Commission

February 22, 2021 ~ Meeting

Called Meeting to Order: 7:03 pm by Amanda Winters

Pledge of Allegiance: Recited

Members: Amanda Winters, Terri Rios, Josh Briley and Mike Grafton, Absent: Linda Stephans
Guest - Patrick Champion.

Budget & invoices: ADT & Spectrum paid. Josh to meet with Jim for small explanation, also needs more time with Myrna. Maintenance uses the credit card for things that come out our budget.

WML - overpaid and we are receiving a \$5,480.72 credit.

Approval of last Meeting Minutes: Winters motion to approve no amendments, Grafton 2nd.
All in favor.

Old Business:

1. Status of quotes for:
 - a. Heating - Winters motion ACR quote as is with Schaendorf insulation \$2,000 w/spray and duck work. Grafton seconds. all in favor. Roll Call vote - Rios Yes, Grafton Yes, Briley Yes, Winters Yes. Winters will get on the schedules and submit payment.
 - b. Electric - \$300-500
 - c. Insulation \$2000.00 includes spraying
 - d. Fencing - Received 3 quotes: Menards \$2300, not all in inclusive; ACE \$2511; Home Depot,
Rios Motion to approve ACE for no more \$2511 chain link fence for 390' for Moline park. Briley 2nd. Grafton Yes, Winters Yes, Rios Yes, Briley Yes. Past.
 - e. **Dorr Spending policy if the job is over \$5K, requires 3 bids, last known policy from 2016. Josh to check on update.
 - f. **Check Natural gas** Amanda will get with Consumers to check on the cost of running line and getting hooked up.
2. Grant communication - How much are we paying them? Terri found history of RedHot Grants for \$8,900.
 - a. Total on all grants right now. 2 proposals from Oct more info from email.
 - b. Kids Bike Obstacle - \$25,500
 - c. Splash Pad - \$150,000
 - d. Kids Obstacle - \$35,000
 - e. Volleyball Court - \$5,350
 - f. Dog Playground - \$35,500
 - g. Bike Blacktop Path. - \$75,600
 - h. Blacktop Paving the existing gravel lot at North Park, Allowance of \$45,000

3. Eagle Scout project update. Colby reached out with communication and will join our meeting when ready for presentation.
4. Website/Social Media
 - a. Got traction off the Unauthorized Vehicles in the park
 - b. Brick communication to enhance coverage
 - c. Putting together a vision for planning.

New Business:

1. Unauthorized Vehicles in the park
 - a. Most responses were respectful, 1 negative and dealt with Mi DNR responses.
 - b. More future thought on wheeled motorized vehicles on/in the parks. Mi Leg. section
[http://www.legislature.mi.gov/\(S\(xwemb4djj2nbqq0zi15e1u2l\)\)/mileg.aspx?page=GetObject&objectname=mcl-257-657a](http://www.legislature.mi.gov/(S(xwemb4djj2nbqq0zi15e1u2l))/mileg.aspx?page=GetObject&objectname=mcl-257-657a)
2. 2021 budget items Assign task
 - a. Roll Call on 21-22 prelim Briley motion to approve, Grafton 2nd. Rios Yes, Winters Yes, Briley Yes, Grafton Yes. All in favor
 - b. Mile track around N Park - ADA compatible, Dorr Business sponsor every 10th of a mile. Winters will approach the DBA on business sponsors. Put together a plan. Rios/Grafton
 - c. Backdrops and fence for baseball fields - Winters
 - d. Volleyball court - Briley
 - e. Old barn (roof) - Briley
 - f. Ice Rink - Rios/Stephans
 - g. Dog Park - Grafton
 - h. Drinking fountains for North and South Parks. - Grafton
 - i. Baseball Field -
 - i. Eagle Scout Project dugouts
 - ii. Fencing
3. 4-year budget plan
 - i. Back drops for baseball/softball fields
 - ii. Basketball court extension
 - iii. Splash Pad
 - iv. Bike park
 - v. Soccer Field
 - vi. Black top N Park
4. 4th of July Celebration - tabled
5. Pay raise for projects - tabled

Comments: Follow up on sink; Health inspection items; Future walk around

Adjourned Winters motioned to adjourn 9:00 pm, Rios 2nd.

Rios Yes, Winters Yes, Briley Yes, Grafton Yes.

