

# DORR TOWNSHIP

DORR, MICHIGAN 49323

## DOWNTOWN DEVELOPMENT AUTHORITY FOR THE TOWNSHIP OF DORR

A special meeting of the Board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall , 1807 142nd , Dorr on the 30th day of October, 1986 at 7:30 P.M. .

Meeting was called to order by Chairman D. Kaczanowski.

PRESENT: D. Kaczanowski, J. Adamczyk, R. Cain, G. Damveld,  
R. Dutkiewicz, D. McKinley, S. Sanxter, D. Stebleton  
R. Sytsma.

ABSENT: None

The Secretary read the minutes of the last meeting. Sytsema moved that the minutes be accepted as read, and was supported by Stebleton. Motion carried

Maps and valuations of the proposed D.D.A. were passed around by the Chairman. He explained that the possibility of the taxable increase at the mall could be from \$32,000.00 to \$50,000.00 .

Bob Cooper, legal counsel, explained the Downtown ~~XXXXXX~~ Development Authority and the developing plan. We went over these pages: # II Development Plan A,B,C,D,E,F,G,H,I,J,K,L,M,N and O. We then checked pages 1 through 5 in #I.

The next meeting will be held at 5:00 PM on November 11, 1986 at the Dorr Township Hall.

R. Cain made a motion to adjourn and was supported by G. Damveld. Motion carried.

*Richard E. Dutkiewicz*  
Richard E. Dutkiewicz  
Secretary

137th Ave.

158th

Ave.

16th

186th

Ave.

# DORR TOWNSHIP

DORR, MICHIGAN 49323

## DOWNTOWN DEVELOPMENT AUTHORITY FOR THE TOWNSHIP OF DORR

A special meeting of the board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall, 1807 142nd, Dorr on the 11th day of November, 1986 at 5:00 P.M.

Meeting was called to order by Chairman D. Kaczanowski.

**PRESENT:** d. Kaczanowski, J. Adamczyk, R. Cain, G. Damveld,  
R. Dutkiewicz, D. McKinley, S. Sanxter, D. Stebleton  
R. Sytsma.

**ABSENT:** None

The Secretary handed out the minutes of the previous meeting.

We went over the Development Plan of the Downtown Development Authority of Dorr. #I was read entirely. #II was then also read completely. There was a discussion on bonding and financing.

December 3, 1986 will be a meeting with the County And the Wayland School Board.

R. Sytsma made a motion and was supported by G. Damveld to approve the Development Plan as amended and presented to the Township Board. Motion carried

J. Adamczyk made a motion to adjourn and was supported by G. Damveld. Motion carried.

Richard E. Dutkiewicz

Secretary

# DORR TOWNSHIP

DORR, MICHIGAN 49323

## DOWNTOWN DEVELOPMENT AUTHORITY FOR THE TOWNSHIP OF DORR

A special meeting of the board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall, 1807 142nd, Dorr on the 4th day of June, 1987.

Meeting was called to order by Chairman D. Kaczanowski at 6:30 P.M.

PRESENT: D. Kaczanowski, J. Adamczyk, R. Cain, G. Damveld,  
R. Dutkiewicz, S. Sanxter, D. Stebleton, R. Sytsma

ABSENT: D. McKinley

Minutes of November 11, 1986 meeting were read by the Secretary.

The Chairman explained the hand-out on 1988 Tax Increment Financing. This showed an increase in valuation which generated a TIFA of almost \$53,000.00. The 1987 TIFA should be about \$39,599.00.

R. Sytsma made a motion and supported by R. Cain to designate the Dorr Branch of the Byron Center State Bank as depository of the tax increment financing.

Motion carried unanimously.

Malinowski went over the proposed bond issue and suggested a 15 year pay-off to be more practical.

Some board members gave their opinion on the movement of the project-- Also, the time table for bidding on construction and bidding for the bonds.

The architect, J. Jones stated that 80% of his detail work is completed. He went over the plans with us.

We will meet again next fall.

Motion to adjourn by G. Damveld and supported by J. Adamczyk.

Motion carried

*Richard E. Dutkiewicz*

Richard E. Dutkiewicz  
Secretary

# DORR TOWNSHIP

DORR, MICHIGAN 49323

SPECIAL DORR TOWNSHIP BOARD MEETING  
held on the 22nd day of October, 1987

Meeting called to order by Chairman Don Kaczanowski at 6:00 PM

Present: D. Kaczanowski, R. Dutkiewicz, J. Graczyk, and  
N. Fifelski

Absent: D. Fennema

Special meeting was held by the Dorr Township Board with  
the D.D.A. and the Building Authority to discuss the future  
Township Complex.

J. Adamczyk accepted the minutes of the D.D.A. as written  
and was supported by G. Damveld. Motion carried

\$ 14,698.79 is in the Treasury of the D.D.A. as presented  
by J. Adamczyk, Treasurer.

Bruce Kadzbaun from Moore and Bruggink brought us up to  
date on the project. The plans will be done for inspection by  
the Township Building Inspector by next month, November. He  
also discussed different time ~~lengths~~ lengths of paying back  
the bond.

Discussion on purchasing the Birman property took place.  
Their wereethoughts expressed for and against this property.

Judson Jones, architect, told about choosing the site  
plan of the building. There has to be room for the building,  
parking and septic system and plans for any future expansion.

The majority of the DDA members felt that we should line  
with a ten year plan. There were questions about acquiring  
additional property from Birman and Marklevitz.

We will have a D.D.A. meeting on Nov. 12 at 6:00 P.M..

N. Fifelski made a motion and supported by J. Graczyk  
to re-appoint J. Adamczyk and R. Cain to a four year term on  
the D.D.A.. Motion carried

J. Graczyk made a motion to adjourn and was supported  
by N. Fifelski. Motion carried

*R. E. Dutkiewicz*

Richard E. Dutkiewicz  
Dorr Township Clerk

# DORR TOWNSHIP

DORR, MICHIGAN 49323

DOWNTOWN DEVELOPMENT AUTHORITY  
FOR THE TOWNSHIP OF DORR

A special meeting of the board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall, 1807 142nd, Dorr on th 12th day of November 1987.

Meeting was called to order by Chairman D. Kaczanowski at 6:00 P.M. .

PRESENT: D. Kaczanowski, J. Adameczyk, R. Cain, R. Dutkiewicz,  
S. Sanxter, D. Stebleton, R. Sytsma.

ABSENT: G. Damveld, D. McKinley

S. Sanxter made motion and supported by D. Stebleton to accept minutes as written. Motion carried

Chairman D. Kaczanowski read and explained the 1987 Tax Increment Financing and the proposed new value for 1988. He also explained the bond payment plans.

There was discussion on what the Township has contributed, such as the property. The Chairman told of talking to Birman about his property. The Marklevitz property will now be available.

Judson Jones explained the need for as much land as we can get. We discussed the possibility of buying the Marklevitz property.

Question was brought up about the future expenses. Would the Township be able to provide a financial assist to this project, if needed? There was a general feeling of confidence in the success of this project and the growth of the community.

The architect and engineer told of the possible time schedule for taking bids on construction and the bond issues..

No tentative date was set for the next meeting - maybe in January or February.

Motion to adjourn was made by R. Cain and supported by R. Sytsma. Motion carried

*Richard E. Dutkiewicz*

Richard E. Dutkiewicz  
Secretary

# DORR TOWNSHIP

DORR, MICHIGAN 49323

## DOWNTOWN DEVELOPMENT AUTHORITY FOR THE TOWNSHIP OF DORR

A special meeting of the board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall, 1807 142nd, Dorr on July 7, 1988.

Meeting was called to order by Chairman D. Kaczanowski at 6:00 P.M.

PRESENT: D. Kaczanowski, J. Adamczyk, R. Cain, R. Dutkiewicz, G. Damveld, S. Sanxter, D. Stebleton R. Sytsma

ABSENT: D. McKinley

D. Stebleton made a motion and supported by R. Cain to accept the minutes as written. Motion carried

The Chairman presented the annual report on the status of tax increment financing account. Income for 1987 was \$35,861.29, which was taxes captured and interest.

D. Stebleton made a motion and supported by J. Adamczyk to approve the annual report as presented by the Chairman. Motion carried.

D. Stebleton brought up several points ~~in~~ in our rules of procedure that we examined to be sure we are complying. It was requested that the attorney clarify several sections of these rules.

The Next meeting was tentatively set for August 4 at 6:00 P.M. unless notified other-wise.

G. Dmvelde made a motion to adjourn and was supported by J. Adamczyk. Motion carried.

*Richard E. Dutkiewicz*

Richard E. Dutkiewicz  
Secretary

# DORR TOWNSHIP

DORR, MICHIGAN 49323

## DOWNTOWN DEVELOPMENT AUTHORITY

### FOR THE TOWNSHIP OF DORR

A special meeting of the board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall, 1807 142nd, Dorr on August 4, 1988.

Chairman D. Kaczanowski called the meeting to order at 6:00 P.M.

PRESENT: D. Kaczanowski, J. Adamczyk, R. Dutkiewicz, G. Damveld, S. Sanxter, D. Stebleton, R. Sytsma

ABSENT: R. Cain and D. McKinley

D. Stebleton made a motion and supported by G. Damveld to accept the minutes as written. Motion carried

Answers were given to the questions brought up from the July meeting.

The Chairman reported on the meeting with Judson Jones and Bruce Kadzbahn. He told of the options that are open to the board.

The owners of the Marklevitz property came back with a \$30,000.00 figure.

There was considerable discussion on the bill presented by Judson Jones. The general feeling was that this bill was not fair because we do not have an acceptable bid. The Chairman was directed to have our attorney negotiate with the architect. The attorney will be consulted as to future procedure.

R. Sytsma made a motion to adjourn and was supported by J. Adamczyk.. Motion carried.

*Richard E. Dutkiewicz*

Richard E. Dutkiewicz  
Secretary

# DORR TOWNSHIP

DORR, MICHIGAN 49323

DOWNTOWN DEVELOPMENT AUTHORITY  
FOR THE TOWNSHIP OF DORR

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A special meeting of the board of the Downtown Development Authority for the Township of Dorr was held in the Dorr Township Hall, 1807 142nd, Dorr on October 5, 1988.

Chairman D. Kaczanowski called the meeting to order at 6:10 P.M. .

PRESENT: D. Kaczanowski, J. Adamczyk, R. Dutkiewicz, S. Sanxter, R. Sytsma.

ABSENT: R. Cain, G. Damveld, D. Mckinley, D. Stebleton

Two bills were presented in regards to the cost of presenting new bids.

The Chairman explained the Tax Increment Financing for 1987 and 1988 and the projection for 1989, with 1986 being the base year.

S. Sanxter arrived at this time.

S. Sanxter made a motion and supported by R. Sytsma to accept the minutes as written.

Motion carried.

S. Sanxter made a motion and supported by J. Adamczyk to pay the two bills presented.

Motion carried.

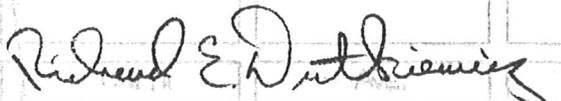
R. Sytsma left at this time.

More discussion was held on our architect. It was the opinion of those present that the architect should be terminated.

The Marklevitz property is now at \$25,000.00.

J. Adamczyk made a motion to adjourn and supported by S. Sanxter.

Motion carried.



Richard E. Dutkiewicz  
Secretary

137th Ave

136th

Ave.

DOWNTOWN DEVELOPMENT AUTHORITY FOR DORR TOWNSHIP  
MEETING HELD ON MAY 14, 1992

Meeting called to order by Chairman D. Kaczanowski at 4:10 PM.

PRESENT: D. Kaczanowski, J. Adamczyk, R. Cain, G. Damveld, R.  
Dutkiewicz, N. Overzet and K. Fein

ABSENT: S. Sanxter and D. Stebleton

The Secretary read the minutes of the last meeting.

Minutes accepted as read.

D. Kaczanowski gave an up-date on Judson Jones' bill.

The actual revenue and expenses for 1991-92 were read and the proposed budget for 1992-93 was presented. The financial report for the Building Authority was read for 1991-92 and also the proposed budget for 1992-93.

G. Damveld moved and supported by R. Cain to approve the proposed budgets for the D.D.A. and the Building Authority as presented for FY 1992-93

Motion carried (all yes)

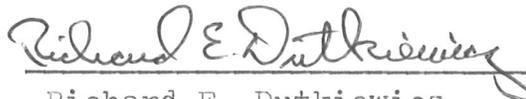
J. Adamczyk moved and supported by G. Damveld to agree to become a member of the T.I.F.A. Association of Michigan, with dues to be charged to the funds of the Authority at a rate of 1% per year.

Motion carried (all yes)

We were informed that the cost of the Dorr Township Complex is \$503,594.18, at this time.

Possible new projects discussed might be toward three or four lanes on 142nd Ave or sewers for the area that makes up the present D.D.D. area.

J. Boersema moved to adjourn and was supported by G. Damveld  
Motion carried.



Richard E. Dutkiewicz  
Secretary

DOWNTOWN DEVELOPMENT AUTHORITY FOR DORR TOWNSHIP  
MEETING, HELD JUNE 4, 1992

Meeting called to order by Chairman D. Kaczanowski at 3:05 PM.

PRESENT: D. Kaczanowski, J. Adamczyk, R. Cain, R. Dutkiewicz,  
S. Sanxter, D. Stebleton, N. Overzet and K. Fein

ABSENT: G. Damveld

The Secretary read the minutes of the last meeting.

Minutes accepted as read.

The purpose of this meeting was to discuss possible future plans for the Dorr DDA.

We discussed the reconstruction of 142nd Avenue from the Dorr Farm Products to 16th Street, from two lanes to three or four lanes.

D. Kaczanowski explained the traffic count on both 142 Avenue and 18th Street.

We had Bob Cooper, our attorney, here also. He suggested that we try to get the Allegan County Road commission to provide engineering, surveying and any other services available. He also suggested checking into a sanitary sewer system and combine both in a TIFA deal.

We discussed the possibility of extending the D.D.A. district east to the Expressway.

J. Adamczyk moved and was supported by D. Stebleton to obtain costs of the proposed sewer project and the proposed road project and to consider extension of the DDA district and prepare a new development plan.

Motion carried (all yes)

S. sanxter moved to adjourn and was supported by R. Cain.

Motion carried.

  
Richard E. Dutkiewicz  
Secretary

DOWNTOWN DEVELOPMENT AUTHORITY FOR DORR TOWNSHIP HELD  
NOVEMBER 18, 1992

Meeting called to order by Chairman D. Kaczanowski at 2:20 PM

PRESENT: D. Kaczanowski, J. Adamczyk, R. Cain, G. Damveld, R.  
Dutkiewicz, S. Sanxter and K. Fein

ABSENT: D. Stebleton and N. Overzet

The Secretary read the minutes of the last meeting.

Minutes accepted as read.

The purpose of this meeting was to discuss the improvement of 142nd Avenue and proposed downtown area sanitary sewer system.

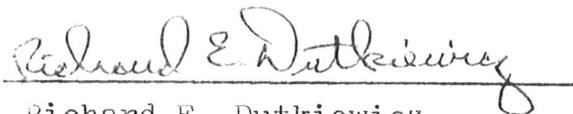
Bob Cooper, attorney, took over and explained his hand-out. This covered improvement of 142nd Avenue to three lanes, from Dorr Farm Products to 16th Street. The cost would not exceed \$ 650,000.00. The proposed sanitary sewer would have an estimated cost of \$1,250,000.00, as the district's share of the total cost. The TIF agreement was estimated to last 20 or 25 years. We ~~need~~ a count of people in the DDA district.

S. Sanxter moved and was supported by G. Damveld to approve the 1992 tax increment financing and development plan for 142nd Avenue improvement and downtown area sanitary sewer system.

Motion carried (all yes)

G. Damveld moved to adjourn and was supported by R. Cain.

Motion carried.



Richard E. Dutkiewicz  
Secretary

DORR TOWNSHIP DDA MEETING HELD JANUARY 23, 2006

Meeting called to order by Don Kaczanowski at 3:35 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Mark DeYoung, Marcia Halloran, Cathy Merren, Jack Adamczyk, Marcia Brower, and Roger Swets (Law, Weathers & Richardson)

MEMBERS ABSENT: Greg Damveld

Introduction of members was made.

Don Kaczanowski gave a brief overview of the DDA.

Treasurer's report was given by Jack Adamczyk.

Discussion was held as to whether the DDA district should be enlarged. Members to give thought to this and discuss at next meeting.

Mark DeYoung, Norm Fifelski, and Don Kaczanowski to set up a meeting with the County to discuss the possibility of enlarging the DDA district.

Next meeting date set for Wednesday, February 8, 2006, at 2:30 p.m.

The following nominations were made: Jack Adamczyk, Treasurer; Jodi Brummel, Secretary; Marcia Halloran, Vice Chairperson; and Don Kaczanowski, Chairperson. Norm Fifelski moved and seconded by Mark DeYoung to nominate the individuals, as listed above. Motion carried.

The meeting was adjourned at 4:40 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD FEBRUARY 8, 2006

Meeting called to order by Don Kaczanowski at 2:32 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Mark DeYoung, Marcia Halloran, Cathy Merren, Marsha Brower, Greg Damveld, and Roger Swets (Law, Weathers & Richardson)

MEMBERS ABSENT: Jack Adamczyk

Mark DeYoung moved and seconded by Marsha Brower to accept the minutes of the meeting held January 23, 2006. Motion carried.

Discussion was held regarding expansion of the current DDA district.

Norm Fifelski moved and seconded by Marcia Halloran to expand the DDA district by including all parcels fronting 142<sup>nd</sup> Avenue from the existing eastern boundary east to 14<sup>th</sup> Street, also including parcel 0305-024-011-00, and existing western boundary west to the Red Run Drain. Motion carried.

Don Kaczanowski explained that after Jonker Land Surveys verifies the revised DDA district, it will then be sent to the county for their review, then back to the DDA Board for its review, and then presented to the Dorr Township Board to recommend the expansion.

Next meeting date to be determined by Don Kaczanowski when the new DDA district plans are completed.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 3:51 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JUNE 12, 2006

Meeting called to order by Don Kaczanowski at 2:15 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Mark DeYoung, Marcia Halloran, and Greg Damveld

MEMBERS ABSENT: Jack Adamczyk, Cathy Merren, and Marsha Brower

Mark DeYoung moved and seconded by Greg Damveld to accept the minutes of the meeting held February 8, 2006, as corrected to include parcel 0305-024-011-00 in the expanded DDA district. Motion carried.

No Treasurer's report was given due to Jack Adamczyk's absence.

Marcia Halloran moved and seconded by Norm Fifelski to pass a resolution recommending an amendment to the boundaries of the Downtown Development Authority. Roll Call Vote: DeYoung YES; Damveld YES; Halloran YES; Fifelski YES; Brummel YES; and Kaczanowski YES (6 YES; 0 NO; 3 ABSENT). Motion carried.

Don Kaczanowski requested that each member submit a list of potential improvement projects within the DDA district within the next week. Each member will then be given a combined list of potential projects that should then be prioritized by each member. The DDA Board will proceed with obtaining costs and information for those projects with the highest priority.

Future meetings will be held on the second Monday of each month. The next meeting date was set for Monday, July 10, at 2:00 p.m.

Greg Damveld moved and seconded by Mark DeYoung to adjourn at 2:45 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JULY 17, 2006

Meeting called to order by Don Kaczanowski at 2:15 p.m.

MEMBERS PRESENT: Don Kaczanowski, Mark DeYoung, Marcia Halloran, Jack Adamczyk, Cathy Merren, and Marsha Brower

MEMBERS ABSENT: Jodi Brummel, Greg Damveld, and Norm Fifelski

Mark DeYoung moved and seconded by Marcia Halloran to accept the minutes of the meeting held July 12, 2006. Motion carried.

Treasurer's report was given by Jack Adamczyk.

Presentation was given on street scaping by Paul Walker of Wilcox Professional Services.

Discussion was held on the list of priorities.

The next meeting date was set for Monday, August 14, at 2:00 p.m.

Jack Adamczyk moved and seconded by Marcia Halloran to adjourn.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD AUGUST 14, 2006

Meeting called to order by Don Kaczanowski at 2:03 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Mark DeYoung, Marsha Brower, Greg Damveld, Cathy Merren, and Jack Adamczyk

MEMBERS ABSENT: Marcia Halloran

Mark DeYoung moved and seconded by Marsha Brower to accept the minutes of the meeting held July 17, 2006. Motion carried.

Treasurer's report was given by Jack Adamczyk.

Presentation was given by Brandon Mieras and Lynee Wells of Williams & Works and Patricia Cornelisse of Cornelisse Design Associates on streetscaping.

Presentation was given by Steve Jurczuk and Joe Wright of Capital Consultants/DesignWorks A/E on streetscaping.

Old business:

- 1) Public hearing on expansion of DDA district

Supervisor Kaczanowski informed the DDA Board that the public hearing to expand the DDA district was held at the Dorr Township Board meeting on August 3, 2006. Don indicated that there was no opposition presented at the hearing but that there is a 60-day period for opposition to be presented.

New business:

- 1) Streetscape presentations

The DDA Board felt that the three presentations, in addition to a submission by Progressive AE, were sufficient and want each of the four companies to present bids on their cost of the proposed streetscape project.

- 2) Allegan County Road Commission bill

Supervisor Kaczanowski indicated that a portion of the reconstruction of 142<sup>nd</sup> Avenue was in the DDA District. The entire bill to the Township was for \$53,000. Don is to determine the portion of that bill that was from 16<sup>th</sup> Street to the mall (the portion in the DDA District) and present at the next meeting.

The next meeting date was set for Monday, September 18, at 2:00 p.m.

Greg Damveld moved and seconded by Jack Adamczyk to adjourn at 4:00 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD SEPTEMBER 25, 2006

Meeting called to order by Don Kaczanowski at 2:05 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Mark DeYoung, Greg Damveld, Cathy Merren, Marcia Halloran, and Jack Adamczyk

MEMBERS ABSENT: Marsha Brower

Greg Damveld moved and seconded by Norm Fifelski to approve the minutes of the meeting held August 14, 2006. Motion carried.

Treasurer's report was given by Jack Adamczyk.

Old business:

- 1) Cost of reconstruction of 142<sup>nd</sup> Avenue (16<sup>th</sup> Street to mall entrance)

The Township's portion of that additional reconstruction was \$53,000. In addition, the cost for sewer upgrades on 142<sup>nd</sup> Avenue for future connections was \$40,000.

Cathy Merren moved and seconded by Jack Adamczyk for the DDA to pay \$40,000 for the cost of sewer upgrades, to be reimbursed to the DDA upon future sewer extensions. Motion carried.

New business:

- 1) Streetscape project proposals

Four proposals were reviewed briefly. The proposals were submitted by Wilcox Professional Services, Williams & Works, Capital Consultants/DesignWorks A/E, and Progressive AE. Each of the members to review each proposal further and discuss at the next meeting.

The next meeting date was set for Monday, October 9, at 2:00 p.m.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 3:10 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 16, 2006

Meeting called to order by Don Kaczanowski at 2:10 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Cathy Merren, Marcia Halloran, and Marsha Brower

MEMBERS ABSENT: Mark DeYoung, Jack Adamczyk, and Greg Damveld

Norm Fifelski moved and seconded by Marcia Halloran to approve the minutes of the meeting held September 25, 2006. Motion carried.

Discussion was held on each of the four streetscape project proposals. The DDA Board decided to set a meeting with Williams & Works on Monday, October 23, 2006, at 2:00 p.m. to further discuss their proposal.

The next meeting date was set for Monday, October 23, at 2:00 p.m.

Marcia Halloran moved and seconded by Marsha Brower to adjourn at 3:40 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 23, 2006

Meeting called to order by Don Kaczanowski at 1:10 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Cathy Merren, Jack Adamczyk, and Mark DeYoung

MEMBERS ABSENT: Marsha Brower, Marcia Halloran, and Greg Damveld

Norm Fifelski moved and seconded by Cathy Merren to approve the minutes of the meeting held October 16, 2006. Motion carried.

Reason for the meeting was to further discuss the streetscaping project proposal with Williams & Works.

Several questions and concerns were discussed and addressed by Lynee Wells and Brandon Mieras of Williams & Works. After much discussion, it was decided by the DDA Board to proceed with Williams & Works for the streetscaping project.

Jack Adamczyk moved and seconded by Mark DeYoung to accept the streetscaping proposal of Williams & Works. Motion carried.

The next meeting to be held on November 13, 2006, at 2:00 p.m., with Lynee Wells, to determine the appropriate steps in progressing with the streetscaping project.

Cathy Merren moved and seconded by Jack Adamczyk to adjourn at 2:15 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD NOVEMBER 13, 2006

Meeting called to order by Don Kaczanowski at 2:01 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Jack Adamczyk, Marsha Brower, and Marcia Halloran

MEMBERS ABSENT: Cathy Merren, Mark DeYoung, and Greg Damveld

Marsha Brower moved and seconded by Jack Adamczyk to approve the minutes of the meeting held October 23, 2006. Motion carried.

Lynee Wells, of Williams & Works, will be the Planner of our streetscaping project. She reviewed the timeline of the project.

Several items were discussed and addressed by Lynee Wells. It was decided that the DDA Board should put some thought into broadening the design group and discuss at the next meeting. In addition, the Board will finalize the plan at the next meeting.

The next meeting to be held on December 11, 2006, at 2:00 p.m.

Norm Fifelski moved and seconded by Marsha Brower to adjourn at 3:00 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD DECEMBER 11, 2006

Meeting called to order by Don Kaczanowski at 2:00 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Jack Adamczyk, Marsha Brower, Marcia Halloran, Cathy Merren, Mark DeYoung, and Greg Damveld

MEMBERS ABSENT: None

Greg Damveld moved and seconded by Jack Adamczyk to approve the minutes of the meeting held November 13, 2006. Motion carried.

Jodi Brummel moved and seconded by Greg Damveld to pay a bill in the amount of \$504.00 to Clark Hill PLC. Motion carried.

No old business.

New business:

- 1) Approval of Williams & Works to update the DDA Plan

Jack Adamczyk moved and seconded by Marcia Halloran to accept the proposal of Williams & Works to update the DDA Plan.

- 2) Further discussion on DDA Plan

Discussion was then held on the DDA Plan and timing. The DDA project list to be finalized at the next meeting.

The next meeting to be held on January 10, 2007, at 2:00 p.m.

Greg Damveld moved and seconded by Norm Fifelski to adjourn at 3:00 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JANUARY 10, 2007

Meeting called to order by Don Kaczanowski at 2:03 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Jack Adamczyk, Marsha Brower, Marcia Halloran, Cathy Merren, Mark DeYoung (arrived at 2:30 p.m.), and Greg Damveld

ALSO PRESENT: Lynee Wells and Brandon Mieras of Williams & Works and Mark Thomas of the Allegan County MSU Extension

MEMBERS ABSENT: None

Marsha Brower moved and seconded by Greg Damveld to approve the minutes of the meeting held December 11, 2006, as corrected to reflect that the DDA project list (not DDA Plan) is to be finalized at the next meeting. Motion carried.

Greg Damveld moved and seconded by Norm Fifelski to pay a bill in the amount of \$1,200.75 to Williams & Works. Motion carried.

No old business.

New business:

- 1) Review the DDA project list

Lynee reviewed the project priorities for the 2007 DDA plan update. Discussion was held and corrections were made so that a final draft of the updated DDA plan can be provided at the next meeting.

The next meeting to be held on February 14, 2007, at 2:00 p.m.

Greg Damveld moved and seconded by Jack Adamczyk to adjourn at 2:50 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD FEBRUARY 14, 2007

Meeting called to order by Don Kaczanowski at 2:20 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marsha Brower, and Mark DeYoung

ALSO PRESENT: Lynee Wells and Brian Wegenar of Williams & Works

MEMBERS ABSENT: Norm Fifelski, Jack Adamczyk, Marcia Halloran, Cathy Merren, and Greg Damveld

Marsha Brower moved and seconded by Mark DeYoung to approve the minutes of the meeting held January 10, 2007. Motion carried.

Mark DeYoung moved and seconded by Marsha Brower to pay bills in the amount of \$1,058.17 (\$993.14 to Williams & Works and \$65.00 to Clark Hill). Motion carried.

No old business.

New business:

1) Report on funding for reconstruction of 142<sup>nd</sup> Avenue

Don Kaczanowski informed the DDA Board that funding has been secured for the reconstruction of 142<sup>nd</sup> Avenue in two phases—2009 and 2010—with the bulk of the project to be funded through federal and state funds.

2) Update on purchasing property on northeast corner of 142<sup>nd</sup> Avenue and 18<sup>th</sup> Street

Don Kaczanowski informed the DDA Board that he did discuss the possible purchase of the house on the corner of 142<sup>nd</sup> Avenue and 18<sup>th</sup> Street with the owner. The DDA Board decided to pursue determining the cost of having an appraisal done on the property and demolition and further discuss at the next meeting.

3) Tax increment financing draft

Lynee and Brian discussed the draft of the tax increment financing and development plan. After discussion with the DDA Board, Lynee is to further update the plan for review at the next meeting.

The next meeting to be held on March 14, 2007, at 2:00 p.m.

Mark DeYoung moved and seconded by Marsha Brower to adjourn at 3:00 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD MARCH 14, 2007

Meeting called to order by Don Kaczanowski at 2:00 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Marcia Halloran, Jack Adamczyk, Mark DeYoung, Cathy Merren, Marsha Brower, and Greg Damveld (arrived at 2:05 p.m.)

ALSO PRESENT: Lynee Wells and Brian Wegenar of Williams & Works

MEMBERS ABSENT: None

Marsha Brower moved and seconded by Mark DeYoung to approve the minutes of the meeting held February 14, 2007. Motion carried.

Norm Fifelski moved and seconded by Marsha Brower to pay bills in the amount of \$1,801.46 to Williams & Works. Motion carried.

Old business:

- 1) Report on property on northeast corner of 142<sup>nd</sup> Avenue and 18<sup>th</sup> Street

Don Kaczanowski reported back that the estimated cost of an appraisal would be \$750 and estimated cost of demolition would be \$6,000 to \$8,000 (additional \$2,000 if asbestos is involved).

A sub-committee consisting of Marcia Halloran, Jack Adamczyk, and Mark DeYoung was developed to discuss the sale of the property with the owners to negotiate a selling price. The sub-committee to report back to the Board at the next meeting.

New business:

- 1) Review the Tax Increment Financing and Development Plan

Lynee discussed the proposed dates regarding adoption of the revised Tax Increment Financing and Development Plan. Brian then briefly reviewed the minor changes made since the last meeting.

Mark DeYoung moved and seconded by Jack Adamczyk to approve the changes to the Tax Increment Financing and Development Plan, as discussed, and recommended the Plan be presented to the Township Board. Motion carried.

The next meeting to be held on April 11, 2007, at 2:00 p.m. Lynee and Brian to also attend the Dorr Township Board Meeting on April 5 to present the Plan to the Board and County and then the Dorr Township Meeting on April 19 for the Public Hearing to adopt the Plan.

Jack Adamczyk moved and seconded by Greg Damveld to adjourn at 3:00 p.m.

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Jodi L. Brummel, Secretary

SPECIAL DORR TOWNSHIP DDA MEETING HELD MARCH 28, 2007

Meeting called to order by Don Kaczanowski at 2:00 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Jack Adamczyk, Mark DeYoung, and Greg Damveld

MEMBERS ABSENT: Marcia Halloran, Cathy Merren, and Marsha Brower

Jack Adamczyk moved and seconded by Greg Damveld to adopt a resolution recommending the 2007 amendment to the Tax Increment Financing and Development Plan to the Township Board of the Township of Dorr. Motion carried.

Mark DeYoung moved and seconded by Greg Damveld to adjourn at 2:05 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD APRIL 11, 2007

Meeting called to order by Don Kaczanowski at 2:05 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Marcia Halloran, Jack Adamczyk, Mark DeYoung, and Marsha Brower

MEMBERS ABSENT: Cathy Merren and Greg Damveld

Mark DeYoung moved and seconded by Norm Fifelski to approve the minutes of the meeting held March 14, 2007. Motion carried.

Norm Fifelski moved and seconded by Jack Adamczyk to approve the minutes of the special meeting held March 28, 2007. Motion carried.

Old business:

- 1) Update on property on northeast corner of 142<sup>nd</sup> Avenue and 18<sup>th</sup> Street

A sub-committee consisting of Marcia Halloran, Jack Adamczyk, and Mark DeYoung met with the owners of the property to discuss the sale of the property. After discussion, the DDA Board decided to proceed with an offer.

Mark DeYoung moved and seconded by Jack Adamczyk to present an offer to Mike Hegarty in the amount of \$56,000. Motion carried (6 YES; 0 NO; 1 ABSTAIN).

New business:

- 1) Reminder of Public Hearing on DDA Plan Amendment

Don Kaczanowski reminded the DDA Board of the Public Hearing to be held on Thursday, April 19, 2007.

The next meeting date is to determined.

Marcia Halloran moved and seconded by Marsha Brower to adjourn at 3:25 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD APRIL 25, 2007

Meeting called to order by Don Kaczanowski at 2:00 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Jack Adamczyk, Mark DeYoung, Marsha Brower, Cathy Merren, and Greg Damveld (arrived at 2:05 p.m.)

MEMBERS ABSENT: Marcia Halloran

Marsha Brower moved and seconded by Cathy Merren to approve the minutes of the meeting held April 11, 2007. Motion carried.

Mark DeYoung moved and seconded by Cathy Merren to approve bills in the amount of \$1,147.42 to Williams & Works and \$2,040.00 to Clark Hill P.C. Motion carried.

Old business:

- 1) Re-evaluate offer on Mike Hagarty's property

Discussion was held on the DDA Board's determination of purchase price offer that was determined at the last meeting. The DDA Board decided to proceed with an appraisal of the property prior to making the offer to the Hagarty's. Jack Adamczyk to contact Don Kaczanowski with two additional commercial appraisers in which to obtain bids for a commercial appraisal of the property.

Mark DeYoung moved and seconded by Jack Adamczyk to reconsider the motion to present an offer to Mike Hegarty in the amount of \$56,000, made at the April 11, 2007 meeting, so that an appraisal can be obtained for the property. Motion carried.

New business:

- 1) Discussion on appointing members to Design Committee

After much discussion, the DDA Board determined that in addition to the DDA Board, a person from the Road Commission and Chris Liptka, owner of Four Seasons Hardware, would be beneficial additions to the Design Committee. Don Kaczanowski to pursue those individuals.

The next meeting date is Wednesday, May 9, 2007, at 2:00 p.m.

Greg Damveld moved and seconded by Marsha Brower to adjourn at 2:50 p.m. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD MAY 9, 2007

Meeting called to order by Don Kaczanowski at 2:07 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Cathy Merren, Norm Fifelski, Jack Adamczyk, Mark DeYoung (arrived at 2:15 p.m.), and Marsha Brower

MEMBERS ABSENT: Marcia Halloran and Greg Damveld

ALSO PRESENT: Lynee Wells and Brian Wegener of Williams & Works and Pat Cornelisse of Cornelisse Design Associates

Jack Adamczyk moved and seconded by Marsha Brower to approve the minutes of the special meeting held April 25, 2007. Motion carried.

Cathy Merren moved and seconded by Jodi Brummel to pay a bill in the amount of \$755.53 to Williams & Works. Motion carried.

Lynee Wells and Pat Cornelisse explained in detail the proposed timeline and scope of the Downtown Area Streetscape Project. A walking tour of the downtown area will be scheduled for the next meeting.

Old business:

1) Bids on commercial appraisal on Hagerty property

Three companies were contacted to provide a bid on the cost of performing a commercial appraisal on the property on the northeast corner of 18<sup>th</sup> Street and 142<sup>nd</sup> Avenue. Bids were received from Great Lakes Appraisal Company and Broersma & Broersma.

Jack Adamczyk moved and seconded by Jodi Brummel to accept the low bid of \$750 from Broersma & Broersma to perform a commercial appraisal on the Hagerty property. Motion carried.

New business:

1) 142<sup>nd</sup> Avenue resurfacing bids

Three bids were received by the Allegan County Road Commission for the resurfacing of 142<sup>nd</sup> Avenue from 18<sup>th</sup> Street west to Red Run Drain. The Township Board accepted the low bid of \$20,665.00 by Aggregate Industries (plus a 6.6% distributive expense). The Township will pay \$11,000 (plus the 6.6% distributive expense on \$11,000) and the remainder of the cost to be paid by the DDA Board.

The next meeting date is June 13, 2007 at 2:00 p.m.

Mark DeYoung moved and seconded by Norm Fifelski to adjourn at 3:25 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JUNE 13, 2007

Meeting called to order by Jodi Brummel at 2:10 p.m.

MEMBERS PRESENT: Jodi Brummel, Norm Fifelski, Jack Adamczyk, Mark DeYoung, Marsha Brower, Marcia Halloran, and Chris Lipka

MEMBERS ABSENT: Don Kaczanowski, Cathy Merren, and Greg Damveld

ALSO PRESENT: Brian Wegener of Williams & Works and Bill Nelson of Allegan County Road Commission (arrived at 2:35 p.m.)

Norm Fifelski moved and seconded by Jack Adamczyk to approve the minutes of the meeting held May 16, 2007. Motion carried.

Mark DeYoung moved and seconded by Norm Fifelski to pay the following bills: \$210.00 to Clark Hill, \$901.67 to Williams & Works, and \$1,610.21 to Williams & Works. Motion carried.

No old business.

New business:

1) Township Planning Documents Review

Brian Wegener discussed several items in regards to the DDA Plan, Master Plan, and zoning ordinance that may impact the design of Dorr Center.

2) Potential Grant Opportunities

Brian Wegener presented six different grant options. Brian to follow-up with Don Kaczanowski as to which options the DDA Board should pursue.

The next meeting date is July 11, 2007 at 2:00 p.m.

Marcia Halloran moved and seconded by Marsha Brower to adjourn at 3:36 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JULY 11, 2007

Meeting called to order by Don Kaczanowski at 2:01 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Mark DeYoung, Michele Lipka, Greg Damveld, Cathy Merren

MEMBERS ABSENT: Marsha Brower, Marcia Halloran, Jack Adamczyk

ALSO PRESENT: Brian Wegener of Williams & Works, Bill Nelson of Allegan County Road Commission, and Pat Cornelisse and Jake DeLiefde of Cornelisse Design Associates Inc.

Norm Fifelski moved and seconded by Mark DeYoung to approve the minutes of the meeting held June 13, 2007. Motion carried.

Mark DeYoung moved and seconded by Greg Damveld to pay the following bills: \$483.00 to Clark Hill and \$9,665 to the Allegan County Road Commission (the DDA's share of the \$20,665 total bill). Motion carried.

No old business.

New business:

1) Visioning session

A meeting will be held on September 5, 2007, at 7:00 p.m. as a visioning session for the community. Postings and advertisings will be utilized to inform the community of this meeting.

A walking tour of the downtown area was then taken. After the tour, many items of discussion occurred in regards to the downtown area.

The next meeting date is August 3, 2007 at 2:00 p.m.

Norm Fifelski moved and seconded by Greg Damveld to adjourn at 3:45 p.m.

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Jodi L. Brummel, Secretary

SPECIAL DORR TOWNSHIP DDA MEETING HELD SEPTEMBER 26, 2007

Meeting called to order by Don Kaczanowski at 2:09 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Marcia Halloran, Cathy Merren, and Marsha Brower

MEMBERS ABSENT: Jack Adamczyk, Mark DeYoung, and Greg Damveld  
(2 visitors)

Norm Fifelski moved and seconded by Cathy Merren to approve the minutes of the meeting held July 11, 2007. Motion carried.

Marcia Halloran moved and seconded by Marsha Brower to approve the minutes of the special meeting held September 5, 2007. Motion carried.

The following bills were reviewed: Williams & Works \$632.89 (services rendered 5/7 – 6/30); Williams & Works \$1,430.03 (services rendered 7/1 – 7/28); Williams & Works \$30.50 (services rendered 7/29 – 8/25); Allegan County LIS Department \$36.00 (maps); and Broersema & Broersma \$750.00 (appraisal).

Marcia Halloran moved and seconded by Jodi Brummel to approve the bills in the amount of \$2,879.42. Motion carried.

Old business:

- 1) Appraisal on Hagerty's property

Discussion was held on the appraisal results of the corner property (1795 142<sup>nd</sup> Avenue). The Board to decide on how to proceed at the next meeting.

The next meeting will be held on October 10, 2007, at 2:00 p.m.

Marcia Halloran moved and seconded by Marsha Brower to adjourn at 2:53 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD SEPTEMBER 5, 2007

Meeting called to order by Don Kaczanowski at 7:03 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Cathy Merren, Marsh Brower, and Marcia Halloran

MEMBERS ABSENT: Jack Adamczyk, Greg Damveld, Mark DeYoung  
(12 visitors)

ALSO PRESENT: Brian Wegener of Williams & Works and Pat Cornelisse and Jake DeLiefde of Cornelisse Design Associates Inc.

Reason for the meeting was to gain input from the general public regarding the upcoming streetscaping project to be coordinated with the road reconstruction project in 2009-10.

All attendees were divided into two groups to brainstorm ideas in regards to potential streetscape improvements. No action was taken.

The meeting was adjourned at 8:40 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 10, 2007

Meeting called to order by Don Kaczanowski at 2:08 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Marcia Halloran, Cathy Merren, Jack Adamczyk, Mark DeYoung, and Marsha Brower

MEMBERS ABSENT: Greg Damveld

ALSO PRESENT: Brian Wegener of Williams & Works and Pat Cornelisse and Jake DeLiefde of Cornelisse Design Associates Inc.  
(3 visitors)

Pat Cornelisse reviewed the preliminary design concept of the streetscape for downtown Dorr.

Marsha Brower moved and seconded by Marcia Halloran to approve the minutes of the special meeting held September 26, 2007. Motion carried.

The following bills were reviewed: Williams & Works \$4,751.52 and Dick's Market \$16.23.

Marsha Brower moved and seconded by Marcia Halloran to approve the bills in the amount of \$4,767.75. Motion carried.

Under Section 8(a) of the Open Meetings Act, MCL 15.268, Mark DeYoung moved and seconded by Marcia Halloran to go into closed session at 3:29 p.m. Roll Call Vote: Marcia Halloran YES; Cathy Merren YES; Jack Adamczyk YES; Mark DeYoung YES; Norm Fifelski YES; Marsha Brower YES; Jodi Brummel YES; and Don Kaczanowski YES. (8 YES; 0 NO; 1 ABSENT). Motion carried.

CLOSED SESSION:

Discussion was held on the various options in regards to the corner property currently owned by Mike Hagerty, which included purchasing the property, condemning the property, tearing down of building and maintaining lot (but not purchasing the property itself); and splitting cost of tearing down of building with current owner (without purchasing the property).

Marcia Halloran moved and seconded by Jack Adamczyk to end the closed session at 4:00 p.m. Motion carried.

Marcia Halloran moved and seconded by Jack Adamczyk to make an offer to Mike Hagerty to purchase the property located at 1795 142<sup>nd</sup> Avenue at the appraised value of \$37,000, accompanied by the appraisal and documentation of the property being non-conforming. Roll Call Vote: Marcia Halloran YES; Cathy Merren YES; Jack Adamczyk YES; Mark DeYoung YES; Norm Fifelski YES; Marsha Brower YES; Jodi Brummel NO; and Don Kaczanowski NO (6 YES; 2 NO; 1 ABSENT). Motion carried.

The next meeting will be held on October 24, 2007, at 2:00 p.m.

Cathy Merren moved and seconded by Marsha Brower to adjourn at 4:05 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 10, 2007

Meeting called to order by Don Kaczanowski at 2:08 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Norm Fifelski, Marcia Halloran, Cathy Merren, Jack Adamczyk, Mark DeYoung, and Marsha Brower

MEMBERS ABSENT: Greg Damveld

ALSO PRESENT: Brian Wegener of Williams & Works and Pat Cornelisse and Jake DeLiefde of Cornelisse Design Associates Inc.  
(3 visitors)

Pat Cornelisse reviewed the preliminary design concept of the streetscape for downtown Dorr.

Marsha Brower moved and seconded by Marcia Halloran to approve the minutes of the special meeting held September 26, 2007. Motion carried.

The following bills were reviewed: Williams & Works \$4,751.52 and Dick's Market \$16.23.

Marsha Brower moved and seconded by Marcia Halloran to approve the bills in the amount of \$4,767.75. Motion carried.

Under Section 8(a) of the Open Meetings Act, MCL 15.268, Mark DeYoung moved and seconded by Marcia Halloran to go into closed session at 3:29 p.m. Roll Call Vote: Marcia Halloran YES; Cathy Merren YES; Jack Adamczyk YES; Mark DeYoung YES; Norm Fifelski YES; Marsha Brower YES; Jodi Brummel YES; and Don Kaczanowski YES. (8 YES; 0 NO; 1 ABSENT). Motion carried.

Marcia Halloran moved and seconded by Jack Adamczyk to end the closed session at 4:00 p.m. Motion carried.

Marcia Halloran moved and seconded by Jack Adamczyk to make an offer to Mike Hagerty to purchase the property located at 1795 142<sup>nd</sup> Avenue at the appraised value of \$37,000, accompanied by the appraisal and documentation of the property being non-conforming. Roll Call Vote: Marcia Halloran YES; Cathy Merren YES; Jack Adamczyk YES; Mark DeYoung YES; Norm Fifelski YES; Marsha Brower YES; Jodi Brummel NO; and Don Kaczanowski NO (6 YES; 2 NO; 1 ABSENT). Motion carried.

The next meeting will be held on October 24, 2007, at 2:00 p.m.

Cathy Merren moved and seconded by Marsha Brower to adjourn at 4:05 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 24, 2007

Meeting called to order by Don Kaczanowski at 2:05 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel (arrived at 2:20 p.m.), Norm Fifelski, Marcia Halloran, Cathy Merren, Greg Damveld, and Marsha Brower

MEMBERS ABSENT: Jack Adamczyk and Mark DeYoung

ALSO PRESENT: Brian Wegener of Williams & Works and Pat Cornelisse and Jake DeLiefde of Cornelisse Design Associates Inc.  
(1 visitor)

Pat Cornelisse presented the concept of the streetscape design.

Marcia Halloran moved and seconded by Norm Fifelski to approve the minutes of the meeting held October 10, 2007. Motion carried.

Marcia Halloran moved and seconded by Marsha Brower to approve the closed session minutes of the meeting held October 10, 2007. Motion carried.

No bills to be paid.

Old business:

1) Hagerty property

Marcia Halloran informed the DDA Board that the Hegarty's declined the purchase offer of \$37,000 from the DDA Board and countered with a selling price for the corner property of \$65,000. The Board decided to further discuss the options regarding the Hagerty property at the next meeting.

The next meeting will be held on November 7, 2007, at 3:00 p.m, with an open house from 4:00 – 6:00 p.m. to present the concept of the streetscape design to the business owners within the DDA district.

Norm Fifelski moved and seconded by Cathy Merren to adjourn at 4:05 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD NOVEMBER 7, 2007

Meeting called to order by Don Kaczanowski at 3:32 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Cathy Merren, Greg Damveld, Marsha Brower, and Mark DeYoung

MEMBERS ABSENT: Jack Adamczyk and Norm Fifelski

ALSO PRESENT: Brian Wegener of Williams & Works, Pat Cornelisse of Cornelisse Design Associates Inc., and Bill Nelson of the Allegan County Road Commission  
(1 visitor)

Discussion was held on the impact of the streetscape project due to the need for 3 lanes on 142<sup>nd</sup> Avenue because of it being a major transportation facility. Pat Cornelisse then presented to the DDA Board the new streetscape designs based on the 3-lane road recommendation. The DDA Board then agreed to proceed with presenting the 3-lane plan concept to the downtown business district at a presentation on Monday, November 19, 2007, at 3:30 p.m. with an open house to follow from 4:00 to 6:00 p.m.

Greg Damveld moved and seconded by Marcia Halloran to approve the minutes of the special meeting held October 24, 2007. Motion carried.

Mark DeYoung moved and seconded by Greg Damveld to approve a bill in the amount of \$1,296.34 to Williams & Works. Motion carried.

Old business:

1) Hagerty property

Because the Hagerty's declined the DDA Board's purchase offer of \$37,000, the Board must decide on how to proceed. The decision was tabled until the next meeting due to member absences at the current meeting.

The next meeting will be held on December 12, 2007, at 3:30 p.m.

Greg Damveld moved and seconded by Marcia Halloran to adjourn at 4:39 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD DECEMBER 5, 2007

Meeting called to order by Don Kaczanowski at 2:02 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Cathy Merren, Greg Damveld, Marsha Brower, Jack Adamczyk, and Norm Fifelski

MEMBERS ABSENT: Mark DeYoung

ALSO PRESENT: Brian Wegener of Williams & Works

Greg Damveld moved and seconded by Marcia Halloran to approve the minutes of the meeting held November 7, 2007. Motion carried.

Norm Fifelski moved and seconded by Jack Adamczyk to approve a bill in the amount of \$4,501.58 to Williams & Works. Motion carried.

Old business:

1) Grant share

Discussion was held on the amount of the DDA's portion of the streetscaping grant being pursued. It was decided that the DDA Board would apply for the streetscaping grant with a 33.6 percent match by the DDA Board.

2) Hagerty property

The Hagerty's declined the DDA Board's purchase offer of \$37,000. The DDA Board to set up a meeting with Mike Hagerty to discuss potential opportunities regarding the property.

The next meeting will be set as needed.

Greg Damveld moved and seconded by Jack Adamczyk to adjourn at 3:15 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD FEBRUARY 13, 2008

Meeting called to order by Don Kaczanowski at 4:33 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, and Jack Adamczyk

MEMBERS ABSENT: Cathy Merren, Norm Fifelski, and Greg Damveld

The purpose of the meeting was to discuss the property located on the northeast corner of 18<sup>th</sup> Street and 142<sup>nd</sup> Avenue with its owner, Mike Hagarty. Mike explained that his selling price for the property stands in the \$60 – 65,000 price range. Mike also offered another option to the DDA Board which would allow for DDA to improve and use the lot at the DDA's expense, with an agreement of reimbursement for demolition costs on a tiered basis from the Hagarty's should the property be sold.

After further discussion, the Board decided to make a decision on the Hagarty property at the next meeting, scheduled for February 20. All members were encouraged to attend. Phone calls would be made to the absent members so that all are aware that a decision will be made on February 20.

Jack Adamczyk moved and seconded by Marcia Halloran to approve the minutes of the meeting held December 5, 2007, as corrected. Motion carried.

Marcia Halloran moved and seconded by Jodi Brummel to approve a bill in the amount of \$1,286.92 to Williams & Works. Motion carried.

Old business:

- 1) Discussion on DDA paying a portion of the sewer/water project

Discussion was held as to whether the DDA Board should consider funding the water project rather than the sewer project during the road reconstruction project. Supervisor Kaczanowski indicated that it will cost approximately \$400,000 to run a 6-inch water main down 142<sup>nd</sup> Avenue during the reconstruction project and it is unlikely that the water company will be able to fund the cost of laying the main. The DDA Board needs to consider whether they would be interested in helping to finance this project.

The next meeting will be held on Wednesday, February 20, 2008, at 2:00 p.m.

Jack Adamczyk moved and seconded by Mark DeYoung to adjourn at 5:20 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD FEBRUARY 20, 2008

Meeting called to order by Don Kaczanowski at 2:08 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, Jack Adamczyk, Cathy Merren, Mark DeYoung, and Greg Damveld

MEMBERS ABSENT: Norm Fifelski

Mark DeYoung moved and seconded by Jack Adamczyk to approve the minutes of the meeting held February 13, 2008. Motion carried.

No bills to approve.

Old business:

1) Discussion on Mike Hagerty property

Discussion was held on an agreement for the demolition of the house on the Hagerty property. The DDA Board discussed that the DDA would pay for the demolition cost of the house. Should the property be sold in the first three years, the DDA would be reimbursed 100 percent of the cost by the Hagerty's. After the first three years, the reimbursement would be decreased by 20 percent for each year thereafter. After seven years, there would be no reimbursement from the Hagerty's for the demolition cost. Because the formal agreement will be written by the DDA's attorney, with prior discussion to be held with the Hagerty's, the exact agreement will be presented at the next meeting.

Jack Adamczyk moved and seconded by Marcia Halloran to have the DDA attorney create a demolition agreement to present to the Hagerty's for the demolition of the house on their property. (8 YES, 1 NO) Motion carried.

The next meeting will be held on Wednesday, March 19, 2008, at 2:00 p.m.

Jack Adamczyk moved and seconded by Greg Damveld to adjourn at 2:37 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JUNE 25, 2008

Meeting called to order by Don Kaczanowski at 2:00 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, Norm Fifelski, Greg Damveld, and Cathy Merren (arrived at 2:07 p.m.)

MEMBERS ABSENT: Mark DeYoung

ALSO PRESENT: Seth Leyendecker , Interim Manager of Byron Bank  
(5 visitors)

Marcia Halloran moved and seconded by Marsha Brower to approve the minutes of the meeting held February 20, 2008. Motion carried.

Bills to approve included: Williams & Works \$321.98; X-Treme Demolition Inc. \$550.00; and Clark Hill PLC \$550.00.

Norm Fifelski moved and seconded by Marcia Halloran to pay bills in the amount of \$1,421.98. Motion carried.

Old business:

1) Approval of lease agreement for Mike Hagerty property

A lease agreement between Michael and Janel Hagerty and the Dorr Township Downtown Development Authority regarding the Hagerty property was reviewed. Discussion was also held as to the possibility of the attorney fees being included in the payback of the lease agreement. Don Kaczanowski to discuss the issue with Mike Hagerty.

Marcia Halloran moved and seconded by Cathy Merren to approve the lease agreement with Michael and Janel Hagerty, dated June 25, 2008. Motion carried.