Prepared by: *Linda Stephans*

Approved March 8, 2021

Dorr Township Parks Commission

February 22, 2021 Minutes DRAFT

Called Meeting to Order: 7:03 pm

Pledge of Allegiance

Members: Amanda Winters, Terri Rios,, Josh Briley and Mike Grafton, Guest - Patrick Champion.

Budget & invoices: ADT & Spectrum paid. Josh meet with Jim for a small explanation and needs more time with Myrna. Maintenance uses the credit card for things and comes out our budget.

WML - overpaid and we are receiving a \$5,480.72 credit.

Approval of last Meeting Minutes: Winters motion to approve no amendments, Grafton 2nd . All in favor.

Old Business:

1. Status of quotes for:
 - a. Heating - Winters motion ACR quote as is with Schaendorf insulation \$2,000 w/spray and duck work. Grafton seconds. all in favor. Roll Call vote - Rios Yes, Grafton Yes Bailey Yes, Winters Yes. Winters will get on the schedules and submit payment.
 - b. Electric - \$300-500
 - c. Insulation \$2000.00 includes spraying
 - d. Fencing - Received 3 quotes, Menards \$2300, not all in inclusive , ACE \$2511, Home Depot,
 - i. Rios Motion to approve ACE for no more \$2511 chain link fence for 390' for Moline park.Riley 2nd. Grafton Yes, Winters Yes, Rios Yes Riley Yes. Past.
 - e. **Dorr Spending policy if the job is over \$5K, requires 3 bids, last known policy from 2016. Josh to check on update.
 - f. **Check Natural gas** Amanda will get with Consumers to check on the cost of running line and getting hooked up.
2. Grant communication - How much are we paying them? Terri found history of RedHot Grants for \$8,500.
 - a. Total on all grants right now. 2 proposals from Oct more info from email.
 - b. Kids Bike Obstacle - \$25,500
 - c. Splash Pad - \$150,000
 - d. Kids Obstacle - \$35,000
 - e. Volleyball Court - \$5,350
 - f. Dog Playground - \$35,500
 - g. Bike Blacktop Path. - \$75,600
 - h. Blacktop Paving the existing gravel lot at North Park, Allowance of \$45,000
3. Eagle Scout project update. Colby reached out with communication and will join our meeting when ready for presentation.
4. Website/Social Media
 - a. Got traction off the Unauthorized Vehicles in the park

Dorr Township Parks Commission

February 22, 2021 Minutes DRAFT

- b. Brick communication to enhance coverage
- c. Putting together a vision for planning.

New Business:

1. Unauthorized Vehicles in the park
 - a. Most responses were respectful, 1 negative and dealt with Mi DNR responses.
 - b. More future thought on wheeled motorized vehicles on/in the parks. Mi Leg section
[http://www.legislature.mi.gov/\(S\(xwemb4djj2nbqq0zi15e1u2l\)\)/mileg.aspx?page=GetObject&objectname=mcl-257-657a](http://www.legislature.mi.gov/(S(xwemb4djj2nbqq0zi15e1u2l))/mileg.aspx?page=GetObject&objectname=mcl-257-657a)
2. 2021 budget items Assign task
 - a. Roll Call on 21-22 prelim Riley motion to approve, Grafton 2nd. Rios Yes, Winters Yes, Riley Yes, Grafton Yes. All in favor
 - b. Mile track around N Park - ACH compatible, Dorr Business sponsor every 10th of a mile. Winters will approach the DBA on business sponsors. Put together a plan. Rios/Grafton
 - c. Backdrops and fence for baseball fields - winters
 - d. Volleyball court - Riley
 - e. Old barn (roof) - Riley
 - f. Ice Rink - Rios/Stephas
 - g. Dog Park - Grafton
 - h. Drinking fountains for North and South Parks. - Grafton
 - i. Baseball Field -
 - i. Eagle Scout Project dugouts
 - ii. Fencing
3. 4 year budget plan
 - i. Back drops for baseball/softball fields
 - ii. Basketball court extension
 - iii. Splash Pad
 - iv. Bike park
 - v. Soccer Field
 - vi. Black top N Park
4. 4th of July Celebration - tabled
5. Pay raise for projects - tabled

Comments

- Follow up on sink
- Health inspection items.
- Future walk around

Adjourned Winters motioned to adjourn 9:00 pm, rios 2nd. Rios Yes, Winters Yes, Riley Yes, Grafton Yes.