2) Bids on demolition of home on Hagerty property

Concern was expressed that underground tanks may exist on the property. Discussion was held that the demolition of the building should not impact any future concerns that arise due to underground tanks. Because the DDA is leasing the property only, any issues surrounding underground tanks would be the responsibility of the property owner.

Norm Fifelski moved and seconded by Greg Damveld to accept the low bid of \$5,200 from SDI (Specialized Demolition Inc.). Motion carried.

New business:

1) Possibility of DDA Board paying portion of proposed sewer improvements

Don Kaczanowski explained some potential sewer proposal costs. The sewer proposal has not yet been presented to and evaluated by the Township Board so the figures are very preliminary. Discussion was held on the impact of a DDA contribution to the project; each DDA Board member is encouraged to put some thought into the possibility.

2) Old Jay DeYoung Store property

David Hodge indicated that he is interested in selling the old Jay DeYoung Store property. After some discussion, the DDA Board felt that the purchase of the property did not fit into the DDA's current development plan phases and would be a better benefit and/or investment by an adjacent landowner.

3) Appoint interim Treasurer for DDA Board

Due to Jack Adamczyk's resignation, the DDA Board needs to appoint a new Treasurer.

Marcia Halloran moved and seconded by Greg Damveld to appoint Seth Leyendecker, interim manager of Byron Bank (Dorr Branch), as interim Treasurer of the DDA Board. Motion carried.

4) Update on enhancement grant

Don Kaczanowski informed the Board that the grant process is currently in phase two of six or seven phases.

The next meeting will be held on Wednesday, July 30, 2008, at 2:00 p.m.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 3:01 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JULY 30, 2008

Meeting called to order by Don Kaczanowski at 2:05 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, Norm Fifelski, Greg Damveld, and Mark DeYoung

MEMBERS ABSENT: Cathy Merren

ALSO PRESENT: Seth Leyendecker , Interim Manager of Byron Bank  
(9 visitors)

Marcia Halloran moved and seconded by Greg Damveld to approve the minutes of the meeting held June 25, 2008. Motion carried.

Bills to approve included: Clark Hill PLC \$399.00.

Greg Damveld moved and seconded by Norm Fifelski to pay bills in the amount of \$399.00. Motion carried.

Old business:

- 1) Update on lease agreement for Mike Hagerty property

Don Kaczanowski informed the DDA Board that a correction was made to the lease agreement to put half of the attorney fees in the lease agreement.

- 2) Update on demolition of Hagerty property

Don Kaczanowski indicated that Consumers Power was at the property but the wires have not yet been disconnected.

- 3) DDA Board paying portion of sewer project

Don Kaczanowski reviewed some sample special assessment numbers and debt service payments provided by Roger Swets, the DDA attorney, based on a possible DDA contribution to the sewer project. Discussion was held but no decision was made. Don Kaczanowski to obtain further information for the next meeting.

New business:

- 1) Streetlights

Don Kaczanowski informed the DDA Board that Kevin, of Consumers Power, indicated that the cost of relocating the streetlighting from 142<sup>nd</sup> Avenue will not be available until late summer or early fall.

- 2) Seven applicants for DDA Board

Don Kaczanowski informed the DDA Board that seven applications were received for the DDA opening due to Jack Adamczyk's resignation

- 3) Next meeting date

The next meeting is scheduled for August 27, 2008, at 7:00 p.m.

Public comments included an inquiry as to the length of the DDA existence and whether the DDA minutes should be published and a concern that the potential sewer assessment of \$100,000 for Dorr Elementary is too low.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 3:00 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD SEPTEMBER 3, 2008

Meeting called to order by Don Kaczanowski at 2:05 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, Norm Fifelski, Greg Damveld, Cathy Merren, Bill Fifelski Jr. and Mark DeYoung (arrived 2:19 p.m.)

MEMBERS ABSENT: None  
(9 visitors)

Marcia Halloran moved and seconded by Greg Damveld to approve the minutes of the meeting held July 30, 2008. Motion carried.

No public comments.

Communications included letters from the Dorr Rec Board and the Dorr Township Parks Commission requesting DDA funding for North Park improvements.

Bills to approve included: Clark Hill \$1,485.00  
Williams & Works \$1,005.76

Because the Williams & Works bill (\$1,005.76) was an invoice from February and did not specifically list the work performed, the DDA Board requested that the bill be further investigated prior to paying.

Greg Damveld moved and seconded by Norm Fifelski to pay bills to Clark Hill in the amount of \$1,485.00. Motion carried.

Old business:

- 1) Update on demolition of house on Mike Hagerty property

The house was demolished on September 2, 2008. Further clean-up of the grounds will be performed by the Township.

- 2) DDA paying a portion of potential sewer project

Discussion was held on whether the DDA should put some of their funds toward the potential upcoming sewer extension down 142<sup>nd</sup> Avenue.

Jodi Brummel moved and seconded by Mark DeYoung for the DDA to contribute \$400,000 of DDA funds to the potential sewer extension project down 142<sup>nd</sup> Avenue. Roll Call Vote: Don Kaczanowski YES; Norm Fifelski NO; Marsha Brower YES; Mark DeYoung YES; Cathy Merren YES; Greg Damveld YES; Bill Fifelski Jr. YES; Marcia Halloran NO; and Jodi Brummel YES; (7YES, 2 NO). Motion carried.

New business:

- 1) Estimated cost of installing water

Don Kaczanowski reported to the DDA Board information he obtained from Dorr Leighton Water in regards to estimated cost of installing water down 142<sup>nd</sup> Avenue during the road reconstruction project. The water company estimated the cost of installing water from the building to the water line at approximately \$5,000 for a residential home and \$6,500 for a commercial business. They also indicated that they are not looking to expand water without guaranteed users.

2) Appointment of permanent Treasurer of DDA Board

Don Kaczanowski informed the Board that Seth Leyendecker, of Byron Bank, is willing to serve as Treasurer of the DDA Board.

Cathy Merren moved and seconded by Marcia Halloran to appoint Seth Leyendecker as Treasurer of the DDA Board. Motion carried.

3) Permanent meeting schedule

Discussion was held on setting up a regular meeting schedule.

Marsha Brower moved and seconded by Jodi Brummel to set a regular meeting date on the second Wednesday of each month at 2:00 p.m., beginning on October 8, 2008. Motion carried.

4) Other business

Norm Fifelski presented pictures of various streetscaping items, including a park and streetlights.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 3:06 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 8, 2008

Meeting called to order by Don Kaczanowski at 2:04 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, Norm Fifelski, Greg Damveld, and Bill Fifelski Jr.

MEMBERS ABSENT: Mark DeYoung and Cathy Merren  
(4 visitors)

Greg Damveld moved and seconded by Marsha Brower to approve the minutes of the meeting held September 3, 2008. Motion carried.

No public comments.

Bills to approve included: Ron Dolegowski \$100.00  
Clark Hill \$100.00  
Williams & Works \$1,005.76 (services rendered 2/24 – 3/29)

Greg Damveld moved and seconded by Bill Fifelski Jr. to pay bills in the amount of \$1,255.76. Motion carried.

Old business:

1) Response from Roger Swets

The response letter from Roger Swets, the DDA attorney, was read regarding questions posed concerning conflict of interest of DDA Board members who benefit from lower sewer assessments due to a DDA contribution to the project. After some discussion, Don Kaczanowski to follow-up with Roger Swets on the legalities of changing the DDA plan to include the DDA contribution to the proposed sewer district.

New business:

1) Township Board public informational meeting on sewer extension

Don Kaczanowski informed the DDA Board that the Township Board would be holding an informational meeting on the proposed sewer extension on Tuesday, November 11, 2008, at 7:00 p.m. at the Township Complex.

2) Application for federal i.d. number

Due to economic times and the need for better insurance coverage, Don Kaczanowski indicated that the DDA Board will be applying for a separate federal i.d. number from the Township's.

3) Ideas on fixing up vacant lot

Don Kaczanowski indicated that the Township will be planting grass on the corner lot this fall. DDA Board members need to put thought into desired improvements for the corner lot. One idea discussed was a community bulletin board.

4) Other business

Eclips Hair Salon has requested a sidewalk/pathway to be extended to their building. Don Kaczanowski to check into potential grants.

5) Next regular meeting date

The next regular meeting will be held on November 12, 2008, at 2:00 p.m.

No public comments.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 2:41 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD NOVEMBER 12, 2008

Meeting called to order by Don Kaczanowski at 2:00 p.m.

MEMBERS PRESENT: Don Kaczanowski, Jodi Brummel, Marcia Halloran, Marsha Brower, Greg Damveld, and Mark DeYoung

MEMBERS ABSENT: Norm Fifelski, Bill Fifelski Jr., and Cathy Merren  
(1 visitor)

Marcia Halloran moved and seconded by Greg Damveld to approve the minutes of the regular meeting held October 8, 2008. Motion carried.

No public comments.

Bills to approve included: Clark Hill \$630.50 (services rendered through 9/30/08)  
Clark Hill \$483.00 (past due invoices 320812 and 325612)

Mark DeYoung moved and seconded by Greg Damveld to pay bills in the amount of \$1,113.50. Motion carried.

No old business.

New business included:

1) Federal i.d. number

Don Kaczanowski informed the DDA Board that the DDA has applied for and been issued its own federal i.d. number.

2) Amendment to Downtown Development Plan

Roger Swets, the DDA attorney, has reviewed the DDA plan and has indicated that a contribution to the proposed sewer district is legal. He has suggested, however, because of expressed concern, that the DDA Plan be amended to add the cost and time frame of the sewer contribution.

Mark DeYoung moved and seconded by Marsha Brower to proceed with a request to Roger Swets to make an amendment to the DDA plan to clarify the documentation for the DDA contribution to the proposed sewer project. Motion carried.

3) Other business

Ideas on the use of corner lot were discussed. Some concern was expressed about a community bulletin board being located on that corner. No decisions were made as any improvements would not be made until next spring.

4) Next meeting date

The next meeting date is set for Wednesday, December 10, 2008, at 2:00 p.m.

No public comments.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 2:30 p.m.

DORR TOWNSHIP DDA MEETING HELD DECEMBER 10, 2008

Meeting called to order by Tammy VanHaitsma at 1:57 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Marcia Halloran, Marsha Brower, Greg Damveld, Bill Fifelski Jr., and Mark DeYoung

MEMBERS ABSENT: Norm Fifelski and Cathy Merren  
(3 visitors)

Marcia Halloran moved and seconded by Greg Damveld to approve the minutes of the regular meeting held November 12, 2008. Motion carried.

Public comments included an inquiry as to whether grass was planted on the lot on the corner of 142<sup>nd</sup> Avenue and 18<sup>th</sup> Street.

Bills to approve included: Clark Hill \$652.24 (services rendered through 11/30/08)

Mark DeYoung moved and seconded by Bill Fifelski Jr. to pay bills in the amount of \$652.24. Motion carried.

Old business included:

1) Resolution to amend the DDA plan

Tammy VanHaitsma explained that a resolution needs to be adopted to amend the DDA plan to add a contribution amount to the proposed sewer district. She explained that Roger Swets, the DDA attorney, recommended that a range be put into the plan. Should a sewer district not be set up, the cost of putting a dry sewer line in during the road reconstruction process would cost approximately \$1,121,000. Although the DDA Board approved a \$400,000 contribution to the proposed sewer district the DDA Board may want to consider adding a range in the DDA plan because the cost of a dry sewer line would be a much more significant expense. Discussion was held and the Board decided to take some time to think about the desired range.

Greg Damveld moved and seconded by Marsha Brower to table the issue until the January meeting. Motion carried.

2) Cost of underground lines

Tammy VanHaitsma informed the DDA Board that Consumers Energy informed her that the cost to relocate the lights from 142<sup>nd</sup> Avenue would be approximately \$2,000,000. Consumers Energy also informed her that consideration should be made on the ownership of the new streetlighting. If the lights are purchased through Consumers Energy then they maintain and replace at a set rate per year. If the lights are owned by the DDA, then the DDA would maintain and replace and specific usage would be metered.

New business included:

1) Dry sewer line cost

As mentioned earlier, the cost to install a dry sewer line during the road reconstruction project is approximately \$1,121,000. Should a sewer district not be proposed, the DDA Board will need to consider a contribution to the dry sewer line.

2) Next meeting date

The next meeting date is set for Wednesday, January 14, 2009, at 2:00 p.m.

No public comments.

Marcia Halloran moved and seconded by Greg Damveld to adjourn at 2:25 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JANUARY 14, 2009

Meeting called to order by Tammy VanHaitsma at 2:03 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Marcia Halloran, Marsha Brower, Bill Fifelski Jr., Norm Fifelski , and Mark DeYoung

MEMBERS ABSENT: Greg Damveld and Cathy Merren  
(2 visitors)

Mark DeYoung moved and seconded by Marcia Halloran to approve the minutes of the regular meeting held December 10, 2008. Motion carried.

No public comments.

Bills to approve included: Clark Hill \$882.00

Marcia Halloran moved and seconded by Mark DeYoung to pay bills in the amount of \$882.00. Motion carried.

Old business included:

1) Resolution to amend the DDA plan

After discussion, the Board decided that more investigation needs to occur before determining the cost range to be added to the DDA Plan. Tammy VanHaitsma will consult the attorney to determine the amount of money that the DDA can realistically afford to put toward a dry sewer line. Consideration must also be made as to whether any amount over \$400,000 would be in the form of a loan in which the DDA funds would be reimbursed when the actual sewer project was approved.

2) Grass seeding for corner lot

Tammy VanHaitsma informed the Board that the corner lot has not yet been seeded but will be in the spring.

New business included:

1) Next meeting date

The next meeting date is set for Wednesday, February 11, 2009, at 2:00 p.m.

No public comments.

Bill Fifelski Jr. moved and seconded by Jodi Brummel to adjourn at 2:40 p.m.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD FEBRUARY 11, 2009

Meeting was not called to order due to no quorum present.

MEMBERS PRESENT: Tammy VanHaitsma and Jodi Brummel

MEMBERS ABSENT: Greg Damveld, Cathy Merren, Marcia Halloran, Marsha Brower, Bill Fifelski Jr., Norm Fifelski , and Mark DeYoung

(1 visitor)

No meeting was held.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD MARCH 11, 2009

Meeting was called to order at 2:01 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Mark DeYoung, Greg Damveld, Bill Fifelski Jr., Norm Fifelski, Marcia Halloran, and Marsha Brower

MEMBERS ABSENT: Cathy Merren

(1 visitor)

Marsha Brower moved and seconded by Greg Damveld to approve the minutes of the regular meeting held January 14, 2009. Motion carried.

No public comments.

No bills to approve.

Old business:

1) DDA amendment with cost range

Tammy VanHaitsma informed the Board that Roger Swets, the DDA attorney, has advised that the DDA Board hold off on making a decision on the cost range to be put into the plan until a decision is made as to whether or not the current sewer project will proceed.

2) Update on streetscaping grant

Tammy VanHaitsma informed the Board that the grant will proceed in early summer.

Bill Fifelski Jr. moved and seconded by Greg Damveld to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD APRIL 8, 2009

Meeting was called to order at 2:00 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Mark DeYoung, Bill Fifelski Jr., Norm Fifelski, and Marsha Brower

MEMBERS ABSENT: Greg Damveld, Marcia Halloran, and Cathy Merren

(1 visitor)

Mark DeYoung moved and seconded by Marsha Brower to approve the minutes of the regular meeting held March 11, 2009. Motion carried.

No public comments.

No bills to approve.

Old business:

1) 142<sup>nd</sup> Avenue update

Tammy VanHaitsma talked with Bill Nelson of the Allegan County Road Commission about the condition of 142<sup>nd</sup> Avenue east of 18<sup>th</sup> Street. Norm Fifelski and Bill Fifelski Jr. to set up a meeting with the Road Commission on site.

2) Sewer update

Tammy VanHaitsma informed the DDA Board that the Township Board will make a decision at its April 16 Board meeting as to whether or not the sewer project will proceed.

New business:

1) Next meeting date

Next meeting date is May 13, 2009, at 2:00 p.m.

Bill Fifelski Jr. moved and seconded by Greg Damveld to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD MAY 13, 2009

Meeting was called to order at 2:01 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Mark DeYoung, Bill Fifelski Jr., Marsha Brower, Greg Damveld, Marcia Halloran, Cathy Merren, and Harold Schumaker

MEMBERS ABSENT: None

(2 visitors)

Mark DeYoung moved and seconded by Greg Damveld to approve the minutes of the regular meeting held April 8, 2009. Motion carried.

No public comments.

No bills to approve.

Old business:

1) 142<sup>nd</sup> Avenue update

A meeting was held with Norm Fifelski, Bill Fifelski Jr., Tammy VanHaitsma, and Bill Nelson regarding the condition of 142<sup>nd</sup> Avenue. Bill Nelson indicated that the road monies would not be guaranteed if the project was moved out so next year's road project is still on schedule.

2) Update on sewer questions

Tammy VanHaitsma reported back to the DDA Board that county Road Commissions determine sewer line placement requirements.

New business:

1) Presentation by Roger Swets

Roger Swets presented some additional financing options for sewer system construction costs. Before determining how to proceed, the DDA plan needs to be updated to include the sewer system construction costs.

Bill Fifelski Jr. moved and seconded by Marcia Halloran to adopt a resolution recommending the 2009 amendment to the tax increment financing and development plan to the Township Board of the Township of Dorr. Roll Call Vote: Mark DeYoung YES; Bill Fifelski Jr. YES; Harold Schumaker YES; Cathy Merren YES; Marcia Halloran YES; Greg Damveld YES; Marsha Brower YES; Tammy VanHaitsma YES; and Jodi Brummel YES (9 YES, 0 NO). Motion carried.

2) Boy and Girl Scout beautification project

Tammy VanHaitsma presented a draft of a beautification project that was presented to the Dorr Township Board by a local Boy and Girl Scout Troop. As the project progressed, VanHaitsma to inform the DDA Board of updates.

3) Next meeting date

Next meeting date is June 10, 2009, at 2:00 p.m.

No public comments

Bill Fifelski Jr. moved and seconded by Marcia Halloran to adjourn. Motion carried.

DORR TOWNSHIP DDA MEETING HELD JUNE 10, 2009

Meeting was called to order at 2:00 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Bill Fifelski Jr., Greg Damveld, Marcia Halloran, Harold Schumaker, and Mark DeYoung (arrived 2:02 p.m.)

MEMBERS ABSENT: Marsha Brower and Cathy Merren

(1 visitors\)

Marcia Halloran moved and seconded by Harold Schumaker to approve the minutes of the regular meeting held May 13, 2009. Motion carried.

No public comments.

No bills to approve. Seth Leyendecker, Treasurer of the DDA Board, informed the DDA Board that he was no longer allowed to be a check signer for the DDA account due to regulations of his investment license. Discussion was held.

Marcia Halloran moved and seconded by Harold Schumaker to allow Seth Leyendecker to remain Treasurer of the DDA Board, with duties of managing the accounts and check preparation, including access to the information but without signing privileges, and signing privileges allowed to DDA Secretary, Jodi Brummel, and member, Bill Fifelski Jr. Motion carried.

Old business:

- 1) Update on public hearing and sewer

Tammy VanHaitsma informed the DDA Board that a public hearing to update the DDA plan will be held at the next Township Board meeting on Thursday, June 18, at 7:00 p.m.

New business:

- 1) Supervisor updates

Tammy VanHaitsma informed the DDA Board that Marsha Brower has resigned from the DDA Board. Once the written resignation is received, a proposed candidate for the opening will be presented to the Township Board at its first July meeting so that an official appointment can be made prior to the next DDA meeting on July 8, 2009.

- 2) Next meeting date

Next meeting date is July 8, 2009, at 2:00 p.m.

No public comments.

Harold Schumaker moved and seconded by Marcia Halloran to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JULY 8, 2009

Meeting was called to order at 2:04 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Bill Fifelski Jr., Greg Damveld, Harold Schumaker, Seth Leyendecker, and Mark DeYoung

MEMBERS ABSENT: Marcia Halloran and Cathy Merren

(10 visitors\)

Harold Schumaker moved and seconded by Greg Damveld to approve the minutes of the regular meeting held June 10, 2009. Motion carried.

Public comments were heard.

Financial report was given by Seth Leyendecker.

Bills to approve included: Clark Hill \$1,450.00

Mark DeYoung moved and seconded by Jodi Brummel to approve bills to Clark Hill in the amount of \$1,450.00. Motion carried.

No old business.

New business:

- 1) Resolution requesting the Township of Dorr issue Downtown Development bonds

Mark DeYoung moved and seconded by Harold Schumaker to adopt a resolution requesting the Township of Dorr issue Downtown Development bonds, pledging tax increment revenues as security and approving estimates of projected tax increment revenue. Roll Call Vote: Mark DeYoung YES; Bill Fifelski Jr. YES; Harold Schumaker YES; Seth Leyendecker YES; Greg Damveld NO; Tammy VanHaitsma YES; and Jodi Brummel YES (6 YES, 1 NO, 2 ABSENT). Motion carried.

- 2) Engineering timeline

Supervisor VanHaitsma presented an engineering timeline for the 2010 142<sup>nd</sup> Avenue road reconstruction and sanitary sewer expansion.

- 3) Streetscaping grant

Brandon Mieras to meet with Brian Wegener this week to check timeline.

- 4) Next meeting date

The next DDA meeting is August 12, 2009, at 2:00 p.m.

Public comments were heard.

Harold Schumaker moved and seconded by Greg Damweld to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD SEPTEMBER 9, 2009

Meeting was called to order at 2:00 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Bill Fifelski Jr., Greg Damveld (arrived 2:02 p.m.), Harold Schumaker, Seth Leyendecker, Marcia Halloran, and Mark DeYoung (arrived 2:41 p.m.)

MEMBERS ABSENT: Cathy Merren

ALSO PRESENT: Pat Cornelisse and Roger Swets

(4 visitors)

Harold Schumaker moved and seconded by Bill Fifelski Jr. to approve the minutes of the regular meeting held July 8, 2009. Motion carried.

Public comments were heard.

Financial report was given by Seth Leyendecker.

Bills to approve included: Clark Hill \$1,218.00 and Williams & Works \$36.00

Marcia Halloran moved and seconded by Greg Damveld to approve bills to Clark Hill in the amount of \$1,218.00 and Williams & Works in the amount of \$36.00. Motion carried.

Old business:

- 1) Streetscaping presentation by Pat Cornelisse

Discussion was held on the streetscaping priorities. The DDA Board to further discuss.

- 2) Sewer project and financing

Marcia Halloran moved and seconded by Bill Fifelski Jr. to adopt a resolution requesting the Township of Dorr issue downtown development bonds, pledging tax increment revenues as security. Roll Call Vote: Seth Leyendecker YES; Bill Fifelski Jr. YES; Harold Schumaker YES; Marcia Halloran YES; Mark DeYoung YES; Greg Damveld NO; Tammy VanHaitsma YES; and Jodi Brummel YES (7 YES; 1 NO; 1 ABSENT). Motion carried.

New business:

- 1) Road update – 142<sup>nd</sup> Avenue

Tammy VanHaitsma gave an update on a recent meeting with the Allegan County Road Commission regarding the upcoming 142<sup>nd</sup> Avenue road reconstruction project

- 2) Election of officers

Harold Schumaker moved and seconded by Seth Leyendecker to elect the positions of Chair, Vice-Chair, Secretary, and Treasurer for one-year terms. Motion carried.

Seth Leyendecker moved and seconded by Marcia Halloran to nominate Tammy VanHaitsma as the Chair of the DDA Board. Motion carried.

Mark DeYoung moved and seconded by Marcia Halloran to close nominations and cast a unanimous ballot for Tammy VanHaitsma as Chair of the DDA Board. Motion carried.

Marcia Halloran moved and seconded by Bill Fifelski Jr. to nominate Jodi Brummel as the Secretary of the DDA Board. Motion carried.

Mark DeYoung moved and seconded by Marcia Halloran to close nominations and cast a unanimous ballot for Jodi Brummel as Secretary of the DDA Board. Motion carried.

Harold Schumaker moved and seconded by Tammy VanHaitsma to nominate Marcia Halloran as the Vice-Chair of the DDA Board. Motion carried.

Mark DeYoung moved and seconded by Harold Schumaker to close nominations and cast a unanimous ballot for Marcia Halloran as Vice-Chair of the DDA Board. Motion carried.

Tammy VanHaitsma moved and seconded by Marcia Halloran to nominate Bill Fifelski Jr. as the Treasurer of the DDA Board. Motion carried.

Mark DeYoung moved and seconded by Harold Schumaker to close nominations and cast a unanimous ballot for Bill Fifelski Jr. as Treasurer of the DDA Board. Motion carried.

3) Next meeting date

The next DDA meeting will be a special meeting held on September 16, 2009, at 8:00 a.m. to further discuss streetscaping.

The next regular DDA meeting is October 14, 2009, at 2:00 p.m.

Public comments were heard.

Marcia Halloran moved and seconded by Harold Schumaker to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA SPECIAL MEETING HELD SEPTEMBER 16, 2009

Meeting was called to order at 8:03 a.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel (arrived at 8:06 a.m.), Bill Fifelski Jr., Greg Damveld, Harold Schumaker, Marcia Halloran, and Mark DeYoung

MEMBERS ABSENT: Cathy Merren and Seth Leyendecker

ALSO PRESENT: Pat Cornelisse and Brandon Mieras

(2 visitors)

Public comments were heard.

A work session was held to discuss the downtown streetscape project.

Marcia Halloran moved and seconded by Greg Damveld to accept the scaled-back streetscape plan with the DDA's cost to be \$133,000 (\$98,000 match amount and \$35,000 non-participating items). Motion carried.

Brandon Mieras gave an update on the 142<sup>nd</sup> Avenue reconstruction project.

Public comments were heard.

Greg Damveld moved and seconded by Harold Schumaker to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 14, 2009

Meeting was called to order at 2:01 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Bill Fifelski Jr., Greg Damveld (arrived 2:03 p.m.), Harold Schumaker, Seth Leyendecker, Cathy Merren and Mark DeYoung

MEMBERS ABSENT: Marcia Halloran and Jodi Brummel

(2 visitors)

Mark DeYoung moved and seconded by Bill Fifelski Jr. to approve the minutes of the regular meeting held September 9, 2009, with the correction of bill amount paid to Clark Hill as \$1,218.00. Motion carried.

Harold Schumaker moved and seconded by Mark DeYoung to approve the minutes of the special meeting held September 16, 2009. Motion carried.

Public comments were heard.

Financial report was given by Seth Leyendecker.

Bills to approve included: Clark Hill \$896.00; Williams & Works \$555.02 and \$6,396.40

Seth Leyendecker moved and seconded by Mark DeYoung to approve bill to Clark Hill in the amount of \$896.00. Motion carried.

Harold Schumaker moved and seconded by Bill Fifelski Jr. to approve bill to Williams & Works in the amount of \$555.02. Motion carried.

Seth Leyendecker moved and seconded by Harold Schumaker to table bill to Williams & Works in the amount of \$6,396.40 for further clarification. Motion carried.

Old business:

1) Streetscape update

Tammy VanHaitsma informed the Board that the streetscape grant application must be submitted by Friday, October, 2009, to the DOT.

2) 142<sup>nd</sup> Avenue update

Tammy VanHaitsma informed the Board that there will be three lanes all the way to the creek and that due to the proximity of the buildings on the main street, the sewer line will be moved five feet to the north of the original designated location.

New business:

1) Sidewalk extension

The sidewalk extension from Hickory Street to the Dairy Ranch on the north side of 142<sup>nd</sup> Avenue will be pursued. The County Road Commission will attempt to obtain easements. Mark DeYoung will pursue potential grants due to the use of the sidewalk extension by school children.

2) Next meeting date

The next DDA meeting will be on November 11, 2009, at 2:00 p.m.

No public comments.

Harold Schumaker moved and seconded by Bill Fifelski Jr. to adjourn. Motion carried.

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Harold Schumaker, Acting Secretary

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA SPECIAL MEETING HELD OCTOBER 21, 2009

Meeting was called to order at 8:04 a.m.

MEMBERS PRESENT: Tammy VanHaitsma , Bill Fifelski Jr., Greg Damveld, Marcia Halloran, and Seth Leyendecker

MEMBERS ABSENT: Cathy Merren, Jodi Brummel, Mark DeYoung, and Harold Schumaker

ALSO PRESENT: Pat Cornelisse

(no visitors)

No public comments.

Discussion was held on the streetscaping design and project expenses.

Bill Fifelski Jr. moved and seconded by Greg Damveld to pay a bill to Williams & Works in the amount of \$6,396.40. Motion carried.

No public comments.

Reminder that next regular DDA meeting is on Wednesday, November 11, 2009, at 2:00 p.m.

Bill Fifelski Jr. moved and seconded by Seth Leyendecker to adjourn. Motion carried.

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Marcia Halloran, Acting Secretary

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD NOVEMBER 11, 2009

Meeting was called to order at 2:02 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Bill Fifelski Jr., Marcia Halloran, Harold Schumaker, Seth Leyendecker, Cathy Merren and Mark DeYoung

MEMBERS ABSENT: Greg Damveld and Jodi Brummel

ALSO PRESENT: Pat Cornelisse  
(1 visitor)

Mark DeYoung moved and seconded by Bill Fifelski Jr. to approve the minutes of the regular meeting held October 14, 2009. Motion carried.

Marcia Halloran moved and seconded by Seth Leyendecker to approve the minutes of the special meeting held October 21, 2009. Motion carried.

No public comments.

Financial report was given by Seth Leyendecker.

Bills to approve included: Williams & Works \$11,748.40

Bill Fifelski Jr. moved and seconded by Marcia Halloran to approve bill to Williams & Works in the amount of \$11,748.40. Motion carried.

Old business:

1) Pat Cornelisse – Decision on streetscaping

Discussion was held on the streetscape project.

Marcia Halloran moved and seconded by Mark DeYoung to select the “Kenton” bench and “Landscapeforms Chase Series” trash receptacle in Hunter Green color. Motion carried.

Marcia Halloran moved and seconded by Cathy Merren to select the fiberglass light poles with overhanging arm and the option “C” base in Black color. Motion carried.

2) Upcharge on sewer

Discussion was held on the charge for any parcels that should decide to join the sewer district. Final approval is by the Sewer Authority and Township Board

No new business.

Public comments were heard.

Harold Schumaker moved and seconded by Bill Fifelski Jr. to adjourn. Motion carried.

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Harold Schumaker, Acting Secretary

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JANUARY 13, 2010

Meeting was called to order at 6:09 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Bill Fifelski Jr., Harold Schumaker, Seth Leyendecker, Mark DeYoung, and Greg Damveld

MEMBERS ABSENT: Marcia Halloran and Cathy Merren

ALSO PRESENT: Pat Cornelisse  
(no visitors)

Mark DeYoung moved and seconded by Greg Damveld to approve the minutes of the regular meeting held December 9, 2009. Motion carried.

No public comments.

Financial report was given by Seth Leyendecker.

No bills to approve

Old business:

1) Streetscaping Sole Source Request

Tammy VanHaitsma updated the Board that one bench and trash receptacle has been ordered to increase the likelihood of getting those specific designs for the streetscaping project.

2) DDA Contribution to sewer extension

Harold Schumaker moved and seconded by Mark DeYoung to transfer \$20,000 of the \$400,000 total DDA contribution to an account to be used for the sewer extension funds. Motion carried.

New business:

1) Streetscaping special paving

Discussion was held that gray-colored concrete would be the likely choice for the special paving.

No public comments.

Harold Schumaker moved and seconded by Seth Leyendecker to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD FEBRUARY 10, 2010

Meeting was called to order at 6:00 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Bill Fifelski Jr., Harold Schumaker, Seth Leyendecker, Mark DeYoung, Greg Damveld, and Marcia Halloran (arrived at 6:04 p.m.)

MEMBERS ABSENT: Cathy Merren

ALSO PRESENT: Pat Cornelisse, Brandon Williams, Kerwin Keen, and Bill Nelson  
(25 visitors)

Harold Schumaker moved and seconded by Mark DeYoung to approve the minutes of the regular meeting held January 13, 2010. Motion carried.

No public comments.

Financial report was given by Seth Leyendecker.

Bills to approve included: \$5,921.33 Williams & Works  
\$6,113.63 Williams & Works

Harold Schumaker moved and seconded by Seth Leyendecker to approve bill to Williams & Works for \$5,921.33. Motion carried.

Seth Leyendecker moved and seconded by Mark DeYoung to approve bill to Williams & Works for \$6,113.63. Motion carried.

Old business:

- 1) Vacant corner lot

Discussion was held on the potential Eagle Scout project on the leased lot on the corner of 18<sup>th</sup> Street and 142<sup>nd</sup> Avenue. Tammy VanHaitsma to further investigate the project.

New business:

- 1) Concerns regarding the streetscaping, driveways, and road reconstruction

Discussion was held with property owners to address their questions and concerns.

Public comments were heard.

Harold Schumaker moved and seconded by Bill Fifelski Jr. to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD MARCH 10, 2010

Meeting was called to order at 6:01 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Bill Fifelski Jr., Harold Schumaker, Mark DeYoung, Greg Damveld, Marcia Halloran , and Seth Leyendecker (arrived 6:06 p.m.)

MEMBERS ABSENT: Cathy Merren  
(5 visitors)

Marcia Halloran moved and seconded by Greg Damveld to approve the agenda as presented. Motion carried.

Harold Schumaker moved and seconded by Marcia Halloran to approve the minutes of the regular meeting held February 10, 2010. Motion carried.

No public comments.

Bills to approve included: \$1,116.68 Williams & Works

Mark DeYoung moved and seconded by Marcia Halloran to approve bill to Williams & Works for \$1,116.68. Motion carried.

Old business:

1) Streetscaping Sole Source

A bench and trash receptacle has been purchased and is in the Township Office.

2) Update on corner lot

Tammy VanHaitsma will request a timeline by the next meeting for the Eagle Scout project planned on the corner lot at which time the DDA Board will decide how to proceed with cleaning up the lot.

New business:

1) Agreement between DDA and Dorr Township for bond repayment

Discussion was held on an agreement between the DDA and Dorr Township in regards to sewer payments which are paid to the Township.

Marcia Halloran moved and seconded by Harold Schumaker to open a separate DDA account for trunkage fees disbursed to the DDA from the Township for recordkeeping purposes. Motion carried.

Financial report was given by Seth Leyendecker.

Public comments were heard.

Harold Schumaker moved and seconded by Mark DeYoung to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD APRIL 14, 2010

Meeting was called to order at 6:00 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel (arrived at 6:35p.m.), Bill Fifelski Jr., Harold Schumaker, Cathy Merren, Greg Damveld, Marcia Halloran, and Seth Leyendecker

MEMBERS ABSENT: Mark DeYoung  
(2 visitors)

Harold Schumaker moved and seconded by Greg Damveld to approve the agenda with the removal of financial report (to be given on quarterly basis). Motion carried.

Bill Fifelski Jr. moved and seconded by Harold Schumaker to approve the minutes of the regular meeting held March 10, 2010. Motion carried.

No public comments.

Bills to approve included: \$144.00 Williams & Works

Harold Schumaker moved and seconded by Seth Leyendecker to approve bill to Williams & Works for \$144.00. Motion carried.

Old business:

- 1) Update on corner lot – JR Bouterse

A presentation was made by JR Bourterse regarding his Eagle Scout project planned for the corner lot. Additional discussion was held by the Board regarding seeding and the shed.

- 2) Streetscape Sole Source

Tammy VanHaitsma informed the Board that extra liners for the trash receptacles would cost \$38 each.

New business:

- 1) DDA Financing Contract

Seth Leyendecker moved and seconded by Marcia Halloran to approve the DDA Financing Contract. Motion carried.

- 2) Agreement – DDA/Dorr Township/ACRC

Seth Leyendecker moved and seconded by Greg Damveld to approve the Agreement Regarding Reconstruction of 142<sup>nd</sup> Avenue, Construction and Maintenance of Streetscape Improvements and Construction of Sanitary Sewer System. Motion carried.

No public comments.

Harold Schumaker moved and seconded by Greg Damveld to adjourn. Motion carried.

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Marcia Halloran, Acting Secretary

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD MAY 12, 2010

Meeting was called to order at 5:59 p.m.

MEMBERS PRESENT: Tammy VanHaitsma , Jodi Brummel, Harold Schumaker, Greg Damveld, Marcia Halloran, Mark DeYoung and Seth Leyendecker

MEMBERS ABSENT: Bill Fifelski Jr. and Cathy Merren  
(0 visitors)

No public comments.

Harold Schumaker moved and seconded by Greg Damveld to approve the agenda as presented. Motion carried.

Marcia Halloran moved and seconded by Greg Damveld to approve the minutes of the regular meeting held April 14, 2010. Motion carried.

No public comments.

No bills to approve.

Old business:

1) Corner lot

Discussion was held regarding the shed and signs that are posted on the corner lot.

Harold Schumaker moved and seconded by Marcia Halloran to not allow signs to be displayed on the DDA-leased northeast corner lot of 142<sup>nd</sup> Avenue and 18<sup>th</sup> Street. Motion carried.

New business:

1) Driveway through FloorSmart

Further investigation is being done to pursue construction of a driveway to allow eastbound traffic beginning at Radstock during the road construction project.

2) Informational meeting update

Tammy VanHaitsma updated the Board on the informational meeting for the upcoming road and sewer project which was held at the Township complex on April 19.

3) Parade

Due to the upcoming road construction, the 4<sup>th</sup> of July Committee has yet to determine the status of the 4<sup>th</sup> of July parade.

No public comments.

Seth Leyendecker moved and seconded by Marcia Halloran to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JUNE 9, 2010

Meeting was called to order at 6:03 p.m.

MEMBERS PRESENT: Jodi Brummel, Harold Schumaker, Greg Damveld, Marcia Halloran, Mark DeYoung, and Seth Leyendecker

MEMBERS ABSENT: Tammy VanHaitsma, Bill Fifelski Jr., and Cathy Merren  
(0 visitors)

No changes or additions to the agenda.

No public comments.

Mark DeYoung moved and seconded by Greg Damveld to approve the agenda as presented. Motion carried.

Harold Schumaker moved and seconded by Mark DeYoung to approve the minutes of the regular meeting held May 9, 2010. Motion carried.

Bills to approve included: \$135.80 Williams & Works

Mark DeYoung moved and seconded by Greg Damveld to approve bill to William & Works for \$135.80. Motion carried.

Old business:

- 1) FloorSmart eastbound road

Harold Schumaker moved and seconded by Seth Leyendecker to approve the Land Use Agreement between Dorr Township Downtown Development Authority and Robert and Roxanne Burgstahler/FloorSmart, contingent on Burgstahler's obtaining approval from the mall owners and the total project costs of the eastbound road stay within \$25,000. Motion carried.

No new business.

No public comments.

Seth Leyendecker moved and seconded by Harold Schumaker to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD JULY 14, 2010

Meeting was called to order at 6:10 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker, Greg Damveld, Marcia Halloran, Mark DeYoung, Seth Leyendecker, Bill Fifelski Jr., and Cathy Merren

MEMBERS ABSENT: None  
(1 visitor)

No changes or additions to the agenda.

No public comments.

Mark DeYoung moved and seconded by Greg Damveld to approve the agenda as presented. Motion carried.

Seth Leyendecker moved and seconded by Marcia Halloran to approve the minutes of the regular meeting held June 9, 2010. Motion carried.

No bills to approve.

New business:

- 1) Contract with Mercantile Bank

Marcia Halloran moved and seconded by Harold Schumaker to approve the Hold Harmless Agreement between Dorr Township Downtown Development Authority and Mercantile Bank of Michigan. Motion carried.

Old business:

- 1) FloorSmart eastbound road

Harold Schumaker moved and seconded by Marcia Halloran to increase the total project cost for the FloorSmart eastbound road project to \$35,000 to cover the \$10,000 escrow amount in the Hold Harmless Agreement. Motion carried.

A quarterly financial report was given by Seth Leyendecker.

Greg Damveld moved and seconded by Harold Schumaker to approve the quarterly financial report. Motion carried.

No public comments.

Seth Leyendecker moved and seconded by Bill Fifelski Jr. to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD AUGUST 11, 2010

Meeting was called to order at 6:02 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker, Greg Damveld, Mark DeYoung, and Cathy Merren

MEMBERS ABSENT: Seth Leyendecker, Marcia Halloran, and Bill Fifelski Jr.  
(no visitors)

No changes or additions to the agenda.

No public comments.

Mark DeYoung moved and seconded by Greg Damveld to approve the agenda as presented. Motion carried.

Harold Schumaker moved and seconded by Greg Damveld to approve the minutes of the regular meeting held July 14, 2010. Motion carried.

Bills to approve: \$160.00 Clark Hill  
\$3,663.63 Williams & Works

Mark DeYoung moved and seconded by Greg Damveld to approve the bill to Clark Hill for \$160.00. Motion carried.

Harold Schumaker moved and seconded by Jodi Brummel to approve the bill to Williams & Works for \$3,663.63. Motion carried.

Old business:

- 1) Eastbound access road (through FloorSmart)

Tammy VanHaitsma updated the DDA Board on the access road project.

- 2) Corner lot (18<sup>th</sup> Street/142<sup>nd</sup> Avenue)

Tammy VanHaitsma was informed that the Life Scout project planned for the corner lot has been approved. The project will be presented to the DDA Board at a future meeting.

New business:

- 1) Cedar Street project

The Allegan County Road Commission will proceed with the Cedar Street project in conjunction with the current streetscaping project. The estimated cost will be \$8,000 - \$10,000 to construct the sidewalks and parking spaces.

Harold Schumaker moved and seconded by Cathy Merren that the DDA funds the Cedar Street improvement project at an estimated cost \$10,000. Motion carried.

No public comments.

Mark DeYoung moved and seconded by Jodi Brummel to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD OCTOBER 13, 2010

Meeting was called to order at 6:06 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker (arrived at 6:15 p.m.), Greg Damveld, Mark DeYoung, Seth Leyendecker, and Bill Fifelski Jr.

MEMBERS ABSENT: Marcia Haloran and Cathy Merren  
(4 visitors)

No changes or additions to the agenda.

No public comments.

Mark DeYoung moved and seconded by Bill Fifelski Jr. to approve the agenda as presented. Motion carried.

Mark DeYoung moved and seconded by Bill Fifelski Jr. to approve the minutes of the regular meeting held September 8, 2010. Motion carried.

Bills to approve: \$4,310.80 Williams & Works  
\$64.00 Hartleb Agency  
\$4,079.12 Rural Development

Seth Leyendecker moved and seconded by Mark DeYoung to approve the bill to Williams & Works for \$4,310.80. Motion carried.

Mark DeYoung moved and seconded by Greg Damveld to approve bill to Hartleb Agency for \$64.00. Motion carried.

Bill Fifelski Jr. moved and seconded by Seth Leyendecker to approve bill to Rural Development for \$4,079.12. Motion carried.

Bill Fifelski Jr. moved and seconded by Seth Leyendecker to approve bills already paid in the amount of \$2,257.41 (Give 'Em A Brake Safety \$64.00; Rathco Safety Supply Inc \$93.41; and Dorr Building & Plumbing \$2,100.00). Motion carried.

A financial analysis of the DDA's projected income/expenses was presented by Seth Leyendecker.

Old business:

1) Pine Street project

Bill Fifelski Jr. moved and seconded by Greg Damveld to proceed with the parking project on Pine Street. Roll Call Vote: Bill Fifelski Jr. YES; Seth Leyendecker YES; Greg Damveld YES; Mark DeYoung YES; Harold Schumaker YES; Jodi Brummel YES; and Tammy VANHaitsma YES (7 YES, 0 NO, 2 ABSENT). Motion carried.

2) Local DDA Match

Seth Leyendecker moved and seconded by Harold Schumaker to pay the \$20,000 match to the DDA bond. Motion carried.

New business:

1) Corner lot

A presentation was made by J.R. Bourterse regarding his Eagle Scout project planned for the DDA-leased corner lot.

Seth Leyendecker moved and seconded by Bill Fifelski Jr. that the DDA Board accept Benefactor Status for J.R. Bourterse Eagle Scout Project. Motion carried.

2) Dorr Fall Festival

There will be a ribbon cutting ceremony at 10:30 a.m. on October 23, 2010, at the Dorr Fall Festival in which all DDA members are encouraged to attend.

3) Asphalt parking lot – FloorSmart

Greg Damveld moved and seconded by Bill Fifelski Jr. to accept the bid of \$10,525 from Stallard Asphalt unless a lower quote is received from Schipper's Excavating. Motion carried.

Public comments were heard.

Bill Fifelski Jr. moved and seconded by Seth Leyendecker to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD NOVEMBER 10, 2010

Meeting was called to order at 6:07 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker, Greg Damveld, Mark DeYoung, Marcia Halloran, and Bill Fifelski Jr.

MEMBERS ABSENT: Seth Leyendecker and Cathy Merren  
(no visitors)

Changes or additions to the agenda include the addition of "Williams & Works \$841.00 bill" under Approval of Bills.

No public comments.

Harold Schumaker moved and seconded by Marcia Halloran to approve the agenda with the addition to the Approval of Bills. Motion carried.

Bill Fifelski Jr. moved and seconded by Harold Schumaker to approve the minutes of the regular meeting held October 13, 2010. Motion carried.

Bills to approve: \$3,644.65 Williams & Works  
\$10,525.00 Stallard & Sons Paving  
\$841.00 Williams & Works

Discussion was held on the bills to Williams & Works. The DDA Board decided to delay the payment of the two Williams & Works bills until all bills for the streetscaping project have been received.

Harold Schumaker moved and seconded by Greg Damveld to approve bill to Stallard & Sons Paving for \$10,525.00 with payment made after contact with Bob Burgstahler to confirm satisfaction of the work performed. Motion carried.

No old business.

New business:

- 1) Fence on Lois Smit property on Cedar Street

Discussion was held on the DDA Board purchasing a fence for Lois Smit's property as a goodwill gesture. Quotes are being obtained for various types of fencing.

- 2) Maintenance and upkeep of streetscape

Mark DeYoung moved and seconded by Marcia Halloran to approve the spending of up to \$2,000 for maintenance and upkeep of the streetscaping, with approval of 3 DDA Board members, with initiation of the expense by the Chair, Co-Chair, or Secretary. Motion carried.

- 3) Mercantile Bank escrow account

Tammy VanHaitsma is to pursue a written release from Mercantile Bank for the parking lot escrow account.

No public comments were heard.

Greg Damveld moved and seconded by Mark DeYoung to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA MEETING HELD DECEMBER 8, 2010

Meeting was called to order at 6:07 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker, Greg Damveld, Marcia Halloran, Bill Fifelski Jr., and Seth Leyendecker (arrived at 6:10 p.m.)

MEMBERS ABSENT: Mark DeYoung and Cathy Merren  
(1 visitor)

Bill Fifelski Jr. moved and seconded by Marcia Halloran to approve the minutes of the regular meeting held November 10, 2010.

Public comments were heard.

Bill Fifelski Jr. moved and seconded by Marcia Halloran to accept Williams & Works proposal to pay half of the extra bench and receptacle with both items to remain the property of the DDA (\$725 for bench and \$637.50 for receptacle to be paid by Williams & Works). Motion carried.

Marcia Halloran moved and seconded by Harold Schumaker to accept Williams & Works proposal to pay half of the cost of the relocation of the of the control panel (\$2,075 to be paid by Williams & Works). Motion carried.

Bills to approve: \$3,644.65 Williams & Works  
\$841.00 Williams & Works  
\$101,598.31 Allegan County Road Commission

Seth Leyendecker moved and seconded by Harold Schumaker to pay Williams & Works after new invoices with adjustments are received. Motion carried.

Harold Schumaker moved and seconded by Greg Damveld to approve bill to Allegan County Road Commission for \$101,598.31. Motion carried.

Seth Leyendecker moved and seconded by Marcia Halloran to pay the two bills to Williams & Works and Allegan County Road Commission when received provided the amounts are as expected. Motion carried.

Old business:

- 1) Fence on Lois Smit's property on Cedar Street

Tammy VanHaitsma informed the DDA Board that this project is on hold.

- 2) Merchantile Bank escrow account

Tammy VanHaitsma informed the DDA Board that Merchantile Bank is releasing and issuing a check to return the escrow account to the DDA.

New business:

- 1) Approval of 2011 meeting dates

Harold Schumaker moved and seconded by Marcia Halloran to approve the 2011 meeting dates as March 9, June 8, September 14, and December 14. Motion carried.

- 2) 45% subsidy

Tammy VanHaitsma informed the Board that the first check for the subsidy from interest paid to the government bond was received in the amount of \$1,835.60.

No public comments were heard.

Bill Fifelski Jr. moved and seconded by Greg Damveld to adjourn. Motion carried.

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Jodi L. Brummel, Secretary

DORR TOWNSHIP DDA SPECIAL MEETING HELD FEBRUARY 16, 2011

Meeting was called to order at 6:03 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Marcia Halloran, Mark DeYoung, Seth Leyendecker, Harold Schumaker and Greg Damveld.

MEMBERS ABSENT: Jodi Brummel, Bill Fifelski Jr., and Cathy Merren  
(4 visitors)

Marcia Halloran moved and seconded by Seth Leyendecker to approve the minutes of the regular meeting held December 8, 2010. Motion carried.

No public comments were heard.

Harold Schumaker moved and seconded by Mark DeYoung to pay Williams & Works for \$1,430.00. Motion carried.

Old business:

- 1) Removal of overhead street lights downtown

Seth Leyendecker moved and seconded by Marcia Halloran to have the lights turned off except for the corner. Motion carried.

- 2) Eagle Scout Project

Tabled to the March 9, 2011 meeting

- 3) Electric bill

Tammy VanHaitsma moved and seconded by Marcia Halloran to pay the electric bills for the new lights. Motion carried.

- 4) Real Estate purchase

Discussion on Edna Hilaski's property and the property directly behind was discussed. Also Four Seasons Hardware property was discussed. Both were tabled to the March 9, 2011 meeting.

No public comments were heard.

Marcia Halloran moved and seconded by Mark DeYoung to adjourn. Motion carried.

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Harold Schumaker , Acting Secretary

DORR TOWNSHIP DDA SPECIAL MEETING HELD FEBRUARY 16, 2011

Meeting was called to order at 6:03 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Marcia Halloran, Mark DeYoung, Seth Leyendecker, Harold Schumaker and Greg Damveld.

MEMBERS ABSENT: Jodi Brummel, Bill Fifelski Jr., and Cathy Merren (4 visitors)

Marcia Halloran moved and seconded by Seth Leyendecker to approve the minutes of the regular meeting held December 8, 2010.

No Public comments were heard.

Harold Schumaker moved and seconded by Mark DeYoung to pay Williams & Works for \$1,430.00. Motion carried.

Old business:

- 1) Removal of overhead street lights downtown. Estimate is \$1,000 to \$2,000 per light to remove. Seth Leyendecker moved and seconded by Marcia Halloran to have the lights turned off except for the corner. Motion carried.
- 2) Eagle Scout Project. Tabled to the March 9, 2011 meeting.
- 3) Electric bill. Tammy VanHaitsma moved and seconded by Marcia Halloran to pay the electric bills for the new lights. Motion carried.
- 4) Real Estate purchase. Discussion on Edna Hilaski's property and the property directly behind was discussed. Also Four Seasons Hardware property was discussed. Both were tabled to the March 9, 2011 meeting.

No public comments were heard.

Marcia Halloran moved and seconded by Mark DeYoung to adjourn. Motion carried.

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Harold Schumaker

**DORR TOWNSHIP**  
**4196 18TH ST**  
**DORR MI 49323-9383**

LANISING, MI 48937-0001

Account Number: **1000 5723 1100**

Due: **03/24/11** Enclosed:

Total: **\$320.60**

Include Corrections/Comments on Back

Fold, detach and mail top portion with payment. Make check payable to Consumers Energy.

**Detail of Current Charges**

**Elec Gen Sec Rate GS Com**

Rate: 1100

**Meter Number: 73296836**

POD: 0000004052292

Meter Begin Read: 10719

Meter End Read: 13138

Read Type: actual

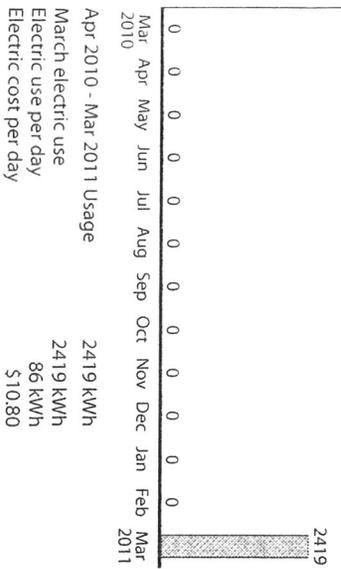
Total Metered Energy Use: 2419 kWh

Electric Power Supply Charges	2419 @ 0.076628	\$185.36
Energy PSCR	2419 @ 0.001730	\$4.18
Renewable Energy		\$3.70

**Electric Delivery Charges**

System Access	2419 @ 0.035730	\$15.00
Distribution		\$86.43
Energy Optimization	2419 @ 0.001250	\$1.14
Securitization	2419 @ 0.000597	\$3.02
Securitization Tax		\$1.44
Stranded Costs	2419 @ 0.000900	\$2.18

**Total Electric \$302.45**



Apr 2010 - Mar 2011 Usage	2419 kWh
March electric use	2419 kWh
Electric use per day	86 kWh
Electric cost per day	\$10.80

**Summary of Charges**

Account Number: 1000 5723 1100

**Service:**

DORR TOWNSHIP  
 1825 142nd Ave  
 Dorr MI 49323-5100

Last Month's Account Balance \$0.00

**Balance Forward \$0.00**

Payments applied after Mar 01, 2011 are not included.

Total Electric	\$302.45
Sales Tax	\$18.15
<b>Total Energy Charges \$320.60</b>	
<b>Total Amount Due \$320.60</b>	

Billings Period 02/01/11 - 02/28/11  
 Bill Month March  
 Days Billed 28  
 Invoice 205006238028

Your next scheduled meter read date is on or around 03/29/2011.

Your payment is due March 24, 2011. After the due date, the unpaid balance is subject to a 2% late payment charge.

**News You Can Use**

If Consumers Energy is your natural gas provider, call us immediately at (800) 477-5050 in a gas emergency. To report an electric outage or if you have questions about Consumers Energy billing, rates or services call: (800) 805-0490 or visit us at [www.ConsumerEnergy.com](http://www.ConsumerEnergy.com).

**For help understanding your bill** and to learn about doing business electronically, please visit [www.ConsumerEnergy.com/business](http://www.ConsumerEnergy.com/business).

DORR TOWNSHIP DDA MEETING HELD MARCH 9, 2011

Meeting was called to order at 6:08 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker, Greg Damveld, Mark DeYoung, Marcia Halloran (arrived at 6:25p.m.), and Seth Leyendecker

MEMBERS ABSENT: Cathy Merren and Bill Fifelski Jr.  
(1 visitor)

Mark DeYoung moved and seconded by Greg Damveld to approve the minutes of the special meeting held February 11, 2011.

No public comments were heard.

Bills to approve: \$320.60 Consumers Power

Greg Damveld moved and seconded by Seth Leyendecker to pay Consumers Power for \$320.60. Motion carried.

Old business:

1) Removal of overhead streetlights downtown

Harold Schumaker moved and seconded by Seth Leyendecker to spend up to \$2000 to have the old streetlights removed in the downtown area. Motion carried.

2) Eagle Scout project

Harold Schumaker moved and seconded by Greg Damveld to approve the site plan presented by J.R. Bouterse with the addition of the gazebo being handicap accessible and the color of the gazebo to be white with a black roof and trim and the benches to be brown and black (if project money allows). Motion carried.

Seth Leyendecker moved and seconded by Marcia Halloran to approve the fund raising project to begin on April 1, 2011, by Scout J.R. Bouterse. Motion carried.

Mark DeYoung moved and seconded by Marcia Halloran to approve the grant application process with the Calvin College group, the Wild Ones. Motion carried.

3) Real estate purchase

Seth Leyendecker moved and seconded by Tammy VanHaitsma to approve \$2,000 good faith money to negotiate the purchase of two properties, for a total purchase price of up to \$150,000, to be negotiated by Harold Schumaker on behalf of the DDA Board. Motion carried.

New business:

1) Resolution for Redevelopment Liquor License

Tammy informed the DDA Board that liquor licenses may be available in the DDA district if the Township Board adopts a specific resolution for this. The resolution will be presented to the Dorr Township Board.

Other items of discussion:

Harold Schumaker moved and seconded by Seth Leyendecker to approve the prior purchase of a 26" John Deere snow blower for \$849. Motion carried.

A portable generator was purchased by the DDA. Seth Leyendecker to develop an amortization schedule for a 40-year repayment by the Dorr Leighton Sewer Authority.

No public comments were heard.

DORR TOWNSHIP DDA MEETING HELD JUNE 8, 2011

Meeting was called to order at 6:10 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Harold Schumaker, Greg Damveld, Mark DeYoung, Marcia Halloran, and Bill Fifelski Jr.

MEMBERS ABSENT: Cathy Merren and Seth Leyendecker  
(3 visitors)

Mark DeYoung moved and seconded by Harold Schumaker to approve the minutes of the meeting held March 9, 2011.

No public comments were heard.

A brief financial recap was given by Tammy VanHaitsma.

Bills to approve: \$3,568.00 Schippers Excavating

Greg Damveld moved and seconded by Marcia Halloran to pay the revised Schippers Excavating bill in the amount of \$3,068.00 (invoice amount of \$3,568.00 minus \$500.00 for mulch blanket). Motion carried.

Old business:

1) FloorSmart

Discussion was held on the expectation of receiving a bill for \$300 for reseeding. To be further discussed when more information is available.

2) Eagle Scout project

An update was given by Scout J.R. Bouterse.

Marcia Halloran moved and seconded by Greg Damveld for the DDA to purchase the Copula for the top of the gazebo. Motion carried.

3) Real estate purchase

Discussion was held on the demolition of the former Hilaski property; bids for demolition to be sought.

4) Streetscape maintenance

Discussion was held on the streetscape maintenance.

5) Update

A) Streetlight removal

The streetlights have been disconnected but not yet removed.

B) Liquor license

Follow-up needed on the Resolution for Redevelopment Liquor License process.

No new business.

DORR TOWNSHIP DDA MEETING HELD SEPTEMBER 14, 2011

Meeting was called to order at 6:13 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Greg Damveld, Mark DeYoung, Marcia Halloran (arrive 6:25 p.m.), Seth Leyendecker, and Bill Fifelski Jr.

MEMBERS ABSENT: Harold Schumaker  
(4 visitors)

Mark DeYoung moved and seconded by Greg Damveld to approve the minutes of the meeting held June 8, 2011.  
Motion carried

No public comments were heard.

A brief financial recap was given by Seth Leyendecker.

Bills to approve: Siegfried Crandall \$1260.00  
Dorr Township \$590.34 (taxes on Hilaski home)  
Oetman Excavating \$7900.00  
H&K Landscaping \$628.00

Greg Damveld moved and seconded by Seth Leyendecker to pay the Siegfried Crandall bill in the amount of \$1,260.00. Motion carried.

Seth Leyendecker moved and seconded by Greg Damveld to pay the Dorr Township bill in the amount of \$590.34.  
Motion carried.

Greg Damveld moved and seconded by Mark DeYoung to pay the Oetman Excavating bill in the amount of \$7,900.00. Motion carried.

Greg Damveld moved and seconded by Bill Fifelski Jr. to pay the H&K Landscaping bill in the amount of \$628.00.  
Motion carried.

Old business:

- 1) Eagle Scout Project Pride Park

An update was given on the project.

- 2) Real estate purchased

This agenda item was tabled.

- 3) Maintenance of streetscape

Bill Fifelski Jr. moved and seconded by Marcia Halloran to pursue bids for the professional care of the downtown streetscaping. Motion carried.

- 4) Liquor license

An update was given by Tammy VanHaitsma.

- 5) Sewer update

An update was given by Tammy VanHaitsma.

New business:

1) Letter of resignation

Tammy VanHaitsma informed the Board that Cathy Merren resigned from the DDA Board. Laura Veldhouse will be the recommendation as a replacement to fill the remaining term of Cathy Merren on the DDA Board to the Township Board at its next meeting.

2) Rusty Dutkiewicz – gazebo display

Bill Fifelski Jr. moved and seconded by Greg Damveld to accept Rusty Dutkiewicz's proposal to place a three-piece nativity set in the gazebo during the holiday season. Motion carried.

3) Election of officers

Marcia Halloran moved and seconded by Greg Damveld to elect Laura Veldhouse to fill the DDA Treasurer position, provided the Township Board approves her appointment and she accepts appointment to the DDA Board. Motion carried.

Bill Fifelski Jr. moved and seconded by Seth Leyendecker to keep Tammy VanHaitsma as Chairperson of the DDA Board, Marcia Halloran as Vice Chairperson of the DDA Board, and Jodi Brummel as the Secretary of the DDA Board. Motion carried.

Discussion was then held on the tabled item (real estate purchased).

Seth Leyendecker moved and seconded by Marcia Halloran to pre-approve up to \$5,000 for the graveling of the former Hilaski property to be used for a parking lot. Motion carried.

No public comments were heard.

Marcia Halloran moved and seconded by Seth Leyendecker to adjourn. Motion carried.

---

Jodi L. Brummel, Secretary

RONALD KRAAI  
 KRAAI WELL DRILLING, INC.  
 110 124TH AVE.  
 SHELBYVILLE, MI 49344  
 www.kraaiwelldrilling.com

Voice: 269-672-7188  
 Fax: 269-672-5623

Sold To:  
 DORR TOWNSHIP OFFICES  
 4194 18TH ST.  
 DORR, MI 49323

Ship to:  
 DORR TOWNSHIP OFFICES  
 1811 142ND AVE  
 DORR, MI 49323

# Invoice

Invoice Number:  
 16636

Invoice Date:  
 Sep 8, 2011

Page:  
 1

Customer ID	Customer PO	Payment Terms	Sales Rep ID
DORR3	09/07/11	C.O.D.	

Item	Description	Unit Price	Extension
HP	2--BAGS HOLE PLUG @ \$16.00BAG	16.00	32.00
L	LABOR		150.00

Ask about our new water treatment department. Call today for a free quote.

	Subtotal	182.00
	Total Invoice Amount	182.00
INVOICES DUE UPON RECEIPT	Payment Received	0.00
WE ACCEPT VISA & MASTERCARD	BALANCE DUE	182.00





MegaGro  
236 Stanton Court West  
Buffalo Grove, IL 60089

### Packing Slip

**SOLD TO**  
Tammy VanHaitsma  
Dorr Township  
4196 18th Street  
Dorr MI 49323

**SHIP TO**  
Tammy VanHaitsma  
Dorr Township  
4196 18th Street  
Dorr MI 49323

Order Date: 10/10/2011  
ORDER NO.: 43430  
REF. NO.: 23842

SKU	Description	Ordered	Shipped
8183-12	Tree Gator, 12 pack		
8183	Tree Gator	12	12



7425 CLYDE PARK AVE. SW, SUITE A  
 BYRON CENTER, MI 49315  
 PHONE: 800-898-5525 • (616)583-9040

RESIDENTIAL • COMMERCIAL • INSTITUTIONAL



# INVOICE

DATE 11/14/11 INVOICE NO. 184510 PAGE 1

SOLD TO DORR TOWNSHIP  
 4196 18TH ST  
 JODI BRUMMEL-CLERK  
 DORR, MI. 49322

JOB AT DORR TOWNSHIP  
 FIREBARN  
 DORR, MI. 49322

ORDER NO.	ORDER DATE	CUSTOMER NO.	ZONE	REPAIR ORDER NO.	OTHER	SHIP DATE	TERMS
181617	11/14/11	D19874	NA	145963	FLIER'S	11/08/11	NET 10 DAYS

QUANTITY ORDERED / QUANTITY SHIPPED	ITEM NO.	ITEM DESCRIPTION	UNIT ITEM DISC.	UNIT PRICE	EXTENDED PRICE
1.00 / 1.00	435-007	3/4 FPA PVC	15%	.69	.5
9.00 / 9.00	570Z-4P	570 CONILIP 4 SPRINKLER LESS NOZZLE	15%	3.35	25.6
75.00 / 75.00	9-5112	TORO 570 SCREEN	15%	.18	11.4
1.00 / 1.00	450-007	3/4 PLUG PVC THD	15%	1.25	1.0
14.00 / 14.00	12-H	TORO 12' SPRAY 1/2 CIRCLE NOZZLE	15%	2.10	24.9
65.00 / 65.00	10-H	TORO 10' SPRAY 1/2 CIRCLE NOZZLE	15%	2.10	116.0
11.00 / 11.00	10-Q	TORO 10' SPRAY 1/4 CIRCLE NOZZLE	15%	2.10	19.6
3.25 / 3.25	*BLOW	WINTERIZED SPRINKLING SYSTEM, BLOW-OUT WITH 185 COMPRESSOR~ONE MAN		82.00	266.5
4.25 / 4.25	*SERVICE	CHANGED/REPLACED HEADS AND NOZZLES AS NEEDED~TWO MEN		118.00	501.5
.75 / .75	*WARR SERV	NO CHARGE FOR 45 MINUTES~TWO MEN			.0
DONE ON 10/31 AND 11/7/11. CALLED IN BY TAMMY.					

483.69 DDA  
483.50 Twp

Thank You!

A FINANCE CHARGE OF 2% PER MONTH (24% ANNUAL) WILL BE ADDED TO ALL PAST DUE ACCOUNTS. THANKS FOR YOUR BUSINESS, HAVE A GREAT DAY! MINIMUM FINANCE CHARGE 2.00.

SALES AMOUNT	967.39
MISCELLANEOUS CHARGES	.00
FREIGHT	.00
SALES TAX	.00
TOTAL	967.39
PAYMENT RECEIVED	.00

**DDA MEETING DATES**

**March 14, 2012**

**June 13, 2012**

**September 12, 2012** - *Election of officers*

**December 12, 2012**

**DDA MEETING DATES**

**February 8, 2012**

**May 9, 2012**

**August 8, 2012** - *Election of officers*

**November 14, 2012**

REQUEST FOR PROPOSAL



**Dorr Township Downtown  
Development Authority**

**The Dorr Township Downtown Development Authority  
(DDA) is seeking proposals for the growing season of  
2012.**

In sum, Dorr Township is a growing community facing diverse challenges. We are committed to preserving the character and delicate beauty of our newly constructed Streetscape, which helps to make the Township a unique and desirable place to live.

You are invited to submit a proposal for consideration. The information submitted in your proposal including experience, qualifications, insurance and fee will be reviewed for the purpose of selecting a service company to provide maintenance. Favorable fees will be a factor in the selection process. However, the firm's experience, qualifications, resources, and level of proposed services will be key factors in determining the service we choose to contract with. The DDA is seeking a "full service" maintenance company with strong knowledge and experience in several areas. Please refer to the enclosed sheet for more detailed information on the scope of the proposal.

The DDA reserves the right to reject proposals or parts thereof. The DDA also reserves the right to waive any irregularities, inconsistencies and bidding provisions or take whatever other action that is in the DDA's best interest as determined by the DDA Board.

Dorr Township Downtown Development Authority

Tammy VanHaitsma

**Lawn Service**

ers Lane – Caledonia, MI 49316  
(616) 890-5130  
nService@gmail.com

Phone (616) 681-9874

quest for Proposal" Boundaries; Approx. 23,800 sq. ft. of lawn.)  
It continue through November if the weather permits, billing  
ovember, and will include:

rennials.  
ly Weeds".  
weed control.  
eds weekly.  
other week.

, or spray weed  
chever's necessary?)

\$ 562.00 Monthly  
\$ 4496.00 Yearly      Yes / No

re  
ood bark

\$ 968.00      Yes / No

**Agreement:**

\_\_\_\_\_, agree to pay either in full for the year  
e estimate. Under this contract, I agree to use no other lawn  
hart's Lawn Service. I understand that I am under a  
is contract will exist if and only if unsatisfactory work that  
ervice and was not resolved within a reasonable time.

mpany and have been in business since 2004. We would  
e "Michigan Department of Agriculture" certified  
acks are also all equipped with strobe lights for added  
ook forward to serving you in the coming year.

\_\_\_\_\_  
Date

10-27-11  
Date

d return one copy.



# LAWN MAINTENANCE & LANDSCAPE INVOICE/PROPOSAL

Professional Lawn Care  
&  
Landscape Service

4146 24<sup>th</sup> Street  
Dorr, MI 49323

Cell: 293-4741 • Ph.: 681-2226

TO: Dorr Township Downtown Development Authority

Street scape Maintenance Proposal

TERMS:

CUSTOMER ACCOUNT NO.	
PHONE NO.	
INVOICE DATE <u>11-30-11</u>	
ACCOUNT TYPE	
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> REGULAR
<input checked="" type="checkbox"/> COMMERCIAL	<input type="checkbox"/> 1-TIME
FREQUENCY KEY	
ANNUALLY = AN	6 MONTHS = 6M
3 MONTHS = 3M	MONTHLY = MO
BIMONTHLY = BI	WEEKLY = WK

PLEASE KEEP THIS COPY FOR YOUR RECORDS.

WORK DONE	FREQUENCY	DESCRIPTION / MATERIALS USED	UNIT	AMOUNT	
<input checked="" type="checkbox"/> LAWN MOWING	<u>wk 28 cut</u>	<u>ALL Turf + clippings removed</u>	<u>90<sup>¢</sup> per cent</u>	<u>2520</u>	<u>¢</u>
<input checked="" type="checkbox"/> EDGING	<u>4 Times</u>	<u>all sidewalks + curbsides + debris clean-up</u>	<u>150<sup>¢</sup> per time</u>	<u>600</u>	<u>¢</u>
<input checked="" type="checkbox"/> WEED CONTROL	<u>4 Appl.</u>	<u>Round-up around trees + landscape beds</u>	<u>110<sup>¢</sup> per Appl</u>	<u>440</u>	<u>¢</u>
<input checked="" type="checkbox"/> PRUNING/TRIMMING	<u>Monthly 7 Times</u>	<u>around trees, poles, signs, etc.</u>	<u>65<sup>¢</sup> per Time</u>	<u>455</u>	<u>¢</u>
<input checked="" type="checkbox"/> FERTILIZING	<u>4 Appl.</u>	<u>100<sup>#</sup> of material per appl.</u>	<u>110<sup>¢</sup> per Appl</u>	<u>440</u>	<u>¢</u>
<input type="checkbox"/> SPRING/FALL CLEAN-UP	<u>2 Appl</u>	<u>Liquid weed kill on all Turf</u>	<u>110 per Appl</u>	<u>220</u>	<u>¢</u>
<input type="checkbox"/> SHRUBS					
<input checked="" type="checkbox"/> BARK	<u>12 yds</u>	<u>Dark Brown Colored Enhanced</u>	<u>30<sup>¢</sup> per yd</u>	<u>600</u>	<u>¢</u>
<input checked="" type="checkbox"/> MISC. MATERIALS	<u>4 Appl</u>	<u>Round-up weed control 1811 Parking Lot</u>	<u>35<sup>¢</sup> per Appl</u>	<u>140</u>	<u>¢</u>
<input type="checkbox"/> LOADER SERVICE					
<input type="checkbox"/> GROUND MAINT. LABOR	<u>48 Tree beds Redefined, 7 Landscape beds</u>		<u>45<sup>¢</sup> per hr 26 hrs</u>	<u>1170</u>	<u>¢</u>
<input type="checkbox"/> MOLE TRAPPING		<u>Redefined, shrub Pruning, weeding</u>			
<input type="checkbox"/>		<u>debris clean-up, + bark installed</u>			
<input type="checkbox"/>					
<input type="checkbox"/>		<u>Any Additional Labor Per hr</u>			
NOTES:			EQUIPMENT CHARGE		
			SUB-TOTAL		
TECHNICIAN'S SIGNATURE			TAX		
DATE			TOTAL	<u>6585</u>	<u>¢</u>
<u>Paul 11-30-11</u>					

THANK YOU!

2141 Wildflower Ave.  
Dorr, Mi. 49323



**DATE** October 21, 2011  
**Quotation #** 102011  
**Customer ID** DSM101411

*Quote Valid Until:* November 4, 2011  
*Prepared by:* Tim Washburn

**Bill To:**  
Tammy VanHeitsma, Chairperson  
Dorr Township DDA  
Dorr, Michigan 49323

Phone H.616.681.9874, 616.291.7264

[www.BestChoiceLawnCare.com](http://www.BestChoiceLawnCare.com)

**Comments - Contract - March 15, 2012 - November 1st, 2012**  
**Client has the option of hourly rate, and cost of materials if desired**  
**Or Use a Do Not Exceed Price Per Line Item**

Description	AMOUNT
<b>Mowing Seasonal, Blowing, String Trimming</b> /Once Every 1-3 Weeks - @ \$107.25 Each Mow	\$ 107.25
<b>Mowing</b> - Approx. 10 Seasonal, - @ \$107.25 Each Mow	\$ 1,072.50
<b>Edging</b> Grass Along Concrete Sidewalk, Curb As Needed	Inc.
<b>Clean - Up</b> Leaf Mulching / Spring & Fall	Inc.
<b>Tim's Turf Enhancement Program</b> - Includes Fertilization, Weed Control - (Crabgrass Prevention)	\$ 639.00
<b>Additional Services @ \$41.87 Per Man Hour, Motorized Equipment</b> (Skid Steere, Tractor, ZeroTurn, Etc.)	invoice
<b>Additional Services @ \$19.33 Per Man Hour, (Shovel, Rake, Etc.) No Motorized Equipment</b>	invoice
<b>Additional Products @ Cost, Plus Delivery, Install</b> (Trees, Shrubs, Flowers, Fertilizer, Mulch, Round-Up,Etc.)	invoice
Total Lawn Management Program 2012 Season	
<b>Signature:</b> _____ <b>Date:</b> _____	
<b>TOTAL</b>	<b>\$ 1,818.75</b>

Payment Due Net 10 After 15 Days a 1.5% Fee Will be applied To The Unpaid Balance  
If you have any questions concerning this quotation, contact Tim, O.616.681.2555  
C.616.560.0830

**THANK YOU FOR YOUR BUSINESS!**  
**Our Clients Are Our Guarantee**

CONFIDENTIALITY. This electronic mail/U.S. Mail Quote/Invoice and or any files transmitted with it may contain information proprietary to Best Choice Lawn Care LLC, or one of its subsidiaries or affiliates, and are intended solely for the use of the individual or entity to whom they are addressed, and shall be maintained in confidence and not disclosed to third parties without the written consent of Best Choice Lawn Care LLC, or the sender. If you are not the intended recipient or the person responsible for delivering the Electronic/Printed Invoice/Quote/Mail to the intended recipient, be advised that you have received this electronic mail/Document in error and that any use, dissemination, forwarding, printing, or copying of this electronic mail or Document is strictly prohibited. If you have received this electronic mail or document in error, immediately notify the sender by return mail, and Delete and or shred document. 616.681.2555 [www.BestChoiceLawnCare.com](http://www.BestChoiceLawnCare.com) Thank YOU!

**Generator Payments  
Amortization Schedule**

Principle \$ 31,965.00  
 Rate 3.60% per annum  
 Term 20 years  
 Payment (\$2,269.49)

	Payment #	Balance	Interest	Principal	Payment	Ending Balance
2/14/2010						31,965.00
2/14/2011	1	31,965.00	1,150.74	1,118.75	2,269.49	30,846.25
2/14/2012	2	30,846.25	1,110.47	1,159.02	2,269.49	29,687.23
2/14/2013	3	29,687.23	1,068.74	1,200.75	2,269.49	28,486.48
2/14/2014	4	28,486.48	1,025.51	1,243.98	2,269.49	27,242.50
2/14/2015	5	27,242.50	980.73	1,288.76	2,269.49	25,953.74
2/14/2016	6	25,953.74	934.33	1,335.16	2,269.49	24,618.58
2/14/2017	7	24,618.58	886.27	1,383.22	2,269.49	23,235.36
2/14/2018	8	23,235.36	836.47	1,433.02	2,269.49	21,802.34
2/14/2019	9	21,802.34	784.88	1,484.61	2,269.49	20,317.73
2/14/2020	10	20,317.73	731.44	1,538.05	2,269.49	18,779.68
2/14/2021	11	18,779.68	676.07	1,593.42	2,269.49	17,186.26
2/14/2022	12	17,186.26	618.71	1,650.78	2,269.49	15,535.48
2/14/2023	13	15,535.48	559.28	1,710.21	2,269.49	13,825.27
2/14/2024	14	13,825.27	497.71	1,771.78	2,269.49	12,053.49
2/14/2025	15	12,053.49	433.93	1,835.56	2,269.49	10,217.93
2/14/2026	16	10,217.93	367.85	1,901.64	2,269.49	8,316.29
2/14/2027	17	8,316.29	299.39	1,970.10	2,269.49	6,346.19
2/14/2028	18	6,346.19	228.46	2,041.03	2,269.49	4,305.16
2/14/2029	19	4,305.16	154.99	2,114.50	2,269.49	2,190.66
2/14/2030	20	2,190.66	78.86	2,190.66	2,269.52	0.00

13,424.83

\*\*\* INVOICE \*\*\*

Allegan County Road Commission  
1308 Lincoln Road  
Allegan, MI 49010

Phone: 269-673-2184

0005

Dorr Township  
Attn: Jody Brummel  
4196 18th Street  
Dorr, MI 49323

Invoice Number 803073  
Invoice Date 12/31/2011  
Work Order Number 003300

201 County Road Fund  
142nd, Red Run Drain E to a  
point 900' W of 16th

2011 Billing for Project 3300- 142nd Ave, Murphy Drain east to  
a point 900' west of 16th St and Project 7002 sidewalks, street-  
scaping, streetlights, and benches along 142nd Ave from Maple St  
east to Radstock

Total for Parts A and B thru estimate 16	\$3,138,630.85
Reconstruct & Pave 142nd Ave, Pump Station and Sewer	
Less:	
Federal Aid	1,356,625.65
State Aid	668,345.97
	<hr/>
	1,113,659.23

Total for Parts C and D thru estimate 13	325,060.50
Streetscaping, sidewalks, decorative street lights, benches	
Less:	
Federal Aid	152,735.32
	<hr/>
	172,325.18

Total Part E - Pave Turn Lane	136,488.79
Less:	
Federal Aid	109,191.03
Road Commission Share	27,297.76
	<hr/>
	0.00

Total Township Share for Parts A,B,C,D, & E	<hr/>
	\$1,285,984.41

Previously Paid	1,235,640.45
-----------------	--------------

TOTAL AMOUNT DUE THIS INVOICE	<hr/>
	\$ 50,343.96
	=====

January 9<sup>th</sup>, 2013 DDA Meeting Minutes:

Called to Order – 4:02 p.m.

Members Present : John Tuinstra, Tammy VanHaitsma, Harold Schumaker, Mark Deyoung, Bill Fifelski Jr., Josh Otto

Members Absent : Marcia Halloran, Greg Damveld, Laura Veldhouse

1 Visitor

Mark Deyoung moved and seconded by Harold Schumaker to approve the minutes of the meeting held December 12<sup>th</sup>, 2012.

Motion Carried

Treasurers Report : Laura was absent, went over main account balance sheet. It was stated there will be no more bills for sewer project. Josh Otto moved and seconded by Billy Fifelski Jr. to approve report as provided.

Motion Carried

Bills to Pay : No bills to pay, the snow plow bill has not been turned in yet.

Old Business:

Streetscape – no questions

Gazebo – Stated that there was very little developable on .23 acres. In 2007 we had offered \$37,000.00 for the lot and in which case was not accepted. Currently no lease agreement in place.

Harold motions and Mark seconds to table the purchase/lease extension of the property. After discussion regarding to moving forward a roll call vote is taken – all members vote NO.

Billy motions and Josh seconds to continue negotiations with Mike regarding the continued use of the property as a gazebo.

Motion Carried

Edna's Lot – It was discussed that we do nothing with the lot at this time and wait until Spring.

New Business:

An FYI was given regarding a Schippers bill, they explained that they were shorted pay but in turn we explained to them that we never received a mulch blanket at the carpet store.

John Tuinstra brought up his meeting with the parks commission and explained how it was stated how hard it is to improve parks on their current budget. He was asking if the DDA can do anything? The Parks are within the district.

It was noted that Allegan County uses M.C. Smith for their county parks/projects. It's approximately \$7,000.00 for a completed plan and \$3,000.00 for grant writing.

Meeting Dates: Harold motioned and Josh seconded to set the following meeting dates on the 2<sup>nd</sup> Monday of every month at 4:00

March 11<sup>th</sup>

May 13<sup>th</sup>

July 8<sup>th</sup>

September 9<sup>th</sup>

November 11<sup>th</sup>

Motion Carried

No public comments were hear

Harold moved and Josh seconded to adjourn : Motion Carried

Next Meeting will be March 11<sup>th</sup> at 4:00 p.m.

Josh Otto / Secretary

March 11th, 2013 — DDA Meeting Minutes Called to Order — 6:02 p.m.

Members Present: John Tuinstra, Tammy Vanhaisma, Harold Schumaker, Josh Otto, Marcia Halloran, Greg Damveld, Laura Veldhouse

Members Absent: Billy Fifelski, Mark Deyoung

1 Visitor

Harold Schumaker Moved and Seconded by Josh Otto to approve the January 9th, 2013 minutes Motion Carried

Treasurers Report: Laura gave financial report. Tammy questioned a refund check from sewer regarding road coverage on top of hill. Laura was going to check on that.

Bills to Pay:

Total balance of \$1900 to Bobcat Service — Harold Schumaker Moved and Seconded by Marcia Halloran to pay bill — Motion Carried

Josh Otto Moved and Seconded by Marica Halloran to preapprove payment of Bobcat Bill in the total of \$75.00 — Motion Carried

Old Business:

A.) Gazebo — In the process of contacting Bouterse regarding moving the Gazebo to other township property.

a. Harold Schumaker Motion and Seconded by Marcia Halloran not to pursue the purchase/lease of property on NE corner of 142nd & 18th streets

i. Motion Carried

b. A letter will be sent to ask Mike Hagerty how he would like the property to be left.

c. It was discussed that the lease ends August 15t so there is a goal to have everything finalized by July 4th.

d. Tammy VanHaisma Motioned and Seconded by Marcia Halloran to move Gazebo off lot by July 31st & for the property to be put back to landloard specifications. — Motion Carried

B.) Meetings Times — Currently @ 4:00 p.m.

a. Josh Motioned and Marcia Halloran Seconded to move the meetings to 6:00 p.m. —Motion Carried

C.) Streetscape Bill

a. Road Commission Approved Final Bill

b. Harold Schumaker Motioned and Greg Damveld Seconded to pay \$25,994.88 as Final Bill for Project — Motion Carried — John Tuinstra voted No

New Business:

A.) New Crossroad Signal

a. Looking to move crosswalk at Parks and putting in a new signal w/ solar powered blinking lights

b. Harold Schumaker Motioned and Josh Otto Seconded to upgrade signs for a cost of up to \$300.00 for solar blinking lights via Allegan Country Road Commission — Motion Carried

B.) DDA Appointments

a. Mark Deyoung will continue on DDA Board

b. Harold Schumaker will be resigning

c. (3) names of interest to fill Harold's position — Mike Dumond, BC Pizza, Dairy Ranch

Public Comment — No Public Comment

Josh Otto Motioned and Seconded by Greg Damveld to Adjourn — Motion Carried — 7:00 p.m.

July 8<sup>th</sup>, 2013 — DDA Meeting Minutes

Called to Order — 6:00 p.m.

Members Present: John Tuinstra, Mark DeYoung, Josh Otto, Greg Damveld, Laura Veldhouse, Jeff Miling, Ernie Gills

Members Absent: Bill Fifelski Jr., Marcia Halloran

1 Visitor

Approved March 11<sup>th</sup>, 2013 Meeting Minutes — Josh Otto Motioned, Greg Damveld Seconded — All I's

Approved June 10<sup>th</sup>, 2013 Special Meeting Minutes — Mark DeYoung Motioned, Josh Otto Seconded — All I's

Treasurers Report: Laura gave financial report.

Bills to Pay:

Greg Damveld Moved and Seconded by Laura Veldhouse to pay both of Paul's Pretty Lawn's Bills in the total of \$2,795.00 & \$695.00

Old Business:

A.) Gazebo

- a. Discussion held and John Tuinstra Motioned & Ernie Gills Seconded to have Ernie and Mark move forward with discussions on a lease agreement with set parameters & get the best deal possible.

New Business:

A.) Hilaski Lot Improvement — Ernie will contact Road Commission

B.) Parks Commission removal of trees — John Tuinstra will research this

C.) Dead Tree Pine Street & 142<sup>nd</sup> — Jeff Miling will remove the dead tree

D.) Crosswalk between North and South Park — Going back to township board to discuss

E.) Vision issues at Cedar & 142<sup>nd</sup> — Mark DeYoung will look at making it a one way

F.) Signers at Chemical Bank — Placing Laura on the CD and removing Tammy & Jody, Placing Jeff Miling on the Main/ Sewer account and removing Tammy — John Tuinstra Motioned, Laura Veldhouse Seconded — All I's

G.) Chairs — John Tuinstra Motioned, Ernie Gills Seconded to appoint the following chairs — Chair — Jeff Miling, Vice — Marcia Halloran, Treasurer—Laura Veldhouse, Secretary — Josh Otto—All I's

Public Comment — No Public Comment

Josh Otto Motioned and Seconded by Jeff Miling to Adjourn — Motion Carried — 7:13 p.m.

Dorr Downtown Development Authority  
Meeting Minutes, September 9<sup>th</sup>, 2013

Called to Order - 6 p.m.

Members Present: Marcia Halloran, John Tuinstra, Jeff Miling, Ernie Gills, Mark DeYoung, Josh Otto, Bill Fifelski

Members Absent: Laura Veldhouse, Greg Damveld

Visitors: ?

Approved July 8<sup>th</sup> 2013 Meeting Minutes- Moved by Mark DeYoung, 2<sup>nd</sup> by Jeff Miling. Motion Carried

Treasurer's Report: Given by Jeff Miling. Ending Balances Main Account: \$162,755.84 Certificate of Deposit: 181,831.81  
Sewer Account: 39,181.13

Bills to Pay

- A. Jeff reported that Paul's Pretty Lawn, dated 8-6-13 for \$735.00, was paid, after approval for payment by Laura and Jeff as previously authorized.
- B. Paul's Pretty Lawn invoice 9-3-13 for \$720.00- Moved by Mark DeYoung, 2<sup>nd</sup> by Marcia Halloran. Motion Carried

Old Business

- A. Gazebo update given by Ernie Gills. (Lease agreement )
- B. Josh Otto Moved, 2<sup>nd</sup> by Bill Fifelski to accept The Parks Commission requests the Trees on the North and South sides of 142nd by the parks be relocated due to traffic vision problems and public safety. Motion Carried

New Business

- A. Bill Fifelski Moved, 2<sup>nd</sup> by Marcia Halloran to make Offer on Karen Smit's House and front lot for the amount of \$85,000.00; Offer to be signed by Bill Fifelski. Motion Carried

Public comment: None

Adjournment. Moved by Marcia , seconded by Ernie, Voice vote: all yes.

Respectfully submitted,  
Jeff Miling

Dorr Downtown Development Authority  
Meeting Minutes, November 12, 2013

Called to Order - 6 p.m.

Members Present: Marcia Halloran, Laura Veldhouse, Greg Damveld, John Tuinstra, Jeff Miling, Ernie Gills

Members Absent: Mark DeYoung, Josh Otto, Bill Fifelski

Visitors: 1

Minutes of previous meeting were not available for approval.

Treasurer's Report: Given by Laura Veldhouse. Ending Balances Main Account: \$180,187.34 Certificate of Deposit: 181,951.39 Sewer Account: 39,181.13

Bills to Pay

- A. Jeff reported that Paul's Pretty Lawn, dated 10-3-13 for \$685, was paid, after approval for payment by Laura and Jeff as previously authorized.
- B. Lease on Lot at NE corner of 18<sup>th</sup> and 142<sup>nd</sup> with Mike Heggarty was approved. (See attached Lease Contract copy)  
Moved by Marcia, seconded by Laura, Voice Vote: All yes
- C. Paul's Pretty Lawn Service for \$450 dated 11-6-13 for streetscape maintenance was approved for payment.  
Moved by Marcia, seconded by Laura, Voice vote: All yes.
- D. Strain Electric #116168 for \$7185 for repair / replacement of street light near post office, with full reimbursement received from State Farm Insurance, was approved for payment. Moved by Jeff, seconded by Ernie, Voice vote: all yes.

Old Business

- A. Meeting Schedule was approved for 2014: Jan 13, March 10, May 12, July 14, Sept 8<sup>th</sup>, Nov 10. (Second Monday, Every other month) Moved by Marcia, seconded by Greg, Voice vote: all yes.
- B. Tree placement near the parks. Jeff reported that the engineer from Williams and Works agreed these could be moved back from the road without violating the previous contracts for installation. Jeff agreed to get estimates for doing this.

New Business

- A. DDA streetscape street-lights have 5 lamps out. Replacement of bulbs and of updated fixtures were discussed. Jeff volunteered to get a price-quote for this, John agreed to research current consumption of electricity, and Ernie agreed to get information on grants for this, and John volunteered to take pictures and get estimates for welding up the recently-broken street-light post.
- B. Snow removal for the DDA on-street parking area was discussed Jeff agreed to get estimates before the next meeting.
- C. The group agreed to a special meeting on December 19 at 6 p.m.

Public comment: None

Adjournment. Moved by Greg, seconded by Laura, Voice vote: all yes.

Respectfully submitted,  
Secretary Pro-Tem  
John Tuinstra

January 13<sup>th</sup>, 2014 – DDA Meeting Minutes

Called to Order – 6:00 p.m.

Members Present: John Tuinstra, Mark DeYoung, Josh Otto, Greg Damveld, Laura Veldhouse, Jeff Miling, Ernie Gills, Bill Fifelski Jr., Marcia Halloran

Members Absent: 0

4 Visitors

Approved September 9<sup>th</sup>, 2013 Meeting Minutes – Josh Otto Motioned, Marcia Halloran Seconded, Motion carried.

Approved November 12<sup>th</sup>, 2013 Meeting Minutes – Marcia Halloran Motioned, Ernie Gills Seconded, Motion carried.

Treasurers Report: Laura gave financial report.

Bills to Pay:

Greg Damveld Moved and Seconded by Josh Otto to pay both of Paul's Pretty Lawn's Bills in the total of \$180.00 & Strain Electric in the total of \$3,114.79, Motion carried

Old Business:

- A. DDA Street Lamps – No action
- B. Trees by park to be moved – Ernie had a quote for \$130.00 but did not include seeding. Waiting until Spring on this as well, tabled until March

New Business:

- A.) Budget (3 Month) – Approved a 3 month budget in order to run from April 1<sup>st</sup> – March 31<sup>st</sup> – Josh Otto Moved and Seconded by Greg Damveld, Motion carried
- B.) Snow Plowing – Dorr Twp Employee – Jarrod will continue to snow plow & shovel for the DDA – John Tuinstra Moved and Seconded by Ernie Gills, Motion carried
- C.) Gazebo – The use of the Gazebo as a Nativity Scene was discussed.

Other – Ernie updated us on the vacant lot, need a topographical survey, approximately \$500 - \$600 from Younkers in Byron Center, Stallard to finish work for approximately \$7800.00

Public Comment – Was Heard

Billy Fifelski Moved and Seconded by Josh Otto to Adjourn – Motion Carried – 7:00 p.m.

Josh Otto, secretary

## Dorr Downtown Development Authority

Meeting Minutes, March 10, 2014

Called to Order - 6 p.m. by Chairman Jeff Miling

Members Present: Marcia Halloran, Laura Veldhouse, John Tuinstra, Jeff Miling, Ernie Gills, Bill Fifelski

Members Absent: Mark DeYoung, Josh Otto, Greg Damveld

Visitors: 0

Doug Langhorst of Allegan County Regional Chamber of Commerce made a presentation on promoting businesses by Internet and Smart phones.

Moved by Bill Fifelski, seconded by Marcia Halloran to approve the minutes of January 13, 2014 meeting, after minor corrections to the draft copy were made. Voice Vote: All yes. Motion carried.

Treasurer's Report: Given by Laura Veldhouse. Ending Balances Main Account: \$193,771.29 Certificate of Deposit: \$182,190.79 Sewer Account: \$39,181.13 A tax distribution check #13984 for 12,992.43 was received.

### Bills to Pay

- A. Motion was made, seconded, and carried to pay the bill from Black Gold for snow removal for \$1000. Voice Vote: All yes. Motion carried.
- B. Moved by Ernie Gills, seconded by Bill Fifelski, to pay the bill from Dorr Township for snow removal by maintenance employees for \$2000. Voice Vote: All yes. Motion carried.

### Unfinished Business

- A. Street light replacement, no action taken
- B. Tree placement near the road at south park. Jeff reported one estimate for moving the trees back from the road to the south side of the sidewalk for visibility improvement of \$130 per tree plus \$30 for bark replacement. John agreed to contact Williams and Works to ask for their participation in paying for this. John also mentioned a tree east of United Bank that appears to be dead. Moved by John Tuinstra, seconded by Bill Fifelski, to postpone action on this. Voice Vote: All yes. Motion carried.

### New Business

- A. Budget was presented by Laura. Bill Fifelski moved and Ernie Gills seconded to approve the budget with minor changes. Roll call vote: All yes. Motion carried.
- B. Maintenance of the lawn and trees in the 142<sup>nd</sup> Ave streetscaping was discussed. Bill moved and Laura seconded to have Dorr Township maintenance employees perform the same work as was done in 2013 for \$3500 (approximately half the price paid in 2013 to Paul's Pretty Landscaping). Voice Vote: All yes, Motion carried.
- C. An e-mail was received from Mike Hagerty regarding an overpayment of the rent by \$280.09 on the lot at 142<sup>nd</sup> Ave and 18<sup>th</sup> St with a suggestion for adjustment on the next payment.
- D. Discussion of street decorations for Christmas. Postponed by consensus.

Public comment: None

Adjournment. Moved and seconded to adjourn. Voice vote: all yes. Motion carried.

Respectfully submitted,  
Secretary Pro-Tem  
John Tuinstra

# Dorr Downtown Development Authority

Meeting Minutes, May 12, 2014

Called to Order - 6 p.m. by Chairman Jeff Miling

Members Present: Marcia Halloran, , Greg Damveld, John Tuinstra, Jeff Miling, Ernie Gills, Bill Fifelski, and Josh Otto for the first part of the meeting.

Members Absent: Mark DeYoung, Laura Veldhouse

Visitors: 0

Moved by Jeff, seconded by Greg to appoint John Tuinstra be Secretary of the DDA in place of Josh Otto. 6 yes, 0 no, 1 abstained.

Moved by Marcia, Seconded by Bill to approve the minutes of March 10, 2014 meeting after corrections to the draft copy. Voice Vote, All yes, Motion carried.

Treasurer's Report: Read by Jeff Miling. Ending Balances Main Account: \$208,904.74 Certificate of Deposit: \$182,310.61 Sewer Account: \$39,180.13. A correction was made from Strain Electric to Black Gold as vendor for snow removal.

## Payment of Bills

Moved by Josh Otto, Seconded by Marcia Halloran to pay three bills: Dorr Township for snow removal by maintenance employees for \$1500, Dorr Township for streetscape lawn maintenance by the township's maintenance employees for \$3500, and Dickinson Wright for work on IRS 8038-CP forms for bond rebate for \$357. Voice Vote: All yes.

## Unfinished Business

- A. Street light replacement, An estimate by Townline Electric for street light fixture replacement was presented. Moved by Ernie Gills, seconded by Bill Fifelski to authorize Jeff Miling to get bids and order the work of replacing bulbs and performing other minor repairs on the DDA streetlights, and to use a local vendor if the price was within 5%. Voice Vote, All yes, Motion carried.
- B. Tree placement near the road at South Park. John reported on the phone discussion with Branson Mieras of Williams and Works regarding their participation in paying for this. Mieras, though wanting to be helpful, was reluctant to do so since there were many meetings in the design stage and the design was approved in that form. Discussion included leaving them as is. No action was taken.
- C. There was no discussion of street decorations for Christmas.

## New Business

- A. There was a brief discussion of decoration of the gazebo for Christmas. John Tuinstra distributed two articles on the original intent of the First Amendment to the US Constitution. No action was taken.
- B. Streetscape trees east of the traffic light. John distributed pictures of the poor condition of the bark on most of the trees, and reported that these very recently developed leaves in spite of the poor condition. John reported that Mieras of Williams and Works though wanting to be helpful, was reluctant to participate in the cost of replacement since the trees had survived several years and may have been affected by the high salt deposition done because of the exceptionally high snowfall. No action was taken. Jeff offered to check with Willilams and Works on the current state of plumbing for underground sprinkling in this area, and get information on adding underground sprinkling, and to investigate whether our insurance covered such damage to the trees.
- C. Survey of Hilaski lot. Ernie Gills moved, and Marcia seconded, to have Jonkers perform a topographical survey for paving for a cost of \$550, and for a cost of \$8350, to have Stallard pave the lot at 1811 142<sup>nd</sup> Ave. Voice vote, 5 yes, 1 no, Motion Carried.

Public comment: None

Adjournment. Moved by Bill Fifelski and seconded by Greg Damveld to adjourn. Voice vote: all yes. Motion carried.

Respectfully submitted,  
Secretary  
John Tuinstra

# **Dorr Downtown Development Authority**

Meeting Minutes, July 29, 2014

1. Called to Order - 6 p.m. by Chairman Jeff Miling
2. Members Present: Marcia Halloran, Laura Veldhouse, John Tuinstra, Jeff Miling, Ernie Gills, Mark DeYoung,  
Members Absent: Greg Damveld, Bill Fifelski, Josh Otto  
Visitors: 1
3. Moved by Marcia Halloran, Seconded by Laura Veldhouse, to approve the minutes of the May 12, 2014 meeting. Voice Vote, All yes, Motion carried.
4. Treasurer's Report: Given by Laura Veldhouse. Ending Balances Main Account: \$208,904.74 Certificate of Deposit: \$182,403.51 Sewer Account: \$39,180.13
5. Payment of Bills  
Bill from Jonker Land Survey for \$550 was already paid as authorized at the May 12, meeting.  
Bills from Strain Electric of \$1676.84 and \$408.59 were presented for approval to pay.  
Moved by Marcia Halloran, Seconded by Ernie Gills, to pay bills from Strain Electric and late fees if required.  
Voice Vote, All yes, Motion carried.
6. Unfinished Business  
Tree placement and Christmas decorations were briefly discussed. No action was taken
7. New Business
  - a. Paving the Hilaski Lot, 1811 142<sup>nd</sup> Ave: Moved by Marcia Halloran, Seconded by Ernie Gills, to pay the bill from Stallard for \$8350 for paving half the lot. Voice Vote, All yes, Motion carried.
  - b. Moved by Marcia Halloran, Seconded by Mark DeYoung, to have Stallard pave the back half of the Hilaski lot and the driveway, and have the treasurer pay the bill after Ernie Gills inspects the work, not to exceed \$5000. Voice Vote, All yes, Motion carried.
  - c. Jeff agreed to get three bids on trimming trees in the street-scaped area.
  - d. There was discussion on parking area. No action was taken.
  - e. John Tuinstra agreed to get estimates for building additional trash containers, similar to what we have.
  - f. Mark DeYoung volunteered to work on getting the Eagle for the gazebo.
  - g. Moved by John Tuinstra, Seconded by Ernie Gills, to have the maintenance department stain the DDA benches for a cost not to exceed \$150. Voice vote: All yes, Motion carried.
8. Public comment: None

Adjournment. Moved by Marcia Halloran and seconded by Mark DeYoung to adjourn. Voice vote: All yes. Motion carried.  
Time 7:15

Respectfully submitted,  
Secretary  
John Tuinstra

# **Dorr Downtown Development Authority**

Meeting Minutes, July 29, 2014

1. Called to Order - 6 p.m. by Chairman Jeff Miling
2. Members Present: Marcia Halloran, Laura Veldhouse, John Tuinstra, Jeff Miling, Ernie Gills, Mark DeYoung,  
Members Absent: Greg Damveld, Bill Fifelski, Josh Otto  
Visitors: 1
3. Moved by Marcia Halloran, Seconded by Laura Veldhouse, to approve the minutes of the May 12, 2014 meeting. Voice Vote, All yes, Motion carried.
4. Treasurer's Report: Given by Laura Veldhouse. Ending Balances Main Account: \$208,904.74 Certificate of Deposit: \$182,403.51 Sewer Account: \$39,180.13
5. Payment of Bills  
Bill from Jonker Land Survey for \$550 was already paid as authorized at the May 12, meeting.  
Bills from Strain Electric of \$1676.84 and \$408.59 were presented for approval to pay.  
Moved by Marcia Halloran, Seconded by Ernie Gills, to pay bills from Strain Electric and late fees if required.  
Voice Vote, All yes, Motion carried.
6. Unfinished Business  
Tree placement and Christmas decorations were briefly discussed. No action was taken
7. New Business
  - a. Paving the Hilaski Lot, 1811 142<sup>nd</sup> Ave: Moved by Marcia Halloran, Seconded by Ernie Gills, to pay the bill from Stallard for \$8350 for paving half the lot. Voice Vote, All yes, Motion carried.
  - b. Moved by Marcia Halloran, Seconded by Mark DeYoung, to have Stallard pave the back half of the Hilaski lot and the driveway, and have the treasurer pay the bill after Ernie Gills inspects the work, not to exceed \$5000. Voice Vote, All yes, Motion carried.
  - c. Jeff agreed to get three bids on trimming trees in the street-scaped area.
  - d. There was discussion on parking area. No action was taken.
  - e. John Tuinstra agreed to get estimates for building additional trash containers, similar to what we have.
  - f. Mark DeYoung volunteered to work on getting the Eagle for the gazebo.
  - g. Moved by John Tuinstra, Seconded by Ernie Gills, to have the maintenance department stain the DDA benches for a cost not to exceed \$150. Voice vote: All yes, Motion carried.
8. Public comment: None

Adjournment. Moved by Marcia Halloran and seconded by Mark DeYoung to adjourn. Voice vote: All yes. Motion carried.  
Time 7:15

Respectfully submitted,  
Secretary  
John Tuinstra

## **Dorr Downtown Development Authority**

Meeting Minutes, September 8, 2014

Called to Order - 6 pm by Chairman Jeff Miling

Members Present: Marcia Halloran, Greg Damveld, Laura Veldhouse, John Tuinstra, Jeff Miling, Ernie Gills

Members Absent: Mark DeYoung, Bill Fifelski, and Josh Otto

Visitors: 2

Moved by Greg, seconded by Marcia to approve the minutes of July 29, 2014 meeting.  
Voice Vote, All yes, Motion carried.

Treasurer's Report: Read by Laura Veldhouse. Ending Balances Main Account: \$156,699.31 Certificate of Deposit: \$182,550.49 Sewer Account: \$39,180.13. Jim Martin reported a refund from the IRS of \$8361.24, which had been seized in error.

### Payment of Bills

The following were reported paid as authorized at a previous meeting. Stallard \$8350, Haggerty \$1053.13

### Unfinished Business

- A. Moved by Marcia, seconded by Greg to increase the amount approved in July to \$6000 for paving the back half of the Hilaski lot and for adding the replacement of the broken concrete and the approach to the job.

### New Business

- A. Moved by Marcia, seconded by Ernie, to approve \$250 for lift rental and tree trimming in cooperation with the Dorr Township Board and the Parks Commission. Motion carried.
- B. John Tuinstra reported on estimates for trash receptacles similar to the existing ones, and recommended continuing to look for other alternatives.
- C. No report was given on getting the eagle decoration for the gazebo.
- D. Moved by Marcia, seconded by Ernie, to authorize \$250 to replace vegetation, for plants and for maintenance department labor, at the gazebo lot. Motion carried.

Public comment: None

Adjournment 6:50pm. Moved by Jeff and seconded by Ernie to adjourn. Voice vote: all yes. Motion carried.

Respectfully submitted,  
Secretary  
John Tuinstra

## **Dorr Downtown Development Authority Special**

Meeting Minutes, October 13, 2014

Called to Order – 6:12 pm by Chairman Jeff Miling

Members Present: Marcia Halloran, Greg Damveld, John Tuinstra, Jeff Miling, Ernie Gills

Members Absent: Mark DeYoung, Bill Fifelski, and Josh Otto, Laura Veldhouse

Visitors: 0

### Payment of Bills

The following was reported paid as authorized at a previous meeting. Green Dorr invoice #1846 (\$50.00)

Moved by Marcia, seconded by Ernie, to approve payment of \$114.00 to Dorr Township for parking lot signs and posts, and acknowledge the Green Dorr payment. All yes, motion carried.

### New Business

- A. Snow-plowing. Moved by Marcia, seconded by Ernie, to authorize \$50 per time for snowplowing the Cedar Street & Pine Street parking, \$50 for New parking Lot, and \$25 for DDA sidewalks. All yes, Motion carried.
- A. Moved by Greg, seconded by Ernie, to authorized Jeff to have Schaeffer remove the large tree in the DDA parking lot and remove the stump for a cost of up to \$1150.00 All yes, Motion carried.
- B. By consensus, the cement work for the DDA lot was postponed.
- D. Moved by John, seconded by Ernie, to have Stallard paint the lines on the DDA parking lot, for up to \$200, and the Dorr Township maintenance personnel do it if Stallard's price would be over \$200.

Public comment: None

Adjournment. At 6:42, moved by Greg and seconded by Marcia to adjourn. Voice vote: all yes. Motion carried.

Respectfully submitted,  
Secretary  
John Tuinstra

**Dorr Downtown Development Authority**

Meeting Minutes, November 10, 2014

Called to Order – 6:02 pm by Chairman Jeff Miling

Members Present: Marcia Halloran, Greg Damveld, John Tuinstra, Jeff Miling, Ernie Gills

Members Absent: Mark DeYoung, Bill Fifelski, and Josh Otto, Laura Veldhouse

Visitors: 0

Greg moved and Marcia seconded to approve the minutes of the September 8, 2014 meeting and the October 10, 2014 meeting. Voice vote: all yes, motion carried.

The treasurer's report, as supplied by Laura, was discussed. Balances: Main account \$162,270.72, Certificate of Deposit \$182,670.55, Sewer account \$39,180.13

Payment of Bills – No action

**Old Business**

- A. Mark DeYoung: Progress on getting the Eagle for the gazebo No report, no action.
- B. Trees by park to be moved. No action
- C. Christmas Decorations on street scape, No action
- D. Hilaski lot: Cement for bench and gazebo. No action.

**New Business**

A. Nativity at Gazebo. Ernie moved and John seconded to give permission to Rusty Dutkiewicz to put up an attractive nativity scene at the DDA gazebo for the time period from December 1, 2014 to January 2, 2015. Voice vote: all yes, motion carried.

B. Meeting Dates. Moved by Ernie, seconded by Marcia to set up the meeting schedule for 2015 consisting of January 12, March 9, May 11, July 13, September 14, and November 9. Voice vote: all yes, motion carried.

Jeff Miling reported that the expense for removing the tree and stump at the DDA parking lot, plus trimming three trees was \$700.

Public comment: None

Adjournment. At 6:32, moved by Greg and seconded by Ernie to adjourn. Voice vote: all yes. Motion carried.

Respectfully submitted,  
Secretary  
John Tuinstra

## **Dorr Downtown Development Authority**

Meeting Minutes, January 12, 2015

Called to Order – 6:02 pm by Chairman Jeff Miling

Members Present: Greg Damveld, Ernie Gills, Marcia Halloran, Jeff Miling, John Tuinstra, Laura Veldhouse

Members Absent: Mark DeYoung, Bill Fifelski Jr, and Josh Otto,

Visitors: 0

Marcia moved and Greg seconded to approve the minutes of the November 10<sup>th</sup>, 2014 meeting. Voice vote: all yes, motion carried.

The treasurer's report, given by Laura, was discussed. Balances: Main account \$140,580.72, Certificate of Deposit \$182,790.69, Sewer account \$39,180.13

### Payment of Bills

Marcia moved and Laura seconded to pay the bill from Dickinson Wright for \$357. Voice vote: All yes. Motion carried.

John moved and Greg seconded to approve payment of the bill from Arborscape Lawn and Tree Care for \$680 Voice vote: All yes. Motion carried.

Greg moved and Ernie Seconded to pay the bill from Stallard and Sons for \$150 Voice vote: All yes. Motion carried.

### Old Business

Mark DeYoung: Progress on getting the Eagle for the gazebo No report, no action.

### New Business

The budget was discussed.

Public comment: None

Adjournment. At 6:50 pm moved by Marcia and seconded by Laura to adjourn. Voice vote: all yes. Motion carried.

Respectfully submitted,

Secretary

John Tuinstra

**Dorr Downtown Development Authority**  
**Meeting Minutes, Nov 9, 2015**

Called to Order – 6:03 pm by Chairman Jeff Miling

Members Present:, Deb Funk, Ernie Gills, Marcia Halloran, Jeff Miling, and John Tuinstra,

Members Absent: Josh Otto, Mark DeYoung, Laura Veldhouse, and Greg Damveld

Visitors: 3

Ernie moved and Deb seconded to approve the minutes of the September 14, 2015 meeting. Voice vote: all yes, motion carried.

The treasurer's report prepared by Laura, was discussed. Ending Balances: Main account \$139,568.16, Certificate of Deposit \$183,392.52, Sewer account \$39,179.13

**Payment of Bills**

Marcia moved and Ernie seconded to pay the bill (Invoice #11092015DDA) from the Dorr Township Maintenance Department for \$3500. Voice vote: All yes. Motion carried.

Old Business: None

**New Business**

Marcia moved and Deb seconded to have Dorr [Township] Maintenance plow parking spots on Cedar St, Pine St, the new parking lot, and remove snow from side walk on the south side of 142nd Ave for the DDA. The Township will bill the DDA at the rate of \$125 per time. Voice vote: All yes. Motion carried.

Deb moved and Jeff seconded to set the time of 6:00 p.m. on January 11th, March 14th, May 9th, July 11th, September 12th, and November 14th as the DDA meeting dates for 2016, Voice vote: All yes. Motion carried.

Ernie brought up complaints regarding the Smit lot, and brief discussion followed. Jeff agreed to contact PCI on progress of enforcement regarding previous complaints.

Public comment: None

Adjournment. At 6:36 pm Marcia moved and Ernie seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

**Dorr Downtown Development Authority  
Meeting Minutes, January 11, 2016**

Called to Order – 6:13 pm by Chairman Jeff Miling

Members Present:, Deb Funk, Marcia Halloran, Jeff Miling, Josh Otto, and John Tuinstra,

Members Absent: Greg Damveld, Mark DeYoung, Ernie Gills, and Laura Veldhouse

Visitors: None

Marcia moved and Deb seconded to approve the minutes of the November 9, 2015 meeting. Voice vote: all yes, motion carried.

The treasurer's report was discussed. Ending Balances: Main account \$130,001.07, Certificate of Deposit \$183,513.12, Sewer account \$39,179.13

**Payment of Bills**

Josh moved and Marcia seconded to approve invoice #39743, for streetscape materials, a reimbursement to Dorr Township in the amount of \$147.54. Voice vote: All yes. Motion carried.

Josh moved and Marcia seconded to approve Miller Electric invoice #9613, for streetscape (seven electrical outlet repair) in the amount of \$562.00. Voice vote: All yes. Motion carried.

Old Business: None

**New Business**

The members discussed the 2016-17 budget in preparation for approval at the March 14th meeting.

John moved and Josh seconded to grant authority to the Chair of the DDA for repair of immediate safety and maintenance issues with a limit of \$1000. Voice vote: All yes. Motion carried.

Public comment: None

Adjournment. At 6:53 pm, Josh moved and Marcia seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

**Dorr Downtown Development Authority  
Meeting Minutes, March 14<sup>th</sup> 2016**

**Called to Order** – 6:03 pm by Chairman Jeff Miling

**Members Present:** Greg Damveld, Deb Funk, Ernie Gills, Marcia Halloran, and Jeff Miling

**Members Absent:** Josh Otto, Mark DeYoung, Laura Veldhouse, and John Tuinstra

**Visitors:** 0

**Minutes:** Marcia moved and Greg seconded to approve the minutes of the January 11<sup>th</sup>, 2016 meeting.  
Voice vote: all yes, motion carried.

**The treasurer's report:** prepared by Laura, was discussed. Ending Balances: Main account \$133,338.46  
Certificate of Deposit \$183,633.80, Sewer account \$39,179.13

**Payment of Bills:** Greg moved and Deb seconded to pay the Invoice #3142016DDA from Dorr Township in the amount of \$2,625.00 for snow plowing DDA. Voice vote: All yes. Motion carried.

**Old Business:** None

**New Business**

- A. **2016-2017 Budget:** Marcia moved and Greg seconded to accept the proposed budget for 2016-2017.  
Voice vote: All yes. Motion carried.
- B. **Replacement of street light bulbs:** Deb moved and Marcia to purchase 8 LED bulbs and have Dorr Maintenance install. Voice vote: All yes. Motion carried.

**Public comment:** None

**Adjournment:** At 6:25pm Ernie moved and Greg seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Interim Secretary,



Deb Funk

## **Dorr Downtown Development Authority Meeting Minutes, May 9, 2016**

Called to Order – 6:02 pm by Chairman Jeff Miling

Members Present:, Mark DeYoung, Deb Funk, Jeff Miling, Josh Otto, Chris Rosema, and John Tuinstra,

Members Absent: Greg Damveld, Ernie Gills, and Marcia Halloran

Visitors: None

Mark moved and Josh seconded to approve the minutes of the March 14th, 2016 meeting. Voice vote: all yes, motion carried.

The treasurer's report was discussed. Ending Balances: Main account \$155,740.56, Certificate of Deposit \$183,754.20, Sewer account \$39,179.13

### Payment of Bills

Crescent Electric for LED light bulbs for streetlights. Josh moved and Deb seconded to approve the Crescent Electric invoices for \$789.69Voice vote: All yes. Motion carried.

Old Business: None

### New Business

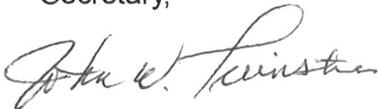
Appointment of treasurer. Deb Funk moved and Josh Otto seconded to appoint Marcia Halloran as treasurer of the DDA. Roll Call: All yes. Motion carried.

A bill for attorney services to research the history and issues affecting DDA income was discussed. Jeff agreed to send a copy of the bill to all members. Josh moved and Chris seconded to authorize payment of the Dickinson Wright invoice #1076820 for \$425. Voice vote: All yes. Motion carried.

Public comment: None

Adjournment. At 6:26 pm, Josh moved and John seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

## **Dorr Downtown Development Authority Meeting Minutes, July 11, 2016**

Called to Order – 6:02 pm by Chairman Jeff Miling

Members Present:, Greg Damveld, Mark DeYoung, Deb Funk, Jeff Miling, Josh Otto, and John Tuinstra,

Members Absent:, Ernie Gills, and Marcia Halloran, and Chris Rosema,

Visitors: None

Josh moved and Deb seconded to approve the minutes of the May 9, 2016 meeting. Voice vote: all yes, motion carried.

The treasurer's report was discussed. Ending Balances: Main account \$127,063.61. Certificate of Deposit \$183,875.24, Sewer account \$39,179.13

### Payment of Bills

Greg moved and Josh seconded to approve invoice #06292016DDA in the amount of \$1,146.33 to Dorr Township for Fliers sprinkling invoices #201213 (\$1034.24) and 210192 (\$112.09) for repair of the DDA sprinkling system. Voice vote: All yes. Motion carried.

Old Business: None

### New Business

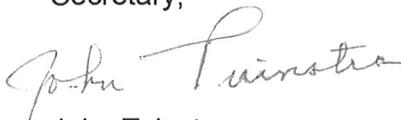
Josh moved and Jeff seconded to move the Sewer Account (\$39,179.13) into the main account. Voice vote: All yes. Motion carried.

Motion by Greg and seconded by Josh to purchase a block at the Veterans Memorial for \$80.00. Voice vote: All yes. Motion carried.

Public comment: None

Adjournment. At 6:36 pm, Deb moved and Josh seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

**Dorr Downtown Development Authority  
Meeting Minutes, September 12th, 2016**

**Called to Order:** 6:20 pm by Chairman Jeff Miling

**Members Present:** Mark DeYoung, Ernie Gills, Marcia Halloran, Jeff Miling, and Josh Otto

**Members Absent:** Greg Damveld, Deb Funk, Chris Rosema, and John Tuinstra

**Visitors:** None

**July 11<sup>th</sup>, 2016 Minutes:** Josh moved and Ernie seconded to approve the minutes of the July 11<sup>th</sup>, 2016 meeting. Voice vote: all yes, motion carried.

**Treasurer's report:** Marcia presented the treasurer's report. Ending Balances: Main account \$167,456.23. Certificate of Deposit \$183,996.16

**Payment of Bills:** None

**Old Business:** None

**New Business:**

Josh moved and Ernie seconded to have Dorr maintenance plow parking spots on Cedar St., Pine St., New parking lot, and remove snow from side walk on the south side of 142nd Ave. for the DDA. The Dorr Township Clerk will bill the DDA at the rate of \$125.00 per time. Voice vote: All yes. Motion carried.

Marcia moved and Josh seconded to have Dorr maintenance remove DDA's piles of snow at the rate of \$250.00 per time. Voice vote: All yes. Motion carried.

**Public comment:** None

**Adjournment:** At 6:27 pm, Mark moved and Josh seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Acting Secretary,



Mark DeYoung

## **Dorr Downtown Development Authority Meeting Minutes, November 14, 2016**

Called to Order – 6:01 pm by Chairman Jeff Miling

Members Present:, Greg Damveld, Ernie Gills, Marcia Halloran, Deb Funk, Jeff Miling, Josh Otto, and John Tuinstra

Members Absent: Mark DeYoung and Chris Rosema,

Visitors: None

### **Approval of Minutes**

Marcia moved and Greg seconded to approve the minutes of the Sept 12, 2016 meeting. Voice vote: All yes, Motion carried.

### **Treasurer's Report**

The treasurer's report was discussed. Ending Balances: Main account \$182,066.59. Certificate of Deposit \$184,117.16.

### **Payment of Bills**

Josh moved and Deb seconded to approve invoice #11142016DDA from Dorr Township for \$3500 for street scape lawn care and \$248.30 for lift rental, total \$3748.30 Voice vote: All yes. Motion carried.

Old Business: None

### **New Business**

Josh moved, and Marcia seconded, to set the time of 6:00 pm on January 9th, March 13th, May 8th, July 10th, September 11th, and November 13th as the DDA meeting dates for 2017. Voice vote: All yes. Motion carried.

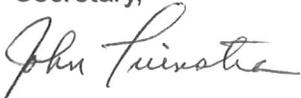
Josh moved and Deb seconded to offer \$40,000 plus our half of the closing costs, plus back taxes for the north lot of Karen Smit (at 142nd and Cedar), using Ernie Gills as the buyer's agent, with Ernie donating his commission toward the purchase price. John moved to amend the motion by changing the price to \$30,000, but there was no second. Voice vote: 6 yes, 1 no (Tuinstra). Motion carried.

Public comment: None

### **Adjournment.**

At 6:30 pm, Josh moved and Ernie seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

## Dorr Downtown Development Authority Meeting Minutes, January 9, 2017

1. Called to Order – 6:00 pm by Chairman Jeff Miling

2. Roll Call Members Present: Deb Funk, Ernie Gills, Marcia Halloran, Jeff Miling, Josh Otto, Chris Rosema, and John Tuinstra

Members Absent: Greg Damveld, and Mark DeYoung

Visitors: One

3. Approval of Minutes

Josh moved and Marcia seconded to approve the minutes of the Nov 14, 2016 meeting. Voice vote: All yes, Motion carried.

4. Treasurer's Report

The treasurer's report was discussed. Ending Balances: Main account \$117,539.64. Certificate of Deposit \$184,238.24.

5. Payment of Pre-approved Bills: None

6. Payment of other Bills: None

7. Old Business: None

8. New Business

A. Josh moved, and Marcia seconded, to appoint Jeff Miling as Chairperson of the DDA.

Roll Call: All yes. Motion carried.

B. Marcia moved, and Josh seconded, to appoint Deb Funk as Treasurer of the DDA.

Roll Call: All yes. Motion carried.

C. Josh moved, and Ernie seconded, to appoint John Tuinstra as Secretary of the DDA.

Roll Call: All yes. Motion carried.

D. Replacement of street light bulbs: Jeff explained the comparison of the current practice to converting to LED bulbs. Deb moved and Ernie seconded to purchase 24 LED bulbs and sockets, and have Dorr Township Maintenance install them for a price not to exceed \$4000. Voice vote: All yes, Motion carried.

E. The budget for 2017-18 was discussed.

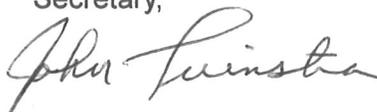
F. Vacant Lot at 1824 142<sup>nd</sup> (recently purchased) was discussed. John moved, and Ernie seconded, to authorize Jeff to supervise the clean-up of the lot and any disposal by the Dorr Township Maintenance Dept, for a price not to exceed \$1000. Voice vote: All yes, Motion carried.

9. Public comment: Heard

10. Adjournment.

At 6:42 pm, Josh moved and Chris seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,

 3-13-17

John Tuinstra

## **Dorr Downtown Development Authority Meeting Minutes, March 13, 2017**

1. Called to Order – 6:00 pm by Chairman Jeff Miling

2. Roll Call

Members Present; Greg Damveld, Mark DeYoung, Ernie Gills, Marcia Halloran, Jeff Miling, and John Tuinstra  
Members Absent: Deb Funk, Josh Otto, and Chris Rosema

Visitors: None

3. Approval of Minutes

Greg moved and Marcia seconded to approve the minutes of the January 9<sup>th</sup>, 2017 meeting.

Voice vote: All yes, Motion carried.

4. Treasurer's Report

The treasurer's report was discussed. Ending Balances: Main account \$137,124.65. Certificate of Deposit \$184,359.40.

5. Payment of Pre-approved Bills: (Crescent Electric) Greg moved and Marcia seconded to approve invoices of \$2305.86 Voice vote: All yes, Motion carried.

6. Payment of other Bills: None

7. Old Business: None

8. New Business

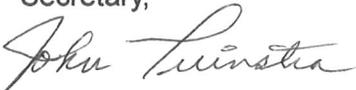
Greg moved and Ernie seconded to accept the proposed budget for 2017-2018. Roll Call: Yes; Greg Damveld, Mark DeYoung, Ernie Gills, Marcia Halloran, Jeff Miling, and John Tuinstra. No; none. Motion carried.

9. Public comment: None

10. Adjournment.

At 6:23 pm , Marcia moved and Greg seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

## **Dorr Downtown Development Authority Meeting Minutes, May 8, 2017**

1. Called to Order – 6:00 pm by Chairman Jeff Miling

2. Roll Call: Members Present: Greg Damveld, Mark DeYoung, Ernie Gills, Jeff Miling, Josh Otto, Chris Rosema, and John Tuinstra

Members Absent: Deb Funk, and Marcia Halloran

Visitors: None

3. Approval of Minutes

Mark moved and Josh seconded to approve the minutes of the March 13, 2017 meeting.

Voice vote: All yes, Motion carried.

4. Treasurer's Report

The treasurer's report was discussed. Ending Balances: Main account \$140,245.28. Certificate of Deposit \$184,518.54

5. Payment of Bills: Josh moved and Chris seconded to approve Dorr Township's invoices #18 and #21 for a total of \$2508.83 Voice vote: All yes, Motion carried.

6. Payment of other Bills: None

7. Old Business: None

8. New Business

A. CD at Chemical Bank: Josh moved and John seconded to authorize Jeff Miling or Deb Funk to move the DDA CD from a one month to a 15 month CD at Chemical Bank. Voice vote: All yes. Motion carried. Jeff explained that this will increase the return by over \$2000.

B. Tree on new lot. Ernie moved and Chris seconded to cut down both willow trees from the parking lot at 1824 142<sup>nd</sup> Ave for a cost not to exceed \$500. Voice vote: All yes. Motion carried.

9. Public comment: None

10. Adjournment.

At 6:20 pm, Josh moved and Greg seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

## **Dorr Downtown Development Authority Meeting Minutes, July 10, 2017**

1. Called to Order – 6:00 pm by Chairman Jeff Miling

2. Roll Call: Members Present:, Mark DeYoung, Deb Funk, Marcia Halloran, Jeff Miling, Josh Otto, and John Tuinstra. Members Absent: Greg Damveld, Ernie Gills, and Chris Rosema.

Visitors: One

3. Approval of Minutes

John moved and Deb seconded to approve the minutes of the May 8, 2017 meeting.

Voice vote: All yes, Motion carried.

4. Treasurer's Report

The treasurer's report was discussed. Ending Balances: Main account \$119,529.71. Certificate of Deposit \$184,527.89

5. Payment of Bills:

Josh moved and Mark seconded to approve Arborscape's invoice #6128 for \$380 for cutting down the willow trees. Voice vote: All yes, Motion carried. Note: This is at the 142<sup>nd</sup> and Cedar lot.

Mark moved and John seconded to approve Dorr Township's invoice #27 for \$1000 for clearing / cleaning the lot at 142<sup>nd</sup> and Cedar. Voice vote: All yes, Motion carried.

Josh moved and Deb seconded to approve Dorr Township's invoice #28 for \$476.75 for ½ the Fliers invoice #216454 to repair the sprinkler system. Voice vote: All yes, Motion carried.

6. Payment of other Bills:

Josh moved and Mark seconded to approve Williams and Works' invoice #82316 for \$825 for Cedar and 142<sup>nd</sup> Ave parking lot layout and quote. Voice vote: All yes, Motion carried.

7. Old Business: None

8. New Business

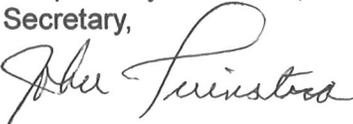
A. Mark moved and John seconded for Jeff Miling and John Tuinstra to draw up specifications and get at least 3 quotes and advertise on Dorr Townships web-site [for repair of] the entrance and bench base at the lot next to Then and Now.

9. Public comment: Heard

10. Adjournment.

At 6:33 pm, Josh moved and Mark seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,



John Tuinstra

## **Dorr Downtown Development Authority Meeting Minutes, September 11, 2017**

1. Called to Order – 6:01 pm by Chairman Jeff Miling

2. Roll Call: Members Present: Mark DeYoung, Deb Funk, Ernie Gills, Marcia Halloran, Jeff Miling, and John Tuinstra. Members Absent: Greg Damveld, Josh Otto, and Chris Rosema.

Visitors: None

3. Approval of Minutes

Mark moved and Ernie seconded to approve the minutes of the July 10, 2017 meeting with the correction of recording Marcia as present.

Voice vote: All yes, Motion carried.

4. Treasurer's Report

The treasurer's report was discussed. Ending Balances: Main account \$136,418.43. Certificate of Deposit \$184,527.89

5. Payment of Bills:

Marcia moved and Ernie seconded to approve Dorr Township's invoice #37 for \$619.71 for lift rental and parts. Voice vote: All yes, Motion carried. Note: This was a reimbursement for credit card use for scissors lift rental and delivery for updating DDA street-light bulbs and sockets to LED as approved 1-9-17.

6. Payment of other Bills: None

7. Old Business: None

8. New Business

A. Snow Plowing: Deb moved and Marcia seconded to have Dorr maintenance plow parking spots on Cedar St. and Pine St., the new parking lot, and remove snow from side walk on the south side of 142nd Ave. for the DDA. The Dorr Township Clerk will bill the DDA at the rate of \$125.00 per time. Voice Vote, Motion Carried

B. Snow removal: Ernie moved and Deb seconded to have Dorr maintenance remove DDA's piles of snow at the rate of \$250.00 per time. Voice vote. Motion Carried

C. Deb Moved and Marcia 2<sup>nd</sup> to have Ernie get quotes for a parking lot at 1824 142<sup>nd</sup> Ave.

9. Public comment: None

10. Adjournment.

At 6:36 pm, Marcia moved and Ernie seconded to adjourn. Voice vote: All yes. Motion carried.

Respectfully submitted,  
Secretary,

John Tuinstra



**Dorr Downtown Development Authority**  
**Special Meeting Minutes, October 19<sup>th</sup>, 2017**

1. Called to Order – 6:00 pm by Chairman Jeff Miling

2. Roll Call: Members Present:, Jeff Miling, Mark DeYoung, Greg Damveld, Marcia Halloran, Ernie Gillis, Josh Otto, Chris, and Deb Funk. Absent: John Tuinstra

Visitors: None

3. New Business

A. Discuss a Parking lot at 1824 142<sup>nd</sup>: Josh made a motion, seconded by Ernie to move forward with the lot on 142nd Ave and Cedar St. having Stallard & Sons, Arndt Electric, BT Concrete and RW Saw Cut doing the work capping project at \$35,000. Ernie will oversee the project.

Ayes: 8 Nays: 0, Motion Carried

4. Public comment: None

5. Adjournment.

Josh made motion to adjourn, seconded by Mark. Meeting adjourned at 6:20 pm. Voice vote: All yes. Motion carried.

Respectfully submitted,



Deb Funk

**Dorr Downtown Development Authority - Special Meeting Minutes  
December 11<sup>th</sup>, 2017**

**1. Call to order:** by Jeff at 6:03 pm

**2. Roll call:** Greg Damveld-present                      Ernie Gills-present                      Josh Otto-present  
Mark DeYoung-present                      Marcia Halloran-present                      Chris Rosema -absent  
Deb Funk-present                      Jeff Miling -present                      John Tuinstra-present

**3. September 11<sup>th</sup>, 2017 meeting minutes & October 19<sup>th</sup> Special meeting minutes:** Mark moved and Josh seconded to approve the September 11th, 2017 meeting minutes and October 19<sup>th</sup> Special meeting minutes. Motion: Carried

**4. Treasurer's Report** was discussed. Ending Balances Main: \$169,811.80 C.D. \$184,527.89

**5. Bills to pay: Preapproved:**

**A.** John moved and Josh seconded to approve the invoice #46 from Dorr Township in the amount of \$3,500.00 for street-scape lawn care. Motion: Carried

**B.** Josh moved and Ernie seconded to approve the following invoices for the lot at 1824 142<sup>nd</sup>:

- # 17-00545 from Davidson Contracting in the amount of \$16,850.00 for the excavating
- # 17-00623 from Davidson Contracting in the amount of \$490.00 for the concrete removal.
- # 11/2524 from Arndt Electric in the amount of \$3,900.00 for the Electric & Lighting
- # 00 from Brant Heitzman in the amount of \$5,400.00 for the cement work.
- # RW09139 from RW Concrete Sawing Inc. in the amount of \$300.00 for the concrete cutting Motion: Carried

**C.** Jeff moved and Josh seconded to approve the invoice #00 from Dorr Township in the amount of \$41 for special assessment lighting district if the chairman determines the billing is appropriate. Motion: Carried Note: This is the non-exempt item on the tax bill for the lot at 1824 142<sup>nd</sup>.

**6. New Business:**

**A. Meeting Dates:** Marcia moved and Josh seconded to set the time of 6:00pm on January 8th, March 12th, May 14th, July 9th, September 10th, and November 12th as the DDA meeting dates for 2018. Motion: Carried

**B. Snow Plowing:** Deb moved and Marcia seconded to have Dorr [Township] Maintenance plow the new parking lot at 1824 142<sup>nd</sup> for the DDA. The Dorr Township Clerk will bill the DDA at the rate of \$50.00 per time. Motion: Carried

**C. Replacement of concrete at 1811 142<sup>nd</sup> Ave parking Lot** No action

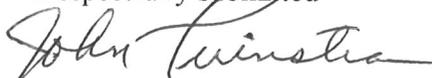
**D. Mike Hagarty's corner lot:** Ernie volunteered to research the value of the property. No action

**E. Salting Parking Lots:** Marcia moved and Josh seconded to have Dorr Township Maintenance salt the parking lots when needed. Motion: Carried.

**7. Public comment:** None

**8. Adjourn:** Josh moved and Mark seconded to adjourn at 6:42 pm. Motion: Carried

Respectfully submitted

  
John Tuinstra, Secretary

**Dorr Downtown Development Authority - Meeting Minutes**  
**January 8, 2018**

**1. Call to order:** by Jeff at 6:09 pm

<b>2. Roll call:</b>	Greg Damveld-present	Ernie Gills- absent	Josh Otto- absent
	Mark DeYoung- absent	Marcia Halloran-present	Chris Rosema -absent
	Deb Funk-present	Jeff Miling -present	John Tuinstra-present

**Visitors:** none

**3. December 11<sup>th</sup>, 2017 meeting minutes** Marcia moved and Deb seconded to approve the December 11th, 2017 meeting minutes. Voice Vote. Motion: Carried

**4. Treasurer's Report** was discussed. Ending Balances Main Account: \$119,271.80, Certificate of Deposit: \$184,527.89

**5. Election of Officers** Marcia moved and Greg seconded to appoint Jeff Miling as Chairman, Deb Funk as Treasurer, and John Tuinstra as Secretary. Voice Vote. Motion: Carried.

**6. New Business:**

**A. Snow Plowing:** Marcia moved and Greg seconded to approve an agreement with Mary Lou Dutkiewicz to snow-plow her driveway in exchange for the use of her driveway and yard for storage of accumulated snow from the DDA parking lot at 1824 142<sup>nd</sup> Ave. Voice Vote. Motion: Carried

**B. Mike Hagarty's corner lot:** Brief discussion. No action

**7. Public comment:** None

**8. Adjourn:** Greg moved and Marcia seconded to adjourn at 6:34 pm. Voice Vote. Motion: Carried

Respectfully submitted



John Tuinstra, Secretary

## **Dorr Downtown Development Authority Meeting Minutes**

**March 12th, 2018**

**1. Call to order:** by Jeff at 6:00 pm

**2. Roll call:** Greg Damveld-absent, Ernie Gills-present, Josh Otto-present,

Mark DeYoung-present, Marcia Halloran-present, Chris Rosema-absent,

Deb Funk-present, Jeff Miling-present, John Tuinstra-present,

**3. January 8th, 2018 meeting minutes:**

Deb moved and Josh seconded to approve the January 8th, 2018 meeting minutes.

Voice Vote: Motion Carried

**4. Treasurer Report:** Was shared and briefly discussed. Main Account ending balance for February was \$132,686.10 and the Certificate of Deposit account was \$184,527.89.

**5. Bills to pay:** None

**7. Old Business:** None

**8. New Business:**

The 2018-19 Budget was discussed. Marcia moved and Deb seconded to accept the proposed budget for 2018-2019.

**9. Public comment:** An individual informed the DDA of nearby property for sale. After brief discussion, Ernie, being a realtor, volunteered to research its value.

**10. Adjourn:** Marcia moved and Josh seconded to adjourn at 6:48 pm.

Voice Vote: Motion Carried

Respectfully Submitted



John Tuinstra, Secretary

**Dorr Downtown Development Authority Meeting Minutes**  
**May 14th, 2018**

**1. Call to order:** by Jeff at 6:03 pm

**2. Roll call:** Greg Damveld-absent, Ernie Gills-present, Josh Otto-present,

Mark DeYoung-present, Marcia Halloran-present, Chris Rosema-absent,

Deb Funk-present, Jeff Miling-present, John Tuinstra-present

**3. Approve the March 12th, 2018 meeting minutes:**

Josh moved and Marcia seconded to approve the March 12th, 2018 meeting minutes.

Voice vote, Motion: Carried

**4. Treasurer Report** was shared and briefly discussed. Ending balance for April for the main account was \$144,816.96 and the Certificate of Deposit account was \$184,527.89

**5. Bills to pay:**

Josh moved and Marcia seconded to approve

the Dorr TWP invoice #55 for the amount of \$450.00 for bark,

the Dorr TWP invoice #56 for the amount of \$3,875 for snow plowing and removal,

and the Dorr TWP invoice #59 for the amount of \$3,849.84 for overpayment on  
2/28/2018, check #14507 (DDA-Sewer #5A).

Voice vote, Motion: Carried

**7. Old Business:** None

**8. New Business:** A near-by property offered for sale, of which the DDA was informed at its March meeting, was discussed. Ernie, being a realtor, shared information on the value of comparable properties and agreed to share this information with the owner. No further action was taken.

**9. Public comment:** None

**10. Adjourn:** Josh moved and Marcia seconded to adjourn at 6:22 pm.

Voice vote, Motion: Carried

Respectfully Submitted,



John Tuinstra, Secretary

## **Dorr Downtown Development Authority Meeting Minutes**

**July 9th, 2018**

**1. Call to order:** by Jeff at 6:02 pm

**2. Roll call:** Present: Greg Damveld, Ernie Gills, Mark DeYoung, Jeff Miling, John Tuinstra.  
Marcia Halloran arrived at 6:12 pm and Josh Otto at 6:13 pm.

Absent: Deb Funk, Chris Rosema

**3. Approval of the May 14th, 2018 meeting minutes:**

Mark moved and John seconded to approve the May 14th, 2018 meeting minutes.

Voice Vote: Motion Carried

**4. Treasurer's Report** was shared and briefly discussed. Ending balance for April for the main account was \$101,498.25 and for the Certificate of Deposit account was \$184,537.24.

**5. Bills to pay:**

Greg moved and Ernie seconded to approve the invoice #64 from Dorr Township in the amount of \$823.41 for the DDA's portion of the Flier's sprinkler repair invoice 221896.

Voice Vote: Motion Carried

**7. Old Business:** None

**8. New Business:**

A. Certificate of Deposit at Chemical bank (Maturity Date 8-11-18)

Greg moved and Ernie seconded to authorize the Chairman and Treasurer to move the CD to another bank if the rates are better or let it auto-renew if not.

Voice Vote: Motion Carried

B. Josh moved and Greg seconded to purchase signs for the parking lot at 1824 142<sup>nd</sup> Avenue and authorize Jeff to spend up to \$500 for this.

Voice Vote: Motion Carried

**9. Public comment:** None

**10. Adjourn:** Josh moved and Greg seconded to adjourn at 6:23 pm.

Voice Vote: Motion Carried

Respectfully Submitted,



John Tuinstra, Secretary

**Dorr Downtown Development Authority Meeting Minutes**  
**September 10th, 2018**

**1. Call to order:** by Jeff at 6:03 pm

**2. Roll call:** Greg Damveld-present, Ernie Gills -absent, Josh Otto -absent, Mark DeYoung-present, Marcia Halloran -absent, Chris Rosema -absent, Deb Funk-present, Jeff Miling-present, John Tuinstra-present

**3. Approval of the July 9th, 2018 meeting minutes:** Mark moved and Greg seconded to approve the July 9th, 2018 meeting minutes. Voice Vote, Motion Carried

**4. Treasurer Report** was shared and briefly discussed. Ending balance for August for the main account was \$90,714.45 and for the Certificate of Deposit account was \$188,000.49.

**5. Bills to pay: Preapproved:** Greg moved and Deb seconded to approve the invoice # 3053 from Stallard & Sons in the amount of \$12,895.00 for the finish coat of asphalt. Note: This is for the DDA lot at Cedar and 142<sup>nd</sup> Ave and was approved for spending at a previous meeting. Voice Vote, Motion Carried

**7. Old Business:**

**Parking Lot:** (Then & Now) John reported having advertised on the township web-site, and having sent invitations by phone, e-mail, and/or in person to eleven different cement contractors and offered the list and read the e-mail message.

Mark moved and Deb seconded to have Roger Plaisure replace the broken concrete sidewalk, bench pad, and drive entrance at the 1811 142nd Ave parking lot, for the amount of \$6200, as bid. Voice Vote, Motion Carried

Jeff reported having done some investigating on the signs as authorized at the July meeting, but the work was not yet finished.

**8. New Business:**

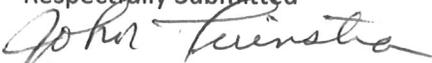
**A. Snow Plowing:** Deb moved and Greg seconded to have Dorr Township maintenance plow parking spots on Cedar St., Pine St., New parking lot, and remove snow from side walk on the south side of 142nd Ave. for the DDA. The Dorr Township Clerk will bill the DDA at the rate of \$125.00 per time. Voice Vote, Motion Carried

**B. Snow removal:** John moved and Greg seconded to have Dorr Township maintenance remove the DDA's piles of snow at the rate of \$50.00 per hour. Voice Vote, Motion Carried  
Note: This is for two employees, fuel, and equipment .

**9. Public comment:** None

**10. Adjournment:** Greg moved and Deb seconded to adjourn at 6:38 pm. Voice Vote, Motion Carried

Respectfully Submitted

  
John Tuinstra, Secretary

**Dorr Downtown Development Authority Meeting Minutes**  
**November 12th, 2018**

**1. Call to order:** by Jeff at 6:06 pm

**2. Roll call:** Greg Damveld-present, Ernie Gills -absent, Josh Otto - present, Mark DeYoung-present, Marcia Halloran -absent, Chris Rosema -absent, Deb Funk-present, Jeff Miling-present, John Tuinstra-absent

**3. Approval of the September 10<sup>th</sup>, 2018 meeting minutes:** Josh moved and Deb seconded to approve the September 10th, 2018 meeting minutes. Voice Vote, Motion Carried

**4. Treasurer Report** was shared and briefly discussed. Ending balance for October for the main account was \$99,118.26 and for the Certificate of Deposit account was \$188,000.49.

**5. Bills to pay: Preapproved:** Josh moved and Mark seconded to approve (A) invoice from Rog Plaisier in the amount of \$6,200 for parking lot at 1811 142nd Ave.(B) invoice from Rog Plaisier in the amount of \$525.00 for handicap sidewalk between parking lot at 1811 142nd Ave. and Then and Now.(C) the invoice # 75 from Dorr Township in the amount of \$3,584.00, \$84.00 for winterizing DDA sprinkler system and \$3,500.00 for streetscape lawn care. Voice Vote, Motion Carried

**8. New Business:**

**A. Meeting Dates:** Josh moved and Greg seconded to set the time of 6:00pm on January 14th, March 11th, May 13th, July 8th, September 9th, and November 11th as the DDA meeting dates for 2019. Voice Vote, Motion Carried

**9. Public comment:** None

**10. Adjournment:** Josh moved and Deb seconded to adjourn at 6:24 pm. Voice Vote, Motion Carried

  
Josh Otto, Acting Secretary

## **Dorr Downtown Development Authority Meeting**

January 14, 2019 Meeting Minutes

**1. Call to order:** by Jeff at 6:00 pm

**2. Roll call:** Greg Damveld-present, Ernie Gills-present, Josh Otto-absent, Mark DeYoung-present, Marcia Halloran-present, Chris Rosema-absent, Deb Funk-present, Jeff Miling-present, John Tuinstra-present

**3. Approval of meeting minutes:** Mark moved and Greg seconded to approve the November 12th, 2018 meeting minutes. Voice Vote: Motion Carried

**4. Treasurer Report** was briefly discussed. December Main Account ending balance: \$75,734.26  
Certificate of Deposit ending balance \$188,000.49

**5. Bills to pay:** Marcia moved and Ernie seconded to approve the payment of the 2018 winter property tax statement of \$46.00 Voice Vote: Motion Carried (This was for 1824 142<sup>nd</sup> Ave.)

**6. Old Business:** none

**7. New Business:** Marcia moved and Ernie seconded to appoint Jeff as Chairperson of the DDA, Deb as Treasurer, and John as Secretary of the DDA. Voice Vote: Motion Carried

**8. Public comment:** Several comments were made by DDA members. In response, Ernie volunteered to check up on a property offered for sale. John volunteered to look for a manlift, and to salvage a banner bracket from a recent pole replacement in the DDA district.

**9. Adjournment:** Greg moved and Marcia seconded to adjourn at 6:25 pm. Voice Vote: Motion Carried

Respectfully Submitted



John Tuinstra, Secretary

## Dorr Downtown Development Authority Meeting

March 11, 2019 Meeting Minutes

**1. Call to order** by Jeff at 6:04 pm

**2. Roll call:**

Greg Damveld -present	Ernie Gills-absent	Josh Otto -present
Mark DeYoung -present	Marcia Halloran -present	Chris Rosema-absent
Deb Funk-absent	Jeff Miling -present	John Tuinstra -present

**3. Approve the January 14th, 2019 meeting minutes:** Josh moved and Mark seconded to approve the January 14th, 2019 meeting minutes. Voice Vote, Motion Carried

**4. Treasurer's Report** was briefly discussed.

Balances were: Main Acct \$81,268.59      Certificate of Deposit: \$188,000.49

**5. New Business:**

**A. Budget.** Josh moved and Greg seconded to accept the proposed budget for 2019-2020. Voice Vote, Motion Carried

**B. Possible housing development and sewer assessment discussion with visiting contractor/ developer.** No action.

**6. Public comment:** none

**7. Adjournment:** Mark moved and Marcia seconded to adjourn at 6:56 pm. Voice Vote, Motion Carried

Respectfully Submitted



John Tuinstra, Secretary

**Dorr Downtown Development Authority Meeting**  
**May 13th, 2019 6:00pm**  
**Meeting Minutes**

1. Call to order: by Jeff at 6:04 pm

2. Roll call:

Greg Damveld-present, Ernie Gills-absent, Josh Otto-present,  
Mark DeYoung-absent, Marcia Halloran-absent, Chris Rosema-absent,  
Deb Funk-present, Jeff Miling-present, John Tuinstra-present,

3. Approval of the March 11th, 2019 meeting minutes:

Josh moved and Greg seconded to approve the March 11th, 2019 meeting minutes.  
Voice Vote: Motion: Carried

4. Treasurer's Report was briefly discussed.

March Ending Balance \$97,644.58, Certificate of Deposit -April Ending Balance : \$188,000.49

5. Bills to pay: Preapproved: None

6. Bills to be approved:

- A. Josh moved and Deb seconded to approve the Dorr TWP invoice #90 for the amount of \$3600 for snow plowing and snow removal. Voice Vote: Motion: Carried
- B. Josh moved and Greg seconded to approve the Dorr TWP invoice #91 for the amount of \$300 for street-scape fertilizer. Voice Vote: Motion: Carried
- C. Josh moved and Deb seconded to approve payment of up to \$500 for the Black Gold invoice for snow removal. Voice Vote: Motion: Carried. Note: This was for emergency snow removal in early February. Bill was not yet received.

7. Old Business: None

8. New Business: None

9. Public comment: None

10. Adjournment: Josh moved and Greg seconded to adjourn at 6:25 pm. Voice Vote: Motion: Carried

Respectfully Submitted,

John Tuinstra, Secretary



**Dorr Downtown Development Authority Meeting  
Agenda July 8<sup>th</sup>, 2019 6:00pm**

**1. Call to order:** by Jeff Miling at 6:00pm

**2. Roll call:** Greg Damveld-absent Ernie Gills-present Josh Otto-absent  
Mark DeYoung-present Marcia Halloran-present Chris Rosema-absent  
Deb Funk-present Jeff Miling -present John Tuinstra-absent

**3. Approve the May 13<sup>th</sup>, 2019 meeting minutes:**

Deb Funk moved and Ernie Gills 2<sup>nd</sup> to approve the May 13<sup>th</sup>, 2019 meeting minutes. Carried

**4. Treasurer Report:** June Ending Balance \$58,260.39, Certificate of Deposit -April Ending Balance: \$188,000.49

**5. Bills Paid: Preapproved:**

A. Ernie Gills moved and Marcia Halloran 2<sup>nd</sup> to approve invoice 467-82265 in the amount of 122.94 from Fastsigns for two "Public Parking" signs and \$27.53 to Dorr Township for invoice #95.  
Carried

**6. Bills to be approved:** None

**7. Old Business:** Ernie Gills will check with Mike Hagerty on the corner lot, NE side of 142<sup>nd</sup> & 18<sup>th</sup> St.

**8. New Business:** None

**9. Public comment:** None

**10. Adjourn:** Mark DeYoung moved and Ernie Gills 2<sup>nd</sup> to adjourn at 6:16 pm.

Motion: Carried or Failed



**Dorr Downtown Development Authority Meeting**  
**September 9<sup>th</sup>, 2019 6:00pm**  
**Meeting Minutes**

1. Call to order: by Jeff at 6:00 pm

2. Roll call:

Greg Damveld- absent, Ernie Gills- present, Josh Otto- absent,  
Mark DeYoung-absent, Marcia Halloran- present, Chris Rosema-absent,  
Deb Funk-present, Jeff Miling-present, John Tuinstra-present,

3. Approval of the July 8th, 2019 meeting minutes:

Deb moved and Marcia seconded to approve the July 8th, 2019 meeting minutes.

Voice Vote: Motion: Carried

4. Treasurer's Report was briefly discussed.

August Ending Balance \$63,273.85. Certificate of Deposit -August Ending Balance : \$188,000.49

5. Bills to pay: Preapproved: None

6. Bills to be approved: None

7. Old Business: None

8. New Business:

A. Snow Plowing: Marcia moved and Deb seconded to have Dorr maintenance plow parking spots on Cedar St., Pine St., New parking lot at Cedar and 142nd, and at Then and Now, and remove snow from side walk on the south side of 142nd Ave. for the DDA. The Dorr Township Clerk will bill the DDA at the rate of \$125.00 per time. Voice Vote: Motion: Carried

B. Snow removal: John moved and Ernie seconded to have Dorr Township Maintenance remove the DDA's piles of snow at the rate of \$50.00 per hour. Voice Vote: Motion: Carried

C. N.E. Corner Lot 18th & 142nd: John moved and Marcia seconded to authorize Erie and Jeff to get an appraisal and negotiate an offer for the corner lot and bring it to the DDA. Voice Vote: Motion: Carried

D. Birman Sewer Connection Deb moved and Marcia seconded to authorize Jeff to negotiate payments of the Birman sewer trunkage charge. Voice Vote: Motion: Carried (4 yes, 1 no, Tuinstra opposing)

Note: This was a response to an inquiry from a relative about possible costs.

9. Public comment: None

10. Adjournment: Ernie moved and Marcia seconded to adjourn at 6:57 pm. Voice Vote: Motion: Carried

Respectfully Submitted,

  
John Tuinstra, Secretary

# **Dorr Downtown Development Authority Meeting**

**Meeting Minutes November 11th, 2019**

**1. Call to order:** by Jeff at 6:09 pm

**2. Roll call:** Greg Damveld-present, Ernie Gills-present, Josh Otto-absent, Mark DeYoung-absent, Marcia Halloran-absent, Chris Rosema-absent, Deb Funk-present, Jeff Miling-present, John Tuinstra-present.

Two visitors present.

**3. Approve the September 9th, 2019 meeting minutes:**

Deb moved and Ernie seconded to approve the September 9th, 2019 meeting minutes. Voice Vote. Motion: Carried

**4. Treasurer's Report:** was briefly discussed.

**5. Bills to pay: Preapproved:** none

**6. Bills to be approved:**

**A.** Ernie moved and Greg seconded to approve invoice # 104 from Dorr Township in the amount of \$3,584.00, \$84.00 for winterizing DDA sprinkler system and \$3,500.00 for streetscape lawn care. Voice Vote. Motion: Carried

**7. New Business:**

**A.** Ernie moved and Deb seconded to set the time of 6:00pm on January 13th, March 9th, May 11th, July 13th, September 14th, and November 9th as the DDA meeting dates for 2020. Voice Vote. Motion: Carried

**8. Old Business:**

**A.** Deb moved and Greg seconded to offer \$8000, and no more, for the northeast corner lot at 18<sup>th</sup> and 142<sup>nd</sup> Ave with current owner paying off the sewer assessment. Voice Vote. Motion Carried

**9. Public comment:** Heard

**10. Adjourn:** Ernie moved and Greg seconded to adjourn at 6:40 pm. Voice Vote. Motion: Carried

Respectfully Submitted,



John Tuinstra, Secretary

# Dorr Downtown Development Authority Meeting

Meeting Minutes January 13, 2020

1. Call to order: by Jeff at 6:00 pm

2. Roll call:

Greg Damveld-present,  
Mark DeYoung- present,  
Deb Funk-present,

Ernie Gills-present,  
Marcia Halloran- present,  
Jeff Miling-present,

Josh Otto- present,  
Patrick Champion- present,  
John Tuinstra-present.

No visitors present.

3. Approval of the November 11th, 2019 meeting minutes:

Josh moved and Deb seconded to approve the November 11th, 2019 meeting minutes. Voice Vote. Motion: Carried

4. Treasurer's Report was briefly discussed.

12-31-2019 Balances: Main Account \$53,442.07 Certificate of Deposit \$188,000.49

5. Bills to pay: Preapproved: none

6. Bills to be approved:

Josh moved and Marcia seconded to approve

invoice # 105 from Dorr Township for the amount of \$89.97 for street-scape LED bulbs and ½ lift rental,  
invoice # 106 from Dorr Township for the amount of \$63.86 for street-scape bench repair,  
and property tax street light bill from Dorr Township for the amount of \$43.00.

Voice Vote. Motion: Carried

7. Old Business: 142nd & 18th Corner lot update: Ernie reported on discussion with owner. No action.

8. New Business: Selection of Officers for 2020

A. Marcia moved and Josh seconded to appoint Jeff as Chairperson,  
Deb as Treasurer, and John as Secretary of the DDA for 2020. Voice Vote. Motion: Carried

9. Public Comment: none

10. Ernie moved and Josh seconded to adjourn at 6:21 pm Voice Vote. Motion: Carried

Respectfully Submitted,



John Tuinstra, Secretary

# Dorr Downtown Development Authority Meeting

Minutes, March 9th, 2020

**1. Call to order:** by Jeff at 6:04 pm

**2. Roll call:**

Greg Damveld – present,	Ernie Gills –absent,	Josh Otto –absent,
Mark DeYoung – present,	Marcia Halloran – present,	Patrick Champion – present,
Deb Funk –absent,	Jeff Miling – present,	John Tuinstra – present

No visitors present.

**3. Approve the January 13th, 2019 meeting minutes:**

Mark moved and Greg seconded to approve the January 13th, 2019 meeting minutes.

Voice Vote, Motion: Carried

**4. Treasurer Report:** Was briefly discussed. Balance Feb 29, 2020 : Main Account \$65,064.90 Certificate of Deposit \$188,000.49

**5. Bills to pay:** None

**7. Old Business:**

142nd & 18th Corner lot update: No action

**8. New Business: Budget for 2020-21**

Marcia moved and Greg seconded to approve the proposed budget for 2020-2021.

Voice Vote, Motion: Carried

**9. Public comment:** None

**10. Adjournment:** Marcia moved and Greg seconded to adjourn at 6:24 pm.

Voice Vote, Motion: Carried

Respectfully Submitted,



John Tuinstra, Secretary

**Dorr Downtown Development Authority Meeting  
Meeting Minutes, July 13th, 2020**

**1. Call to order:** by Jeff at 6:03 pm

**2. Roll call:** Greg Damveld-present, Ernie Gills-present, Josh Otto-absent, Mark DeYoung-present, Marcia Halloran-present, Pat Champion-present, Deb Funk-present, Jeff Miling-present, John Tuinstra-present

No visitors present.

**3. Approve the March 9th, 2020 meeting minutes:**

Marcia moved and Greg seconded to approve the March 9th, 2020 meeting minutes. Voice Vote:  
Motion: Carried

**4. Treasurer Report:** (March-April & May-June) Briefly discussed. Balances 6-30-2020: Main Account: \$48456.87 Certificates of Deposit : \$188,000.49 and \$8363.21 => \$196,363.70

**5. Bills to pay: Preapproved:** None

**6. Bills to be approved:**

**A.** Deb moved and Ernie seconded to approve the Dorr TWP invoice #113 for the amount of \$40 for 1/3 lift rental for parking lot light. Voice Vote: Motion: Carried

**B.** Deb moved and Ernie seconded to approve the Dorr TWP invoice #117 for the amount of \$132 for street-scape lawn care. Motion: Carried

**C.** Ernie moved and Marcia seconded to approve the Dorr TWP invoice #118 for the amount of \$2,100.00 for snow plowing and snow removal. Voice Vote: Motion: Carried

**D.** Marcia moved and Greg seconded to approve the Dorr TWP invoice #121 for the amount of \$1,383.65 for street-scape lawn care sprinkler repair. Voice Vote: Motion: Carried

*Note: This was a 50/50 share with Dorr Twp.*

**7. Old Business:** Several items were briefly discussed. No action

**8. New Business:** None

**9. Public comment:** None

**10. Adjournment:** Marcia moved and Ernie seconded to adjourn at 6:29 pm. Voice Vote: Motion: Carried

Respectfully Submitted,



John Tuinstra, Secretary

**Dorr Downtown Development Authority Meeting  
Meeting Minutes, Sept 13, 2020**

**1. Call to order:** by Jeff at 6:03 pm

**2. Roll call:** Greg Damveld- absent, Ernie Gills-present, Josh Otto-absent, Mark DeYoung- absent, Marcia Halloran-present, Pat Champion-present, Deb Funk-present, Jeff Miling-present, John Tuinstra-present

No visitors present.

**3. Approve the March 9th, 2020 meeting minutes:**

Marcia moved and Deb seconded to approve the July 13th, 2020 meeting minutes. Voice Vote: Motion: Carried

**4. Treasurer Report:** (July-August) Briefly discussed. Balances 8-30-2020: Main Account: \$49,244.97  
Certificates of Deposit : \$196,363.70

**5. Bills to pay: Preapproved:** None

**6. Bills to be approved:**

Marcia moved and Ernie seconded to approve the Dorr TWP invoice #123 for the amount of \$110 for DDA Streetscape work. Voice Vote: Motion: Carried

**7. New Business:**

Ernie moved and Marcia seconded to purchase the property at the NE corner of 18<sup>th</sup> St and 142<sup>nd</sup> Ave for \$8000. Voice Vote: Motion: Carried

Note: There is also a partial sewer assessment due on this property.

Ernie moved and Marcia seconded to authorize Ernie Gills to close the deal for the property above using a warranty deed, and authorize \$500 for a survey and recording fees for not-to-exceed \$500.

Voice Vote: Motion: Carried

**8. Public comment:** None

**9. Adjournment:** Ernie moved and Marcia seconded to adjourn at 6:38 pm. Voice Vote: Motion: Carried

Respectfully Submitted,



John Tuinstra, Secretary

## Dorr Downtown Development Authority Meeting

Meeting Minutes November 9th, 2020

**1. Call to order:** by Jeff at 6:00 pm

**2. Roll call:** Greg Damveld-Absent, Ernie Gills- Present, Josh Otto-Absent, Mark DeYoung- Present, Marcia Halloran- Present, Patrick Champion- Present, Deb Funk- Absent, Jeff Miling- Present, John Tuinstra- Present

**3. Approve the September 14th, 2019 meeting minutes:**

Pat moved and Marcia seconded to approve the September 14th, 2020 meeting minutes.

Voice Vote; Motion: Carried

**4. Treasurer Report:** Briefly discussed

**5. Bills to pay: Preapproved:**

**A.** Ernie moved and Marcia seconded to approve check 3073 for the amount of \$450.00 to Jonkers for the N.E. corner of 142<sup>nd</sup> Ave and 18th Street lot survey.

Voice Vote; Motion: Carried

**B.** Ernie moved and Pat seconded to approve check 3074 for the amount of \$8,000.00 to Mike and Janel Haggerty for the N.E. corner lot of 142nd and 18th.

Voice Vote; Motion: Carried

**6. Bills to be approved:**

**A.** Jeff moved and Pat seconded to approve Ernie Gills' invoice of \$175.00 for title payment of \$50.00, gas, and time on the N.E. corner lot of 142nd and 18th Street.

Voice Vote; Motion: Carried

**7. Old Business: None**

**8. New Business:**

**A.** Marcia moved and Ernie seconded to set the time of 6:00pm on March 8th, May 10th, July 12th, September 13th, and November 8th as the DDA meeting dates for

2021. Voice Vote; Motion: Carried

**B.** Mark moved and Marcia seconded to appoint Jeff as Chairperson, Deb as Treasurer, and John as Secretary of the DDA. Voice Vote; Motion: Carried

**C. Resolution No. DDA 01-20R** Ernie moved and Mark seconded to approve Resolution No. DDA 01-20R, a resolution to provide parking access to 1818 142<sup>nd</sup> Ave.

Roll Call Vote: Greg Damveld-Absent, Ernie Gills-Yes, Josh Otto-Absent,

Mark DeYoung-Yes, Marcia Halloran-Yes, Patrick Champion-Yes,

Deb Funk-Absent, Jeff Miling-Yes, John Tuinstra-Yes. Motion Carried.

**9. Public comment: Comments on the corner lot and the church seeking parking space approval**

**10. Adjourn: Ernie moved and Marcia seconded to adjourn at 6:25 pm.**

Voice Vote; Motion: Carried

Respectfully submitted

John Tuinstra, Secretary

